

*Santa Ana Unified School District
Board of Education*

Board Meeting Agenda

**Tuesday, January 27, 2015
6:00 p.m.**

**Board Room
1601 E. Chestnut Avenue
Santa Ana**



**Cecilia "Ceci" Iglesias
Vice President**

**John Palacio
President**

**Rick Miller, Ph.D.
Secretary /
Superintendent**

**Rob Richardson
Member**

**Valerie Amezcua
Clerk**

**José Alfredo Hernández, J.D.
Member**

If special assistance is needed to participate in the Board meeting, please contact Board Recording Secretary, at (714) 558-5515. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to this meeting, per the Americans with Disabilities Act, Title II.

Mission Statement

The Santa Ana Unified School District is dedicated to high academic achievement, in a scholarly and supportive environment, ensuring that all students are prepared to accomplish their goals in life.

BOARD OF EDUCATION MEETING INFORMATION

Role of the Board

The Governing Board is elected by the community to provide leadership and citizen oversight of the District's schools. The Board works with the Superintendent to fulfill its major role, including:

1. Setting a direction for the District.
2. Providing a basic organizational structure for the SAUSD by establishing policies.
3. Ensuring accountability.
4. Providing community leadership on behalf of the District and public education.

Agenda Items provided to the Board of Education that include the description of items of business to be considered by the Board for approval at Board Meetings. These items contain recommendations; the Board may exercise action they believe is best for the SAUSD.

Board Meeting Documentation

Any and all supporting materials are made available to the public by the Public Communication Office. They may be reached from 8:00 a.m. – 4:30 p.m. at (714) 558-5555.

Public Comments at Board Meetings

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Individual speakers are allowed three minutes to address the Board on agenda or nonagenda items. The Board may limit the total time for public input on each item to 20 minutes. With the Board's consent, the Board President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

The Board urges that complaints and derogatory remarks against a District employee be made in writing on forms available in the Office of the Superintendent. This allows the District and the Board to examine more carefully the complaint and to initiate the appropriate investigation.

Persons wishing to address the Board on an item on the agenda or an item of business in the Board's jurisdiction are requested to complete a card. This card is to be submitted to the Recording Secretary. The *Request to Address the Board of Education* cards are located on the table in the foyer.

Televised Meeting Schedule

The Regular Board of Education meetings are broadcast live on the second and fourth Tuesdays of each month on Channel 31. The meeting is replayed on Tuesdays at 6:00 p.m. and Saturdays at 3:00 p.m., following the Board of Education meeting.

Agenda and Minutes on District Website at <http://www.sausd.us>

BOARD OF EDUCATION
REGULAR MEETING

SANTA ANA UNIFIED SCHOOL DISTRICT
1601 EAST CHESTNUT AVENUE
SANTA ANA, CA 92701

TUESDAY
JANUARY 27, 2015
6:00 PM

AGENDA

CALL TO ORDER

5:30 P.M. RECESS TO CLOSED SESSION

- See Closed Session Agenda below for matters to be considered at this time.

- A. With respect to every item of business to be discussed in Closed Session pursuant to Education Code Sections 35146 and 48918:

STUDENT EXPULSIONS AND DISCIPLINE ISSUES

- B. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957:

PUBLIC EMPLOYEE APPOINTMENT: Assistant Principal, Lathrop Intermediate
PUBLIC EMPLOYMENT: Chief of School Police Services

- C. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54947.6:

CONFERENCE WITH LABOR NEGOTIATOR: SAEA, CSEA, CWA, SASPOA
Bargaining Units
Mr. Mark A. McKinney,
District Negotiator

The Board may exercise discretion to adjourn to Closed Session at any time during this meeting to instruct its representatives regarding negotiations with represented and unrepresented employees.

RECONVENE REGULAR MEETING AND REPORT ACTION TAKEN IN CLOSED SESSION THAT IS REQUIRED TO BE REPORTED OUT AT THIS MEETING.

RECONVENE REGULAR MEETING

6:00 P.M. MEETING

PLEDGE OF ALLEGIANCE

HIGH SCHOOL STUDENT AMBASSADORS

Individual High School Ambassadors are allowed three-minutes to address the Board on school reports.

- Century – Sofia Tam; Godinez – Paloma Dueñas; Griset Academy – Denyse Paredes; Santa Ana – Hanna Galvan

RECOGNITIONS / ACKNOWLEDGMENTS

- Certificated Employee of the Month for January 2015, Rodney Bruns
- Classified Employee of the Month for January 2015, Maria del Lourdes (Lori) Cervantes

SUPERINTENDENT'S REPORT

PUBLIC PRESENTATIONS (Pursuant to Government Code 54954.3)

- Individuals or groups may make presentations or bring matters to the Board's attention that is within the Board's subject matter jurisdiction. Individual speakers are allowed three minutes to address the Board on agenda or non-agenda items.

1.0 APPROVAL OF CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting - December 9, 2014 and Minutes of Special Board Meeting - January 13, 2015
- 1.2 Summarized Data of Williams Settlement Second Quarterly Report
- 1.3 Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests
- 1.4 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips
- 1.5 Approval for Acceptance of Specialized Secondary Programs Grant for Santa Ana High School for 2014-15 School Year
- 1.6 Approval of Submission of California Career Pathways Trust Grant Application for Funding for 2015-17 School Years
- 1.7 Ratification of Agreement between Rancho Santiago Community College District/Santa Ana College and Santa Ana Unified School District for GEAR UP IV Funds for 2014-15 School Year
- 1.8 Approval of Consultant Agreement between Kaplan K12 Learning Services, LLC and Saddleback High School for January 29, 2015 through March 31, 2015

- 1.9 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of December 10, 2014 through January 13, 2015
- 1.10 Approval of Consultant Agreement between Parent Institute for Quality Education and Jefferson Elementary School for Period of February 4, 2015 through April 1, 2015
- 1.11 Approval of First Assessment Child Outcomes and School Readiness Action Plan
- 1.12 Approval of First Amendment to Agreement CSPP-4328 with California Department of Education for 2014-15 Program Year
- 1.13 Ratification for Submission of Application for California State Preschool Program Expansion Funding for 2015-16 Program Year
- 1.14 Approval of Head Start Health and Safety Corrective Action Plan for Period 1 from October 1, 2014 through December 31, 2014
- 1.15 Approval to Appoint Head Start Program Policy Committee Board Representative
- 1.16 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1
- 1.17 Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2014-15 School Year
- 1.18 Approval of Consultant Agreement for Mental Health Services for 2014-15 School Year
- 1.19 Approval of Consultant Agreement for Mental Health Counseling Services for 2014-15 School Year
- 1.20 Approval of Consultant Agreement for Speech and Language Independent Educational Evaluation Services for 2014-15 School Year
- 1.21 Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2014-15 School Year
- 1.22 Approval of Speech and Language Pathology Assistant Standard Clinical Affiliation Agreement with California State University, Northridge for 2014-17 School Years
- 1.23 Approval of Grant Submission for The Education for Homeless Children and Youth Program
- 1.24 Approval of Participation Agreement with Assistance League of Santa Ana

- 1.25 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of December 10, 2014 through January 13, 2015
- 1.26 Ratification of Expenditure Summary and Warrant Listing for Period of December 10, 2014 through January 13, 2015
- 1.27 Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District – File Numbers: 14-17961 RV, LBI-1400128 RV, LBI-1400192 JW, and LBI 1400287 MH
- 1.28 Approval of Consultant Agreement with Renee Voyer for Thorpe Fundamental School for January 28, 2015 through June 30, 2015
- 1.29 Approval of Consultant Agreement with Culinary Campus for Thorpe Fundamental School for January 28, 2015 through June 30, 2015
- 1.30 Approval of Appointment of Corporate Directors to Santa Ana Unified School District Public Facilities Corporation
- 1.31 Approval of Deductive Change Order No. 1 for Bid Package No. 1 Heating, Ventilation, and Air Conditioning at Kennedy Elementary School
- 1.32 Acceptance of Completion of Contract for Bid Package No. 1 Heating, Ventilation, and Air Conditioning at Kennedy Elementary School
- 1.33 Approval of Deductive Change Order No. 1 for Bid Package No. 1 Demolition at Santa Ana Unified School District Sports Complex
- 1.34 Acceptance of Completion of Contract for Bid Package No. 1 Demolition at Santa Ana Unified School District Sports Complex
- 1.35 Acceptance of Completion of Contract for Bid Package No. 3 Fence Project at Taft Elementary School Under Modernization Program
- 1.36 Acceptance of Completion of Contract for Bid Package No. 15 Restrooms at 800 Building at Carr Intermediate School Under Modernization Program
- 1.37 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

Items removed from Consent Calendar for discussion and separate action:

PUBLIC HEARINGS

- Sunshine Initial Bargaining Proposal to Re-open Collective Bargaining Agreement from Communications Workers of America
- Sunshine Santa Ana Unified School District's Initial Bargaining Proposals to Re-open the Collective Bargaining Agreement with Communications Workers of America

PRESENTATIONS

- District Extended Learning Program – Engage 360° Update
- Budget Update – Governor's Proposed Budget

REGULAR AGENDA - ACTION ITEMS

- 2.0 Acceptance of 2013-14 Measure G Independent Financial and Performance Audit Report
- 3.0 Acceptance of Measure G Bond Oversight Committee's 2013-14 Annual Report
- 4.0 Approval of Memorandum of Understanding with University of California, Berkeley, The Common Core Mathematics Network and Participating Local Educational Agencies
- 5.0 Adoption of Resolution 14/15-3038 – Support of a State Bond for School Facilities
- 6.0 Authorization to Obtain Bids for Emergency Repair Program Projects – State Allocation Board Meeting of October 16, 2014 Fund Release
- 7.0 Authorization to Award Contract for Bid Package Increment 2 - Football Stadium With Synthetic Field, and Baseball and Softball Facility at SAUSD Sports Complex Project
- 8.0 Authorization to Award Contract for New Construction of Alternative Education Facilities Under Overcrowding Relief Grant Program Utilizing an Alternative Delivery Method
- 9.0 Acknowledgement of Receipt of Initial Bargaining Proposal to Re-open Collective Bargaining Agreement from Communications Workers of America
- 10.0 Approval of Santa Ana Unified School District's Initial Bargaining Proposal to Re-open Collective Bargaining Agreement with Communications Workers of America
- 11.0 Adoption of Resolution No. 14/15-3039 - Proclaiming February 2015 as African American History Month
- 12.0 Approval of Employment Agreement for the Chief of School Police Services with Santa Ana Unified School District

13.0 Approval of New Job Description: Assistant Director of Research and Evaluation

BOARD REPORTS

- Board Reports/Activities

ADJOURNMENT

FUTURE MEETING - The next Regular Meeting of the Board of Education will be held on Tuesday, February 10, 2015, at 6:00 p.m.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Certificated Employee of the Month for January 2015, Rodney Bruns**

ITEM: **Recognition**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize the Certificated Employee of the Month for January 2015.

RATIONALE:

A selection committee, consisting of certificated employees, has reviewed nominees and selected the Certificated Employee of the Month for January 2015. The members have selected Rodney Bruns, Teacher, Carr Intermediate School.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize Rodney Bruns as Certificated Employee of the Month for January 2015.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Classified Employee of the Month for January 2015, Maria del Lourdes (Lori) Cervantes

ITEM: Recognition

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize the Classified Employee of the Month for January 2015.

RATIONALE:

A selection committee, consisting of classified employees, has reviewed nominees and selected the Classified Employee of the Month for January 2015. The members have selected Maria del Lourdes (Lori) Cervantes, Community and Family Outreach Liason, Sierra Preparatory Academy.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize Maria del Lourdes (Lori) Cervantes as Classified Employee of the Month for January 2015.


MAM:nr:ca

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

December 9, 2014

CALL TO ORDER

The meeting was called to order at 4:58 p.m. by Board Vice President Hernández. Other members in attendance were Mr. Richardson, Mr. Palacio, Ms. Iglesias, and Ms. Amezcua.

Cabinet members present were Dr. Miller, Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Mr. Dixon, Ms. Miller and Dr. Rodriguez.

CLOSED SESSION PRESENTATIONS

Mr. Hernández asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 4:59 p.m. to consider legal issues, personnel matters, and negotiations.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:03 p.m.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Mr. Hernández.

OATH OF OFFICE ADMINISTRATION

Mr. Hernández introduced Mrs. Sonia Palacio, wife of John Palacio, who administered the Oath of Office to Mr. Palacio.

Mr. Hernández introduced Mr. Alfredo Amezcua, father of Valerie Amezcua, who administered the Oath of Office to Ms. Amezcua.

ANNUAL ORGANIZATIONAL MEETING

Mr. Hernández opened the Annual Organizational Meeting and declared that nominations were in order for the office of President.

President

Ms. Amezcua entered the nomination of Mr. Palacio for President. Ms. Iglesias seconded the nomination and the motion carried 5-0.

The gavel was passed to newly-elected President Palacio, who presided over the remainder of the meeting.

Vice President

Nominations were opened for the office of Vice President. It was moved by Ms. Amezcua, seconded by Mr. Palacio, and carried 5-0, to elect Ms. Iglesias to the position of Vice President.

Clerk

Mr. Palacio nominated Ms. Amezcua for the office of Clerk; Ms. Iglesias seconded the nomination and the motion carried 5-0.

District Political Action Representative to the Orange County School Boards Association

It was moved by Ms. Amezcua, seconded by Mr. Hernández, and carried 5-0, to appoint Ms. Iglesias to serve as the District's Representative to the County Committee on School District Organization. It was moved by Ms. Iglesias, seconded by Mr. Palacio, and carried 5-0, to appoint Ms. Amezcua as an optional District Representative on County Committee on School District Organization.

Establishment of Regular Meeting Dates, Time, and Location

It was moved by Mr. Hernández, seconded by Ms. Amezcua, and carried 5-0, with the consideration to make the January 13, 2015, meeting a Special Board Meeting. Meetings are held the second and fourth Tuesdays of the month at 6:00 p.m. in the Board Room of the Administration Building, 1601 E. Chestnut Ave., Santa Ana (unless the meeting is moved to another site for space accommodation or cancelled by the Board of Education).

Board Meeting Dates for 2015

January 13 Special Board Meeting		June 9		December 8
January 27		June 23		
February 10		July 28		
February 24		August 25		
March 10		September 8		
March 24		September 22		
April 28		October 13		
May 12		October 27		
May 26		November 17		

Recess to Reception for Santa Ana Board of Education:

Reception hosted by Santa Ana Educators' Association (SAEA), California School Employees Association (CSEA), Santa Ana School Administrators Association (SASAA), and School Police Officers Association (SASPOA).

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:45 p.m.

HIGH SCHOOL STUDENT AMBASSADORS

Chavez - Fallin Akbari; Middle College - Pablo Jimenez; Saddleback - Giselle Cervantes; Segerstrom - Geovanna Medel

Students' provided the Board with current events, information, and activities at their respective school sites.

RECOGNITIONS / ACKNOWLEDGMENTS

California Highway Patrol Toy Donation to Caring Educators Nourishing All (CENA) Event

Ms. Lisa Solomon, Principal at Lowell Elementary recognized Officer Tino Olivera and the California Highway Patrol for CENA toy and book donations.

Certificated Employee of the Month for December 2014, Leticia Morales

Mr. McKinney, Associate Superintendent, Human Resources asked Mr. Klappenback, Principal at Garfield Elementary School to step to the lectern. He introduced Leticia Morales, Teacher. Mrs. Morales was selected as the Certificated Employee for the Month for December 2014 because she prepares long and hard to make sure that all students become excited and curious scholars.

Classified Employee of the Month for December 2014, Jacqueline Linares

Mr. Klappenback, Principal at Garfield Elementary School introduced Jacqueline Linares, School Office Manager. Ms. Linares was selected as the Classified Employee for the Month for December 2014 because her effective communication skills and resourcefulness enable her to assist families in getting exactly what they need.

SUPERINTENDENT'S REPORT

Dr. Miller opened his report by mentioning his participation at The Cambodian Family Annual Dinner, held Friday, December 5th. He mentioned the Santa Ana Chamber of Commerce - Chamber President's Roundtable. Dr. Miller concluded his report, by mentioning the Nicholas Academy Thanksgiving Dinner, held Monday, November 24th.

PUBLIC PRESENTATIONS

Mr. Palacio asked those wishing to address the Board on matters related to agenda items to step to the lectern. Mark Weyant introduced the Board to Aquaponics. Guadalupe Valdez addressed the Board related to Local Control Accountability Plan. Abraham Medina and Maykon Vite addressed the Board related to Joven Noble Circulos.

1.0 APPROVAL OF CONSENT CALENDAR

The following items were removed from the Consent Calendar for discussion and separate action:

- 1.4 Approval of Consultant Agreement Between Kid Healthy/OneOC and Special Projects for December 10, 2014 Through June 30, 2015
- 1.5 Approval of Consultant Agreement Between Educational Policy Improvement Center and Valley High School December 10, 2014 Through June 30, 2015
- 1.6 Approval of Consultant Agreement Between Agile Mind, Inc. and Educational Services for December 10, 2014 through June 30, 2015
- 1.17 Approval of Consultant Agreement Between Parent Institute for Quality Education and Kennedy Elementary School for Period of January 20, 2015 through March 17, 2015
- 1.22 Approval of Memorandum of Understanding with Orange County Department of Education Safe Schools and Support Services for Gang Prevention and Intervention Support for 2014-15 School Year
- 1.23 Approval of Memorandum of Understanding with Santa Ana Boys and Men of Color

It was moved by Mr. Richardson, seconded by Ms. Iglesias, and carried 5-0, to approve the remaining items on the Consent Calendar as follows:

- 1.1 Approval of Minutes of Regular Board Meeting - November 18, 2014
- 1.2 2014-15 Orange County Department of Education First Quarterly Site Review Report for Williams Settlement Legislation
- 1.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School-Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School- Sponsored Trips
- 1.7 Approval of Consultant Agreement Between Andrea Guillaume and the Beginning Teacher Support and Assessment Induction Program for February 19, 2015
- 1.8 Approval of Consultant Agreement between Ruth Yopp-Edwards and the Beginning Teacher Support and Assessment Induction Program for February 19, 2015

- 1.9 Approval of Consultant Agreement between Hallie Yopp-Slowik and the Beginning Teacher Support and Assessment Induction Program for February 19, 2015
- 1.10 Approval of Consultant Agreement between Education Solutions and Results, LLC and Sierra Preparatory Academy Intermediate School for December 13, 2014 through June 30, 2015
- 1.11 Approval of Consultant Agreement between University of California, Irvine Center for Educational Partnerships and Sierra Preparatory Academy Intermediate School for December 17, 2014 Through June 30, 2015
- 1.12 Approval of Consultant Agreement between Pure Game and Valley High School for January 5, 2015 through June 30, 2015
- 1.13 Approval of Consultant Agreement between Capstone and Walker Elementary School for Period of February 2, 2015 through October 30, 2015
- 1.14 Approval of Consultant Agreement between Inside the Outdoors School Program and Washington Elementary School for Period of December 11, 2014 through June 30, 2015
- 1.15 Approval of Consultant Agreement between Discovery Cube and Harvey Elementary School for Period of January 16, 2015 through January 23, 2015
- 1.16 Approval of Consultant Agreement between Orange County Department of Education and Romero-Cruz Elementary School for Period of December 10, 2014 through June 18, 2015
- 1.18 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of October 29, 2014 through November 18, 2014
- 1.19 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

303517 - Saddleback
For the violation of Education Code Section 48900, paragraph C that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after December 9, 2015.

332498 - Valley
For the violation of Education Code Section 48900, paragraph C that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after December 9, 2015.

315760 - Valley
For the violation of Education Code Section 48900, paragraph B that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 18, 2015.
- 1.20 Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2014-15 School Year

- 1.21 Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2014-15 School Year
- 1.24 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of October 29, 2014 through November 18, 2014
- 1.25 Ratification of Expenditure Summary and Warrant Listing for Period of October 29, 2014 through November 18, 2014
- 1.26 Ratification of Consultant Agreement between FCB Educational Services and Human Resources Department for October 1, 2014 through January 9, 2015
- 1.27 Authorization to Obtain Request for Proposals for Internet Access Services Districtwide under E-Rate
- 1.28 Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District - File Numbers: 14-18032 RV and 14-18514 JT
- 1.29 Approval of Deductive Change Order No. 1 for Bid Package No. 1 Heating, Ventilation, and Air Conditioning at Harvey Elementary School
- 1.30 Acceptance of Completion of Contract for Bid Package No. 1 Heating, Ventilation, and Air Conditioning at Harvey Elementary School
- 1.31 Acceptance of Completion of Contract for Bid Package No. 20 Parking Lot Improvements at Willard Intermediate School Under Modernization Program - Phase 2
- 1.32 Approval of Consultant List for Geotechnical Services for Future District Projects
- 1.33 Authorization to Award Contract for Bid Package 1 Replacement of Fencing at Monte Vista Elementary
- 1.34 Approval of Personnel Calendar including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves
- 1.35 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND SEPARATE ACTION:

- 1.4 Approval of Consultant Agreement between Kid Healthy/OneOC and Special Projects for December 10, 2014 through June 30, 2015

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 3-2, Ms. Iglesias and Ms. Amezcua dissenting, to approve the consultant agreement between Kid Healthy/OneOC and Special Projects for December 10, 2014 through June 30, 2015.

- 1.5 Approval of Consultant Agreement between Educational Policy Improvement Center and Valley High School December 10, 2014 Through June 30, 2015

Tabled / No vote.

- 1.6 Approval of Consultant Agreement between Agile Mind, Inc. and Educational Services for December 10, 2014 through June 30, 2015

It was moved by Ms. Iglesias, seconded by Ms. Amezcua, and carried 5-0, to approve the consultant agreement between Agile Mind, Inc. and Educational Services for December 10, 2014 through June 30, 2015.

- 1.17 Approval of Consultant Agreement between Parent Institute for Quality Education and Kennedy Elementary School for Period of January 20, 2015 through March 17, 2015

It was moved by Ms. Amezcua, seconded by Ms. Iglesias, and carried 5-0, to approve the consultant agreement between PIQUE and Kennedy Elementary School for the Period of January 20, 2015 through March 17, 2015.

- 1.22 Approval of Memorandum of Understanding with Orange County Department of Education Safe Schools and Support Services for Gang Prevention and Intervention Support for 2014-15 School Year

It was moved by Mr. Richardson, seconded by Ms. Amezcua, and carried 4-1, Ms. Iglesias dissenting, to approve the Memorandum of Understanding with the Orange County Department of Education Safe Schools and Support Services for gang prevention and intervention support for the 2014-15 school year.

- 1.23 Approval of Memorandum of Understanding with Santa Ana Boys and Men of Color

It was moved by Ms. Amezcua, seconded by Mr. Richardson, and carried 5-0, to approve the Memorandum of Understanding with the Santa Ana Boys and Men of Color.

PUBLIC HEARING

Sunshine Santa Ana Unified School District's Initial Bargaining Proposals to Re-open the Collective Bargaining Agreements with Santa Ana Educators' Association and California School Employees Association, Chapter 41

Mr. Palacio declared the Public Hearing open. He asked those wishing to address the Board to step to the lectern.

After hearing no comments, Mr. Palacio declared the Public Hearing closed.

PRESENTATIONS

Annual Financial Audit Report for Fiscal Year 2013-14

Mr. Palacio called Dr. Phillips, Deputy Superintendent, Operations, CBO to the lectern. She invited Ms. Angie Zamora, External Auditor which provided the Board with a summary of the audit results.

Certification of First Interim Financial Status (Positive)

Dr. Phillips, Deputy Superintendent, Operations, CBO provided a positive report with major revenue, expense revisions and adjustments.

REGULAR AGENDA - ACTION ITEMS

2.0 ACCEPTANCE OF ANNUAL FINANCIAL AUDIT REPORT FOR FISCAL YEAR 2013-14

It was moved by Mr. Richardson, seconded by Ms. Amezcua, and carried 5-0, to accept the annual financial audit report for fiscal year 2013-14.

3.0 CERTIFICATION OF FIRST INTERIM FINANCIAL STATUS (POSITIVE)

It was moved by Mr. Richardson, seconded by Mr. Hernández, and carried 5-0, to certify the District financial status as (Positive).

4.0 APPROVAL OF AGREEMENT WITH THINK TOGETHER, INC., FOR MANAGEMENT OF EXTENDED LEARNING PROGRAM SERVICES FOR 2014-15 SCHOOL YEAR

It was moved by Ms. Amezcua, seconded by Mr. Richardson, and carried 5-0, to approve the agreement with THINK Together, Inc., for management of extended learning program services for the 2014-15 school year.

5.0 RATIFICATION OF APPROVAL OF SUBMISSION FOR CONTINUED FUNDING APPLICATION FOR CALIFORNIA STATE PRESCHOOL PROGRAM FOR 2015-16 PROGRAM YEAR

It was moved by Ms. Amezcua, seconded by Mr. Richardson, and carried 5-0, to ratify the submission for continued funding application for California State Preschool Program for the 2015-16 program year.

6.0 ADOPTION OF RESOLUTION NO. 14/15-3036 - ACCEPTANCE OF FINDINGS OF ANNUAL AND FIVE YEAR REPORTABLE DEVELOPER FEES REPORT FOR FISCAL YEAR FOR 2013-14

It was moved by Mr. Hernández, seconded by Mr. Palacio, and carried 5-0, to adopt Resolution No. 14/15-3036 to accept the findings of the Annual and Five-Year Reportable Fees Report for Fiscal Year 2013-14 in compliance with Government Code Sections 66001 and 66006.

7.0 AUTHORIZATION TO AWARD CONTRACTS FOR BID PACKAGES 6, 9, AND 12 AT MITCHELL CHILD DEVELOPMENT CENTER UNDER MODERNIZATION PROJECT

It was moved by Mr. Hernández, seconded by Richardson, and carried 5-0, to authorize staff to award contracts for Bid Packages 6,9 and 12 at Mitchell Child Development Center under Modernization Program.

8.0 ADOPTION OF RESOLUTION 14/15-3037 - AUTHORIZING THE PURCHASE OF MUSCO SPORTS LIGHTING PRODUCTS DIRECTLY FROM MUSCO LIGHTING FOR CENTURY HIGH SCHOOL AND THE SAUSD SPORTS COMPLEX PROJECT, AS AUTHORIZED BY RESOLUTION 14/15-3033

It was moved by Mr. Hernández, seconded by Ms. Amezcua, and carried 5-0, to adopt Resolution No. 14/15-3037 to authorize the purchase of Musco sports lighting products directly from Musco Lighting for Century High School and the SAUSD Sports Complex Project, as authorized by resolution No. 14/15-3033.

9.0 APPROVAL OF NEW JOB DESCRIPTION: ENERGY MANAGER

It was moved by Ms. Amezcua, seconded by Mr. Richardson, and carried 5-0, to approve the new job description of Energy Manager.

10.0 APPROVAL OF SANTA ANA UNIFIED SCHOOL DISTRICT'S INITIAL BARGAINING PROPOSALS TO RE-OPEN COLLECTIVE BARGAINING AGREEMENTS WITH SANTA ANA EDUCATORS' ASSOCIATION AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 41

It was moved by Ms. Amezcua, seconded by Mr. Palacio, and carried 5-0, to approve the Santa Ana Unified School District's initial bargaining proposals to re-open the Collective Bargaining Agreements with Santa Ana Educators' Association (SAEA) and California School Employees Association, Chapter 41 (CSEA).

11.0 RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT WITH SANTA ANA SCHOOL POLICE OFFICERS ASSOCIATION (SASPOA) FOR 2014-16 SCHOOL YEAR

It was moved by Mr. Richardson, seconded by Mr. Hernández, and carried 4-0, Ms. Iglesias out of room, to ratify the Collective Bargaining Agreement with the Santa Ana School Police Officers Association (SASPOA) for the 2014-16 school year.

12.0 APPOINTMENT OF REPRESENTATIVE TO DELEGATE ASSEMBLY FOR CALIFORNIA SCHOOL BOARDS ASSOCIATION REGION 15

It was moved by Mr. Hernández, seconded by Mr. Palacio, and carried 4-0, Ms. Iglesias out of room, to appoint Mr. Richardson as representative to the Delegate Assembly of the California School Boards Association, to serve a two-year term April 1, 2015 through March 31, 2017.

13.0 BOARD POLICY (BP) 5030 - STUDENT WELLNESS (REVISED: FOR ADOPTION)

It was moved by Mr. Hernández, seconded by Mr. Palacio, and carried 4-0, Ms. Iglesias out of room, to adopt the revised Board Policy 5030 - Student Wellness.

BOARD AND STAFF REPORTS/ACTIVITIES

Mr. Richardson

- Wished all a Merry Christmas;
- Attended the Cambodian Family Dinner.

Ms. Amezcua

- Wished everyone a Happy Holiday.

Ms. Iglesias

- Welcomed Ms. Amezcua;
- Wished everyone a Merry Christmas.

Mr. Palacio

- Thanked Board Members for being elected as Board President;
- Welcomed Ms. Amezcua;
- Wished the Santa Ana community a fun-filled, prosperous holiday.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 5-0, the Board took action to appoint Jackie Ochoa to the position of Elementary Assistant Principal at Lincoln Elementary School.

Moved: Hernández _____ Richardson X Palacio _____ Iglesias _____ Amezcua _____

Seconded: Hernández _____ Richardson _____ Palacio X Iglesias _____ Amezcua _____

Ayes: Hernández X Richardson X Palacio X Iglesias X Amezcua X

Noes: Hernández _____ Richardson _____ Palacio _____ Iglesias _____ Amezcua _____

Final Vote: Ayes 5 Noes 0 Abstain _____ Absent _____

By a vote of 5-0, the Board took action to appoint Rudy Aguila to the position of Intermediate Assistant Principal at Sierra Preparatory Academy.

Moved: Hernández _____ Richardson X Palacio _____ Iglesias _____ Amezcua _____

Seconded: Hernández _____ Richardson _____ Palacio X Iglesias _____ Amezcua _____

Ayes: Hernández X Richardson X Palacio X Iglesias X Amezcua X

Noes: Hernández _____ Richardson _____ Palacio _____ Iglesias _____ Amezcua _____

Final Vote: Ayes 5 Noes 0 Abstain _____ Absent _____

By a vote of 5-0, the Board took action to appoint Veronica Berber to the position of Early Learning Specialist.

Moved: Hernández _____ Richardson _____ Palacio X Iglesias _____ Amezcua _____
Seconded: Hernández _____ Richardson X Palacio _____ Iglesias _____ Amezcua _____
Ayes: Hernández X Richardson X Palacio X Iglesias X Amezcua X
Noes: Hernández _____ Richardson _____ Palacio _____ Iglesias _____ Amezcua _____
Final Vote: Ayes 5 Noes 0 Abstain _____ Absent _____

By a vote of 5-0, the Board took action to appoint Juan Carlos Garcia to the position of Manager of Custodial Services-Building Services.

Moved: Hernández X Richardson _____ Palacio _____ Iglesias _____ Amezcua _____
Seconded: Hernández _____ Richardson _____ Palacio _____ Iglesias _____ Amezcua X
Ayes: Hernández X Richardson X Palacio X Iglesias X Amezcua X
Noes: Hernández _____ Richardson _____ Palacio _____ Iglesias _____ Amezcua _____
Final Vote: Ayes 5 Noes 0 Abstain _____ Absent _____

By a vote of 5-0, the Board took action to appoint Maria Pusateri to the position of Manager of Food Services Operations.

Moved: Hernández _____ Richardson _____ Palacio X Iglesias _____ Amezcua _____
Seconded: Hernández _____ Richardson X Palacio _____ Iglesias _____ Amezcua _____
Ayes: Hernández X Richardson X Palacio X Iglesias X Amezcua X
Noes: Hernández _____ Richardson _____ Palacio _____ Iglesias _____ Amezcua _____
Final Vote: Ayes 5 Noes 0 Abstain _____ Absent _____

ADJOURNMENT

There being no further business to come before the Board, Mr. Palacio adjourned the meeting at 9:22 p.m.

The next Regular Meeting will be held on Tuesday, January 27, 2015, at 6:00 p.m.

ATTEST:

Rick Miller, Ph.D.
Secretary
Santa Ana Board of Education

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - December 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RESIGNATIONS					
Devoe, Richard	Teacher	Century	December 19, 2014		Moving - 3 years
NEW HIRE/RE-HIRE 2014-15					
Almanzar, Kristi	Teacher	Lincoln	December 1, 2014		New Hire - Temporary 44909
Galvan, Sylvia	Teacher	Jefferson	December 4, 2014		New Hire - Temporary 44909
Gomez, Graciela	Teacher	King	December 3, 2014		New Hire - Temporary 44909
Luna, Zitalpilli	Teacher	Lathrop	December 1, 2014		New Hire - Probationary I
Rios, Adrian	Counselor	Lorin Griset	November 13, 2014		New Hire - Temporary 44909
Tapia, Vanessa	Counselor	Carr	December 3, 2014		New Hire - Temporary 44909
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits					
Murillo-Paz, Leslie	Teacher	McFadden	December 8, 2014	January 10, 2015	Statutory
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Barton, Krista	Psychologist	Psychological Services	November 21, 2014	January 14, 2015	Statutory

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - December 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTENSION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Alcaraz, Amy	Teacher	Pio Pico	November 12, 2014	December 12, 2014	Statutory
Huestis, Mindy	Teacher	Child Development	November 3, 2014	November 21, 2014	Statutory
CORRECTION ON CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits					
Cardinal, Antoinette	Teacher	Chavez	November 3, 2014	December 19, 2014	Statutory
CORRECTION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Cardenas, Marisol	Teacher	Valley	November 7, 2014	December 4, 2014	Statutory
Cardinal, Antoinette	Teacher	Chavez	November 3, 2014	December 19, 2014	Statutory
CHANGE IN DATE FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay with Benefits					
Ingersoll, Laura	Speech and Language Pathologist	Speech Department	October 13, 2014	From February 3, 2015 to January 12, 2015	Child Care
STIPENDS 2014-15					
Rios, Adrian		Lorin Grisct	2014-15		Lead Counselor

Mark A. McKinney, Associate Superintendent, Human Resources

**Personnel Calendar
 Board Meeting - December 9, 2014
 CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTENDED WORK YEAR 2014-15					
Torres, Alfredo Jr.	Assistant Principal	Valley	November 4, 2014	April 10, 2015	14 Additional Days
GRADE LEVEL LEADERS 2014-15					
Aguilera, Oralia		Lowell	2014-15		
Cervantes, Julissa		Lowell	2014-15		
Cuevas, Mario		Lowell	2014-15		
Lopez, Diane		Lowell	2014-15		
Macias, Silvia		Lowell	2014-15		
Obillo, Kevin		Lowell	2014-15		
Valle, Olga		Lowell	2014-15		
Villa, Liza		Lowell	2014-15		
ELEMENTARY STUDENT GOVERNMENT/COUNSEL ADVISOR 2014-15					
Obillo, Kevin		Lowell	2014-15		
ELEMENTARY SUPERVISION 2014-15					
Cervantes, Julissa		Lowell	2014-15		
Obillo, Kevin		Lowell	2014-15		
ROP TEACHER 2014-15					
Maharaj, Lynette					

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - December 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
ROP SUBSTITUTE 2014-15					
Maharaj, Lynette					
WINTER SPORTS 2014-15					
Aguilera, Jose	Assistant Coach	Godinez	2014-15		Soccer (Boys)
Cannata, Ernie	Assistant Coach	Godinez	2014-15		Soccer (Girls)
Coombs, Gregory	Head Coach	Godinez	2014-15		Basketball (Boys)
Dodge, Scott	Assistant Coach	Godinez	2014-15		Basketball (Boys)
Fernandez, Ruben	Head Coach	Godinez	2014-15		Soccer (Boys)
Henderson, Sara	Head Coach	Godinez	2014-15		Soccer (Girls)
Lee, Torrence	Assistant Coach	Godinez	2014-15		Water Polo (Girls)
Mazur, Marc	Assistant Coach	Godinez	2014-15		Basketball (Boys)
Morris, Jessica	Head Coach	Godinez	2014-15		Water Polo (Girls)
Sanchez, Rogelio	Assistant Coach	Godinez	2014-15		Soccer (Boys)
Snyder, William	Assistant Coach	Godinez	2014-15		Basketball (Boys)
Watts, Matthew	Assistant Coach	Godinez	2014-15		Basketball (Boys)
Doi, Trisha	Assistant Coach	Saddleback	2014-15		Basketball (Girls)
Gonzalez, Samuel	Assistant Coach	Saddleback	2014-15		Water Polo (Girls)
Mc Cord, Derek	Head Coach	Saddleback	2014-15		Water Polo (Girls)
Silva, Meliton	Head Coach	Saddleback	2014-15		Soccer (Boys)

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - December 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
HOME TEACHERS 2012-13					
Childress, Allen	Home Teacher	Pupil Support Services	2012-13		If and as needed basis
Reynozo, Jesse	Home Teacher	Pupil Support Services	2012-13		If and as needed basis
EXTRA DUTY 2014-15					
Acosta, Ruben	After School Site Coordinator	Heroes	December 10, 2014		Flat Rate
Amezcuca, Estela	After School Site Coordinator	Carver	December 10, 2014		Flat Rate
Carver, Jill	After School Site Coordinator	MacArthur	December 10, 2014		Flat Rate
Chawke, Michael	After School Site Coordinator	Carr	December 10, 2014		Flat Rate
Connole, Marlyessa	After School Site Coordinator	Thorpe	December 10, 2014		Flat Rate
Fienberg, Dean	After School Site Coordinator	Monte Vista	December 10, 2014		Flat Rate
Grisham, Jeffrey	After School Site Coordinator	Kennedy	December 10, 2014		Flat Rate
Lane, Linda	After School Site Coordinator	Romero-Cruz	December 10, 2014		Flat Rate
Payne-Mckanna, Rhonda	After School Site Coordinator	Harvey	December 10, 2014		Flat Rate

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - December 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTRA DUTY 2014-15 (Continued)					
Pelosi, Carol	After School Site Coordinator	Walker	December 10, 2014		Flat Rate
Shipley, Elizabeth	After School Site Coordinator	Thorpe	December 10, 2014		Flat Rate

**AGENDA ITEM REQUESTS
 CERTIFICATED
 2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
2014-15 After-School Grades 6-8 Intramural Sports Girls' Soccer & Boys Basketball	Santiago	General Fund	\$3,000	December 10, 2014
2014-15 After-School Grades 6-8 Intramural Sports Program - Certificated	Secondary Division/ Special Projects	ASES - After School Program	\$6,500	January 5, 2015
Academic Support/Spring Semester	Saddleback	General	\$5,000	January 1, 2015
After School Enrichment for Long-Term English Learner - Program Planning	English Learner Programs & Student Achievement	Title III	\$50,000	December 10, 2014
After School Enrichment for Long-Term English Learner - Staff Development Instructor	English Learner Programs & Student Achievement	Title III	\$1,000	December 10, 2014
After School Enrichment for Long-Term English Learner - Tutor Professional Development	English Learner Programs & Student Achievement	Title III	\$25,000	December 10, 2014
Before/After/Saturdays Tutoring	Middle College	Unrestricted Discretionary Account	\$13,000	December 15, 2014
CAHSEE/Before/After School Tutoring	Middle College	CAHSEE	\$4,727	December 15, 2014
Collaboration, Program Planning, Extra Duty	Sierra	Title I	\$1,000	December 10, 2014
Common Core State Standards Optional Training Unit of Study Professional Development	Educational Services	Title I	\$532	December 10, 2014
Elementary Division Curriculum Committee Professional Development and Planning	Educational Services	Title I Set Aside Funds/Core Waiver Funds	\$24,000	December 10, 2014

**Board Meeting
 December 9, 2014**

**AGENDA ITEM REQUESTS
 CERTIFICATED
 2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Engage 360 Program Training	Extended Learning Program	ASES	\$25,000	December 10, 2014
GATE Site Coordinator Stipends	GATE	GATE Unrestricted	\$80,000	December 10, 2014
Intersession Enrichment Program	Middle College	Unrestricted Discretionary Account	\$13,000	December 15, 2014
Intervention Tutoring (Ratification)	Edison	Title I	\$25,500	December 1, 2014
K-1 Reading Academy	Elementary Education Services	Core Set Aside Funds	\$45,763	December 10, 2014
Memory Book	Santiago	General Fund ES	\$500	December 10, 2014
Positive Behavior Intervention Support (PBIS)	Kennedy	General Funds	\$2,550	December 10, 2014
Program Planning	Washington	Title I	\$6,000	December 10, 2014
Site Benchmark Extended Response Training and Scoring	Educational Service K-12	Title I Set Aside Funds/Core Waiver Funds	\$190,000	December 10, 2014
Staff Development Participant	Sierra	Title I	\$6,000	December 13, 2014
Wilson's Tutoring & Extended Learning Opportunities	Wilson	Title I	\$10,000	December 10, 2014

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Alfaro, Robert	Activity Supervisor	Heroes	November 12, 2014			3 years, 1 month
Carrasco, Catherine	Site Clerk	Lincoln	November 19, 2014			4 years, 7 months
Gutierrez, Teodora	Fd. Svc. Wkr.	Saddleback	December 30, 2014			18 years, 7 months
Kobert, Lynn	Site Clerk	Monte Vista	September 24, 2014			2 years, 8 months
RESIGNATIONS						
Alcaraz, Susana	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	October 29, 2014			9 months
Delisi, Joseph	Autism Paraprofessional	Mitchell	October 17, 2014			2 years, 6 months
Dominguez-Ramirez, Cynthia	Site Clerk	Heroes	September 30, 2014			2 years, 4 months
Garcia, Laura	Head Start Teacher	Child Development	November 21, 2014			1 month
Mora, Crystal	SSP Sp. Ed.	MacArthur	November 19, 2014			5 years, 10 months
Ortega, Yesenia	SSP Sp. Ed.	Century	November 17, 2014			2 months
Quijano, Ana	Occupational Therapist	Speech Dept.	January 31, 2015			4 years, 11 months

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TERMINATION						
ID# 27127	Fd. Svc. Wkr.	Santa Ana	November 5, 2014			Did not pass probation
ABSENCES (3 to 20 duty days) - Without Pay						
Cabrera, Karen	Instr. Asst. Sev. Dis.	Mitchell	November 12, 2014	November 21, 2014		Personal
Valdez, Annabel	Community Worker	Child Dev.	November 10, 2014	November 26, 2014		Personal
CFRA (California Family Rights Act) (21 duty or more) - Without Pay						
Mendoza, Esther	Personnel Assistant	Human Resources	December 1, 2014	December 19, 2014		Statutory Leave
FAMILY/MEDICAL LEAVE (3 to 20 duty days) - Paid						
Mendoza, Esther	Personnel Assistant	Human Resources	November 17, 2014	November 28, 2014		Statutory Leave
FAMILY/MEDICAL LEAVE/CFRA (California Family Rights Act) (21 duty days or more) - Paid						
Diaz, Josemar	Custodian	Child Development	November 20, 2014	November 19, 2015		Statutory Leave/ Intermittent/As Needed Basis

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - December 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
LEAVE (21 duty days or more) - Without Pay						
Athreya, Mallika	Instr. Asst. Computer	Diamond	October 27, 2014	June 18, 2015		Personal
PROBATIONARY APPOINTMENTS						
Abantao, Felicia	After-School ISP	Various School Sites	December 10, 2014		16/1	
Abarca, Maria	After-School ISP	Various School Sites	December 10, 2014		16/1	
Aboytes, Lorena	After-School ISP	Various School Sites	December 10, 2014		16/1	
Acevedo, Dennis	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Agapito, Nancy K.	After-School ISP	Various School Sites	December 10, 2014		16/1	
Aguilar, Brenda	After-School ISP	Various School Sites	December 10, 2014		16/1	
Albarran Corrales, Perla	Site Clerk	Monroe	December 10, 2014		24/1	
Alcaraz, Alyssa	After-School ISP	Various School Sites	December 10, 2014		16/1	
Alejandres, Luz	After-School ISP	Various School Sites	December 10, 2014		16/1	
Alvarado, Jessica	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - December 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Alvarado, Richard	After-School ISP	Various School Sites	December 10, 2014		16/1	
Amador, Jesse	After-School ISP	Various School Sites	December 10, 2014		16/1	
Anguiano, Gloria	After-School ISP	Various School Sites	December 10, 2014		16/1	
Anguiano, Ian	After-School ISP	Various School Sites	December 10, 2014		16/1	
Arana, Johan	After-School ISP	Various School Sites	December 10, 2014		16/1	
Araujo, Kimberly	After-School ISP	Various School Sites	December 10, 2014		16/1	
Armenta, Maria I.	After-School ISP	Various School Sites	December 10, 2014		16/1	
Arredondo, Jazmin	After-School ISP	Various School Sites	December 10, 2014		16/1	
Arreola, Anthony	After-School ISP	Various School Sites	December 10, 2014		16/1	
Austria, Desiree	After-School ISP	Various School Sites	December 10, 2014		16/1	
Avila, Allan	After-School ISP	Various School Sites	December 10, 2014		16/1	
Avila Medrano, Clara	After-School ISP	Various School Sites	December 10, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Aviles, Axel	After-School ISP	Various School Sites	December 10, 2014		16/1	
Bailon, Dennise	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Barrera, Abimelech	After-School ISP	Various School Sites	December 10, 2014		16/1	
Barreras, Maria	After-School ISP	Various School Sites	December 10, 2014		16/1	
Bazurto, Ana	After-School ISP	Various School Sites	December 10, 2014		16/1	
Belem, Jessica	Licensed Vocational Nurse	PSS	December 10, 2014		24/1	
Bishop, Courtland	After-School ISP	Various School Sites	December 10, 2014		16/1	
Bravo, Oscar	After-School ISP	Various School Sites	December 10, 2014		16/1	
Buron, Donna	After-School ISP	Various School Sites	December 10, 2014		16/1	
Camanos Jimenez, Adalid	After-School ISP	Various School Sites	December 10, 2014		16/1	
Campos, Connie	After-School ISP	Various School Sites	December 10, 2014		16/1	
Campos, Kimberly	After-School ISP	Various School Sites	December 10, 2014		16/1	
Capilouto, Alexis	SSP Sp. Ed.	Adams	November 10, 2014		19/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - December 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Cardenas, Bianca	After-School ISP	Various School Sites	December 10, 2014		16/1	
Carino, Maria	After-School ISP	Various School Sites	December 10, 2014		16/1	
Castillo Mexquititla, Maria	After-School ISP	Various School Sites	December 10, 2014		16/1	
Ceja, Domitila	After-School ISP	Various School Sites	December 10, 2014		16/1	
Chavez-Luis, Jennifer	After-School ISP	Various School Sites	December 10, 2014		16/1	
Cody, Rhonda	Fd. Svc. Wkr.	Santa Ana	November 19, 2014		11/1	
Cole, Judy	After-School ISP	Various School Sites	December 10, 2014		16/1	
Contreras, Rocio	After-School ISP	Various School Sites	December 10, 2014		16/1	
Corder, Elizabeth	Fd. Svc. Wkr.	Nutrition Svcs.	November 19, 2014		11/1	
Crespo, Celianna	After-School ISP	Various School Sites	December 10, 2014		16/1	
De Jesus, Antonio	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
De Rosas, Teresa	After-School ISP	Various School Sites	December 10, 2014		16/1	
Del Mundo-Suarez, Zoraida	Preschool Teacher	Early Child Development	December 12, 2014		IIIC/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - December 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Diaz de Leon, Guadalupe	After-School ISP	Various School Sites	December 10, 2014		16/1	
Dillard, Kristin	After-School ISP	Various School Sites	December 10, 2014		16/1	
Dy, Lauren	After-School ISP	Various School Sites	December 10, 2014		16/1	
Escalante, Michelle	After-School ISP	Various School Sites	December 10, 2014		16/1	
Fernandez, Lizette	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Flores, Stephanie	After-School ISP	Various School Sites	December 10, 2014		16/1	
Fusi, Teofilo	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Gallegos, Alejandro	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Gallegos, Antonio	After-School ISP	Various School Sites	December 10, 2014		16/1	
Garcia, Edgar	After-School ISP	Various School Sites	December 10, 2014		16/1	
Garcia, Steve	After-School ISP	Various School Sites	December 10, 2014		16/1	
Garcia, Patricia	After-School ISP	Various School Sites	December 10, 2014		16/1	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - December 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Garcia, Mary Ann	After-School ISP	Various School Sites	December 10, 2014		16/1	
Garduno, Sharon	After-School ISP	Various School Sites	December 10, 2014		16/1	
Garza, Christopher	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Garza, Laura	After-School ISP	Various School Sites	December 10, 2014		16/1	
Garza, Xyanya	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Godinez, Jaqueline	After-School ISP	Various School Sites	December 10, 2014		16/1	
Godinez, Tomas	After-School ISP	Various School Sites	December 10, 2014		16/1	
Gomez, Celia	After-School ISP	Various School Sites	December 10, 2014		16/1	
Gonzalez, Angelica	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Gonzalez, Gilberto	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Gonzalez, Maria F.	After-School ISP	Various School Sites	December 10, 2014		16/1	
Gonzalez, Maria G.	After-School ISP	Various School Sites	December 10, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Gonzalez, Valerie	After-School ISP	Various School Sites	December 10, 2014		16/1	
Gonzalez Jr., Guillermo	After-School ISP	Various School Sites	December 10, 2014		16/1	
Guillen, Alfredo	After-School ISP	Various School Sites	December 10, 2014		16/1	
Gutierrez, Robert	After-School ISP	Various School Sites	December 10, 2014		16/1	
Hernandez, Liliana	After-School ISP	Various School Sites	December 10, 2014		16/1	
Hernandez, Jason	After-School ISP	Various School Sites	December 10, 2014		16/1	
Hernandez, Norma	After-School ISP	Various School Sites	December 10, 2014		16/1	
Hernandez, Laura	After-School ISP	Various School Sites	December 10, 2014		16/1	
Herrera, Angela	After-School ISP	Various School Sites	December 10, 2014		16/1	
Hooyman, Gnanamani	After-School ISP	Various School Sites	December 10, 2014		16/1	
Huerta, Raul	After-School ISP	Various School Sites	December 10, 2014		16/1	
Infante, Eddy	After-School ISP	Various School Sites	December 10, 2014		16/1	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Iniguez, Jose	After-School ISP	Various School Sites	December 10, 2014		16/1	
Iribe, Virginia	After-School ISP	Various School Sites	December 10, 2014		16/1	
Jaimes, Patty	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Johnson, Dashiel	After-School ISP	Various School Sites	December 10, 2014		16/1	
Jones, Raven	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Klioumis, Frantsesca	After-School ISP	Various School Sites	December 10, 2014		16/1	
Klioumis, Patty	After-School ISP	Various School Sites	December 10, 2014		16/1	
Kwong, Queenie	After-School ISP	Various School Sites	December 10, 2014		16/1	
Leal, Elsa	After-School ISP	Various School Sites	December 10, 2014		16/1	
Leav, Daitrang	After-School ISP	Various School Sites	December 10, 2014		16/1	
Leon, Benedita	After-School ISP	Various School Sites	December 10, 2014		16/1	
Leon, Erik	After-School ISP	Various School Sites	December 10, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - December 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Lopez, Angelica	After-School ISP	Various School Sites	December 10, 2014		16/1	
Lopez, Michael	After-School ISP	Various School Sites	December 10, 2014		16/1	
Lucero, Julieta	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Macias, Susana	After-School ISP	Various School Sites	December 10, 2014		16/1	
Margo, Joelle	After-School ISP	Various School Sites	December 10, 2014		16/1	
Marshall, James	After-School ISP	Various School Sites	December 10, 2014		16/1	
Marshall, Jackson	After-School ISP	Various School Sites	December 10, 2014		16/1	
Martinez, Erika	After-School ISP	Various School Sites	December 10, 2014		16/1	
Matos, Josue	After-School ISP	Various School Sites	December 10, 2014		16/1	
Medina, Fabian	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Mejia, Maria Soledad	After-School ISP	Various School Sites	December 10, 2014		16/1	
Melgar, Vanessa	After-School ISP	Various School Sites	December 10, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Mena, Julian	After-School ISP	Various School Sites	December 10, 2014		16/1	
Mena-Miranda, Lupita	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Mendez, Carina	After-School ISP	Various School Sites	December 10, 2014		16/1	
Mendez, Lorena	After-School ISP	Various School Sites	December 10, 2014		16/1	
Mendez, Natalie	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Mendoza, Reyna	After-School ISP	Various School Sites	December 10, 2014		16/1	
Mercado, Graciela	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Merino, Mayra	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Moreno, Jacqueline	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Moreno, Maria	After-School ISP	Various School Sites	December 10, 2014		16/1	
Moreno, Kristy	After-School ISP	Various School Sites	December 10, 2014		16/1	
Moseray, Magnus	After-School ISP	Various School Sites	December 10, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Muro, Jessica	After-School ISP	Various School Sites	December 10, 2014		16/1	
Nguyen, Stephanie	After-School ISP	Various School Sites	December 10, 2014		16/1	
Ochoa, Jessica	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Ojeda, Patricia	Licensed Vocational Nurse	PSS	December 10, 2014		24/1	
Onchi, Ana	After-School ISP	Various School Sites	December 10, 2014		16/1	
Onchi, Victoria	After-School ISP	Various School Sites	December 10, 2014		16/1	
Ontiveros, Tara	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Oropeza Aceves, Martin	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Orozco, Maria Carmen	After-School ISP	Various School Sites	December 10, 2014		16/1	
Oseguera, Cynthia	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Palomino, Veronica	After-School ISP	Various School Sites	December 10, 2014		16/1	
Paradise, Mariane	Site Clerk	Greenville	December 10, 2014		24/1	
Parga, Brianne	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - December 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Pedroza, Lisbeth	After-School ISP	Various School Sites	December 10, 2014		16/1	
Pena, Jose	After-School ISP	Various School Sites	December 10, 2014		16/1	
Perez, Esmeralda	After-School ISP	Various School Sites	December 10, 2014		16/1	
Perez-Carrillo, Carmen	After-School ISP	Various School Sites	December 10, 2014		16/1	
Pham, Ryan	After-School ISP	Various School Sites	December 10, 2014		16/1	
Phuong-Thoa, Thai	After-School ISP	Various School Sites	December 10, 2014		16/1	
Planes, Delia	After-School ISP	Various School Sites	December 10, 2014		16/1	
Prause, Jessica	After-School ISP	Various School Sites	December 10, 2014		16/1	
Quan, Nina	SSP Sp. Ed.	Esqueda	November 17, 2014		19/1	
Quintanilla, Ramon	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Rabadan, Joksan	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Ramirez, Verenice	After-School ISP	Various School Sites	December 10, 2014		16/1	
Resendez, Martha	After-School ISP	Various School Sites	December 10, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - December 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Restrepo, Norma	After-School ISP	Various School Sites	December 10, 2014		16/1	
Rico, Andreama	After-School ISP	Various School Sites	December 10, 2014		16/1	
Riddle, Jamee	After-School ISP	Various School Sites	December 10, 2014		16/1	
Rios, Andrea	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Rios, Mayra	After-School ISP	Various School Sites	December 10, 2014		16/1	
Rivera, Jessica	After-School ISP	Various School Sites	December 10, 2014		16/1	
Rocha, Abraham	After-School ISP	Various School Sites	December 10, 2014		16/1	
Roman Antunez, Luz	After-School ISP	Various School Sites	December 10, 2014		16/1	
Rosales, Juanita	After-School ISP	Various School Sites	December 10, 2014		16/1	
Ruiz, Laura	After-School ISP	Various School Sites	December 10, 2014		16/1	
Ruiz, Julieta	After-School ISP	Various School Sites	December 10, 2014		16/1	
Saenz, Nydia	Site Clerk	Jefferson	December 10, 2014		24/1	
Saginario, Alyssa	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Sanchez, Carola	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Santiago, Richard	After-School ISP	Various School Sites	December 10, 2014		16/1	
Savchenko, Valentina	After-School ISP	Various School Sites	December 10, 2014		16/1	
Scherer, Andrew	After-School ISP	Various School Sites	December 10, 2014		16/1	
Serrano, Annel	After-School ISP	Various School Sites	December 10, 2014		16/1	
Serrato, Alma	After-School ISP	Various School Sites	December 10, 2014		16/1	
Serrato, Gudelia	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Silvas, Adrian	After-School ISP	Various School Sites	December 10, 2014		16/1	
Silva Muro, Jessica	After-School ISP	Various School Sites	December 10, 2014		16/1	
Sosa, Brenda	After-School ISP	Various School Sites	December 10, 2014		16/1	
Soto Carranza, Melissa	After-School ISP	Various School Sites	December 10, 2014		16/1	
Suarez, Neli	After-School ISP	Various School Sites	December 10, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Tapia, Sandra	After-School ISP	Various School Sites	December 10, 2014		16/1	
Tavares, Lydia	After-School ISP	Various School Sites	December 10, 2014		16/1	
Torres, Samantha	After-School ISP	Various School Sites	December 10, 2014		16/1	
Torres, Thomas	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Ungar, Robert	After-School ISP	Various School Sites	December 10, 2014		16/1	
Valdovinos, Stephany	After-School ISP	Various School Sites	December 10, 2014		16/1	
Valencia, Carina	After-School ISP	Various School Sites	December 10, 2014		16/1	
Valverde, Guadalupe	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Vazquez, Elizabeth	After-School ISP	Various School Sites	December 10, 2014		16/1	
Vazquez, Samuel	After-School ISP	Various School Sites	December 10, 2014		16/1	
Vazquez, Silvia	After-School ISP	Various School Sites	December 10, 2014		16/1	
Vega, Jaqueline	After-School ISP	Various School Sites	December 10, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Vega, Guadalupe	After-School ISP	Various School Sites	December 10, 2014		16/1	
Velasquez, Enny	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Velazquez, Sally	After-School ISP	Various School Sites	December 10, 2014		16/1	
Villasenor, Patricia	After-School ISP	Various School Sites	December 10, 2014		16/1	
Wagner, Anna	After-School ISP	Various School Sites	December 10, 2014		16/1	
Wallace, Julian	After-School ISP	Various School Sites	December 10, 2014		16/1	
Woolsey, Thomas	After-School ISP	Various School Sites	December 10, 2014		16/1	
Zamora, Jesse	After-School Site Coordinator	Various School Sites	December 10, 2014		Flat Rate	
Zamorano, Alejandro	After-School ISP	Various School Sites	December 10, 2014		16/1	
Zaragoza, Joceline	After-School ISP	Various School Sites	December 10, 2014		16/1	
Zuniga, Gloria	After-School ISP	Various School Sites	December 10, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROMOTIONAL APPOINTMENTS						
Mendoza, Jorge	District Attendance Specialist	Charter/ Attendance	December 10, 2014		31/6	
Torres, Gloria	Fd. Svc. Spvr. HS	Segerstrom	December 10, 2014		31/5	
REAPPOINTMENTS						
Barnes, Christina	Library Media Tech.	Adams	December 10, 2014		25/6	Returned from 39 month reemployment
REAPPOINTMENTS (Continuation)						
Galvan, Loyda	Sr. Admin. Clerk	ECE	November 10, 2014		24/6	Returned from Leave of Absence
REASSIGNMENT (Change of work site)						
Herman, Sylvia	Attendance Tech.	Century	December 10, 2014		24/6	
TEMPORARY ASSIGNMENTS - Out of Class Compensation						
Alvarez, Mario	Plant Custodian Elem. Bldg. Svcs.		December 1, 2014	December 5, 2014	28/2	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Bolaños Nieto, Alberto	Construction Admin. Tech.	Facilities Dept.	December 1, 2014	January 30, 2015	40/3	
Carino, Myrna	Department Specialist	Bldg. Svcs.	October 31, 2014	November 21, 2014	28/6	
Cobian De Rubio, Margarita	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	October 9, 2014	December 31, 2014	15/6	
Cobian, Margarita	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	October 9, 2014	December 31, 2014	13/6	
Espidio, Martha	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	October 22, 2014	November 13, 2014	13/6	
Guerrero, Elizabeth	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	November 1, 2014	December 31, 2014		
Guevara, Luz	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	November 17, 2014	January 30, 2015	13/6	
Hernandez, Kathleen	Facilities Planning Tech.	Facilities Dept.	December 1, 2014	January 30, 2015	30/2	
Hernandez, Maritza	Executive Secretary	Ed. Services Elementary Division	October 30, 2014	November 10, 2014	33/5	
Ibarra, Maria	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	November 4, 2014	December 3, 2014	13/6	
Mojica, Rita	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	November 4, 2014	December 11, 2014	13/6	
Navarrete, Mario	Sr. Groundskeeper	Bldg. Svcs.	July 1, 2014	October 31, 2014	30/5	
Nguyen, Ha	ROP Operations Spec.	ROP	October 1, 2014	November 28, 2014	40/5	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Ramirez, Maria	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	November 5, 2014	December 31, 2014	13/6	
Sanchez, Brenda	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	October 20, 2014	December 31, 2014	13/6	
Valencia-Lopez, Karina	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	November 4, 2014	December 3, 2014	13/6	
ACTIVITY SUPERVISORS						
Adame, Gloria	Activity Supervisor	Willard	November 14, 2014		10/1	
Gomez, Carmen	Activity Supervisor	Washington	November 14, 2014		10/1	
Hermosillo, Michelle	Activity Supervisor	Jefferson	November 14, 2014		10/1	
HOURLY APPOINTMENTS						
Jimenez, Ernie	Instructional Provider	Mendez	November 20, 2014		16/1	
Zermeno, Erick	Instructional Provider	Spurgeon	November 7, 2014		16/1	
SUBSTITUTES						
Aguilera, Diana	Clerical		November 20, 2014		20/1	
Gonzalez Soto, Jesus	Custodian		November 20, 2014		23/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - December 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SHORT TERM ASSIGNMENT						
Corona, Greta	Sch. Off. Asst. Elem.	Mitchell	October 20, 2014	December 19, 2014	24/6 + Bil.	Extra hours needed at start and end of school year

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Child Care for Parent Meetings and Workshops (Ratification)	Carr	Title I	\$4,000	August 1, 2014
Classified Extra Duty Assignments	Wilson	Title I	\$6,000	December 10, 2014
Classified Personnel - Child Care Providers (Ratification)	Madison	Title I	\$1,500	November 19, 2014
Engage 360 Program Training	Extended Learning Program	ASES	\$45,000	December 10, 2014
Extra AVID Tutoring	Middle College	Title I	\$4,000	December 15, 2014
Extra Duty - Best Practices for Behavior Trainings (Ratification)	Support Services	Special Education	\$885	October 22, 2014
Extra Duty for Computer Technician (Ratification)	Various School Sites	Civic Center	\$2,500	July 1, 2014
Extra Duty - IEP Interpreters Training (Ratification)	Support Services	Special Education	\$2,400	October 31, 2014
Extra Duty - Teacher/Student Assistance	Remington	LCAP	\$3,000	January 5, 2014
Fundamental Registration (Ratification)	Muir	Unrestricted Discretionary Funds	\$430	February 1, 2014
Parent Involvement	Sierra	Title I	\$2,850	December 10, 2014
Schoolwide Events	Segerstrom	General Fund	\$2,000	December 10, 2014

December 9, 2014

Minutes

SANTA ANA UNIFIED SCHOOL DISTRICT
 GIFTS RECOMMENDED FOR ACCEPTANCE - December 9, 2014

School:	Gift:	Amount:	Donor:	Used for:
Greenville Fundamental		\$800	Target corporation Take Charge of Education Program Ms. Laysha Ward President, Community Relations P.O. Box 59214 Minneapolis, MN	Instructional supplies
Lincoln Elementary		\$4,962	Lincoln PTA Mrs. Maria Sedano President Santa Ana	Field trip transportation
Lincoln Elementary		\$500	The Wheeler Living Trust Scott and Kim Wheeler Irvine	Instructional supplies and incentives
Martin Elementary		\$4,367	Orange County Canaan Presbyterian Church Sr. Pastor Inn Chul Kim Santa Ana	5 th grade Science Camp field trip
Monte Vista Elementary	12 computers	\$1,760	Orthopedic Specialty Institute Dr. Miguel Prieto Orange	Blended Learning
MacArthur Fundamental Intermediate		\$2000	Mrs. Janice Annetta and Mrs. Mylien Luong Santa Ana	Books for library
Godinez Fundamental High School		\$500	American Chemical Society Ms. Patti Galvan and Ms. Stephane Prosack Washington, D.C.	Science education resources

School:	Gift:	Amount:	Donor:	Used for:
Valley High School		\$565	Target Corporation Ms. Laysha Ward President, Community Relations P.O. Box 59214 Minneapolis, MN	Instructional supplies, food, incentives for staff, students, and volunteers
Valley High School		\$1,442	High School Inc. Academies Foundation Raimondo Pettit Group Torrance	Instructional supplies, food, incentives for staff, students, and volunteers
Educational Services	Panasonic KX-B630 Panaboard - widescreen electronic whiteboard	\$1,000	XP Power Ms. Dawn Lancaster Santa Ana	Staff development trainings and meetings
Educational Services		\$720	Mrs. Alexandra Ito Seal Beach	Raffle prizes and refreshments for staff development events
December 9, 2014 donations		\$18,616		
2014 Total donations	\$215,515	\$234,131		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

RESOLUTION NO. 14/15-3036

BOARD OF EDUCATION

SANTA ANA UNIFIED SCHOOL DISTRICT

ORANGE COUNTY, CALIFORNIA

Findings of the Annual and Five-Year Reportable Developer Fees Report for Fiscal Year 2013-2014 in Compliance with Government Code Sections 66006 and 66001

WHEREAS, the Santa Ana Unified School District ("District") has received and expended statutory and/or alternative school facilities fees ("Reportable Fees") for the construction of the District's school facilities in order to accommodate students from new development; and

WHEREAS, pursuant to Government Code Section 66006(a), the District has established and maintained a separate capital facilities account for the Reportable Fees ("Reportable Fees Account"); and

WHEREAS, pursuant to Government Code Section 66006(a), the Reportable Fees have been deposited into the Reportable Fees Account in order to avoid any commingling of the Reportable Fees with other revenues and funds of the District, except for temporary investments, and has expended the Reportable Fees, along with any interest income earned, solely for the purpose(s) for which the Reportable Fees were originally collected; and

WHEREAS, Government Code Section 66006(b)(1) provides that the District shall make a written report containing certain required information available to the public within one hundred eighty (180) days after the last day of each fiscal year; and

WHEREAS, Government Code Section 66006(b)(2) requires that the Board of Education of the District ("Board") review the information made available to the public, including the report entitled "Annual and Five-Year Reportable Developer Fees Report for Fiscal Year 2013-2014" ("Report") at the next regularly scheduled public meeting, at least fifteen (15) days after the Report was made available to the public; and

WHEREAS, the Report contains the requisite information and proposed findings concerning the collection and expenditure of Reportable Fees pursuant to Government Code Sections 66006 and 66001; and

WHEREAS, Government Code Section 66001(d) provides that for the fifth fiscal year following the first deposit into the Reportable Fees Account, and every five years thereafter, the District shall make findings with respect to the portion of the Reportable Fees Account that remains unexpended; and

WHEREAS, the District has complied with all of the foregoing provisions.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE SANTA ANA UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Board finds and determines that the foregoing recitals and determinations are correct.

Section 2. Pursuant to Government Code Section 66006(a), the District has established and maintained a Reportable Fees Account during Fiscal Year 2013-2014.

54
55 Section 3. Pursuant to Government Code Section 66006(a), the Reportable
56 Fees collected during Fiscal Year 2013-2014 have been deposited into the
57 Reportable Fees Account in order to avoid any commingling of the Reportable Fees
58 with other revenues and funds of the District, except for temporary investments,
59 and has expended the Reportable Fees, along with any interest income earned,
60 solely for the purpose(s) for which the Reportable Fees were originally collected.
61

62 Section 4. Pursuant to Government Code Section 66006(b)(1), the District
63 made the Report available to the public within one hundred eighty (180) days after
64 the last day of Fiscal Year 2013-2014.
65

66 Section 5. Pursuant to Government Code Section 66006(b)(1), the Board
67 reviewed the Report at the next regularly scheduled public meeting at least
68 fifteen (15) days after the Report was made available to the public.
69

70 Section 6. Pursuant to Government Code Sections 66006(b)(1) and (2), the
71 Board reviewed the Report that is incorporated by this reference and contains the
72 following information:
73

- 74 (A) A brief description of the type of Reportable Fees in the Reportable
- 75 Fees Account;
- 76 (B) The amount of the Reportable Fees;
- 77 (C) The beginning and ending balance of the Reportable Fees Account;
- 78 (D) The amount of Reportable Fees collected and the interest earned;
- 79 (E) An identification of each Project on which Reportable Fees were expended
- 80 and the amount of the expenditures on each Project, including the total
- 81 percentage of the cost of the Project that was funded with Reportable Fees;
- 82 (F) An identification of an approximate date by which the construction of
- 83 the Project will commence if the District determines that sufficient funds
- 84 have been collected to complete financing on an incomplete Project, as
- 85 identified in Section 66001(a)(2), and the Project remains incomplete;
- 86 (G) A description of each interfund transfer or loan made from the
- 87 Reportable Fees Account, including the Project on which the transferred or
- 88 loaned Reportable Fees will be expended, and, in the case of an interfund
- 89 loan, the date on which the loan will be repaid, and the rate of interest
- 90 that the Reportable Fees Account will receive on the loan; and
- 91 (H) The amount of refunds made pursuant to Section 66001(e) and any
- 92 allocations pursuant to Section 66001(f).
93

94 Section 7. Pursuant to Government Code Section 66006(b)(2), Notice was
95 mailed at least fifteen (15) days prior to the Board meeting, to any interested
96 party who filed a written request with the District for mailed Notice of the Board
97 meeting.
98

99 Section 8. The District posted Notice in the District's regular posting
100 locations and published Notice in a newspaper of general circulation within the
101 District's boundaries.
102

103 Section 9. Pursuant to Government Code Section 66001(d), the Board reviewed
104 the Report which is incorporated by this reference and contains the following
105 proposed findings:
106

- 107 (1) Identification of the purposes to which the Reportable Fees are to be
- 108 put;
- 109 (2) Demonstration of a reasonable relationship between the Reportable Fees
- 110 and the purpose for which they are charged;

111 (3) Identification of all sources and amounts of funding anticipated to
112 complete incomplete Projects of the District; and
113 (4) Designation of the approximate dates on which the funding referred to in
114 paragraph (3) is expected to be deposited into the respective District
115 account(s).
116

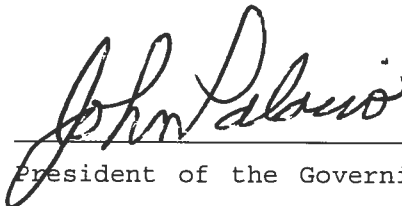
117 Section 10. When findings are required by Government Code Section 66001(d),
118 these findings shall be made at the same time as the findings as that information
119 required by Government Code Section 66006(b).
120

121 Section 11. Pursuant to Government Code Section 66001(e) and (f), the
122 District shall make certain findings when sufficient Reportable Fees have been
123 collected to complete the financing of incomplete Projects, and the Projects
124 remain incomplete.
125

126 Section 12. The Board determines that the District is in compliance with
127 Government Code Section 66000, et seq., regarding the receipt, deposit,
128 investment, expenditure and/or refund of Reportable Fees received and expended
129 relative to Projects for Fiscal Year 2013-2014.
130

131 Section 13. The Board determines that no refunds and allocations of
132 Reportable Fees, as required by Government Code Sections 66001(e) and
133 66006(b) (1) (H), are deemed payable at this time for Fiscal Year 2013-2014.
134

135 The foregoing resolution was considered, passed, and adopted by this Board at its
136 regular meeting of December 9, 2014.
137

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139 
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141 President of the Governing Board for the Santa
142 Ana Unified School District
143

144 Upon motion of Member Jose Hernandez and duly seconded, the foregoing
145 Resolution was adopted by the following vote:

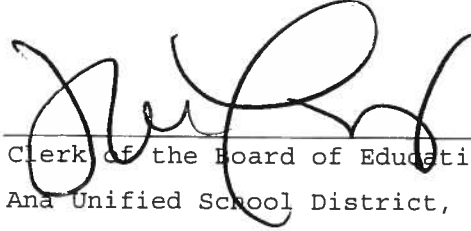
146 AYES: **John Palacio, Cecilia Iglesias, Valerie Amezcua, Jose A. Hernandez,**
147 **and Rob Richardson**

148 NOES:

149 ABSENT

150 STATE OF CALIFORNIA)
151) ss:
152 COUNTY OF Orange)
153
154
155

156 I, **Valerie Amezcua**, Clerk of the Board of Education of the Santa Ana
157 Unified School District of Orange County, California, hereby certify that the
158 above and foregoing Resolution was duly adopted by the said Board at a regular
159 meeting thereof held on the 9th day of December, 2014 and passed by a vote of
160 **5-0** of said Board.



Clerk of the Board of Education of the Santa
Ana Unified School District, State of
California

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RESOLUTION NO. 14/15-3037
BOARD OF EDUCATION
SANTA ANA UNIFIED SCHOOL DISTRICT
ORANGE COUNTY, CALIFORNIA

RESOLUTION AUTHORIZING THE PURCHASE OF MUSCO SPORTS LIGHTING PRODUCTS
DIRECTLY FROM MUSCO LIGHTING FOR CENTURY HIGH SCHOOL AND THE SAUSD SPORTS COMPLEX
PROJECT, AS AUTHORIZED BY RESOLUTION 14/15-3033

WHEREAS, On October 14, 2014, this Board passed Resolution 14/15-3033 authorizing the Fourth Amendment to Standardize District Facility Components ("Resolution").

WHEREAS, the Resolution specifically provides that the District may directly purchase specific products identified in the Resolution as the only acceptable products for use on District public works projects.

WHEREAS, Musco sports lighting products were specifically identified in the Resolution as authorized products for direct purchase by the District.

WHEREAS, Musco Lighting has confirmed in writing to District staff that it will not sell Musco sports lighting products to any other vendor or contractor for a price lower than the price Musco Lighting is selling those products to the District.

WHEREAS, Musco Lighting has also confirmed in writing to District staff that its pricing excludes third party markup and profit, assuring the District that it is receiving the lowest pricing and terms from Musco Lighting, as indicated in the attached correspondence attached hereto as Exhibit "A".

WHEREAS, Public Contract Code section 20111 states that a school district is required to competitively bid any purchase of equipment with a contract value over \$84,100 or any procurement of public works with a contract value over \$15,000; and

WHEREAS, notwithstanding Public Contract Code section 20111, California law provides that, "Where competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage . . . the statute requiring competitive bidding does not apply." Hiller v. City of Los Angeles (1961) 197 Cal.App.2d 685, 694 (See also Los Angeles Dredging Company v. City of Long Beach (1930) 2 Cal. 348; Graydon v. Pasadena Redevelopment Agency (1980) 104 Cal.App.3d 631.)

WHEREAS, publicly bidding the procurement of Musco sports lighting products will not affect the final result of bidding because the best possible price and terms are directly from the manufacturer of the Musco Lighting products; and

WHEREAS, publicly bidding the procurement of Musco sports lighting products from third-party vendors will not produce an advantage to the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SANTA ANA UNIFIED SCHOOL DISTRICT AS FOLLOWS:

1. That the foregoing recitals are true.
2. For the reasons stated above, public bidding for Musco sports lighting products from third-party vendors would not produce an advantage to the District and it

would be incongruous, futile, and unavailing to publicly bid for the Musco sports lighting products from third-party vendors for Century High School and the SAUSD Sports Complex Project.

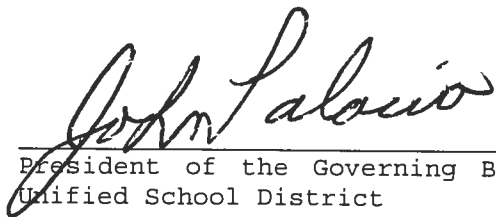
- 3. Publicly bidding the procurement of Musco sports lighting products from third-party vendors will not affect the final results of bidding for the Musco sports lighting products because the best possible price and terms are directly from the manufacturer, Musco Lighting.
- 4. That the District's Superintendent, or the Superintendent's designee, is authorized pursuant to this Resolution to take any action that is necessary to complete the procedures necessary to carry out, give effect to, and comply with the terms and intent of this Resolution.

PASSED AND ADOPTED, by the Governing Board on December 9, 2014 upon motion of member Jose Hernandez and duly seconded, the foregoing Resolution was adopted by the following vote:

AYES: **John Palacio, Cecilia Iglesias, Valerie Amezcua, Jose A. Hernandez**
NOES: **and Rob Richardson**
ABSENT

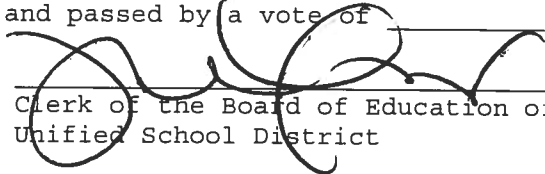
STATE OF CALIFORNIA))
) ss:
COUNTY OF Orange)

I, John Palacio President of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on December 9, 2014, and passed by a vote of 5-0 of said Board.



President of the Governing Board for the Santa Ana Unified School District

I, Valerie Amezcua Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 9th day of December 2014, and passed by a vote of _____ of said Board.



Clerk of the Board of Education of the Santa Ana Unified School District

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Exhibit "A"

[Attach November 19, 2014, Letter from Musco Lighting to District]



SANTA ANA UNIFIED SCHOOL DISTRICT

ENERGY MANAGER

JOB SUMMARY:

Under the general direction of an Assistant Superintendent of Facilities and Governmental Relations and/or designee. This position is responsible for designing, implementing, coordinating, and monitoring the District's energy management program; also responsible for recommending, developing, and implementing processes for alternative energy sources, consumption and general energy conservation measures; will promote and modify District's energy consumption through efficient utilization and awareness of energy sources.

REPRESENTATIVE DUTIES:

- Develop and implement the District's energy management program; establish accountability for energy consumption throughout the school district; serve as District representative at management-level meetings, seminars, and conferences relating to energy use and conservation. **E**
- Advise, assist, and make recommendations on alternate energy sources, consumption and general energy conservation measures. **E**
- Develop and maintain contact with federal and state agencies and monitor state and national energy policy trends. **E**
- Provide input on contractual support activities (capital projects) related to energy management and the purchase of any products that affect energy consumption. **E**
- Monitor federal energy conservation grants received by the district; maintain related records and data as necessary; provide energy and water consumption reports as required. **E**
- Coordinate usage of facilities and insure proper space utilization consistent with energy conservation. **E**
- Implement week day, week end, holiday, and summer shutdown checklists for District buildings; direct night setback program for District buildings on week nights, weekends, holidays, and summer recess. **E**
- Perform regular "walk through" audits of all District facilities to ensure operating efficiency, optimum educational environment and compliance with the District's energy policy. **E**

ENERGY MANAGER (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

- Work with custodial staff to ensure efficient energy usage throughout the year. **E**
- Organize district-wide meter reading program. **E**
- Ensure the District is on proper utility rate schedule and verify billing; and participate in energy rebate programs offered. **E**
- Establish a program to promote energy conservation through positive feedback to all levels of the District and involve personnel and students in taking ownership for the success of the program. **E**
- Coordinate the installation, programming, updating and/or repairs of computerized energy management systems; maintain wiring and installation diagrams of systems; ensure operating efficiency; instruct building and maintenance staff on proper operation of the systems and equipment. **E**
- Prepare and present reports on the status and success of the program. **E**
- Work some evenings, weekends, and holidays. **E**
- Drive a vehicle to and from District locations. **E**
- Perform related functions as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Sound organizational, time management and leadership skills.
- School district organization, operations, policies, and objectives.
- Pertinent federal, state, and local laws, codes and regulations.
- Principles and practices of organization, administration and personnel management, including supervision training and performance evaluation.
- Principles and practices of budget preparation and administration.
- Energy management systems, conservation practices, applications and policies.
- Computer use and applications related to area of specialization.
- Practices, procedures, techniques and strategies for determining operational effectiveness.
- Coordinate the preparation and administration of a program budget.
- Selecting, supervising, training and evaluating assigned staff.

ENERGY MANAGER (CONTINUED)**KNOWLEDGE AND ABILITIES:** (Continued)Knowledge of: (Continued)

- Effectively analyze and interpret data, apply and communicate applicable federal, state and local policies, procedures, laws and regulations.
- Interpersonal skills using tact, patience and courtesy.

Ability to:

- Exercise leadership through the use of organization, supervisory, and interpersonal skills.
- Establish and maintain cooperative professional working relationships.
- Understand and carry out oral and written directions.
- Plan, organize and administer a comprehensive conservation program.
- Analyze and interpret technical data and communicate it to non-technical individuals.
- Demonstrate effective team-building and diplomacy skills.
- Train and evaluate staff.
- Prepare and present oral and written reports and findings and maintain a variety of files and records.
- Interpret, apply and explain rules, regulations, policies and procedures.
- Meet schedules and time lines; plan and organize work.
- Effectively represent the school district to the community

EDUCATION AND EXPERIENCE:

Any combination equivalent to: bachelor's degree from an accredited college or university with major course work in business or public administration or a related field and three (3) years of increasingly responsible experience in energy conservation or environmental studies, preferably in a school district or other public agency.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

ENERGY MANAGER (CONTINUED)

WORKING CONDITIONS:

Environment:

- Construction and facilities and office environment.
- Driving a vehicle to conduct work.

Physical Abilities:

- Hearing and speaking accurately to exchange information in person or on the telephone.
- Lifting, carrying, pushing or pulling moderately heavy objects.
- Seeing to read a variety of materials and drive a vehicle.
- Reaching over head, above the shoulders and horizontally.
- Dexterity of hands and fingers to operate warehouse equipment and vehicles.
- Bending at the waist, kneeling or crouching.
- Climbing ladders and working from heights.
- Lifting or moving objects, normally not exceeding sixty (60) pounds.

Hazards:

- Working at heights.

Accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 5030

StudentsStudent Wellness

The Governing Board recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for District students. The Superintendent or designee shall build a coordinated school health system that supports and reinforces health literacy through health education, physical education, health services, nutrition services, psychological and counseling services, health promotion for staff, a safe and healthy school environment, and parent/guardian and community involvement. (cf. 3513.3 - Tobacco-Free Schools) (cf. 3514 - Environmental Safety) (cf. 5131.6 - Alcohol and Other Drugs) (cf. 5141 - Health Care and Emergencies) (cf. 5141.23 - Infectious Disease Prevention) (cf. 5141.3 - Health Examinations) (cf. 5141.31 - Immunizations) (cf. 5141.32 - Health Screening for School Entry) (cf. 5141.6 - Student Health and Social Services) (cf. 6164.2 - Guidance/Counseling Services)

Through this Wellness Policy:

- All students will have the opportunity to consume healthy food and beverages and receive quality physical education in schools.
- Every school shall be safe, clean, and a healthy place for children and employees to learn and work, with a climate that nurtures learning, achievement, and growth of character.
- All students shall be taught the essential knowledge and skills they need to become “healthy literate”, that is, to make health-enhancing choices and avoid behavior that can damage their health and well-being.
- Each school shall be organized to reinforce students’ adoption of health-enhancing behaviors, and school personnel shall be encouraged to model healthy lifestyles.
- School leaders shall encourage that nutrition, health services, and social agencies that children need in order to learn are provided at school sites and in partnership with parent and community agencies.

School Health Council/Committee

The Superintendent or designee shall encourage parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, and members of the public to participate in the development, implementation, and periodic review and update of the District’s student wellness policy. (42 USC 1758b)

The Superintendent or designee shall appoint a school health council or other committee consisting of representatives of the above groups. The council or committee will also include

district administrators, health educators, physical education teachers, counselors, after school program coordinators, local agencies and/or others interested in school health issues. (cf. 1220 - Citizen Advisory Committees) (cf. 9140 - Board Representatives).

The school health council/committee shall advise the District on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the duties of the council/committee may also include the planning, implementation, and evaluation of activities to promote health within the school or community.

Health and Nutrition Education

The Board believes that health education is essential to student performance and academic success. The District shall provide a planned sequential health education curriculum for students in grades K-12 that is research based and age appropriate. The content of health instruction shall be offered in accordance with law, Board Policy, fiscal constraints and administrative regulation and health framework for California Public Schools, Grades K-12.

The district's nutrition education and physical education programs shall be based on research, consistent with the expectations established in the state's curriculum frameworks, and designed to build the skills and knowledge that all students need to maintain a healthy lifestyle. (cf. 6142.7 Physical Education and Activity) (cf. 6143 Course of Study).

The nutrition education program shall include, but is not limited to, information about the benefits of healthy eating for learning, disease prevention, weight management, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular education program, before-and after-school programs, summer learning programs, and school gardens. (cf. 6177-Summer Learning Programs).

The Board intends for health education to be part of a comprehensive district program to promote the health and well-being of students and staff. Instruction in health-related topics shall be supported by physical education, health services, nutrition services, psychological services, and within a safe and healthy school environment.

Physical Education and Physical Activity

All students in grades K-12 shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education, recess, school athletic programs, extracurricular programs, before- and after-school programs, and other structured and unstructured activities. Physical activity breaks help students to achieve the recommended target of 60 minutes a day of physical activity to promote

health and help prevent obesity. (cf. 6142.7 - Physical Education) (cf. 6145 - Extracurricular and Co-curricular Activities) (cf. 6145.2 - Athletic Competition).

The Physical Education program shall be an essential element of each school's instructional program. The program shall provide the opportunity for all students, regardless of ability, to develop the skills, knowledge, and attitudes necessary to participate in a lifetime of healthy physical activity, as outlined in the Physical Education Model Content Standards for California Public Schools Kindergarten through Grade Twelve and the Physical Education Framework for California Public Schools Kindergarten through Grade Twelve.

The Board may enter into a joint use agreement or memorandum of understanding to make District facilities or grounds available for recreational or sport activities outside of the school day and/or to use community facilities to expand students' access to opportunity for physical activity.

Health and Nutrition Promotion

To encourage consistent health messages between the home and school environment, the Superintendent or designee may disseminate health information to parents/guardians through District or school newsletters, handouts, parent/guardian meetings, the District or school web site, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and academic performance. (cf. 6020 - Parent Involvement)

To reinforce the District's nutrition education program, the Board prohibits the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, and advertisements in school publications, coupons or incentive programs, free give-away, or other means.

The Board believes that all foods and beverages sold to students at district schools, including those available outside the district's food service program, should support the health curriculum and promote optimal health. Nutritional standards adopted by the district for foods and beverages provided through student stores, vending machines, or other venues shall meet or exceed state and federal nutritional standard

Nutrition Guidelines for Foods Available at School

The Board shall adopt nutrition guidelines selected by the District for all foods available on each campus during the school day, with the objectives of promoting student health and reducing childhood obesity.

In order to maximize the District's ability to provide nutritious meals and snacks, all District schools shall participate in available federal school nutrition programs, including the National

School Lunch and School Breakfast programs and after-school snack programs, to the extent possible. When approved by the California Department of Education, the District may sponsor a summer meal program. (cf. 3550 Food Service/Child Nutritional Program).

The District shall strive to strengthen its outreach to students and their families to ensure that all eligible students are enrolled in free/reduced meal program. The District shall ensure that all students have access to nutrition, school nutritious school lunches throughout the school year and via summer meal program. The District shall also ensure that all students have access to nutritious school breakfast and after school snacks.

The Superintendent or designee shall provide access to free, portable water during meal times in the food service area in accordance with Education Code 38086 and 42 UDC 1758, and shall encourage students' consumption of water by educating them about the health benefits of water and serving water in an appealing manner.

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fund raising purposes. He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior. (cf. 1230 - School-Connected Organizations)

School staff shall encourage parents/guardians or other volunteers to support the District's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties and by limiting foods or beverages per party. Class parties or celebrations shall be held after the lunch period when possible.

Guidelines for Reimbursable Meals

Foods and beverages provided through federally reimbursable school meal programs shall meet or exceed federal regulations and guidance issued pursuant to 42 USC 1758(f)(1), 1766(a), and 1779(a) and (b), as they apply to schools. (42 USC 1751 Note)

Meal Service & Time

The District recognizes that students need adequate time to purchase a meal, eat their meal without rushing, and to clean up after themselves. The District shall provide adequate facilities for students to consume their meals, as well as adult supervision during meal time.

The Board recognizes that each student needs a nutritious breakfast in order to be healthy, active, and ready to learn. Therefore, increased participation in the School Breakfast Program shall be promoted and supported.

Healthy and Safe School Environment

The Board recognizes that students and staff have the right to a safe and secure campus where they are free from environmental, physical and psychological harm. The Board shall identify and address potential risks to health and the environment and shall ensure that environmental resources are used in a responsible manner. In addition, the Board is fully committed to maximizing school safety and to creating a positive learning environment that teaches strategies for violence prevention and emphasizes high expectations for student conduct, responsible behavior and respect for others.

Social and Emotional

Each school must provide a learning environment for students, teachers and staff that is safe, orderly, caring, respectful, and equitable and will incorporate social and emotional learning into the curriculum for each grade level.

The Board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition. (cf. 5145.4-Anti-Bullying)

Staff Wellness

The Board recognizes the powerful influences that District staff and other adults have on the health and well-being of students; to that end, the Board encourages staff to take every opportunity to model health and wellness for students. Further, the Board also encourages the participation of parents and other community members in promoting the health and wellness of students. He/she shall promote work-site wellness programs and may provide opportunities for regular physical activities among employees.

Professional Development

Professional development shall be regularly offered to physical education teachers, coaches, activity supervisors, food service staff, and other staff as appropriate to enhance their knowledge and skills.

Professional development shall include instructional strategies that assess health knowledge and skills and promote healthy behaviors.

Tobacco Free Campuses

The Board recognizes the health hazards associated with smoking and the use of tobacco

products, including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff.

The Board prohibits the use of tobacco products at any time in district owned or leased buildings, on district property and in district vehicles. (Health Code 104440; Labor Code 6404.5). This prohibition applies to all employees, students, and visitors at any instructional program, activity or athletic event.

Program Implementation and Evaluation

The Board shall establish a plan for measuring implementation of the policy. The Superintendent shall designate at least one person within the district and at each school who is charged with operational responsibility for ensuring that the school sites implement the district's wellness policy. (42 USC 1751 Note) (cf. 0500 - Accountability)

The assessment shall include the extent to which District schools are in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy. (42 USC 1758b)

The Board and the Superintendent or designee shall establish indicators that will be used to measure the implementation and effectiveness of the District activities related to student wellness. Such indicators may include, but are not limited to:

1. Descriptions of the District's nutrition education, physical education, and health education curricula and the extent to which they align with state academic content standards and legal requirements
2. An analysis of the nutritional content of school meals and snacks served in all District programs, based on a sample of menus and production records
3. Student participation rates in all school meal and/or snack programs, including the number of students enrolled in the free and reduced-price meals program compared to the number of students eligible for that program
4. Extent to which foods sold on campus outside the food services program, such as through vending machines, student stores, or fundraisers, comply with nutritional standards
5. Results of the state's physical fitness test at applicable grade levels

6. Number of minutes of physical education offered at each grade span, and the estimated percentage of class time spent in moderate to vigorous physical activity.
7. A description of District efforts to provide additional opportunities for physical activity outside of the physical education program.
8. A description of other Districtwide or school-based wellness activities offered, including the number of sites and/or students participating, as appropriate.

The Superintendent or designee shall invite feedback on District and school wellness activities from food service personnel, school administrators, the school health council, parents/guardians, students, teachers, before- and after-school program staff, and/or other appropriate persons.

As feasible, the assessment report may include a comparison of results across multiple years, a comparison of District data with county, statewide, or national data, and/or a comparison of wellness data with other student outcomes such as academic indicators or student discipline rates.

The Superintendent or designee shall inform and update the public, including parents/guardians, students, and others in the community, about the content and implementation of this policy and assessment results. (42 USC 1758b)

In addition, the assessment results shall be submitted to the Board for the purposes of evaluating policy and practice, recognizing accomplishments, and making policy adjustments as needed to focus district resources and efforts on actions that are most likely to make a positive impact on student health and achievement.

The Superintendent or designee shall report to the Board at least every two years on the implementation and success of this policy and any other Board policies related to nutrition and physical activity.

Posting Requirements

Each school shall post the District's policies and regulations on nutrition and physical activity in public view within all school cafeterias or in other central eating areas. (Education Code 49432)

Each school shall also post a summary of nutrition and physical activity laws and regulations prepared by the California Department of Education.

Legal Reference:

EDUCATION CODE

33350-33354	CDE responsibilities re: physical education
49430-49434	Pupil Nutrition, Health, and Achievement
Act of 2001	
49490-49494	School breakfast and lunch programs
49500-49505	School meals
49510-49520	Nutrition
49530-49536	Child Nutrition Act
49540-49546	Child care food program
49547-49548.3	Comprehensive nutrition services
49550-49561	Meals for needy students
49565-49565.8	California Fresh Start pilot program
49570	National School Lunch Act
51210	Course of study, grades 1-6
51220	Course of study, grades 7-12
51222	Physical education
51223	Physical education, elementary schools
51795-51796.5	School instructional gardens
51880-51921	Comprehensive health education

CODE OF REGULATIONS, TITLE 5

15500-15501	Food sales by student organizations
15510	Mandatory meals for needy students
15530-15535	Nutrition education
15550-15565	School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769	National School Lunch Program, especially:
1758b	Local wellness policy
1771-1791	Child Nutrition Act, especially:
1773	School Breakfast Program
1779	Rules and regulations, Child Nutrition Act

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31	National School Lunch Program
220.1-220.23	National School Breakfast Program

COURT DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

Adopted: (8-06) 12-14 Santa Ana, CA

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

SPECIAL MEETING
SANTA ANA BOARD OF EDUCATION

January 13, 2015

CALL TO ORDER

The meeting was called to order at 5:04 p.m. by Board President Palacio. Other members in attendance were Ms. Iglesias and Ms. Amezcua. Mr. Richardson was absent from the Board meeting.

Cabinet members present were Dr. Miller, Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Mr. Dixon, Ms. Miller and Dr. Rodriguez.

CLOSED SESSION PRESENTATIONS

Mr. Palacio asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

RECESS TO CLOSED SESSION

The Special Board meeting was immediately recessed at 5:04 p.m. to consider legal and negotiation issues.

RECONVENE OPEN MEETING

The Special Board meeting reconvened at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Edgar Espinoza, senior at Century High School.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 3-0, the Board took action to approve the settlement agreement between the California School Employees Association (CSEA) and its Chapter 41 and Santa Ana Unified School District, Case No. 30-2010-00336248-CU-PT-CJC. Board approval would be contingent upon CSEA's ratification of settlement agreement.

Moved:	Palacio	_____	Iglesias	_____	Amezcu	<u> X </u>	Richardson	_____	Hernández	_____
Seconded:	Palacio	_____	Iglesias	<u> X </u>	Amezcu	_____	Richardson	_____	Hernández	_____
Ayes:	Palacio	<u> X </u>	Iglesias	<u> X </u>	Amezcu	<u> X </u>	Richardson	_____	Hernández	_____
Noes:	Palacio	_____	Iglesias	_____	Amezcu	_____	Richardson	_____	Hernández	_____
Final Vote:	Ayes	<u> 3 </u>	Noes	<u> 0 </u>	Abstain	_____	Absent	<u> 2 </u>		

PUBLIC PRESENTATIONS

Mr. Palacio asked those wishing to address the Board on matters related to agenda items to step to the lectern. Irma Macias addressed the Board related to the Christmas event.

Mr. Hernandez arrived to the Board Meeting at 6:04 p.m.

DISCUSSION

Requirements of School Improvement Grant Awarded to Valley High School

Ms. Dawn Miller, Assistant Superintendent, Secondary Education invited Mr. David Richey, Principal, Valley High School provided information to the Board related to the requirements of the grant.

1.0 APPROVAL OF CONSENT CALENDAR

The following item were removed from the Consent Calendar for discussion and separate action:

- 1.1 Approval of Consultant Agreement between Educational Policy Improvement Center and Valley High School for January 14, 2015 through June 30, 2015

It was moved by Mr. Hernández, seconded by Ms. Amezcua, and carried 4-0, to approve the remaining items on the Consent Calendar as follows:

- 1.2 Approval of Consultant Agreement between the Princeton Review and Valley High School for January 20, 2015 through March 30, 2015
- 1.3 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of November 19, 2014 through December 9, 2014

- 1.4 Ratification of Expenditure Summary and Warrant Listing for Period of November 19, 2014 through December 9, 2014
- 1.5 Approval of Board Members to Attend California School Boards Association Masters in Governance Program from February through June 2015 in Rancho Cucamonga, San Bernardino, and Riverside and the Institute for New and First-Term Board Members Workshops in Anaheim and San Diego, California

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND SEPARATE ACTION:

- 1.1 Approval of Consultant Agreement between Educational Policy Improvement Center and Valley High School for January 14, 2015 Through June 30, 2015

It was moved by Ms. Iglesias, seconded by Ms. Amezcua, and carried 4-0, to amend the written proposal from nine months to six months and approve the consultant agreement between the Educational Policy Improvement Center and Valley High School for January 14, 2015 through June 30, 2015.

REGULAR AGENDA - ACTION ITEMS

- 2.0 AUTHORIZATION TO OBTAIN REQUEST FOR PROPOSAL FOR LEARNING MANAGEMENT SYSTEM

It was moved by Mr. Hernández, seconded by Ms. Amezcua, and carried 4-0, to authorize staff to obtain Request for Proposals for Learning Management System.

- 3.0 APPROVAL OF LETTER OF COMMITMENT TO ONESIGHT AND SHARE OUR SELVES IN SUPPORT OF A DISTRICT-BASED HEALTH CLINIC

It was moved by Mr. Hernández, seconded by Ms. Amezcua, and carried 4-0, to approve a Letter of Commitment to OneSight and Share Our Selves in support of a District-based Health clinic.

- 4.0 APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH SANTA ANA EDUCATORS' ASSOCIATION AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 41 REGARDING EARLY NOTIFICATION INCENTIVE

It was moved by Mr. Hernández, seconded by Ms. Iglesias, and carried 4-0, to approve the Memorandum of Understanding with the Santa Ana Educators' Association and California School Employees Association, Chapter 41 regarding the Early Notification Incentive.

BOARD AND STAFF REPORTS/ACTIVITIES

Ms. Iglesias

- Thanked Century High School students for attending the Board meeting;
- Thanked Ms. Lohnes for coordinating the Share Our Selves and OneSight project;
- Thanked Dr. Haglund for the student LCAP session at Segerstrom High School.

Ms. Amezcua

- Wished everyone a Happy New Year;
- Announced the SAUSD School Fair, Saturday, January 24, 2015 from 10:00 a.m. to 2:00 p.m. in Downtown Santa Ana;
- Appreciated all who have reached out to her.

Mr. Palacio

- Thanked CSEA, staff, and administration for their hard work.

ADJOURNMENT

There being no further business to come before the Board, Ms. Amezcua adjourned the meeting at 6:54 p.m. in memory of a Sepulveda Elementary Kindergarten student and Matthew Tapia, a 2008 Segerstrom High School graduate.

The next Regular Meeting will be held on Tuesday, January 27, 2015, at 6:00 p.m.

ATTEST:

Rick Miller, Ph.D.
Secretary
Santa Ana Board of Education

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Summarized Data of Williams Settlement Second Quarterly Report

ITEM: Consent

SUBMITTED BY: David Haglund, Ed.D., Deputy Superintendent, Educational Services

PREPARED BY: David Haglund, Ed.D., Deputy Superintendent, Educational Services

BACKGROUND INFORMATION:

The purpose of this agenda items is to present the summarized data of the Williams Settlement Second Quarterly Report. In order to meet the Williams Settlement Uniform Complaint Reporting requirements per Education Code 35186(d), staff is required to report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools and the Governing Board of the school district. The complaints and written responses shall be available as public records.

RATIONALE:

Attached is a chart summarizing the second quarterly-reported complaints for Santa Ana Unified School District beginning on October 1, 2014, and ending on December 31, 2014. The form is due to Orange County Department of Education on January 30, 2015.

FUNDING:

Not Applicable

RECOMMENDATION:

Presented for information.

DH:lr



2014-2015 Quarterly Report Williams Legislation Uniform Complaints

District: _____

District Contact: _____

Title: _____

- Quarter #1 July 1 to September 30, 2014 **Report due by October 31, 2014**
- Quarter #2 October 1 to December 31, 2014 **Report due by January 30, 2015**
- Quarter #3 January 1 to March 31, 2015 **Report due by April 30, 2015**
- Quarter #4 April 1 to June 30, 2015 **Report due by July 31, 2015**

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Misassignments			
Facility Conditions			
CAHSEE Intensive Instruction & Services (high schools only)			
TOTALS			

Name of Superintendent: _____

Signature of Superintendent: _____ Date: _____

Please submit to: Thea Savas
Senior Administrative Assistant
200 Kalmus Drive, B-1000
P.O. Box 9050, Costa Mesa, CA 92628-9050
(714) 966-4336 or fax to: (714) 327-1366

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests**

ITEM: **Consent**

SUBMITTED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

PREPARED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of gifts, grants, and bequests on behalf of school sites and the District. For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

RATIONALE:

The Board may accept any bequest or gift of money or property on behalf of the District. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to provide equal educational opportunities for all District students. The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of District philosophy and operations. If the Board believes the District will be unable to fully satisfy the donor's conditions, the gift shall not be accepted. Gift books and instructional materials shall be accepted only if they meet District criteria. At the Superintendent or designee's discretion, a gift may be used at a particular school.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept gifts in accordance with Board Policy (BP) 3290 – Gifts, Grants, and Bequests.

SANTA ANA UNIFIED SCHOOL DISTRICT
GIFTS RECOMMENDED FOR ACCEPTANCE - January 27, 2015

School:	Gift:	Amount:	Donor:	Used for:
Carver Elementary		\$4,000	Carver PTO Mrs. Luz Avila Santa Ana	Field trips, instructional supplies, incentives, and technology
Madison Elementary		\$1,280	Mr. Ted Holcomb Los Alamitos	Teachers, classified staff, and parent appreciation and student incentives and rewards
John Muir Fundamental		\$21,847	Muir PTA Mrs. Erika Calvo Santa Ana	Field trips
John Muir Fundamental		\$568	Orange County Eagle Boosters, Inc. Mr. Randy Carrillo Santa Ana	5 th grade Science field trip
Santiago Elementary		\$1,000	West Floral Park Neighborhood Association Ms. Donna Layne Santa Ana	Library materials
MacArthur Intermediate Fundamental	Violin	\$1,200	Mrs. Lahoma J. Schulze Santa Ana	Orchestra classes
Saddleback High School		\$3,000	Got Milk? Ms. Norma León de Moncada Los Angeles	Instructional supplies
Segerstrom High School		\$1,500	College Board Mr. Terry Redican AP Program Operations and Finance New York, NY	Instructional supplies
Valley High School		\$10,000	Wells Fargo Foundation Mr. Daniel Tellalian Van Wert, OH	Food, instructional supplies, and gift incentives for staff, students, and volunteers

School:	Gift:	Amount:	Donor:	Used for:
Valley High School		\$500	WestEd Mr. Gregory Austin, Ph.D. Torrance	Food, instructional supplies, and gift incentives for staff, students, and volunteers
Facilities and Governmental Relations	Gift cards	\$500	Ghataode Bannon Architects, LLP. Ms. Shushila Ghataode Mr. Dave Bannon 760 W. 16 th Street, Unit B Costa Mesa	Water Conservation Student Design Contest
January 27, 2015 donations		\$45,395		
2015 Total donations		\$45,395		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of extended field trip(s) for the school(s) listed.

RATIONALE:

The Board recognizes that school-sponsored trips are important components of student development. In addition to supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help students relate school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips. All trips involving out-of-state or overnight travel shall require prior approval of the Board. Approval is contingent upon national and international safety and security at the time of the trip.

Board Policy (BP) 6153 and Administrative Regulation (AR) 6153.1 require a parent waiver for school-sponsored trips. Trained staff will be employed by the hosting organization and will provide 24-hour supervision to the students. Parents have given permission for students to attend the trip under this provision. No eligible student will be denied the opportunity to attend.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the extended field trip(s) in accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips.

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS
RECOMMENDED FOR APPROVAL - January 27, 2015

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone:
February 19-20, 2015 (Thursday - Friday)	Saddleback High School National Cheer and Dance Competition Orleans Arena Las Vegas, Nevada	\$321.00 per student (s) (cost paid by fundraising)	58	7
February 25-27, 2015 (Wednesday - Friday)	Greenville Fundamental Elementary Outdoor Science School Desert Sun Science Center Idllywild	\$180.00 per student (s) (cost paid by fundraising)	180	24
April 4-9, 2015 (Saturday - Thursday)	Santa Ana High School Marching band performance at Disney World & visit Epcot, Disney Studios, & Universal Studios Disney World Orlando, Florida	\$1,200.00 per student (s) (cost paid by fundraising & donations)	53	10
April 6-9, 2015 (Monday - Thursday)	Saddleback High School Marching band performance at Sea World & visit the Safari Wild Animal Park, Balboa Park, & tour San Diego Sea World San Diego	\$450.00 per student (s) (cost paid by fundraising & donations)	30	3
June 18-21, 2015 (Thursday - Sunday)	Century High School Hugh O' Brian Youth Leadership Conference Chapman University Orange	\$150.00 per student (s) (cost paid by ASB)	1	1

Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for Saddleback High School's cheer and dance students to perform and compete in the National Cheer and Dance Competition at Orleans Arena in Las Vegas, Nevada. The trip will be February 19-20, 2015.
- OVERVIEW:** Saddleback High School is requesting authorization for their cheer and dance students to perform and compete in the National Cheer and Dance Competition in Las Vegas, Nevada.
- RATIONALE:** The Saddleback High School cheer and dance programs have the opportunity to represent the District in Las Vegas at the National Competition. This is an incredible opportunity for many of our Santa Ana students to experience performing and competing in an area where they can learn and grow as young adults. Traveling to Las Vegas would be an experience of a lifetime for many of the Saddleback students.
- PARTICIPANTS:** 58 students and 7 chaperones (3 certificated and 4 classified)
- COSTS:** \$321 per student – To include lodging, meals, and travel
- FUNDING:** Fundraising and donations
- RECOMMENDATION:** Approve the request of the extended field trip for Saddleback High School's cheer and dance students to perform and compete in the National Cheer and Dance Competition at Orleans Arena in Las Vegas, Nevada on February 19-20, 2015.

Agenda Item Backup Sheet

ITEM: Request of extended field trip for Greenville Fundamental Elementary School students to attend the Outdoor Science School at the Desert Sun Outdoor Science Center in Idyllwild, CA. The trip will be February 25-27, 2015.

OVERVIEW: Greenville Fundamental Elementary School is requesting authorization for their students to attend the Outdoor Science School in Idyllwild, CA.

RATIONALE: The students will be guided through an exploration of constellations gaining understanding of their components and provided experimental learning opportunities for hands-on use of spectroscope. The astro camp provides materials to prepare students for a study trip that will include reading and writing in the context of science. This trip supports science knowledge for testing.

PARTICIPANTS: 180 students and 24 chaperones (6 certificated and 18 classified)

COSTS: \$180 per student – To include lodging, meals, and travel

FUNDING: Fundraising and donations

RECOMMENDATION: Approve the request of the extended field trip for Greenville Fundamental Elementary School students to attend the Outdoor Science School at the Desert Sun Outdoor Science Center in Idyllwild, CA on February 25-27, 2015.

Agenda Item Backup Sheet

<u>ITEM:</u>	Request of extended field trip for Santa Ana High School's band students to perform at Disney World and also participate in an educational tour of the city of Orlando, Florida. The trip will be April 4-9, 2015.
<u>OVERVIEW:</u>	Santa Ana High School is requesting authorization for their band students to participate in a band performance at Disney World and participate in an educational tour of Orlando, Florida.
<u>RATIONALE:</u>	The Santa Ana High School instrumental program will be taking a spring trip to Orlando, Florida to provide enrichment opportunities our student's may not necessarily receive outside of the program. This 5-day and 4-night trip will expose kids to professional performing arts and entertainment venues such as Orlando Disneyworld, La Nouba, and Universal Studios. Not only will our students learn and experience live professional arts performances, but they will also have an opportunity to showcase their talents with their own featured performance at Disney World.
<u>PARTICIPANTS:</u>	53 students and 5 chaperones (3 certificated and 2 classified)
<u>COSTS:</u>	\$1,200 per student – To include lodging, meals, and travel
<u>FUNDING:</u>	Fundraising and donations
<u>RECOMMENDATION:</u>	Approve the request of the extended field trip for Santa Ana High School's band students to perform at Disney World and also participate in an educational tour of the city of Orlando, Florida on April 4-9, 2015.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for Saddleback High School's band students to perform at Sea World and also participate in an educational tour of the city of San Diego, CA. The trip will be April 6-9, 2015.
- OVERVIEW:** Saddleback High School is requesting authorization for their band students to participate in a band performance at Sea World and participate in an educational tour of San Diego, CA.
- RATIONALE:** This is an incredible opportunity for many of our Santa Ana students to experience touring and performing as a musician in an area where they can learn and grow as young adults. Traveling to San Diego would be an amazing experience for many of the Saddleback High students. The trip will consist of the following activities: performance at Sea World, a visit to the Safari Wild Animal Park, a group dinner at Hard Rock Café (and other local restaurants), a visit to Balboa Park, and a tour of the city. This trip will provide our students with opportunities they cannot receive anywhere else. Students will be able to develop their musicianship through performing while learning about important events in American history.
- PARTICIPANTS:** 30 students and 3 chaperones (all certificated)
- COSTS:** \$450 per student – To include lodging, meals, and travel
- FUNDING:** Fundraising and donations
- RECOMMENDATION:** Approve the request of the extended field trip for Saddleback High School's band students to perform at Sea World and also participate in an educational tour of the city of San Diego, CA on April 6-9, 2015.

Agenda Item Backup Sheet

ITEM: Request of extended field trip for Century High School to have one student participate in the Hugh O'Brien Youth (HOBY) Leadership Conference at Chapman University in Orange, California. The trip will be June 18-21, 2015.

OVERVIEW: Century High School is requesting authorization for one student to participate in the HOBY Leadership Conference at Chapman University.

RATIONALE: The HOBY Leadership Conference allows students to organize their leadership talents and apply them in becoming effective, ethical leaders in their home, school, and community. Selected students participate in hands-on leadership activities, meet leaders in their state, and explore their own personal leadership skills while learning how to lead others and make a positive impact in their community.

PARTICIPANTS: 1 student and 1 chaperone (Tisha More – HOBY representative).

COSTS: \$150 per student – To include lodging, meals, and travel

FUNDING: Fundraising

RECOMMENDATION: Approve the request of the extended field trip for Century High School to have one student participate in the Hugh O'Brien Youth (HOBY) Leadership Conference at Chapman University in Orange, California on June 18-21, 2015.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval for Acceptance of Specialized Secondary Programs Grant for Santa Ana High School for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Lucinda Pueblos, Executive Director, School Renewal**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for acceptance of the Specialized Secondary Programs (SSP) grant for Santa Ana High School for the 2014-15 school year. At its October 14, 2014 meeting, the Board approved the submission of the Specialized Secondary Programs grant application.

The purpose of the SSP is to provide California comprehensive high schools with funds for programs that provide students with advanced learning opportunities in a variety of subjects, including but not limited to, English-language arts, mathematics, science, history and social science, foreign language, and visual and performing arts. The acquisition of technology skills and the use of technology as a tool for instruction and learning are also emphasized in these programs.

RATIONALE:

Santa Ana High has long been known as the Visual and Performing Arts (VAPA) school, with excellent programs in dance, music and theater. The SSP grant will provide the Santa Ana High faculty the opportunity to develop a VAPA Career Pathway in collaboration with the Latino International Film Institute (LIFI) to support the development of script and film production. If awarded the planning grant, Santa Ana High will be eligible to apply for the Implementation Grant in the 2015-16 school year in the amount of \$100,000 for the establishment of a new program for students in grades 9-12. The program will support the development of a K-12 VAPA Career Pathway with Heninger Elementary School students.

FUNDING:

California Department of Education: \$35,000

RECOMMENDATION:

Approve the acceptance of the Specialized Secondary Programs grant for Santa Ana High School for the 2014-15 school year.

DM:LP:sz

GRANT SUMMARY

Title:	Specialized Secondary Programs Grant
Funding Source:	California Department of Education
Due Date:	October 24, 2014
Contact Person:	Lucinda Pueblos, Executive Director, School Renewal
Amount/Duration:	\$35,000 for 2014-15 school year
Target Population:	Grades 9-12 students
Budget Impact:	Specialized Secondary Programs Grant Award: \$35,000
Indirect Rate:	Not applicable
Personnel Impact:	None
Survey Questions:	None without prior District approval and parent consent
Grant Program Description	
<p>Specialized Secondary Programs (SSP) provides startup funds for the establishment of a new, innovative specialized program or school for pupils in grades 9-12. The SSP is expected to develop new standards-based model curriculum that provides enhanced learning opportunities in a specialized content area. The Legislature intends for SSP to benefit the state economy by having the SSP grant programs/schools located in close proximity to related industries.</p>	
Goals/Objectives:	<ol style="list-style-type: none"> 1. Provide students with advanced learning opportunities in a variety of subjects including, but not limited to English language arts, mathematics, science, history and social science, foreign language, and the visual and performing arts. 2. Provide the acquisition of technology skills and the use of technology as a tool for instruction and learning. 3. Allow students to explore areas of study in a deeper way while developing their talents and skills as they prepare for the world of work or higher education. 4. Faculty members will develop curriculum, instructional materials, and methodology that the Superintendent of Public Instruction could make available to other schools in the state.
Activities:	<ol style="list-style-type: none"> 1. Santa Ana High School's Visual and Performing Arts (VAPA) department members will work with the Latino International Film Institute (LIFI) to develop a VAPA Career Pathway to support script writing and film production. 2. Faculty will plan for a new innovative program in alignment with the Career and Technical Education (CTE) Industry Sector and CTE Career Pathway. 3. Faculty will research and develop a framework for each proposed new course utilizing the SSP Course Framework. 4. Faculty will plan and conduct school site visits that can serve as innovative models for curriculum scheduling and other resources that may assist with planning and/or implementation of the proposed SSP. 5. Faculty members will attend the Educating for Careers Conference on March 1-3, 2015 in Sacramento, California.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Submission of California Career Pathways Trust Grant Application for Funding for 2015-17 School Years**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Don Isbell, Director, Career and Technical Education/ROP**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the submission of the California Career Pathways Trust (CCPT) grant application for funding for the 2015-17 school years. The goal of the CCPT grants is to provide skills and practical experience to help students prepare for success in college and careers.

RATIONALE:

The grant proposals are tasked with creating sustained Career Pathways programs that connect businesses, K–12 schools, and community colleges to better prepare students for the 21st-century workplace. The Career Pathways programs help students chart the classes they need in high school and community college to prepare for work in a particular industry. These programs lead students to two-year degrees, certificates, or four-year degrees that prepare them for highly skilled jobs in growing industries.

The District is applying for a CCPT grant that will provide up to \$6 million for the development and implementation of Career Pathways for our students in legal practice and informational communications technology. In addition, funds will be requested to expand our Science, Technology, Engineering, and Mathematics/Science, Technology, Engineering, Art, and Mathematics (STEM/STEAM) focus on pathways in engineering design, biotechnical, and health. The District will be the fiscal agent for this grant which will include the District's K-12 program, Santa Ana College, Coast Community College District, and the Arts, Community, & Media Education (ACME) Network, along with other local businesses, community organizations, and colleges.

FUNDING:

California Career Pathways Trust grant: \$6,000,000

RECOMMENDATION:

Approve the submission of the California Career Pathways Trust grant application for funding for the 2015-17 school years.

DM:DI:sz

GRANT SUMMARY

Title:	California Career Pathways Trust (CCPT) Grant
Funding Source:	California Department of Education
Due Date:	February 6, 2015
Contact Person:	Don Isbell, Director, Career and Technical Education/ROP
Amount/Duration:	\$6,000,000 in grant funds will be available for the 2015–16 and 2016–17 school years.
Target Population:	Grades 9-14 students
Budget Impact:	Specialized Secondary Programs Grant Award: \$6,000,000
Indirect Rate:	Not applicable
Personnel Impact:	None
Survey Questions:	None without prior District approval and parent consent
Grant Program Description	
<p>The District will be the fiscal agent for a CCPT implementation grant that will provide \$6 million for Career Pathways for our students in legal practice and informational communications technology. In addition, funds will be requested to expand our Science, Technology, Engineering, and Mathematics/Science, Technology, Engineering, Art, and Mathematics (STEM/STEAM) focus on pathways in engineering design and biotechnical/medical. The District’s grant partners include Santa Ana College, Coast Community College District, and the Arts, Community, & Media Education (ACME) Network, along with other local businesses and community organizations.</p>	
Goals/Objectives:	<ol style="list-style-type: none"> 1. Provide students with advanced learning opportunities in a variety of the Career and Technical Education (CTE) pathways leading to high-skill/high-wage jobs. 2. Provide the District, Santa Ana College, and the Coast Community College District opportunities to collaborate on curriculum and establish clear pathways for the students of SAUSD between high school and college. 3. Provide for the acquisition of STEAM and technology skills, and the use of technology, as a tool for instruction and learning. 4. Allow students to explore areas of study in a deeper way while developing their talents and skills as they prepare for the world of work and/or higher education. 5. Faculty members will develop curriculum, instructional materials, and methodology that the Superintendent of Public Instruction could make available to other schools in the state.
Activities:	<ol style="list-style-type: none"> 1. Faculty at the District high schools will work with the local community colleges to develop articulated and dual-credit curriculum for students. 2. Create new processes to expand SAUSD and community colleges for work-based learning opportunities. 3. Faculty will plan for a new innovative program in alignment with the CTE Industry Sectors and CTE Career Pathways. 4. Create new and innovative STEM labs, legal labs, and replace dated equipment in older labs. Labs will focus on new and innovative instruction techniques and delivery models. 5. Faculty at both the high schools and community colleges will plan and conduct site visits to each others and industry sites. 6. Faculty members will attend the Educating for Careers Conference in Sacramento.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Ratification of Agreement between Rancho Santiago Community College District/Santa Ana College and Santa Ana Unified School District for GEAR UP IV Funds for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification to approve the agreement between Rancho Santiago Community College District/Santa Ana College (RSCCD/SAC) and the Santa Ana Unified School District for Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) IV funds for the 2014-15 school year.

RATIONALE:

Since 2009, RSCCD/SAC and the District have been recipients of a six-year partnership grant. In this partnership RSCCD will continue to provide college awareness support for students and parents at Saddleback and Valley High Schools. This grant funding will provide for an increase in mathematics and SAT achievement, early college awareness and guidance at GEAR UP schools, counselor professional development, the AP & AVID initiative, and provide student-academic support and college-guidance services to grade 10th and 11th students.

FUNDING:

GEAR UP IV grant: \$52,000

RECOMMENDATION:

Approve the ratification of the agreement between Rancho Santiago Community College District/Santa Ana College and the Santa Ana Unified School District for GEAR UP IV funds for the 2014-15 school year.

**AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT/
SANTA ANA COLLEGE
AND
SANTA ANA UNIFIED SCHOOL DISTRICT**

This Agreement is entered into on the 17th day of November, 2014 between Rancho Santiago Community College District (hereinafter "RSCCD") and Santa Ana Unified School District (hereinafter "SAUSD").

WHEREAS, RSCCD has received a six-year grant entitled Gaining Early Awareness & Readiness for Undergraduate Programs (**GEAR UP**) 2009 (Grant No. P334A090134; CFDA # 84.334A) from the U.S. Department of Education, for the performance period between July 31, 2009 and July 30, 2015, to significantly increase the number of low-income students who are prepared to enter and succeed in postsecondary education, and

WHEREAS, SAUSD has agreed to participate in the purpose of this grant, for the six years (2009 through 2015), and

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

NOW, THEREFORE the RSCCD and SAUSD do covenant and agree as follows:

TERM

1. The effective term of this Agreement shall be from the period beginning July 31, 2014 and ending July 30, 2015 and shall be in the amount of \$52,000 and subject to the provisions of this Agreement. SAUSD further agrees to contribute \$717,605 as match during this same period set forth in as *Exhibit A, Budget Narrative*, which by this reference is incorporated herein and made a part hereof as if fully set forth. An extension for one year beyond this current term is allowed by the expanded authority conditions identified in the Grant Award Notice, and thus is allowed under this agreement.

PURPOSE

2. The purpose of the program is to increase the number of low-income students who are prepared to enter and succeed in postsecondary education. SAUSD shall ensure that the program funded hereby shall comply with this purpose.

COMPLIANCE WITH LAW

3. In its performance under this Agreement, SAUSD shall fully comply with the requirements of the following, whether or not otherwise referred to in this Agreement:

- (a) The Higher Education Act of 1965, Title IV, Part A, Subpart 2 Chapter 2 – Gaining Early Awareness and Readiness for Undergraduate Programs.

- (b) The Education Department General Administrative Regulations (EDGAR): (a) 34 CFR 74, 75, 77, 79, 80, 81, 82, 84, 85, 86, 97, 98, and 99; (b) the regulations for this program in 34 CFR part 694.
- (c) All applicable standards and orders and requirements issued under Section 306 of the Clean Air Act, Section 508 of the Clean Water Act and Environmental Protection Agency regulations in contracts in excess of \$100,000.
- (d) All applicable State statutes, regulations, policies, procedures and directives;
- (e) All applicable local ordinances and requirements, including use permits and licensing;
- (f) Court orders applicable to its operation; and
- (g) The terms and conditions of this Agreement.

If any of the foregoing is enacted, amended, or revised, SAUSD will comply with such or will notify RSCCD after enactment or modification that it cannot so comply. RSCCD may thereupon terminate this Agreement, if necessary.

STATEMENT OF WORK

4. This Agreement is based on the Application for Federal Education Assistance included as *Exhibit A* to this Agreement. SAUSD agrees to comply with all provisions, to perform all work, and to provide all services set forth in this Agreement and the aforementioned Application for Federal Education Assistance in a professional, timely and diligent manner. The parties hereto agree that concerning matters not specifically contained within the body of this Agreement, the Application for Federal Education Assistance will be controlling.

SAUSD shall utilize funding provided under this Agreement to support the following:

- 1) Substitute teachers
- 2) Buses and hospitality for college and campus tours
- 3) Attendance at conferences and meetings
- 4) Counselor Professional Development
- 5) AP & AVID Initiative

MODIFICATION OF PROGRAM COMPONENTS AND SERVICE LEVELS

5. The parties hereto agree that those program components and service levels detailed in *Exhibit A* may be modified so long as the total payments under this Agreement are not increased and the project scope, objectives, and key personnel (in accordance with 34 CFR 74.25 (c)(2) and/or 34 CFR 80.30 (d)(3)) of the program are not altered. However, any such modification shall not be made without the prior written notification of RSCCD. Any requests for changes in scope, objectives or key personnel requires written approval and should be coordinated through RSCCD for submission to the U.S. Department of Education.

PLANS AND PROCEDURES

6. SAUSD shall monitor its program for compliance with the provisions of this Agreement and all applicable laws, regulations and its institutional policies and procedures.

REPORTS

7. SAUSD shall submit such reports, data and information at such times as RSCCD may require, and in the form RSCCD may require, regarding the performance of SAUSD's services, or SAUSD's activities, costs or other data. Such reports shall include information and data for the annual performance report (financial information as specified in 34 CFR 75.118, and program activity documentation), which will be due April 1 of each year. The Annual Report Template is incorporated by reference and attached hereto as *Exhibit B*, which by this reference is incorporated herein and made a part hereof as if fully set forth.

NO SUPPLANTATION

8. Funds provided under this Agreement shall be used only for activities that are in addition to those that would otherwise be available in the absence of such funds. SAUSD shall not render the same services under this Agreement to any participant whose cost of services is otherwise paid for by any other person or entity.

INDEPENDENT CONTRACTOR

9. SAUSD agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

SUBCONTRACT ASSIGNMENT

10. None of the duties of, or work to be performed by, SAUSD under this Agreement shall be Sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No subcontract or assignment shall terminate or alter the legal obligation of SAUSD pursuant to this Agreement. SAUSD shall insure that all subcontracts for services and contracted staff are procured in a manner consistent with Federal and local SAUSD guidelines. SAUSD shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by each. By entering into this Agreement SAUSD agrees that it is the direct provider of intended services. Upon request, SAUSD shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

CONTINGENCY OF FUNDS

11. SAUSD acknowledges that approval of and funding for this Agreement in accordance with 34 CFR 75.253 is contingent upon U.S. Department of Education approval, receipt of funds from, and obligation of funds by, the U.S. Department of Education to RSCCD. The Department will consider continued funding if: (1) Congress has appropriated sufficient funds under the program, (2) the Department determines that continuing the project would be in the best interests of the government, (3) the recipient has made substantial progress toward meeting the objectives in its approved application, and (4) the recipient has submitted reports of project performance and budget expenditures that meet reporting requirements found at 34 CFR 73.118 and any other requirements deemed necessary. If such approval, funding, or appropriations are not forthcoming, or are otherwise limited, RSCCD shall notify SAUSD immediately and in writing. Immediately upon such notice SAUSD shall modify or cease operations as directed by RSCCD. If the approving authority determines that modification of SAUSD's operations hereunder is preferable to cessation of such operations, within thirty (30) days of said written

notice, **RSCCD** and **SAUSD** shall negotiate necessary modifications to this Agreement and/or reimbursement of costs incurred hereunder.

BUDGET SCHEDULE

12. **SAUSD** agrees that the expenditures of any and all funds under this Agreement will be in accordance with the approved budget, a copy of which is attached hereto as part of the Application for Federal Education Assistance, *Exhibit A*, and which by this reference is incorporated herein and made a part hereof as if fully set forth. The **SAUSD** may spend unexpended funds in the following budget period for any allowable cost that falls within the scope and objectives of the project (See Carryover, Section 14).

MODIFICATION OF BUDGET SCHEDULE

13. **SAUSD** shall have the authority to transfer allocated program funds from one category of the overall program budget to any other category of the overall program budget, as long as the amount of the total grant is not increased and the scope of the program is not altered. Where the scope of the program is altered and results in need for a change in the budget, written approval is required and should be coordinated through **RSCCD** for submission to the U.S. Department of Education.

CARRYOVER

14. **SAUSD** may spend unexpended funds in a following budget period for any allowable cost(s) that fall(s) within the scope and objectives of the project, not just for expenditures arising out of uncompleted activities. However, if during the course of program monitoring reservations are developed on behalf of the approving authority about the **SAUSD**'s use of such funds, a written statement from the **SAUSD** describing the ways it intends to use the remaining funds may be required.

SUBMISSION OF INVOICES

15. Upon the effective date of this Agreement, **RSCCD** shall make payments to **SAUSD** in accordance with the following payment schedule:

- a. **Payments.** Beginning July 31, 2013, no more often than once per quarter and no less than once per year, upon receipt and approval by **RSCCD** of **SAUSD**'s invoice, showing itemized expenditures in accordance with the invoice template provided as *Exhibit C*, **RSCCD** shall make reimbursement payments as long as the total payments under this Agreement do not exceed \$52,000.
- b. **Invoices.** One original signed invoice should be sent to the GEAR UP 2009 Project Director, as follows:

Lilia Tanakeyowma, Dean
Office, School & Community Partnerships Division
Santa Ana College
1530 W. 17th Street
Santa Ana, CA 92706

FISCAL ACCOUNTABILITY

16. (a) **Financial Management System**. SAUSD shall establish and maintain a sound financial management system, based upon generally accepted accounting principles. SAUSD's system shall provide fiscal control and accounting procedures that will include the following:

- (1) Information pertaining to this Agreement and contract awards, obligations, unobligated balances, assets, expenditures, and income;
- (2) Effective internal controls to safeguard assets and assure their proper use;
- (3) Source documentation to support accounting records; and
- (4) Proper charging of costs and cost allocation.

(b) **SAUSD's Records**. SAUSD's records shall be sufficient to:

- (1) Permit preparation of required reports;
- (2) Permit the tracing of funds to a level of expenditure adequate to establish that funds have not been used in violation of the applicable restrictions on the use of such funds; and
- (3) Permit the tracing of program income, or profits earned, and any costs incurred that are otherwise allowable except for funding limitations.

(c) **Costs Charged**. Costs shall be charged to this contract only in accordance with the following:

- (1) Approved Application for Federal Assistance (*Exhibit A*)
- (2) The Education Department General Administrative Regulations (EDGAR)
- (3) Office of Management and Budget (OMB) Circulars A-21 (2 CFR 220) and A-110 (2 CFR 215)

(d) **Cost Principles**. In all cases of any type of personnel must be supported by complete and accurate record-keeping of time and effort reports, which will be due quarterly.

ANNUAL AUDIT

17. SAUSD shall arrange for an independent audit of their federal funds in accordance with OMB Circular A-133. This program should be listed in their Schedule of Federal Expenditures. SAUSD shall submit a copy of each required audit report to RSCCD within thirty (30) days after the date received by the SAUSD.

ACCESS AND RECORDS

18. (a) **Access**. RSCCD, the U.S. Department of Education, and the United States Government and/or their representatives, shall have access, for purposes of monitoring auditing, and examining, to SAUSD's activities, books, documents and papers (including computer records) and to records of SAUSD's subcontractors, consultants, contracted employees, bookkeepers, accountants, employees and participants related to this Agreement. Such agencies or representatives shall have the right to make excerpts, transcripts and photocopies of such records and to schedule on-site monitoring at their discretion. Monitoring activities also may include, but are not limited to, questioning employees and participants and entering any premises or onto any site in which any of the services or activities funded hereunder are conducted or in which any of the records of SAUSD are kept. In the event SAUSD does not make the above-referenced documents available within the County of Orange, California, SAUSD agrees to pay all necessary and reasonable expenses incurred by RSCCD in conducting any audit at the location where said records and books of account are maintained.

(b) **Records Retention.** All accounting records and evidence pertaining to all costs of SAUSD and all documents related to this Agreement shall be kept available at SAUSD's office or place of business for the duration of this Agreement and thereafter for three (3) years after completion of an audit. Records which relate to (1) complaints, claims, administrative proceedings or litigation arising out of the performance of this Agreement, or (2) costs and expenses of this Agreement to which RSCCD or any other government agency takes exception, shall be retained beyond the three (3) year period until final resolution or disposition of such appeals, litigation, claims, or exceptions.

FRAUD

19. SAUSD shall immediately report all suspected or known instances and facts concerning possible fraud, abuse or criminal activity under this Agreement, in accordance with the applicable federal laws and regulations.

NONDISCRIMINATION AND COMPLIANCE PROVISIONS

20. As a condition of this award of financial assistance under the U.S. Department of Education to SAUSD from RSCCD, SAUSD assures, with respect to operation of all programs or activities funded with funds provided pursuant to the Act, and all agreements to carry out such programs or activities, that it will comply fully with the nondiscrimination and equal opportunity provisions of Title VI of the Civil Rights Act of 1964, as amended; section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; and with all applicable requirements imposed by or pursuant to regulations implementing those laws, including, but not limited to, 34 CFR part 100 et seq. The United States, the State of California and RSCCD have the right to seek judicial enforcement of this assurance.

(a) During the performance of this Agreement, SAUSD and its subcontractors will not deny the Agreement's benefits to any person on the basis of race, ancestry, national origin, religion, color, ethnic group identification, sex, age, physical or mental disability (including HIV and AIDS), medical condition (cancer), marital status, nor will they unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of race, ancestry, religion, color, ethnic group identification, national origin, ancestry, mental or physical disability (including HIV and AIDS), medical condition (cancer), marital status, age (over 40), sex, denial of family care leave, or political affiliation or belief. SAUSD will insure that the evaluation and treatment of employees and applicants for employment are free from such discrimination and harassment.

(b) SAUSD will include the non-discrimination and compliance provisions of this Section of the Agreement in all subcontracts to perform work under this Agreement.

(c) SAUSD will give written notice of its obligations under this Section of the Agreement to labor organizations with which SAUSD has a collective bargaining or other agreement.

CONFIDENTIALITY

21. Without prejudice to any other section of this Agreement, SAUSD shall, where applicable, maintain the confidential nature of information provided to it concerning participants in accordance with the requirements of federal and state laws. However, SAUSD shall submit to RSCCD, the U.S. Department of Education, and/or the United States Government or their representatives, all records requested for administrative purposes, including audit, examinations,

monitoring and verification of reports submitted by SAUSD, costs incurred and services rendered hereunder.

PROPERTY

22. (a) Definitions

1. "Real Property" is land, including land improvements, structures, and appurtenances thereto, excluding movable machinery and equipment.
2. "Equipment" is tangible non-expendable personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

(b) **Property Management.** SAUSD shall budget, manage and maintain an inventory or property in accordance the standards established by the U.S. Government. Notwithstanding the provisions of Section 20. SAUSD shall retain records pertaining to all equipment or property described above, and to costs incurred with respect thereto, for a period of three (3) years after final disposition of such property. Cost of equipment shall immediately return all equipment, finished or unfinished documents, photographs, data, studies and reports or unused supplies prepared or purchased by SAUSD under this Agreement to RSCCD or its representatives, or dispose of them in accordance with directions from RSCCD.

REPORTS

23. SAUSD will furnish reports, documents, photographs, and data, or copies of each, as reasonably requested by RSCCD concerning SAUSD's activities as they affect the services hereunder. RSCCD shall be specific as to the nature of the information requested and allow thirty (30) days for SAUSD to respond.

INDEMNIFICATION

24. (a) SAUSD shall indemnify, hold harmless and defend RSCCD, its School Board, its officers, agents and employees from any and all claims, demands, loss, liability, injury death, suits or judgments arising out of or alleged to arise out of or in consequence of SAUSD's performance of this Agreement, or any act or omission of SAUSD, its officers, agents or employees, including, but not limited to, and without waiving the generality of the foregoing, any audit disallowances or sums expended by SAUSD in violation of federal, State or RSCCD requirements or of this Agreement, or any negligent or intentional acts or omissions of SAUSD, its officers, agents or employees which injure or damage any participants or other third parties, including RSCCD personnel representatives. SAUSD shall forthwith remit all sums due RSCCD, along with the legal rate of interest pursuant to this paragraph.

(b) RSCCD shall indemnify, hold harmless and defend SAUSD, its Board of Trustees, its officers, agents and employees from any and all claims, demands, loss, liability, injury death, suits or judgments arising out of or alleged to arise out of or in consequence of RSCCD's performance of this Agreement, or any act or omission of RSCCD, its officers, agents or employees, including, but not limited to, and without waiving the generality of the foregoing, any audit disallowances or sums expended by RSCCD in violation of federal, State or SAUSD requirements or of this Agreement, or any negligent or intentional acts or omissions of RSCCD, its officers, agents or employees which injure or damage any participants or other third parties, including SAUSD personnel representatives. RSCCD shall forthwith remit all sums due SAUSD, along with the legal rate of interest pursuant to this paragraph.

INSURANCE

25. SAUSD shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes a thirty (30) day notice of cancellation, modification, or reduction in said insurance. SAUSD shall deliver certificate(s) of insurance under SAUSD's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, RSCCD shall be provided a copy of said policy.

SAUSD shall provide workers' compensation coverage for each of its employees. SAUSD and RSCCD shall each be responsible for providing coverage for their own students.

PATENT/COPYRIGHT MATERIALS/PROPRIETARY INFORMATION

26. In accordance with 34 CFR 74.36, 34 CFR 80.34, and in order for RSCCD to meet its obligations contained in the prime Grant No. P334A090134 with the U.S. Department of Education, SAUSD shall grant RSCCD a royalty-free, nonexclusive and irrevocable license to publish, copy, translate or use, now and hereafter, all materials, data, films, tapes, etc., developed under this Agreement. RSCCD, in the fulfillment of its obligations contained in the prime Grant No. P334A090134, the U.S. Department of Education, and/or the United States Government reserve the right to authorize others to use or reproduce such materials. Further, these parties shall have access to any report, preliminary findings or data assembled by SAUSD under this Agreement and in accordance with 34 CFR 75.626, any patent application filed by a grantee for an invention made under a grant must include the following statement in the first paragraph: "The invention described in this application was made under a grant from the Department of Education."

STANDARDS OF CONDUCT

27. (a) **General Assurance.** Every reasonable course of action will be taken by SAUSD in order to maintain the integrity of this expenditure of public funds and to avoid favoritism and questionable or improper conduct. This Agreement will be administered in an impartial manner, free from efforts to gain personal financial or political gain. SAUSD, its officers and employees, in administering this Agreement, will avoid situations which give rise to a suggestion that any decision was influenced by prejudice, bias, special interest or desire for personal gain.

(b) **Conducting Business Involving Relatives.** No relative by blood, adoption or marriage of any executive or employee of SAUSD will receive favorable treatment when considered for enrollment in programs provided by, or employment with, SAUSD.

(c) **Conducting Business Involving Close Personal Friends and Associates.** Executives of SAUSD will be particularly aware of the varying degrees of influence that can be exerted by personal friends and associates and, in administering this Agreement, will exercise due diligence to avoid situations which give rise to an assertion that favorable treatment is being granted to friends and associates. When it is in the public interest for SAUSD to conduct business with a friend or associate of an executive or employee of SAUSD, or an elected official in the area, a permanent record of the transaction will be retained.

(d) **Avoidance of Economic Interest.** No executive or employee of SAUSD, elected official in the area, will solicit or accept money or any other consideration from a third person, for the

performance of an act reimbursed in whole or part by SAUSD or RSCCD. Supplies, materials, equipment or services purchased with Agreement funds will be used solely for purposes allowed under this Agreement.

ASSURANCES

28. SAUSD shall execute and abide by the Assurance-Non-Construction Programs attached hereto as *Exhibit D* and incorporated herein by this reference.

DEBARMENT

29. SAUSD certifies that it is not debarred or suspended or otherwise excluded from or ineligible for participation in Federal programs in accordance with 34 CFR Part 85 (*See Exhibit E*).

LOBBYING

30. As required by Section 1352, Title 31, of the U.S. Code, and implemented at 34 CFR Part 82 (*See Exhibit F*), SAUSD certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

LITERATURE AND PUBLIC ANNOUNCEMENTS

31. Any literature distributed by SAUSD for the purpose of apprising businesses, participants, or the general public of its programs under this Agreement shall state and acknowledge, in accordance with 34 CFR 75.620, the support of the Department of Education in publicizing the work under this agreement in any medium. This acknowledgement shall read substantially as follows:

"This project has been funded at least in part with Federal funds from the U.S. Department of Education under grant award number P334A090134. The content of this publication does not necessarily reflect the views or policies of the U.S. Department of Education nor does mention of trade names, commercial products, or organizations imply endorsement by the U.S. Government."

Any public announcements disclosing the federal funding must conform to the requirements and guidelines in *Exhibit G*.

BREACH – SANCTIONS

32. If, through any cause, SAUSD violates any of the terms and conditions of this Agreement, or any prior Agreements whereby grant funds were received by SAUSD, or if SAUSD reports inaccurately, or if any audit report makes disallowances, SAUSD shall promptly remedy its acts or omissions and/or repay RSCCD all amounts due RSCCD as a result thereof. For any such failures or violations RSCCD shall also have the right, at its sole discretion, to: (1) immediately discontinue program support until such time as SAUSD fulfills its obligations or remedies all violations of this Agreement or prior Agreements; and/or (2) collect outstanding amounts, as determined by RSCCD to be due RSCCD from SAUSD, by offsetting or debiting from current claims or invoices, if after thirty (30) days written notice SAUSD has failed to repay same or a repayment schedule has not been made; and/or (3) terminate this Agreement in accordance with Section 34 herein.

DISPUTES

33. In the event of a dispute between the parties, the aggrieved party shall notify the other party and provide a detailed description of the alleged problem. The parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the parties hereby agree that such dispute will be resolved in the manner specified below.

The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the US Department of Education, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

TERMINATION

34. Either party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of service responsibilities, active case records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of Federal and/or State funds, as applicable, for the reimbursement of SAUSD's expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect or operation. In the event that such funding is terminated or reduced, RSCCD shall provide SAUSD with written notification of such determination. SAUSD shall immediately comply with RSCCD's decision.

TOTAL AGREEMENT

35. This Agreement, together with the attachments hereto, expresses the total understanding of the parties. There are no oral understandings of the parties or terms and conditions other than as are stated herein. SAUSD acknowledges that it has read and agrees to all terms and conditions included in this contract.

AMENDMENTS

36. This Agreement may be modified or revised at any time by the parties as long as the amendment is made in writing and signed by both parties.

NOTICES

37. All notices, reports and correspondence between the parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

RSCCD: Rancho Santiago Community College District
 2323 North Broadway
 Santa Ana, CA 92706
 Attn: Vice Chancellor, Business Operations and Fiscal Services

SAUSD: Agency Representative: Dawn Miller, Assistant Superintendent-Secondary
Department: Educational Services
Agency: Santa Ana Unified School District
Address: 1601 E. Chestnut Ave.
City, State Zip: Santa Ana, CA 92701
Phone: (714) 558-5724

IN WITNESS WHEREOF, RSCCD and SAUSD have executed this Agreement as of the date first above written.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SANTA ANA UNIFIED
SCHOOL DISTRICT

By: 

By: _____

Name: Peter J. Hardash

Name: _____

Title: Business Operations/Fiscal Services

Title: _____

Date: 11/18/14

Date: _____

Board Approval

Date: November 17, 2014

95-6002823

Employer/Taxpayer Identification Number (EIN)

LIST OF EXHIBITS

Please use all the exhibits from Year One (except EXHIBIT A).

EXHIBIT A	Application for Federal Funding
EXHIBIT B	Report Template
EXHIBIT C	Invoice Template
EXHIBIT D	Assurances – Non-Construction Programs
EXHIBIT E	Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions.
EXHIBIT F	Certification Regarding Lobbying
EXHIBIT G	Disclosing Federal Funding in Public Announcements

**GEAR UP IV - Year 6
(2014-2015)**

Exhibit A

Distribution of Funded + Match by Institution
(Saddleback Valley: 10th 11th Grades)

	TOTAL GEAR UP IV Year 6	Distribution by Institution		
		SAC	SAUSD	UCI
Program Staff (salary + benefits)	\$ 501,540	262,045	-	239,495
Tutors (Math/n-class)	\$ 45,000	20,000	-	25,000
Substitutes for PD	\$ 10,000	-	10,000	-
Buses for field trips (approximately 5 per year)	\$ 5,000	-	5,000	-
Travel: (5 people X \$3,000 for National Conference)	\$ 45,000	15,000	15,000	15,000
Materials & supplies (for students and promotores)	\$ 33,000	18,000	-	15,000
Incidentals (TB test, mileage, etc.)	\$ 6,000	3,000	-	3,000
Counselors Training	\$ 15,201	-	10,000	5,201
Printing	\$ 2,000	-	2,000	-
SAT Prep for 11th graders	\$ 10,000	-	10,000	-
Research software	\$ 8,000	-	-	8,000
Promotores Stipends	\$ 55,000	55,000	-	-
Parent Programming at UCI	\$ 5,000	-	-	5,000
Indirect (8% to Fiscal Agent)	\$ 59,259	59,259	-	-
	\$ 800,000	\$ 432,304	\$ 52,000	\$ 315,696
In-kind MATCH (as per USDOE approved)	\$ 1,087,430	282,578	717,605	87,247

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Approval of Consultant Agreement between Kaplan K12 Learning Services, LLC and Saddleback High School for January 29, 2015 through March 31, 2015

ITEM: Consent

SUBMITTED BY: Dawn Miller, Assistant Superintendent, Secondary Education

PREPARED BY: Dawn Miller, Assistant Superintendent, Secondary Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the consultant agreement between Kaplan K12 Learning Services, LLC and Saddleback High School for January 29, 2015 through March 31, 2015. This agreement seeks to provide a California High School Exit Exam (CAHSEE) boot camp directed at grade 11th and 12th students.

RATIONALE:

Kaplan K12 Learning Services equips students with the tools needed to realize success by providing superior curriculum and holistic support in academic skill building and test preparation. The custom Kaplan-Taught classes for the CAHSEE boot camp will provide:

- Classes delivered by Kaplan instructors
- Site logistics
- Student materials
- Practice tests and formative assessments
- Student reports
- Educator reports

The classes will be customized to suit the needs of Saddleback High students participating in this program.

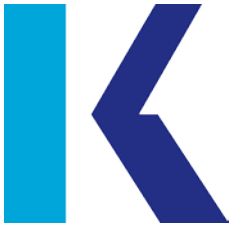
FUNDING:

Title I Funds: \$53,570

RECOMMENDATION:

Approve the consultant agreement between Kaplan K12 Learning Services, LLC and Saddleback High School for January 29, 2015 through March 31, 2015.

DM:sz



Professional Services Agreement

This Professional Services Agreement (the "Agreement") is dated as of January 29, 2015 (the "Effective Date") between **Kaplan K12 Learning Services, LLC** ("Kaplan") with offices at 395 Hudson Street, New York, New York 10014 ("Kaplan K12" or "Kaplan") and **Saddleback High School** with offices at 2802 S Flower Street, Santa Ana, CA 92707 ("Organization").

WHEREAS Kaplan owns and has developed proprietary programs to prepare K12 students for standardized tests and state standards requirements that include direct instruction to students, instructional materials, and digital assets (each a "Program Component" and collectively the "Program"); and

WHEREAS, Organization desires to have Kaplan provide the Program and related educational services for the benefit of its students;

NOW, THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

Section 1. The Services

Kaplan will provide direct instruction, instructional materials, access to digital assets, and related services (the "Services") for students of the Organization, in accordance with the terms of this Agreement and the applicable schedule ("Schedule"). For any components of the Kaplan Program that are on site (collectively, "On Site Services"), Organization shall be responsible for providing safe, accessible and appropriate facilities ("Facilities") in which Kaplan may deliver the On Site Services at no cost to Kaplan. Organization shall be responsible for Facilities, including security, and shall permit Kaplan personnel reasonable access to the Facilities to the extent appropriate for the performance of the work under this Agreement, subject to all applicable on-site policies and procedures of the Organization.

Section 2. Term

The "Term" of the Agreement begins on the Effective Date and ends on March 31, 2015, unless sooner terminated by the written mutual agreement of the parties.

Section 3. Fees

3.1 Fees. Organization will pay Kaplan a total fee of: **\$53,570.00 US Dollars** for the Services and products purchased in the quantities set forth in Schedule A.

3.2 Payment Schedule. Payment to Kaplan will be due upon completion of the Services and within 30 days from the invoice date. Organization agrees that invoices are provided solely for payment processing, and use of invoices does not waive any right of Kaplan or alter payment terms or schedule.

Section 4. Intellectual Property Matters

- 4.1 Ownership. Organization acknowledges that the Program Components, the Program, Services and all intellectual property rights thereto, including any derivative works, (collectively, "Kaplan IP") are and shall remain the sole and exclusive property of Kaplan and its licensors, whether previously created or created in connection with this Agreement. If requested by Kaplan, Organization shall execute whatever documents may be reasonably required to confirm the ownership rights of Kaplan IP. Organization acknowledges and agrees that, without Kaplan's prior written consent, neither it nor its officers, employees or agents will make any copies of or otherwise reproduce Kaplan IP or provide unauthorized users with access to Kaplan's digital assets. Organization shall use its best efforts to prevent students, administrators and teachers at the Organization, or those individuals granted access to Kaplan IP in connection with this Agreement, from copying, reproducing or otherwise infringing Kaplan IP, and from sharing login credentials (user name and password) to Kaplan's websites or other digital assets. Organization shall promptly notify Kaplan if it becomes aware of any possible infringement of Kaplan's ownership rights in and to the Kaplan IP and Organization shall cooperate with Kaplan in good faith in taking whatever legal or other action may be appropriate under the circumstances. Organization shall promptly return to Kaplan any unauthorized copies of Kaplan IP that come into its possession or control.
- 4.2 Proprietary Notices. Kaplan Services contain proprietary information and other items that are subject to legal protection. Organization acknowledges that this Agreement does not give Organization any rights to use Kaplan trademarks, service marks or other Kaplan IP, other than as specifically granted in this Agreement. Organization acknowledges and agrees that it will not remove any proprietary notices contained in any materials, assessments, or technology.

Section 5. Confidential Information

- 5.1 Confidentiality. During the Term of this Agreement and also for three (3) years thereafter, both Parties shall keep in strict confidence and shall not use for any purposes other than for such purposes granted or permitted under this Agreement any Confidential Information of the other party that comes into its possession pursuant to, as a result of, or in the performance of this Agreement. Confidential Information shall include all documents and communications that the disclosing party identified as confidential and all documents and communications that the receiving knew or should have known were regarded by the disclosing party at the time of disclosure. The Terms of this Agreement are also Confidential Information. The above confidentiality obligation shall not apply to any information that: (i) is generally known to the public without the default of the information-receiving party; (ii) is independently developed by the information-receiving party; (iii) the information-receiving party receives from a third party who has no confidential obligation for such information; (iv) is already known to the receiving party prior to receipt of such information; or (v) is disclosed pursuant to the valid and verifiable legal process of a government agency or a court of law.
- 5.2 Student Information. Organization shall be responsible for obtaining consent from or providing the appropriate disclosures to students/parents of students prior to sharing any student information with Kaplan in accordance with all relevant state or federal regulations and policies including the Family Educational Rights and Privacy Act ("FERPA")(20 U.S.C. §1232g; 34 CFR Part 99).

Section 6. Relationship of the Parties

Neither Kaplan nor its employees or agents are employees of Organization. Kaplan and Organization are entering into this Agreement as independent contractors. Neither Kaplan nor Organization intends this Agreement to be for the benefit of any third party. Nothing contained in this Agreement shall be deemed to create a partnership, joint venture, agency, employment, fiduciary or other relationship between Kaplan and Organization.

Section 7. Notices

Any communications or notices regarding this agreement and its terms must be sent by next-day delivery service (with proof of delivery) or mailed by certified or registered mail return receipt requested, to the address stated below or by facsimile transmission or electronic mail (provided there is confirmation thereof). Kaplan and Organization may change these designations by informing the other party in writing.

To Kaplan:

Kaplan K12 Learning Services, LLC
395 Hudson Street, 4th Floor
New York, NY 10014
Attn: Seppy Basili, Vice President & General Manager, Kaplan K12 Learning Services, LLC
Facsimile: 877-712-5487

With cc to:

Kaplan Test Prep
395 Hudson Street, 3rd Floor
New York, NY 10014
Attn: Matthew Griffin, General Counsel
Facsimile: 212-208-0912

To Organization:

Saddleback High School
2802 S Flower Street
Santa Ana, CA 92707
Attn: Dr. Laxton
Facsimile/Email: Please see *Section 12 – Authority* below

Section 8. Restrictions on Assignments; Successors and Assigns

Neither this Agreement nor any of the rights or interests contained in this Agreement may be assigned by either party without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed. However, either party may assign this Agreement (i) in connection with the sale, transfer or merger of that party in which that party is not the surviving entity, (ii) in connection with a sale or transfer of all or substantially all of the assets of that party or (iii) to an affiliated entity if such transferee entity is controlled by, or under common control with, the transferor; provided, in all cases, that the transferee entity agrees to be bound by the terms and conditions of this agreement.

Section 9. Choice of Law; Integration; Waiver

This Agreement will be interpreted under New York law without regard to conflict of law principles. This Agreement, together with the Attachments hereto, constitutes the complete Agreement between Kaplan and Organization regarding the subject matter hereof, and supersedes all prior or contemporaneous verbal or written understandings or agreements not specifically incorporated into this Agreement. No modification of this Agreement is valid unless it is in writing and signed by an authorized representative from each party. No waiver of any breach or default is a waiver of any other breach or default. Oral amendments or waivers are not valid.

Section 10. Representations; Indemnification; Limitation of Liability

10.1 Kaplan warrants and represents that: (a) it has the necessary rights to enter into this Agreement; (b) its entry into this Agreement will not cause any breach of its obligations to third parties; (c) to the best of its knowledge, no Kaplan IP infringes any personal, intellectual property or other rights of any third party. Kaplan agrees to indemnify and hold harmless Organization and its trustees officers, employees and agents from and against all claims, damages, costs and expenses (including reasonable attorneys' fees and litigation expenses) (collectively, "Claims") brought by third parties arising out of Kaplan's breach of this Agreement, Kaplan's breach of any warranties herein, or Kaplan's infringement of the intellectual property rights of any third party.

Organization warrants and represents that: (a) it has the necessary rights to enter into this Agreement; (b) its entry into this Agreement will not cause any breach of its obligations to third parties; and (c) in performing its obligations hereunder, it will comply with all laws, rules and regulations of all governmental bodies having jurisdiction thereof. Organization agrees to indemnify and hold harmless Kaplan and its subsidiaries, affiliates, directors, shareholders, officers, employees and agents from and against all Claims brought by third parties arising out of or as a result of Organization's breach of this Agreement, Organization's breach of any warranties herein, Organization's disclosure of student information or records to Kaplan, and or injuries, damages or any other harms related to Facilities.

10.2 LIMITATION OF LIABILITY: EXCEPT FOR LIABILITY ARISING AS A RESULT OF GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF KAPLAN, IN NO EVENT SHALL KAPLAN BE LIABLE TO ORGANIZATION FOR ANY SPECIAL, CONSEQUENTIAL, INCIDENTAL, INDIRECT, OR PUNITIVE DAMAGES, HOWEVER CAUSED AND ON ANY THEORY OF LIABILITY, ARISING OUT OF THIS AGREEMENT, WHETHER OR NOT KAPLAN IS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY. IN NO EVENT SHALL KAPLAN'S LIABILITY EXCEED THE TOTAL AMOUNT PAID TO KAPLAN BY ORGANIZATION HEREUNDER.

10.3 DISCLAIMER OF WARRANTIES: EXCEPT AS SPECIFIED IN THIS AGREEMENT, KAPLAN MAKES NO WARRANTY IN CONNECTION WITH THE SUBJECT MATTER OF THIS AGREEMENT OR OPERATION OF ITS WEBSITES AND HEREBY DISCLAIMS ANY AND ALL WARRANTIES, INCLUDING WITHOUT LIMITATION, IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT AND FITNESS FOR A PARTICULAR PURPOSE.

Section 11. Miscellaneous

- a. This Agreement may be executed in one or more counterparts, which together shall constitute one Agreement. A photocopied, scanned or faxed signature shall be treated as the same as an original signature to this Agreement.
- b. The captions and headings in this Agreement have been inserted solely for convenience of reference and shall not affect the interpretation of this Agreement.
- c. This Agreement sets forth the entire agreement and understanding between the parties as to the subject matter of this Agreement and merges all prior discussions between them.
- d. In the event of a conflict in the provisions of this Agreement and any of the documents referenced below, the following shall prevail in the order set forth below:
 1. Terms and Conditions of this Agreement;
 2. Schedule A;
 3. Purchase Order, if applicable;
 4. Exhibits
- e. Kaplan shall not be liable for any damages caused by its failure or delay in performing its duties hereunder if such failure was due to causes beyond Kaplan's control, including, but not limited to, acts of God, acts of public enemy, acts of U.S. or foreign government, fires floods, earthquakes, epidemics, strikes, embargoes, or severely inclement weather condition.

Section 12. Authority

Each party represents and warrants to the other party that the person signing this Agreement is authorized to execute this Agreement on behalf of that party and has full authority to bind that party accordingly.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of the date first above written.

Organization must initial next to one of the below:

_____ A purchase order is attached to this Agreement and is incorporated by reference. Please include **Contract #KSF-1412104108.1** on your purchase order.

_____ Organization will issue a Purchase Order by the following date: _____ and it is incorporated by reference. Please include **Contract #KSF-1412104108.1** on your purchase order. (Please note the purchase order is needed at least four weeks prior to the start of classes).

_____ Organization does not need to issue a Purchase Order for the services in this Agreement; Organization is authorized to make payments based solely on the terms of this Agreement.

Saddleback High School

By: _____

Date: _____

Name: Dr. Laxton

Title: Principal

Fax: _____

Email: _____

Kaplan K12 Learning Services, LLC

By: _____

Date: _____

Name: Seppy Basili

Title: Vice President & General Manager, Kaplan K12 Learning Services, LLC

Scope of Work

The scope of work for this Proposal includes the offering(s) listed below. For a successful partnership, the purchase order and/or contract is needed at least **4 weeks** (Kaplan-Taught classes), **2 weeks** (workshops), **2 weeks** (books), and/or **1 week** (online) **prior to the start**, as relevant to the purchase. Additionally, partners should view [Partnership Responsibilities](#) for a successful Kaplan implementation.

Custom Kaplan -Taught Classes - CAHSEE Boot Camp

- **Services**
 - Kaplan instructors to deliver classes to students
 - Site coordination to manage program logistics and implementation
 - End-of-program report to summarize attendance results and other key program components
- **Materials**
 - Print-based materials for *Kaplan CAHSEE Boot Camp*

Implementation Model			
# Site(s)	1	Grade Level(s)	10 th
# Class(es)	Up to 7	# Students	Up to 200
Class Size	Up to 30 per class	Subject Area(s)	English Language Arts & Mathematics
Delivery Model	On Site	Day(s) per Week	5 (Monday – Friday)
Total Program Hours	Up to 30 per class	Total # of Days	Up to 5 per class
Total Instructional Sessions	Up to 5 sessions; Up to 6 hours per session, Up to 30 hours	Total Testing Sessions	N/A
Program Start	March 9, 2015	Program End	March 13, 2015

Fees

The Organization shall pay Kaplan the Fees as follows:

Product Name*	Quantity	Item Total**
CAHSEE Boot Camp Class (includes: materials, reports, and instruction delivered by Kaplan)	1 program accommodating up to 200 students in 7 classes; up to 30 students per class	\$53,570.00
*Shipping rates of 10% (ground), 14% (second day), and 18% (overnight) may be charged on materials; if ground shipping is included, then 6% (second day) or 10% (overnight) may be charged on materials. **Organizations must provide a Tax Exemption Certificate to Kaplan K12 Learning Services, LLC to be exempt from additional tax charges.	Subtotal**:	\$53,570.00
	Shipping*: 10%	\$0.00
	Tax**: 8%	\$0.00
	Total**:	\$53,570.00
	Total if Tax Exemption Certificate is on file:	\$53,570.00

*Pricing may only be available with the bundles and quantities listed, with the scope of work listed, or via a promotional offer that cannot be combined with other offers. If bundles, quantities, scope of work, or promotion changes, the price is subject to change. Kaplan reserves the right to change prices anytime. To review the policy on order errors or returns, please visit kaplank12.com/returns.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of December 10, 2014 through January 13, 2015**

ITEM: **Consent**

SUBMITTED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

PREPARED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval/ratification of the listing of agreements/contracts with Santa Ana Unified School District and various consultants submitted for the period of December 10, 2014 through January 13, 2015.

RATIONALE:

Consultants have been requested by school sites to enhance and support educational programs and provide professional development to improve student achievement.

The attached list identifies various consultants that will provide services at no cost to the District.

FUNDING:

No cost to the District.

RECOMMENDATION:

Approve/ratify the listing of agreements/contracts with the Santa Ana Unified School District and various consultants submitted for the period of December 10, 2014 through January 13, 2015.

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Educational Services
January 27, 2015

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
1.	Raising A Reader through Think Together Early Learning	Garfield Elementary School: Will help 150 students to build and sustain literacy routines in their homes. Raising A Reader (RAR) mission is to engage parents and caregivers in a routine of book sharing with their children. RAR served 458 students at Hoover, Lincoln, Monroe, and Sepulveda elementary schools for the last two years.	January 28, 2015 through June 30, 2015		No Cost to the District	N/A
2.	Chapman University – College of Education Studies	Monte Vista Elementary School: Will develop collaborative efforts, such as having student-teachers assist with one-to-one and small group reading with lower elementary students, providing role models and assisting with writing for upper elementary students. Chapman University College of Education Studies will provide support in the service of the students, as well as avenues for ensuring that teachers are prepared in ways that make them valuable contributors for Monte Vista Elementary School.	January 28, 2015 through June 18, 2015		No Cost to the District	N/A



Monte Vista Elementary School
Attn: Principal Meg Greene

December 19, 2014

Re: Chapman-Monte Vista Collaboration

Principal Meg Greene:

I wish to thank you for the opportunity afforded to my Chapman colleague Margie Saucedo-Curwen and myself to speak with your faculty about possible collaboration between Chapman University and Monte Vista Elementary School. It is our goal at Chapman to foster strong relationships with the K-12 institutions in our community in mutually beneficial ways, providing support in the service of the students at those institutions, as well as avenues for ensuring that our teachers are prepared in ways that make them valuable contributors to the schools they enter.

During our meeting, we learned of many of your school's strengths, including resilient, proud, and appreciative parents who view their school as part of the community. We also discussed possible collaborative efforts, such as having our student teachers assist with one-to-one and small group reading with lower elementary students, providing role models and assisting with writing for upper elementary students, and possible motivation professional development for teachers.

We look forward to continuing our discussions on how we can be of service to your school and students, as well as provide authentic learning experiences for our pre-service teachers.

Sincerely,

Keith Howard



CHAPMAN UNIVERSITY
COLLEGE OF EDUCATIONAL STUDIES

"Changing Education. Changing the World."

Keith Howard, PhD
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Director of Graduate Degree Programs in Teacher Education
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khoward@chapman.edu



School Age Partners Memorandum of Understanding



This Memorandum of Understanding is made and entered into this 10th day of December, 2014, to define the roles and responsibilities between Garfield Elementary and THINK Together's Early Literacy and Math Program in administrating the Raising A Reader (RAR) program. This memorandum serves to express the desire and commitment of these parties to work collaboratively on the implementation and evaluation of the Raising A Reader program from January 28, 2015 through June 30, 2015. The following paragraphs describe each party's roles, responsibilities, and commitments:

Specifically, Garfield Elementary agrees to implement the Raising A Reader program and provide the following support:

- Make the RAR program a central part of your curriculum by sharing RAR books with children within your program in order for them to share with their families at home as well as connecting program participants to their local library.
- Attend a required implementer training each year in order to learn new strategies in program implementation. A training date will be scheduled in August prior to the start of school.
- Introduce the program to your children, families and staff as taught at your first implementer training before bags go out to families.
- Carefully manage the book bag check-out system and care of books.
- Ensure that all books are solely distributed and rotated through the book bag distribution system (i.e. books should never be placed on a shelf as a "check-out" system vs. the original intent of book bag distribution).
- Ensure that book bags are only used for the purpose of the RAR program.
- Report accordingly as requested by due date, number of program participants participating in the RAR program as well as number of family literacy gathering participants.
- Report an accurate inventory of all RAR materials as requested. In the event a book bag is lost, you must report this loss immediately.
- Report an accurate inventory of all RAR materials by June 30th.
- All bags requested by the program must be used, with the exception of 2 extra bags per class.
- In the event you should decide to terminate your participation in the RAR program, a 30 day written notice will be issued to THINK Together. All program materials will also be immediately returned. In the event any materials are missing upon final inventory, you will be billed and held liable for replacement.
- Offer at least two (2) family literacy gatherings per year with program participants in order to introduce the RAR program, literacy skills and "book cuddling".
- Support program evaluation which includes but is not limited to: ensuring school-based staff administer the RAR Parent Pre/Post Survey to all kindergarten parents (with the aim of achieving a 100% return rate at each point of survey administration; matching pre and post-surveys and sending matched surveys to THINK Together by third week of May). Precise date will be communicated via email.
- Support the relationship between RAR and California Masonic Foundation. THINK Together will collaborate with RAR to create opportunities for Masonic Lodge members to visit the schools and or participate in school-based volunteer activities.

Specifically, THINK Together's Early Literacy and Math Program agrees to provide the following support:

- Serve as affiliate and fiscal agent with the Raising A Reader national office.
- Ensure that all evaluation data is reported to the RAR national office in a timely manner.
- Provide official RAR book bags and books to participating partners.
- Coordinate with local service providers to deliver literacy and educational development services for families.
- Provide at least one (1) RAR implementer trainings.
- THINK Together will provide a 30 day written notice in the event of termination of program.

The signatures below indicate the above parties' acceptance of the roles and responsibilities outlined and their commitment to work together to create and establish a Raising A Reader program at the RAR implementer's home site.

Name of implementer's home site:

Signature: _____

Print Name: _____

Title: _____

Date: _____

THINK Together's Early Literacy and Math Program

Signature: _____

Print Name: Tiffany Alva

Title: Director of Early Literacy & Math Programs

Date:



Raising A Reader

DID YOU KNOW?

Babies and young children need to hear plenty of language for brain development.

80% of a child's brain growth is complete by age 3, and most of that time is spent with their families.

The more experience young children have with language, the more their brains will grow.

Children who are talked to and read to by their families when they are young do better in school, read better, graduate more often and are more likely to be employed as adults.

PARENT TIPS FOR BOOK SHARING

Talk to your child. Listen to your child:

Encourage your child to tell you stories and ask questions

Share nursery rhymes, sing songs

Share books with your child:

Snuggle up and get close

Ask questions

Talk about the pictures and new words

Share the book repeatedly

Let your child take the lead

Remember It Is Okay...

To read only part of the book

If you don't read well

If you have an accent or don't speak English, you can read in your home language

If your child wants to hold the book and read it to you

If you only talk about the pictures

Dear Parents,

We are excited to let you know that your child's classroom will be participating in the Raising A Reader (RAR) program! Since 1999, RAR is a national nonprofit organization that has helped families successfully build and sustain literacy routines in their homes. RAR's mission is to engage parents and caregivers in a routine of book sharing with their children from birth through age eight to foster healthy brain development, healthy family relationships, a love of reading, and the literacy skills that are critical for school success.

How Does the Raising A Reader Program Work?

Your child will be sent home with a bright red RAR bag filled with three (3) age appropriate, high-quality, and engaging picture books. The red book bags with the books inside of them will get rotated on a weekly basis.

Parents/caregivers will be provided with the necessary support, training, strategies, and tools to effectively share books with their children. Families will also be connected with their local public and school libraries. At the end of the program, children will receive a blue library book bag to keep so that they can continue the practice of borrowing books and build a lifelong habit of reading.

Parents Play a KEY Role In Raising A Reader!

If you are like most parents, you want your child to be well prepared for success in school. You know that learning to read is one of the most important skills that your child will need to succeed. What you may not know is how important, but easy, your role is. You don't need fancy toys or expensive computer games. Your mind, your voice, your ideas, your time, and your love are what your children need to reach their potential. Check out the sidebar on the left for some tips about how you can begin the amazing and transformative experience of sharing books with your child.

Want More Information About Raising A Reader?

Visit the website: www.raisingareader.org

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Consultant Agreement between Parent Institute for Quality Education and Jefferson Elementary School for Period of February 4, 2015 through April 1, 2015**

ITEM: **Consent**

SUBMITTED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

PREPARED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

BACKGROUND INFORMATION:

LCAP
Goal #3

The purpose of this agenda item is to seek Board approval of the consultant agreement between the Parent Institute for Quality Education (PIQE) and Jefferson Elementary School for the period of February 4, 2015 through April 1, 2015.

RATIONALE:

PIQE will recruit and provide training for parents. PIQE will provide a needs-assessment session, a series of weekly training sessions for parents culminating in a graduation ceremony. The training is designed to develop skills and techniques which will enable parents to address educational needs of their school-aged children. The program support ranges from elementary level including Diamond, Fremont, Kennedy, Monte Vista to the secondary level of Spurgeon, Century, and Valley.

FUNDING:

Title I Fund: \$5,400

RECOMMENDATION:

Approve the consultant agreement between the Parent Institute for Quality Education and Jefferson Elementary School for the period of February 4, 2015 through April 1, 2015.

MAKING AMERICA STRONGER



Since 1994, PIQE's Orange County Regional Office has graduated more than 79,202 parents from our Parent Engagement in Education Program, improving the academic performance of approximately 227,000 low-income students from 264 K-12 schools in 22 school districts. In 2014, 1,771 parents graduated from PIQE's Program in Orange County, meaning that over 5,400 at risk students will now be more likely to graduate from high school and go on to college. PIQE's Orange County Office has delivered its services in English, Spanish, and Vietnamese.

PIQE's "Parent Engagement in Education Program" is our signature nine-week course that connects parents to strategies that can easily be implemented in the home and at school, which have proven to help low-income parents create and promote an effective learning environment with a "College Going Culture" for their children. Our aim is to ensure that a post-secondary education is attainable for all students and to stress the vital role of parents in the academic development of every child. New research from the University of New Hampshire shows that students do much better in school when their parents are actively involved in their education. According to this research, "Parental effort is consistently associated with higher levels of achievement, and the magnitude of the effect of parental effort is substantial (2008, Journal of Human Resources)."

PIQE's program is taught at host K-12 school sites by volunteer facilitators who are paid a small stipend and trained by PIQE. Classes are offered at no cost to parents and provided both morning and evening to accommodate parents' schedules. During the first week of PIQE's program an introductory planning session is held where the mission of the program will be discussed with parents and the importance of taking the first step toward better parent/student/teacher communications will be emphasized. Following the planning session parents will participate in six weekly hour and a half long core classes that will teach them how to:

1. Better communicate with their children, which includes using positive discipline techniques that enhance self-esteem;
2. Enhance their children's reading, writing, and math skills;
3. Effectively communicate with teachers and counselors to determine their children's progress and academic performance relative to grade level standards;
4. Prepare their children for a post-secondary education;
5. Involve their children in enrichment programs at school and in their local community;
6. Help their children avoid drugs, violence, and gang involvement; and,
7. Advocate for their children's education at the school, Board level, and beyond.

During the eighth week, parents meet with the school's principal or school staff to discuss issues and solutions affecting their children and the school. This will be followed in the ninth week by a graduation celebration where parents will receive their "PIQE Program Graduation Certificate" and a California State University (CSU) "College Invitation Certificate" in front of their children, other family members and educators.

Now Anything is Possible!

MAKING AMERICA STRONGER



SAUSD Parent Graduate Information

<u>School</u>	<u>Grad Date</u>	<u>Parent Graduates</u>		
Jefferson Elementary	3/28/2012	162	-	
Monte Vista Elementary	3/28/2012	31		
Freemont Elementary	5/15/2012	95		
Spurgeon Intermediate	5/9/2012	66		
Century High	6/7/2012	188		
Diamond Elementary	6/26/2012	49		
Kennedy Elementary	6/28/2012	133		
Valley High	8/2/2012	137		
Century High	5/28/2013	105		
Valley High	8/15/2013	71		
Century High	3/25/2014	51		
Valley High	8/15/2014	91		
		1179		

Now Anything is Possible!

SCHOOL:	OFFICE:	PART I						B. ACADEMIC SUPPORT					
		YES	NO	N/A	1-2	3-4	5 or more	0	1-2	3-4	5 or more	N/A	
Spurgeon		7	35	74%	5	11%	0	1-2	3-4	5 or more	N/A		
TOTAL/PARTICI	47	5	28	60%	14	30%	0	26	16	34%	0	5	11%
DATE:	3/14/2012	4	29	62%	14	30%	2	32	8	17%	0	5	11%
<p>1. Have you talked to your student's teacher about his/her academic progress?</p> <p>a. Did you ask about your son/daughter's READING level?</p> <p>b. Did you ask about your son/daughter's MATH level?</p>													

ETHNIC GROUP:	PART II												
	A. HOME LEARNING ENVIRONMENT												
	0	1-2	3-4	5 or more	N/A								
African American	0	0%	0	0%	0%								
Asian:	0	0%	0	0%	0%								
Caucasian:	0	0%	0	0%	0%								
Latino:	47	100%	0	0%	0%								
Middle Eastern	0	0%	2	4%	31	56%	14	30%	0	0%			
Native American	0	0%	0	0%	0%								
Pacific Islander	0	0%	0	0%	0%								
South Asian:	0	0%	0	0%	0%								

	C. UNDERSTANDING THE SCHOOL SYSTEM					
	Not at all	Little	Somewhat	Pretty Well	Very Well	N/A
How well do you understand the following concepts?						
1. Common Core State Standards (CCSS)	0	0%	0	0%	0	0%
2. CASPP System	0	0%	0	0%	0	0%
3. A-G Requirements	14	30%	22	47%	9	19%
4. SAT/ACT (College Admission Exams)	30	64%	13	28%	1	2%
5. Grade Point Average (GPA)	0	0%	0	0%	0	0%

Spurgeon Intermediate Pre-Survey

SCHOOL:	Spurgeon
TOTAL PARTICIP:	57
DATE:	4/7/2012

PART I		YES	NO	N/A
1. Have you talked to your student's teacher about his/her academic progress?		39	18	0
a. Did you ask about your son/daughter's READING level?		33	24	0
b. Did you ask about your son/daughter's MATH level?		31	22	1

ETHNIC GROUP:	PART II				
	0	1-2	3-4	5 or more	N/A
A. HOME LEARNING ENVIRONMENT					
African American	0	0	0	0	0
Asian	0	7	19	33%	9
Caucasian	0	0	0	0	0
Latino	57	100%	0	0	0
Middle Eastern	0	0	0	0	0
Native American	0	0	0	0	0
Pacific Islander	0	0	0	0	0
South Asian	0	0	0	0	0
Other:	0	0	0	0	0
N/A	0	0	0	0	0

B. ACADEMIC SUPPORT					
	1-2	3-4	5 or more	N/A	
How many times during this school year have you...					
1. Participated in your student's school (Volunteer, Open House, PTA, SCHEDULE)	14	25%	16	28%	15
2. Encouraged your student to go to the library?	11	19%	13	23%	21
3. Encourage your student to pursue a college education?	6	11%	16	28%	23
4. Shared with the teacher your child's goal of going to college?	8	14%	17	21%	18

C. UNDERSTANDING THE SCHOOL SYSTEM						
How well do you understand the following concepts?	Not at all	Little	Somewhat	Pretty Well	Very Well	N/A
1. Common Core State Standards (CCSS)	0	0%	0	0%	0	0%
2. CAASPP System	0	0%	0	0%	2	4%
3. A-G Requirements	0	0%	6	11%	20	35%
4. SAT/ACT (College Admission Exams)	0	0%	8	14%	35	61%
5. Grade Point Average (GPA)	0	0%	10	18%	23	40%

C. UNDERSTANDING THE SCHOOL SYSTEM						
How well do you understand the following concepts?	Not at all	Little	Somewhat	Pretty Well	Very Well	N/A
3. A-G Requirements	0	0%	6	11%	20	35%
4. SAT/ACT (College Admission Exams)	0	0%	8	14%	35	61%
5. Grade Point Average (GPA)	0	0%	10	18%	23	40%

Spurgeon Intermediate Post-Survey



**SERVICES ACCEPTANCE
MEMORANDUM OF UNDERSTANDING**

To: Ms Anita Ford, Principal
From: Mr. Albert Rodriguez, Executive Director
Date: October 2, 2014

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education, (PIQE) and Santa Ana Unified School District agree as follow:

RECITALS

- A. **Scope of Services:** PIQE will provide a parent training course for the parents of the children enrolled in the school above mentioned. PIQE will recruit parents by phone, provide a needs-assessment session, a series of weekly training sessions for parents culminating in a graduation ceremony with certificates given to parents who attend four sessions or more. The training is designed to develop skills and techniques which will enable parents to address the educational needs of their school-aged children.
- B. **Location:** 1522 W. Adams St. Santa Ana Cal. Sefferson Elementary
- C. **Period of Performance:** Feb. 4, 2015 - Apr. 11, 2015

Compensation: \$ 90.00 per parent graduate (those parents who attended four or more classes during the nine-week course) or a flat fee of \$ 5400.00 should there be less than 60 parent graduates in a Spanish class, and a flat fee of \$ 1500.00 for any additional class in another language should there be less than 15 parent graduates.

School funding from: Title I

In addition, schools where the PIQE program is provided will make available babysitting services as well as any refreshment to be provide to the parents

I accept these services at Sefferson Elementary under the terms and conditions noted.

Anita Ford _____ 10/2/14
Principal Date

Parent Institute Representative: Albert Rodriguez
Albert Rodriguez, Executive Director PIQE

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Approval of First Assessment Child Outcomes and School Readiness Action Plan

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Charlotte Ervin, Coordinator, Head Start

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the First Assessment Child Outcomes and School Readiness Action Plan. The Head Start Program must comply with the Federal Regulations, Performance Standards, and the Head Start Act Section 641A (g) (2) (A) which requires that each Head Start program establish program goals for improving the school readiness of participating children.

The program is also required to ensure that it is aligned with the Head Start Child Development and Early Learning Framework, State Early Learning Standards, and the requirements and expectations of the District.

In addition to developing goals, Head Start programs must develop an action plan after each assessment period based on data from the desired results developmental profiles - preschool assessment to ensure children are kindergarten ready.

RATIONALE:

Head Start students are initially fall assessed at the start of the program year to determine their needs in the areas of language, literacy, math, science, creative arts, and social emotional skills. Results of the initial fall assessment are used to guide in the development of a child outcomes and school readiness action plan, which will inform Head Start staff as to their work in ensuring that all students are prepared and ready to enter kindergarten.

The initial first assessment and action plan is part of a series of three assessments that will be followed-up by a second assessment and action plan in winter, and a final third assessment and action plan in the spring.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the First Assessment Child Outcomes and School Readiness Action Plan.



SAUSD Head Start School Readiness and Child Outcomes Action Plan 2014-15

Domain/Goal	Action Plan	Person(s) Responsible	Completion Target Date	Validation of Completion
<p>Overall Goal</p> <p>Children transitioning to kindergarten from the District Head Start programs will be able to demonstrate abilities and knowledge as stated in the expectations described in the California Department of Education (CDE) Preschool Learning Foundation at 60 months. These are aligned with the Head Start Child Development Early Learning Framework. Below are specific goals for program improvement for school readiness in the areas described:</p> <ul style="list-style-type: none"> • Social Emotional Development • Cognition and General Knowledge • Language and Literacy • Physical Development • Health and Approaches to Learning 	<ul style="list-style-type: none"> • The Desired Results Developmental Profile- Preschool (DRDP) assessment will be completed three times per year. • Parents and teachers will develop school readiness goals. • Teachers will implement the High Scope curriculum to address all 11 Domains in the Head Start Child Development Early Learning Framework on a weekly basis according to assessments and observations of children in their assigned class. • Lesson plans will be developed weekly to address. • Lessons will be planned based on Child Outcomes data 	<ul style="list-style-type: none"> • Assistant Coordinator of Education and Disabilities • Teachers • Lead teachers 	<p>At the end of each assessment period and ongoing.</p>	<ul style="list-style-type: none"> • An Individual School Readiness Goal Form will be completed by the parent with home activities to support development in the goal areas. Parents will complete home activity reports to give teachers updates on home activities. • Assistant Coordinator of Education and Disabilities will review lesson plans and observe classrooms weekly to ensure the curriculum is being implemented appropriately. • Assessment, training, and technical assistance will be provided to the staff.

Domain/Goal	Action Plan	Person(s) Responsible	Completion Target Date	Validation of Completion
<p>Social Emotional Development</p> <p>Children will be able to negotiate with each other, seeking adult assistance when needed, and increasingly use words to respond to conflict. (California Preschool Learning Foundation: 2.0 Interactions with Peers and 2.3 at 60 months)</p>	<ul style="list-style-type: none"> All teaching staff will be trained on PBIS to increase teachers' skills and encourage to children to be better problem solvers. Strategies will be provided to teaching staff. Conflict Resolution Cards will continue to be utilized in the classrooms to encourage problem solving and conflict resolution. 	<ul style="list-style-type: none"> Assistant Coordinator of Education and Disabilities 	Ongoing	<ul style="list-style-type: none"> Measured with the DRDP-PS Measure: No. 11 Conflict Negotiation Teachers will have an increased score in the Classroom Assessment Scoring System (CLASS) assessment in Emotional Support.
<p>Cognition and General Knowledge</p> <p>Children will be able to recognize and duplicate simple and repeating patterns (California Preschool Learning Foundation: 2.1 Mathematics).</p>	<ul style="list-style-type: none"> All classrooms will be expected to implement activities from the Numbers Plus curriculum weekly. "Math Nights" will be implemented monthly and the focus is patterning and other math concepts. Parent child activities will be provided in mathematics. Focused monitoring, mentoring, training, and technical assistance will be provided to teaching staff to ensure implementation. 	<ul style="list-style-type: none"> Assistant Coordinator of Education and Disabilities 	May 30, 2015	<ul style="list-style-type: none"> DRDP-PS Measure: No. 37 Average Aggregate score for children will be three, which indicates mastery of the skill. Assistant Coordinator of Education and Disabilities and Lead Teachers will review lesson plans and ensure implementation of curriculum activities. Parent meeting sign-in sheets.
Domain/Goal	Action Plan	Person(s) Responsible	Completion Target Date	Validation of Completion
<p>Language and Literacy</p> <p>Children will be able to orally blend and delete words and syllables without the support</p>	<ul style="list-style-type: none"> Teaching staff will be provided with training on phonological awareness in the classroom. Teaching staff will implement the Growing Readers 		June 12, 2015	<ul style="list-style-type: none"> DRDP-PS Measure: No. 20 and 21 will score an average score of three. Assistant Coordinator of Education and Disabilities and lead teachers will review lesson plans and ensure

Domain/Goal	Action Plan	Person(s) Responsible	Completion Target Date	Validation of Completion
<p>of pictures or objects (California Preschool Learning Foundation: 2.1 Phonemic Awareness). Children will be able to begin to recognize that letters have corresponding sounds (California Preschool Learning Foundation: 3.3 Alpha and Work/Print Recognition).</p>	<p>curriculum and CIRCLE to develop appropriate lessons on phonemic awareness and lessons will be conducted weekly During Literacy Time on the daily schedule.</p> <ul style="list-style-type: none"> • “Literacy Nights” will be implemented monthly and the focus is phonemic awareness and literacy concepts. Parent child activities will be provided on literacy. 			<p>implementation of curriculum activities.</p>
<p>Physical Development</p> <p>Children will receive a dental exam prior to entry into kindergarten.</p>	<ul style="list-style-type: none"> • Health staff will identify children that need dental services to ensure each child receives a dental exam and follow-up. <p>Healthy Smiles Organization will provide dental screening and oral health activities and information for children and parents.</p>	<ul style="list-style-type: none"> • Health Consultant 	<p>June 12, 2015</p>	<ul style="list-style-type: none"> • Child Plus Reports.
<p>Approaches to Learning</p> <p>Children will be able to persist in mastering and understanding a self-selected activity, even, if challenging or difficult.</p>	<ul style="list-style-type: none"> • Small group activities will be increased by increments providing children with activities that are more challenging. Teachers will scaffold children’s learning based on developmental needs. 	<ul style="list-style-type: none"> • Teaching Staff 	<p>June 13, 2015</p>	<ul style="list-style-type: none"> • Children will have a average score of a 3 in measure 31 of the DRDP-PS.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Approval of First Amendment to Agreement CSPP-4328 with California Department of Education for 2014-15 Program Year

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Keely Orlando, Coordinator, Early Childhood Education

BACKGROUND INFORMATION:

The purpose of this agenda is to seek Board approval for the first amendment to agreement CSPP-4328 with the California Department of Education (CDE) for the 2014-15 program year.

RATIONALE:

The first amendment to agreement CSPP-4328 with CDE awards an additional \$1,092,304 to the District in preschool restoration funding in order to provide additional services for 288 Early Childhood Education students at Carver, Diamond, Lincoln, Martin, and Washington elementary schools for the period of July 1, 2014 through June 30, 2015.

FUNDING:

CDE: \$1,092,304

RECOMMENDATION:

Approve the first amendment to agreement CSPP-4328 with CDE for the 2014-15 program year.



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 14 - 15

Amendment 01

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES
Budget Act/Restoration/Rate Increase

DATE: July 01, 2014

CONTRACT NUMBER: CSPP-4328
PROGRAM TYPE: CALIFORNIA STATE
PRESCHOOL PROGRAM

PROJECT NUMBER: 30-6667-00-4

CONTRACTOR'S NAME: SANTA ANA UNIFIED SCHOOL DISTRICT

This agreement with the State of California dated July 01, 2014 designated as number CSPP-4328 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$1,698,802.00 and inserting \$2,791,106.00 in place thereof.

The Maximim Rate per child day of enrollment payable pursuant to the provisions of the agreement shall be amended by deleting reference to \$34.38 and inserting \$36.10 in place thereof.

SERVICE REQUIREMENTS

The minimum Child Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 49,413.0 and inserting 77,316.0 in place thereof.

Minimum Days of Operation (MDO) Requirement shall be 175. (No change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Sueshil Chandra, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING			
TITLE Contracts, Purchasing and Conference Services		ADDRESS			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 1,092,304	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE			Department of General Services use only
PR. OR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 1,698,802	(OPTIONAL USE) See Attached				
TOTAL AMOUNT ENCUMBERED TO DATE \$ 2,791,108	ITEM See Attached	CHAPTER	STATUTE	FISCAL YEAR	
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702				
	I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.				
SIGNATURE OF ACCOUNTING OFFICER See Attached		T B A. NO.	B R. NO.		
		DATE			

CONTRACTOR'S NAME: SANTA ANA UNIFIED SCHOOL DISTRICT

CONTRACT NUMBER: CSPP-4328

Amendment 01

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 14,023	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 59,192	(OPTIONAL USE)0656 13609-6667	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 73,215	ITEM 30.10.020.001 6110-194-0890	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 12,044	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 28,237	(OPTIONAL USE)0656 15136-6667	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 40,281	ITEM 30.10.020.001 6110-194-0890	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 1,027,397	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 1,515,731	(OPTIONAL USE)0656 23038-6667			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 2,543,128	ITEM 30.10.010. 6110-196-0001	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 38,840	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 95,642	(OPTIONAL USE)0656 23254-6667			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 134,482	ITEM 30.10.020.001 6110-194-0001	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER	DATE	

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Ratification for Submission of Application for California State
Preschool Program Expansion Funding for 2015-16 Program Year**

ITEM: **Consent**

SUBMITTED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary
Education**

PREPARED BY: **Keely Orlando, Coordinator, Early Childhood Education**

BACKGROUND INFORMATION:

The purpose of this agenda is to seek Board ratification for submission of the Application for California State Preschool Program (CSPP) Expansion Funding for the 2015-16 program year.

RATIONALE:

The Fiscal Year 2014–15 California Budget Act (Chapter 19, Statute of 2014, Item Numbers 6110-194-0001 and 6110-196-0001) includes a total of 4,000 slots available for CSPP expansion funds. The District is eligible and will participate for \$703,336 to fund three new full-day/full-year classrooms to serve 72 children at Davis, Garfield, and Washington elementary schools.

FUNDING:

California Department of Education/Child Development Division: \$703,336

RECOMMENDATION:

Approve the ratification for the submission of the Application for California State Preschool Program Expansion Funding for the 2015-16 program year.

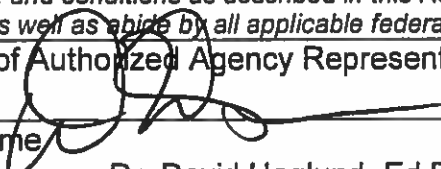
For CDE Use Only			
	Log Number	County Code #	

APPLICATION COVER SHEET

Fiscal Year 2014–15 California State Preschool Program (CSPP) Expansion

<p><i>Application must be submitted to:</i> California State Preschool Program (CSPP) Expansion Funding and Agency Support Unit Early Education and Support Division California Department of Education 1430 N Street, Suite 3410 Sacramento, CA 95814–5901</p>	<p>Submit one (1) original and four (4) copies of the completed Application by: January 5, 2015, by 5 p.m.</p>
--	---

Section I: Organization Information (See instructions on page 18 of RFA)

Legal Name of Agency: Santa Ana Unified School District	Vendor # (current applicants)	6	6	6	7
Executive Director: Dr. David Haglund, Ed.D.	Program Director: Keely Orlando				
Agency Address: 1601 E. Chestnut Avenue	Address: 1629 S. Center Street				
City: Santa Ana	City: Santa Ana				
Zip Code: 92701	Zip Code: 92704				
Phone Number : (714) 558-5523	Phone Number : (714) 431-7542				
Fax: (714) 480-5321	Fax: (714) 431-7596				
E-mail Address: David.haglund@sausd.us	E-mail Address: Keely.orlando@sausd.us				
Existing CDE Contractors Only					
<input checked="" type="checkbox"/> Check this box if your agency has submitted its FY 2015-16 Continued Funding Application. (CFA)	Contract Number: CSPP-4328				
<i>I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I have read the full contents of this application and that, to the best of my knowledge and belief, the information in this application and in any attachments hereto are true and correct. I further certify the applicant agency will fulfill all of the agreements, certifications, and conditions as described in this Request for Applications (RFA), appendices to the RFA, and this application as well as abide by all applicable federal and state laws.</i>					
Signature of Authorized Agency Representative 				Title Deputy Superintendent	
Printed Name Dr. David Haglund, Ed.D.				Date 1/2/2015	
Phone Number : (714) 558-5523				E-mail Address: David.haglund@sausd.ud	

Section II Legal Status of Agency (See instructions on pages 18-19 of RFA)	
Check One Box Below:	Federal Employer Identification Number (FEIN):
<input type="checkbox"/> City or City Agency	# 95-6002823
<input type="checkbox"/> County or County Agency	County District School (CDS) Code:
<input type="checkbox"/> State or Federal Agency	# 30-66670
<input type="checkbox"/> State College or University	
<input type="checkbox"/> Community College	
<input type="checkbox"/> County Office of Education	
<input checked="" type="checkbox"/> School District	
<input type="checkbox"/> Tribal Council/Military Installation	
<input type="checkbox"/> Private for-profit / Private nonprofit	
Total Application Amount Requested: \$ 703,336	Total Adjusted Certified Enrollment: 72
From Form A, Full-Day/Full-Year Annual Program Budget, Column C, Line 3 <i>and, if applicable</i>	From Section VIII, Full-Day/Full-Year Site Summary Information, Total Adjusted Child Days of Enrollment <i>and, if applicable</i>
From Form C, Part-Day/Part-Year Annual Program Budget, Column C, Line 3	From Section X, Part-Day/Part-Year Site Summary Information, Total Adjusted Child Days of Enrollment
Section III Requested County or Counties (See instructions on page 19 of RFA)	
Name of county or counties your agency will serve with this application:	Orange County
Section IV Determining Headquartered Status (See instructions on page 19 of RFA)	
Indicate your headquartered county or counties in which your agency will serve:	Orange County
Section V Intent to Subcontract Services (See instructions on pages 19-20 of RFA) (If not subcontracting skip this section)	
<input type="checkbox"/> Check this box if your agency intends to establish a subcontract relationship with another entity to implement the CSPP services described in this application. Enter in this section the subcontractor's information. Use additional sheet(s) as necessary.	
Subcontractor Agency Name: N/A Address: City/Zip Code:	Subcontractor Contact Name: N/A Phone: Fax: E-mail Address:
Federal ID or Social Security Number (if Individual/Sole Proprietor):	
# N/A	

The applicant agency must follow the subcontract requirements detailed in the *California Code of Regulations*, Title 5 (5 CCR), Education, sections 18026-18032, and the Funding Terms and Conditions for subcontracting services. Management and/or Direct Services subcontracts must be audited in accordance with the *CDE Audit Guide* developed by the CDE Audits and Investigation Division.

Section VI Intent to Operate CSPP via a Family Child Care Home Education Network
(See instructions on page 20 of RFA)
(If not operating FCCHEN skip this section)

Check this box if your agency intends to establish a relationship with family child care home providers to implement the CSPP services described in this application. Enter in this section the family child care home provider information. Use additional sheet(s) as necessary.

Family Child Care Home Provider	Family Child Care Home Provider
Family Child Care Home Provider Name: N/A	Contact Name: N/A
Address:	Phone:
City/Zip Code:	Fax:
	E-mail Address:

Federal ID or Social Security Number (if Individual/Sole Proprietor):

N/A

The applicant agency must follow requirements as described in the CSPP Funding Terms and Conditions.

Section VII FULL-DAY/FULL-YEAR Program Information and Funds Requested

Please complete this section for each site. Duplicate this page if more than one site is proposed. Attach a copy of the agency's license issued by the California Department of Social Services, Community Care Licensing Division, or a confirmation of license-exempt status for each site where services are requested.

Site Name:	Davis Elementary School
Site Supervisor:	Brenda Macias
Site Address/City:	1405 French Street, Santa Ana
Zip Code:	92701
County:	Orange
License Number:	304370547
License Type:	Community Care Licensing - Preschool
License Capacity:	24
Number of Classrooms:	1

(1) <u>26.4</u>	X	(2) <u>246</u>	=	(3) <u>6494.4</u>
Total Daily Adjusted Certified Enrollment (From Full-Day CSPP Worksheet A-1)		Days of Operation (Min. 246)		Total Adjusted Child Days of Enrollment (cde)
(3) <u>6494.4</u>	X	(4) <u>\$36.10</u>	=	(5) \$ <u>234,448.00</u>
Total Adjusted Child Days of Enrollment (cde)		Daily Rate		Funds Requested



State of California

Department of Social Services

Facility Number: 304370547

Effective Date: 10/07/2009

Total Capacity: 24

In accordance with applicable provisions of the Health and Safety Code of California, and its rules and regulations; the Department of Social Services hereby issues

this License to

SANTA ANA UNIFIED SCHOOL DISTRICT

to operate and maintain a

DAY CARE CENTER

Name of Facility

SAUSD/DAVIS ELEM. SCHOOL-KINDER
READINESS PROGRAM
1405 FRENCH STREET
SANTA ANA, CA 92701

This License is not transferable and is granted solely upon the following:

21 AMBULATORY AND 3 NON-AMBULATORY CHILDREN AGES 3 TO 5 YEARS OLD.
MONDAY THROUGH FRIDAY FROM 8:00 AM TO 4:00 PM ROOM # 31 ONLY.

Client Groups Served:

CHILDREN

Complaints regarding services provided in this facility should be directed to:

CCLD Regional Office

(714) 703-2800

Jeffrey Hiratsuka
Deputy Director,
Community Care Licensing Division

Nancy Malek 819111
Authorized Representative of Licensing Agency

Section VII FULL-DAY/FULL-YEAR Program Information and Funds Requested

Please complete this section for each site. Duplicate this page if more than one site is proposed. Attach a copy of the agency's license issued by the California Department of Social Services, Community Care Licensing Division, or a confirmation of license-exempt status for each site where services are requested.

Site Name:	Garfield Elementary School											
Site Supervisor:	Jennifer Chacon											
Site Address/City:	850 Brown Street, Santa Ana											
Zip Code:	92701											
County:	Orange											
License Number:	304370545											
License Type:	Community Care Licensing - Preschool											
License Capacity:	20											
Number of Classrooms:	1											
<table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">(1) <u>26.4</u></td> <td style="width: 10%; text-align: center;">X</td> <td style="width: 33%;">(2) <u>246</u></td> <td style="width: 10%; text-align: center;">=</td> <td style="width: 14%;">(3) <u>6494.4</u></td> </tr> <tr> <td>Total Daily Adjusted Certified Enrollment (From Full-Day CSPP Worksheet A-1)</td> <td></td> <td>Days of Operation (Min. 246)</td> <td></td> <td>Total Adjusted Child Days of Enrollment (cde)</td> </tr> </table>			(1) <u>26.4</u>	X	(2) <u>246</u>	=	(3) <u>6494.4</u>	Total Daily Adjusted Certified Enrollment (From Full-Day CSPP Worksheet A-1)		Days of Operation (Min. 246)		Total Adjusted Child Days of Enrollment (cde)
(1) <u>26.4</u>	X	(2) <u>246</u>	=	(3) <u>6494.4</u>								
Total Daily Adjusted Certified Enrollment (From Full-Day CSPP Worksheet A-1)		Days of Operation (Min. 246)		Total Adjusted Child Days of Enrollment (cde)								
<table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">(3) <u>6494.4</u></td> <td style="width: 10%; text-align: center;">X</td> <td style="width: 33%;">(4) <u>\$36.10</u></td> <td style="width: 10%; text-align: center;">=</td> <td style="width: 14%;">(5) \$ <u>234,448.00</u></td> </tr> <tr> <td>Total Adjusted Child Days of Enrollment (cde)</td> <td></td> <td>Daily Rate</td> <td></td> <td>Funds Requested</td> </tr> </table>			(3) <u>6494.4</u>	X	(4) <u>\$36.10</u>	=	(5) \$ <u>234,448.00</u>	Total Adjusted Child Days of Enrollment (cde)		Daily Rate		Funds Requested
(3) <u>6494.4</u>	X	(4) <u>\$36.10</u>	=	(5) \$ <u>234,448.00</u>								
Total Adjusted Child Days of Enrollment (cde)		Daily Rate		Funds Requested								



State of California

Department of Social Services

Facility Number: 304370545

Effective Date: 08/10/2009

Total Capacity: 20

in accordance with applicable provisions of the Health and Safety Code of California, and its rules and regulations; the Department of Social Services hereby Issues

this License to

SANTA ANA UNIFIED SCHOOL DISTRICT

to operate and maintain a

DAY CARE CENTER

Name of Facility

SAUSD/GARFIELD ELEM. SCHOOL-KINDER
READINESS

850 BROWN STREET
SANTA ANA, CA 92701

This License is not transferable and is granted solely upon the following:

17 AMBULATORY AND 3 NON AMBULATORY CHILDREN AGES 3 TO 5 YEARS OLD.
MONDAY THROUGH FRIDAY FROM 8:00 AM TO 4:00 PM IN ROOM # 404 WAIVER FOR
PLAYGROUND AND REST ROOMS. TITLE 5 PROGRAM.

Client Groups Served:

CHILDREN

Complaints regarding services provided in this facility should be directed to:

CCLD Regional Office

(714) 703-2800

Jeffrey Hiratsuka
Deputy Director,
Community Care Licensing Division

Naney Malek
Authorized Representative of Licensing Agency

Section VII FULL-DAY/FULL-YEAR Program Information and Funds Requested

Please complete this section for each site. Duplicate this page if more than one site is proposed. Attach a copy of the agency's license issued by the California Department of Social Services, Community Care Licensing Division, or a confirmation of license-exempt status for each site where services are requested.

Site Name:	Washington Elementary School
Site Supervisor:	Damaris Sandoval
Site Address/City:	910 W. Anahurst St., Santa Ana
Zip Code:	92707
County:	Orange
License Number:	304370540
License Type:	Community Care Licensing - Preschool
License Capacity:	48
Number of Classrooms:	1

(1) <u>26.4</u>	X	(2) <u>246</u>	=	(3) <u>6494.4</u>
Total Daily Adjusted Certified Enrollment (From Full-Day CSPP Worksheet A-1)		Days of Operation (Min. 246)		Total Adjusted Child Days of Enrollment (cde)
(3) <u>6494.4</u>	X	(4) <u>\$36.10</u>	=	(5) \$ <u>234,448.00</u>
Total Adjusted Child Days of Enrollment (cde)		Daily Rate		Funds Requested



State of California

Department of Social Services

Facility Number: 304370540

Effective Date: 08/10/2009

Total Capacity: 48

in accordance with applicable provisions of the Health and Safety Code of California, and its rules and regulations; the Department of Social Services hereby issues

this License to

SANTA ANA UNIFIED SCHOOL DISTRICT

to operate and maintain a

DAY CARE CENTER

Name of Facility

SAUSD/WASHINGTON
ELEM.SCHOOL-KINDER READINESS
910 WEST ANAHURST PLACE
SANTA ANA, CA 92707

This License is not transferable and is granted solely upon the following:

42 AMBULATORY AND 6 NON AMBULATORY CHILDREN AGES 3 TO 5 YEARS OLD.
MONDAY THROUGH FRIDAY FROM 8:00 AM TO 4:00 PM. ROOMS # 14 AND 23 WAIVER
FOR PLAYGROUND AND REST ROOMS SHARE. TITLE 5 PROGRAM. AM AND PM
SESSIONS.

Client Groups Served:

CHILDREN

Complaints regarding services provided in this facility should be directed to:

CCLD Regional Office

(714) 703-2800

Jeffrey Hiratsuka
Deputy Director,
Community Care Licensing Division

Nancy Malek
Authorized Representative of Licensing Agency

Section VIII	FULL-DAY/FULL-YEAR Site Summary Information			
<p>Enter Total Funds Requested</p> <p>(Sum the Funds Requested for all Full-Day sites from Line 5, Section VII).</p>	<p>Enter Proposed Days of Operation</p> <p>(Minimum 246 Days).</p>	<p>Enter Proposed Program Start Date</p> <p>(Month/Day/Year).</p>	<p>Enter Total Estimated Number of Children To Be Served Through This Application</p>	<p>Enter Total Adjusted Child Days of Enrollment</p> <p>(Sum the Total Adjusted Child Days of Enrollment for all Full-Day Sites from Line 3, Section VII).</p>
<p><u>\$703,344</u></p>	<p><u>246</u></p>	<p><u>7/1/2015</u></p>	<p><u>72</u></p>	<p><u>19,483</u></p>

Site Name: Davis Elementary School

**FULL-DAY/FULL-YEAR CSPP Worksheet A-1
To Determine Adjusted Certified Enrollment
(Complete worksheet for each full-day site)**

Please complete this worksheet for each site. Indicate the number of CDE-certified children you expect to enroll per day in each category. Multiply the total of each category by the adjustment factor shown. Add the total adjusted enrollment of all categories to determine a total adjusted certified enrollment per day. (Note: If you will be serving noncertified children in the program, also complete the worksheet on Page 7 for adjusted noncertified enrollment.) Children must meet CSPP eligibility requirements. Please reference California *Education Code* sections 8266.1 and 8265.5(b)(4)-(b)(7), (c)-(e).

Three and Four Year Olds

Full-time-plus (10.5 hours and over)	_____	x 1.18 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.00 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.75 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

Exceptional Needs

Full-time-plus (10.5 hours and over)	_____	x 1.416 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.2 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.90 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

Limited and Non-English Proficient

Full-time-plus (10.5 hours and over)	_____	x 1.298 =	_____
Full-time (6.5 hours to under 10.5 hours)	24	x 1.10 =	26.4
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.825 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

CPS or At Risk of Abuse or Neglect

Full-time-plus (10.5 hours and over)	_____	x 1.298 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.10 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.825 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

Severely Disabled

Full-time-plus (10.5 hours and over)	_____	x 1.77 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.50 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 1.125 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

TOTAL Adjusted Certified enrollment per day =
Enter this amount in Section VII, Line 1.

26.4

Site Name: Garfield Elementary School

**FULL-DAY/FULL-YEAR CSPP Worksheet A-1
To Determine Adjusted Certified Enrollment
(Complete worksheet for each full-day site)**

Please complete this worksheet for each site. Indicate the number of CDE-certified children you expect to enroll per day in each category. Multiply the total of each category by the adjustment factor shown. Add the total adjusted enrollment of all categories to determine a total adjusted certified enrollment per day. (Note: If you will be serving noncertified children in the program, also complete the worksheet on Page 7 for adjusted noncertified enrollment.) Children must meet CSPP eligibility requirements. Please reference California *Education Code* sections 8266.1 and 8265.5(b)(4)-(b)(7), (c)-(e).

Three and Four Year Olds

Full-time-plus (10.5 hours and over)	_____	x 1.18 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.00 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.75 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

Exceptional Needs

Full-time-plus (10.5 hours and over)	_____	x 1.416 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.2 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.90 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

Limited and Non-English Proficient

Full-time-plus (10.5 hours and over)	_____	x 1.298 =	_____
Full-time (6.5 hours to under 10.5 hours)	24	x 1.10 =	26.4
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.825 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

CPS or At Risk of Abuse or Neglect

Full-time-plus (10.5 hours and over)	_____	x 1.298 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.10 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.825 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

Severely Disabled

Full-time-plus (10.5 hours and over)	_____	x 1.77 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.50 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 1.125 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

TOTAL Adjusted Certified enrollment per day =
Enter this amount in Section VII, Line 1.

26.4

Site Name: Washington Elementary School

**FULL-DAY/FULL-YEAR CSPP Worksheet A-1
To Determine Adjusted Certified Enrollment
(Complete worksheet for each full-day site)**

Please complete this worksheet for each site. Indicate the number of CDE-certified children you expect to enroll per day in each category. Multiply the total of each category by the adjustment factor shown. Add the total adjusted enrollment of all categories to determine a total adjusted certified enrollment per day. (Note: If you will be serving noncertified children in the program, also complete the worksheet on Page 7 for adjusted noncertified enrollment.) Children must meet CSPP eligibility requirements. Please reference California *Education Code* sections 8266.1 and 8265.5(b)(4)-(b)(7), (c)-(e).

Three and Four Year Olds

Full-time-plus (10.5 hours and over)	_____	x 1.18 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.00 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.75 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

Exceptional Needs

Full-time-plus (10.5 hours and over)	_____	x 1.416 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.2 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.90 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

Limited and Non-English Proficient

Full-time-plus (10.5 hours and over)	_____	x 1.298 =	_____
Full-time (6.5 hours to under 10.5 hours)	24	x 1.10 =	26.4
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.825 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

CPS or At Risk of Abuse or Neglect

Full-time-plus (10.5 hours and over)	_____	x 1.298 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.10 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.825 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

Severely Disabled

Full-time-plus (10.5 hours and over)	_____	x 1.77 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.50 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 1.125 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

TOTAL Adjusted Certified enrollment per day =
Enter this amount in Section VII, Line 1.

26.4

FULL-DAY/FULL-YEAR CSPP Worksheet A-2
To Determine Adjusted Noncertified Enrollment
(Total for all sites)

Complete this worksheet **ONLY** if you will be serving noncertified children in your program. Summarize all noncertified enrollment onto one worksheet. Site specific information is not necessary. Indicate the number of noncertified children you expect to enroll per day in each category. Multiply the total of each category by the adjustment factor shown. Add the total adjusted enrollment of all categories to determine a total adjusted certified enrollment per day. Children must meet CSPP eligibility requirements. Please reference California *Education Code* sections 8266.1 and 8265.5(b)(4)-(b)(7), (c)-(e).

Three and Four Year Olds

Full-time-plus (10.5 hours and over)	_____	x 1.18 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.00 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.75 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

Exceptional Needs

Full-time-plus (10.5 hours and over)	_____	x 1.416 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.20 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.90 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

Limited and Non-English Proficient

Full-time-plus (10.5 hours and over)	_____	x 1.298 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.10 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.825 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

CPS or At Risk of Abuse or Neglect

Full-time-plus (10.5 hours and over)	_____	x 1.298 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.10 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 0.825 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

Severely Disabled

Full-time-plus (10.5 hours and over)	_____	x 1.77 =	_____
Full-time (6.5 hours to under 10.5 hours)	_____	x 1.50 =	_____
Three-quarters-time (4 hours to under 6.5 hours)	_____	x 1.125 =	_____
One-half-time (under 4 hours)	_____	x 0.6172 =	_____

TOTAL Adjusted Noncertified enrollment per day = 0

Enter this amount in FULL-DAY Program Budget, Form A, Column B, Line 2(a).

FULL-DAY/FULL-YEAR Projected Annual Program Budget Form A (Page 1 of 2)

The applicant agency must completely fill out the budget information requested in Columns A-D for all funding requested in this application. The budget information will be reviewed to determine the fiscal soundness of your program. Prepare an annual budget showing ALL costs necessary to operate the Full-day program for a year of at least 246 days. If the program will serve both CDE-certified and noncertified children, be sure to include all costs for the noncertified children in these calculations.

Column A Proposed Budget Plan	Column B Calculation to Determine Percentage Of Certified Enrollment																																																																					
<p>DEFINITIONS: <i>"Certificated"</i> salaries are those paid to employees with a child development permit, teaching credential, or other appropriate certificate. <i>"Services contracts"</i> could include janitorial, consultant, auditor, etc. <i>"Other Operating"</i> expenses include telephone, utilities, etc. <i>"Indirect cost"</i> can only be charged for an item that would normally fall under categories 1000-5000 but is not listed in these line items because it cannot be separately identified. Indirect costs may not exceed 8 percent of the total of the first five categories (School districts and county offices of education shall use the CDE approved rate if it is less than eight percent.)</p>	<p>Complete the calculations below to determine the enrollment percentage for the CDE-certified portion of this program and budget.</p> <p>1) Certified Enrollment (this application)</p> <p>Total Adjusted Certified Enrollment (From Section VIII: Full-Day Summary) 19,483 (a)</p> <hr/> <p>2) Noncertified Enrollment (this application)</p> <p>Total Adjusted Noncertified Enrollment: (From Full-Day CSPP Worksheet A-2) 0 (a)</p> <hr/> <p>Times Days of Operation (246 days minimum) 246 (b)</p> <p style="text-align:right">x</p> <hr/> <p>Equals "Total Adjusted Noncertified Enrollment" 0 (c)</p> <hr/> <p>3) Total Enrollment</p> <p>Total Adjusted Certified Enrollment (1a) + Total Adjusted Noncertified Enrollment (2c) 19,483 (a)</p> <hr/> <p>4) Percentage of Total Certified Enrollment</p> <p>Divide the "Total Adjusted Certified Enrollment" (1a) by the "Total Enrollment" (3a) (certified plus noncertified)</p> <table style="width:100%; border:none;"> <tr> <td style="text-align:center;"><u>19,483</u></td> <td style="text-align:center;">+</td> <td style="text-align:center;"><u>19,483</u></td> <td style="text-align:center;">=</td> <td style="text-align:center;"><u>100</u></td> <td style="text-align:center;">%</td> </tr> <tr> <td style="text-align:center;">Total Adjusted Certified Enrollment (1a)</td> <td></td> <td style="text-align:center;">Total Enrollment (3a)</td> <td></td> <td style="text-align:center;">Percent of Total Certified Enrollment</td> <td></td> </tr> </table>	<u>19,483</u>	+	<u>19,483</u>	=	<u>100</u>	%	Total Adjusted Certified Enrollment (1a)		Total Enrollment (3a)		Percent of Total Certified Enrollment																																																										
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<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%;">1) Certificated Salaries (1000)</td> <td style="width:10%; text-align:right">\$</td> <td style="width:60%;">320,000</td> </tr> <tr> <td>2) Classified Salaries (2000)</td> <td style="text-align:right">\$</td> <td>112,000</td> </tr> <tr> <td>3) Employee Benefits (3000)</td> <td style="text-align:right">\$</td> <td>194,000</td> </tr> <tr> <td>4) Books and Supplies (4000)</td> <td style="text-align:right">\$</td> <td>6000</td> </tr> <tr> <td>5) Services and Other Operating Expenses (5000) (Total of a, b, c, d, e, and f listed below)</td> <td style="text-align:right">\$</td> <td>0</td> </tr> <tr> <td>a. Rent/Lease</td> <td style="text-align:right">\$</td> <td>0</td> </tr> <tr> <td>b. Service Contracts:</td> <td style="text-align:right">\$</td> <td>0</td> </tr> <tr> <td>c. Nutrition:</td> <td style="text-align:right">\$</td> <td>0</td> </tr> <tr> <td>d. Travel:</td> <td style="text-align:right">\$</td> <td>0</td> </tr> <tr> <td>e. Other: _____</td> <td style="text-align:right">\$</td> <td>0</td> </tr> <tr> <td>f. Other:</td> <td style="text-align:right">\$</td> <td>0</td> </tr> <tr> <td>6) New Equipment (6400) Annual, other than Start-Up</td> <td style="text-align:right">\$</td> <td>6000</td> </tr> <tr> <td>7) Equipment Replacement (6500) Annual, other than Start-Up</td> <td style="text-align:right">\$</td> <td>6000</td> </tr> <tr> <td>8) Depreciation or Use Allowance</td> <td style="text-align:right">\$</td> <td>1500</td> </tr> <tr> <td>9) Indirect Cost</td> <td style="text-align:right">\$</td> <td>52,258</td> </tr> <tr> <td>10) Classroom Supplies</td> <td style="text-align:right">\$</td> <td>5,578</td> </tr> <tr> <td>11) BUDGET TOTAL</td> <td style="text-align:right">\$</td> <td>703,336</td> </tr> <tr> <td>Total Administrative costs included above (includes "Indirect"). (Total Administrative costs, including "Indirect," are limited to 15 percent of the total contract.)</td> <td style="text-align:right">\$</td> <td>52,258</td> </tr> </table>	1) Certificated Salaries (1000)	\$	320,000	2) Classified Salaries (2000)	\$	112,000	3) Employee Benefits (3000)	\$	194,000	4) Books and Supplies (4000)	\$	6000	5) Services and Other Operating Expenses (5000) (Total of a, b, c, d, e, and f listed below)	\$	0	a. Rent/Lease	\$	0	b. Service Contracts:	\$	0	c. Nutrition:	\$	0	d. Travel:	\$	0	e. Other: _____	\$	0	f. Other:	\$	0	6) New Equipment (6400) Annual, other than Start-Up	\$	6000	7) Equipment Replacement (6500) Annual, other than Start-Up	\$	6000	8) Depreciation or Use Allowance	\$	1500	9) Indirect Cost	\$	52,258	10) Classroom Supplies	\$	5,578	11) BUDGET TOTAL	\$	703,336	Total Administrative costs included above (includes "Indirect"). (Total Administrative costs, including "Indirect," are limited to 15 percent of the total contract.)	\$	52,258	<p>5) Proration of Budget for Certified Enrollment</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:70%;">BUDGET TOTAL (Column A, #11)</td> <td style="width:10%; text-align:right">\$</td> <td style="width:20%;">703,336 (a)</td> </tr> <tr> <td>Minus nutrition costs paid for by federal/state nutrition programs</td> <td style="text-align:center;">-</td> <td style="text-align:right">\$ 101,929</td> </tr> <tr> <td style="text-align:right">Subtotal</td> <td style="text-align:right">\$</td> <td style="text-align:right">805,187</td> </tr> <tr> <td>Times (Percent of Total Certified Enrollment, Column B(4))</td> <td style="text-align:center;">x</td> <td style="text-align:right">100 % (b)</td> </tr> <tr> <td>Equals Certified budget portion</td> <td style="text-align:center;">=</td> <td style="text-align:right">\$ 805,187 (c)</td> </tr> </table>	BUDGET TOTAL (Column A, #11)	\$	703,336 (a)	Minus nutrition costs paid for by federal/state nutrition programs	-	\$ 101,929	Subtotal	\$	805,187	Times (Percent of Total Certified Enrollment, Column B(4))	x	100 % (b)	Equals Certified budget portion	=	\$ 805,187 (c)
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Complete Annual Income Section (Columns C and D) on Next Page

FULL-DAY/FULL-YEAR Projected Annual Program Budget		Form A (Page 2 of 2)	
Column C State Contract Income Needed		Column D Other Income Needed	
1.) Total Adjusted Certified Enrollment (from Column B, line 1(a))	19,483	Budget TOTAL (from Column A, line 11)	\$ 703,336
Times maximum rate	x \$36.10	Minus lesser of 1 or 2 (from Column C, line 3)	- \$ 703,336
Equals maximum reimbursement	= \$ 703,336	Equals other income needed	= \$ 0
2.) Certified budget portion (from Column B, line 5c)	\$ 805,187	This is the other income needed to run your program in addition to the amount requested by this State Child Development contract. Please show the sources for all additional income:	
3.) The lesser of 1 or 2	\$ 703,336	Nutrition Program:	\$ 101,929
State Child Development contract income needed is the <i>lesser</i> of 1 or 2: This lesser amount should be the amount requested on Section II of this application.		Parent Fees (noncertified children):	\$ 0
		Donations and Grants:	\$ 1,000,000
		Fund-raising:	\$ 0
		Other (specify): _____	\$
		Other (specify): _____	\$
		TOTAL Other Income	\$ 1,101,929

BUDGET NOTES: Use this space to help clarify the proposed budget. Include in your explanation the source of donations, grants, fund-raising, and other income sources.

FULL-DAY/FULL-YEAR Program Calendar *(See page 21 of RFA)*

Form B

Applicants must complete and print the fiscal year (FY) 2015–16 Program Calendar (CD-9730), the web link is found on page 21 of the Instructions for Completing the Application section of the RFA.

Fiscal Year 2015-16 Program Calendar

Name of Contractor	Vendor Number	County	Contract Type
Santa Ana Unified School District	8667	30 Orange	GSPP - Full Year

Enter an "X" for Days of Operation.

July 2015						
S	M	T	W	T	F	S
			x	x	3	4
5	x	x	x	x	x	11
12	x	x	x	x	x	18
19	x	x	x	x	x	25
26	x	x	x	x	x	

Days of Operation **22**

August 2015						
S	M	T	W	T	F	S
						1
2	x	x	x	x	x	8
9	x	x	x	x	x	15
16	x	x	x	x	x	22
23	x	x	x	x	x	29
30	x					

Days of Operation **21**

September 2015						
S	M	T	W	T	F	S
		x	x	x	x	5
6	7	x	x	x	x	12
13	x	x	x	x	x	19
20	x	x	x	x	x	26
27	x	x	x			

Days of Operation **21**

Quarterly Subtotal **64**

October 2015						
S	M	T	W	T	F	S
				x	x	3
4	x	x	x	x	x	10
11	x	x	x	x	x	17
18	x	x	x	x	x	24
25	x	x	x	x	x	31

Days of Operation **22**

November 2015						
S	M	T	W	T	F	S
1	x	x	x	x	x	7
8	x	x	11	x	x	14
15	x	x	x	x	x	21
22	x	x	x	26	27	28
29	x					

Days of Operation **18**

December 2015						
S	M	T	W	T	F	S
		x	x	x	x	5
6	x	x	x	x	x	12
13	x	x	x	x	18	19
20	x	x	x	24	25	26
27	x	x	x	31		

Days of Operation **19**

Quarterly Subtotal **59**

January 2016						
S	M	T	W	T	F	S
					1	2
3	x	x	x	x	x	9
10	x	x	x	x	x	16
17	18	x	x	x	x	23
24	x	x	x	x	29	30
31						

Days of Operation **18**

February 2016						
S	M	T	W	T	F	S
	x	x	x	x	x	6
7	x	x	x	x	x	13
14	15	x	x	x	x	20
21	x	x	x	x	x	27
28	x					

Days of Operation **20**

March 2016						
S	M	T	W	T	F	S
		x	x	x	x	5
6	x	x	x	x	x	12
13	x	x	x	x	x	19
20	x	x	x	x	x	26
27	x	x	x	x		

Days of Operation **23**

Quarterly Subtotal **61**

April 2016						
S	M	T	W	T	F	S
					x	2
3	x	x	x	x	x	9
10	x	x	x	x	x	16
17	x	x	x	x	x	23
24	x	x	x	x	x	30

Days of Operation **21**

May 2016						
S	M	T	W	T	F	S
1	x	x	x	x	x	7
8	x	x	x	x	x	14
15	x	x	x	x	x	21
22	x	x	x	x	x	28
29	30	x				

Days of Operation **21**

June 2016						
S	M	T	W	T	F	S
			x	x	x	4
5	x	x	x	x	x	11
12	x	x	x	x	x	18
19	x	x	x	x	x	25
26	x	x	29	30		

Days of Operation **20**

Quarterly Subtotal **62**

Total Days of Operation **246**

CDD Consultant Initials _____

Date approved by CDD Consultant _____

Section IX PART-DAY/PART-YEAR Program Information and Funds Requested

Please complete this section for each site. Duplicate this page if more than one site is proposed. Attach a copy of the agency's license issued by the California Department of Social Services, Community Care Licensing Division, or a confirmation of license-exempt status for each site where services are requested.

Site Name:	N/A
Site Supervisor:	
Site Address/City:	
Zip Code:	
License Number:	
License Type:	
License Capacity:	
Number of Classrooms:	

(1)	X	(2)	=	(3)
Total Daily Adjusted Certified Enrollment (From Part-Day CSPP Worksheet C-1)		Days of Operation (175-180 Days)		Total Adjusted Child Days of Enrollment (cde)
(3)	X	(4)	=	(5) \$
Total Adjusted Child Days of Enrollment (cde)		Daily Rate		Funds Requested
		\$36.10		N/A

Section X	PART-DAY/PART-YEAR Site Summary Information			
<p>Enter Total Funds Requested</p> <p>(Sum the Funds Requested for all Part-Day sites from Line 5, Section IX).</p>	<p>Enter Proposed Days of Operation (175-180 Days).</p>	<p>Enter Proposed Program Start Date (Month/Day/Year).</p>	<p>Enter Total Estimated Number of Children To Be Served Through This Application</p>	<p>Enter Total Adjusted Child Days of Enrollment</p> <p>(Sum the Total Adjusted Child Days of Enrollment for all Part-Day Sites from Line 3, Section IX).</p>
<p>N/A</p>				

Site Name: N/A

PART-DAY/PART-YEAR CSPP Worksheet C-1
To Determine Adjusted Certified Enrollment
(Complete Worksheet for each site)

Please complete this worksheet for each site. Indicate the number of CDE-certified children you expect to enroll per day in each category. Multiply the total of each category by the adjustment factor shown. Add the total adjusted enrollment of all categories to determine a total adjusted certified enrollment per day. (Note: If you will be serving noncertified children in the program, also complete the worksheet on Page 16 for adjusted noncertified enrollment.) Children must meet CSPP eligibility requirements. Please reference *California Education Code* sections 82661.1 and 8265.5(b)(4)-(b)(7), (c)-(e).

Three and Four Year Olds

One-half-time (under 4 hours) _____ x 0.6172 = _____

Exceptional Needs

One-half-time (under 4 hours) _____ x 0.6172 = _____

Limited and Non-English Proficient

One-half-time (under 4 hours) _____ x 0.6172 = _____

CPS or At Risk of Abuse or Neglect

One-half-time (under 4 hours) _____ x 0.6172 = _____

Severely Disabled

One-half-time (under 4 hours) _____ x 0.6172 = _____

TOTAL Adjusted Certified enrollment per day =

N/A

Enter this amount in Section IX, Line 1.

PART-DAY/PART-YEAR Proposed Annual Program Budget

Part-Day CSPP Worksheet C-2
To Determine Adjusted Noncertified Enrollment
(Total for all sites)

Complete this worksheet ONLY if you will be serving noncertified children in your program. Summarize all noncertified enrollment onto one worksheet. Site specific information is not necessary. Indicate the number of noncertified children you expect to enroll per day in each category. Multiply the total of each category by the adjustment factor shown. Add the total adjusted enrollment of all categories to determine a total adjusted certified enrollment per day. Children must meet CSPP eligibility requirements. Please reference California Education Code sections 8266.1 and 8265.5(b)(4)-(b)(7), (c)-(e).

Three and Four Year Olds

One-half-time (under 4 hours) _____ x 0.6172 = _____

Exceptional Needs

One-half-time (under 4 hours) _____ x 0.6172 = _____

Limited and Non-English Proficient

One-half-time (under 4 hours) _____ x 0.6172 = _____

CPS or At Risk of Abuse or Neglect

One-half-time (under 4 hours) _____ x 0.6172 = _____

Severely Disabled

One-half-time (under 4 hours) _____ x 0.6172 = _____

TOTAL Adjusted Noncertified enrollment per day =

Enter this amount in Part-Day Program Budget, Form C, Column B, Line 2(a).

PART-DAY/PART-YEAR Projected Annual Program Budget Form C (Page 1 of 2)

The applicant agency must completely fill out the budget information requested in Columns A-D for all funding requested in this application. The budget information will be reviewed to determine the fiscal soundness of your program. Prepare an annual budget showing ALL costs necessary to operate the part-day program for a year of 175-180 days. If the program will serve both CDE-certified and noncertified children, be sure to include all costs for the noncertified children in these calculations.

Column A Proposed Budget Plan		Column B Calculation to Determine Percentage Of Certified Enrollment	
DEFINITIONS:		Complete the calculations below to determine the enrollment percentage for the CDE-certified portion of this program and budget.	
"Certificated" salaries are those paid to employees with a child development permit, teaching credential, or other appropriate certificate.		1) Certified Enrollment (this application)	
"Services contracts" could include janitorial, consultant, auditor, etc.		Total adjusted certified enrollment (a)	
"Other Operating" expenses include telephone, utilities, etc.		(From Section X: Part-Day Summary) _____	
"Indirect cost" can only be charged for an item that would normally fall under categories 1000-5000 but is not listed in these line items because it cannot be separately identified. Indirect costs may not exceed 8 percent of the total of the first five categories (School districts and county offices of education shall use the CDE approved rate if it is less than eight percent.)		2) Noncertified Enrollment (this application)	
1) Certificated Salaries (1000) \$		Total Adjusted Noncertified Enrollment: (a)	
2) Classified Salaries (2000) \$		(From Part-Day CSPP Worksheet C-2): _____	
3) Employee Benefits (3000) \$		Times Days of Operation (b)	
4) Books and Supplies (4000) \$		(175-180 days) x _____	
5) Services and Other Operating Expenses (5000) \$ (Total of a, b, c, d, e, and f listed below)		Equals "Total Adjusted Noncertified Enrollment" = (c)	
a. Rent/Lease \$		3) Total Enrollment	
b. Service Contracts: \$		Total Adjusted Certified Enrollment (1a) + Total Adjusted Noncertified Enrollment (2c) = (a)	
c. Nutrition: \$		4) Percentage of Total Certified Enrollment	
d. Travel: \$		Divide the "Total Adjusted Certified Enrollment" (1a) by the "Total Enrollment" (3a) (certified plus noncertified)	
e. Other: \$		_____ ÷ _____ = _____ %	
f. Other: \$		Total Adjusted Certified Enrollment (1a) Total Enrollment (3a) Percent of Total Certified Enrollment	
6) New Equipment (6400) Annual, other than Start-Up \$	5) Proration of Budget for Certified Enrollment		
7) Equipment Replacement (6500) Annual, other than Start-Up \$	BUDGET TOTAL (Column A, #11) \$ (a)		
8) Depreciation or Use Allowance \$	Minus nutrition costs paid for by federal/state nutrition programs - \$		
9) Indirect Cost \$			
10) Other \$	Subtotal \$		
11) BUDGET TOTAL \$			
Total Administrative costs included above (includes "Indirect"). (Total Administrative costs, including "Indirect," are limited to 15 percent of the total contract.) \$	Times (Percent of Certified Enrollment, Column B(4)) x % (b)		
	Equals Certified budget portion = \$ (c)		

Complete Annual Income Section (Columns C and D) on Next Page

PART-DAY/PART-YEAR Projected Annual Program Budget			Form C (Page 2 of 2)	
Column C State Contract Income Needed			Column D Other Income Needed	
1.) Total Adjusted Certified Enrollment (from Column B, line 1(a))			Budget TOTAL (from Column A, line 11)	\$
Times maximum rate	x	\$36.10	Minus lesser of 1 or 2 (from Column C, line 3)	- \$
Equals maximum reimbursement	=	\$	Equals other income needed	= \$
2.) Certified budget portion (from Column B, line 5c)		\$	This is the other income needed to run your program in addition to the amount requested by this State Child Development contract. Please show the sources for all additional income:	
3.) The lesser of 1 or 2		\$	Nutrition Program:	\$
State Child Development contract income needed is the lesser of 1 or 2: This lesser amount should be the amount requested on Section II of this application.			Parent Fees (noncertified children):	\$
			Donations and Grants:	\$
			Fund-raising:	\$
			Other (specify): _____	\$
			Other (specify): _____	\$
			TOTAL Other Income	\$

BUDGET NOTES: Use this space to help clarify the proposed budget. Include in your explanation the source of donations, grants, fund-raising, and other income sources.

PART-DAY/PART-YEAR Program Calendar *(See page 23 of RFA)*

Form D

Applicants must complete and print the FY 2015–16 Program Calendar (CD-9730), web link is found on page 23 of the Instructions for Completing the Application section of the RFA.

Section XI Statement of Fiscal Resources		
All applicants must complete this section. Private nonprofit and private for-profit agencies must attach to this application a written assurance from a recognized financial institution confirming the funds below are available to support this application. (Applicants may duplicate this section to submit information on additional fund sources.)		
Local Educational Agencies (LEA)	Amount	Name of Fund Source (Cannot use funds from other Child Development Contracts)
Santa Ana Unified School District	1,000,000	Title 1
*TOTAL	1,000,000	*The total amount must be at least 25 percent of the total contract dollars requested
Non-Local Educational Agencies (All other entities)	Amount	Bank or Lender Name: Include Bank Address, Contact Name of Bank Representative(s), and Name of the Account Holder
Cash		
Line of Credit		
Emergency Loan		
Other: _____		
*TOTAL	N/A	

Payee Data Record	Form E
The State of California, Payee Data Record, (Std. 204) form can be accessed at http://www.cde.ca.gov/sp/cd/ci/documents/std204formeessd.pdf .	

"Start-Up Allowance" Request for Service Level Exemption		Form F (FY 2014–15)
<p>The contractor may be allowed a one-time only specified amount of the contract Maximum Reimbursable Amount, up to 15 percent of the total application amount requested, to be designated as a "Start-up Allowance" (Service Level Exemption) an amount that may be reimbursed without the required enrollment to earn it. To apply for a Start-Up Allowance the following information must be completed.</p>		
Total amount of funds requested in this application:	\$	N/A
Total amount requested as a Start-up Allowance*:	\$	
Amount requested for FY 2014–15:	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
*Total	\$	N/A
<p>*MAY NOT EXCEED 15 PERCENT OF THE TOTAL AMOUNT OF FUNDS REQUESTED</p>		

"Start-Up Allowance" Request for Service Level Exemption

Form F-1 (FY 2014-15)

Please include below a Budget Narrative Justification and support each line-item request for Fiscal Year 2014-15. This should be a written description that justifies the need for each requested line item on Form F.

N/A

"Start-Up Allowance" Request for Service Level Exemption	Form F (FY 2015-16)
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The contractor may be allowed a one-time only specified amount of the contract Maximum Reimbursable Amount, up to 15 percent of the total application amount requested, to be designated as a "Start-up Allowance" (Service Level Exemption) an amount that may be reimbursed without the required enrollment to earn it. To apply for a Start-Up Allowance the following information must be completed.

Total amount of funds requested in this application: \$703,336

Total amount requested as a Start-up Allowance*: \$105,500

Amount requested for FY 2015-16: \$703,336

Preschool furniture (tables, chairs, cubbies, shelving, dramatic play)	\$45,000
Classroom supplies (manipulatives, art supplies, music, carpets)	\$30,000
Playground Equipment	\$9,000
Curriculum & Literacy Supplies & Materials	\$15,000
Napping Equipment (cots, sheets)	\$6,500
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
*Total	\$105,000

***MAY NOT EXCEED 15 PERCENT OF THE TOTAL AMOUNT OF FUNDS REQUESTED**

"Start-Up Allowance" Request for Service Level Exemption

Form F-1 (FY 2015-16)

Please include below a Budget Narrative Justification and support each line-item request for Fiscal Year 2015-16. This should be a written description that justifies the need for each requested line item on Form F.

Preschool Furniture: In order to provide a high quality, developmentally appropriate classroom environment (with defined learning areas), preschool child-sized furnishings are required.

Classroom Supplies: Age appropriate manipulatives and materials to stock the learning areas will need to be purchased for curriculum and instruction (fine motor, blocks, science, writing, dramatic play, music & movement, etc).

Playground Equipment: Outdoor play materials and equipment for gross motor development need to be accessible to children on the playground (balls, tricycles, balance beams, etc).

Curriculum/Literacy Supplies & Materials: Teacher editions for curriculum, as well as quality improvement tools such as ECERs, All About the ECERS, CLASS materials, books and other teacher resources need to be purchased to provide adequate and high quality instruction.

Napping Equipment: Appropriate napping equipment (cots & sheets) are necessary to meet minimum licensing regulations and to accommodate napping children in a full day program.

Section XII Program Staffing Plan

Site Name: Davis Elementary School

<p>Administration (A) This Classification includes program directors, site supervisors, fiscal coordinators, secretaries, clerks, and others whose primary function is to facilitate the administrative processes.</p>	<p>Instructional Services (IS) This classification includes certificated, classified staff or CTC permit holders providing instruction to children.</p>
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<p>Other Operational Services (OS) This classification includes custodians, cooks, bus drivers, grounds persons, and others performing similar functions.</p>	<p>Support Services (SS) This classification includes nurses, counselors, social workers, resource teachers, and others who are licensed and performing specialized professional services</p>
--	--

A. List below the staff positions that will be paid from the requested contract dollars.

Job Title (Include Classification Codes) Use Codes Listed Above (A, IS, OS, SS)		Number of Full-Time-Equivalent Employees (For This Program Only)	Salary Range (Hourly or Monthly)	
			Minimum	Maximum
IS	Preschool Teacher	2	\$53,939	\$72,224
IS	Teacher Aide	1	\$39,172	\$47,120
SS	Community Worker	1	\$47,147	\$57,223

B. List other staff resources that are not paid through this application but support program activities (In-Kind).

SS	School Readiness Nurses	2.5	
SS	Project Coordinator	1	
SS	Parent Trainer	2	
A	Early Learning Specialist	3	
IS	Preschool Teacher	2	

Section XII Program Staffing Plan

Site Name: Garfield Elementary School

<p>Administration (A) This Classification includes program directors, site supervisors, fiscal coordinators, secretaries, clerks, and others whose primary function is to facilitate the administrative processes.</p>	<p>Instructional Services (IS) This classification includes certificated, classified staff or CTC permit holders providing instruction to children.</p>
<p>Other Operational Services (OS) This classification includes custodians, cooks, bus drivers, grounds persons, and others performing similar functions.</p>	<p>Support Services (SS) This classification includes nurses, counselors, social workers, resource teachers, and others who are licensed and performing specialized professional services</p>

A. List below the staff positions that will be paid from the requested contract dollars.

Job Title (Include Classification Codes) Use Codes Listed Above (A, IS, OS, SS)		Number of Full-Time-Equivalent Employees (For This Program Only)	Salary Range (Hourly or Monthly)	
Code	Job Title/Number of Employees (head count)		Minimum	Maximum
IS	Preschool Teacher	2	\$53,939	\$72,224
IS	Teacher Aide	1	\$39,172	\$47,120
SS	Community Worker	1	\$47,147	\$57,223

B. List other staff resources that are not paid through this application but support program activities (In-Kind).

SS	School Readiness Nurses	2.5		
SS	Project Coordinator	1		
SS	Parent Trainer	2		
A	Early Learning Specialist	3		
IS	Preschool Teacher	2		

Section XII Program Staffing Plan				
Site Name: Washington Elementary School				
Administration (A) This Classification includes program directors, site supervisors, fiscal coordinators, secretaries, clerks, and others whose primary function is to facilitate the administrative processes.		Instructional Services (IS) This classification includes certificated, classified staff or CTC permit holders providing instruction to children.		
Other Operational Services (OS) This classification includes custodians, cooks, bus drivers, grounds persons, and others performing similar functions.		Support Services (SS) This classification includes nurses, counselors, social workers, resource teachers, and others who are licensed and performing specialized professional services		
A. List below the staff positions that will be paid from the requested contract dollars.				
Job Title (Include Classification Codes) Use Codes Listed Above (A, IS, OS, SS)		Number of Full-Time-Equivalent Employees (For This Program Only)	Salary Range (Hourly or Monthly)	
Code	Job Title/Number of Employees (head count)		Minimum	Maximum
IS	Preschool Teacher	3	\$53,939	\$72,224
IS	Teacher Aide	1	\$39,172	\$47,120
SS	Community Worker	1	\$47,147	\$57,223
B. List other staff resources that are not paid through this application but support program activities (In-Kind).				
SS	School Readiness Nurses	2.5		
SS	Project Coordinator	1		
SS	Parent Trainer	2		
A	Early Learning Specialist	3		
IS	Preschool Teacher	2		

Section XIII Program Narrative Description			
Points	Program Component	Page Limit	Information Requested
Not Scored	1. Agency Philosophy and Introduction	1	Summarize the agency's philosophy regarding early education and development services for children and families. The agency may also use this section to explain the agency's unique features that are important and promote understanding of the program as described in this application.
Not Scored	2. Children and Families	1	Describe the children and families to be served through this application (e.g., economic levels of families, ethnicity, languages other than English spoken in home, types of work in the area where services are proposed, and special needs of families served).
0-60	3. Program Administration	6	<p>Goals and Objectives: Write six major goals that address the following program subcomponent areas (one for each area):</p> <ol style="list-style-type: none"> 1. Learning activity and program design 2. Recruitment and retention of qualified staff (5 CCR and 22 CCR) 3. Ongoing staff development 4. Administrative responsibilities 5. Fiscal accountability 6. Facilities management <p>For each goal, provide three major objectives, including outcome measures and timelines, to support the implementation of each of the six identified goal areas.</p> <p>Describe your agency's process for assessing the agency's progress meeting the goals and objectives presented in this section.</p>

Section XI

II Program Narrative Description Continued

0-70	4. Meeting the Developmental Needs of Children	11	<p>A. For the children to be served through this application, provide a written narrative that demonstrates a comprehensive and clearly defined rationale aligned to the scoring rubric, and the selection of curricular activities that support children's developmental growth in each of the seven Domains listed below:</p> <ol style="list-style-type: none"> 1. Self and Social development 2. Language and Literacy development 3. English Language development 4. Cognitive development 5. Mathematical development 6. Physical development 7. Health <p>Additionally, describe how the DRDP Program Self Evaluation will be used to support and inform the seven domains listed above for the continuing development of the children being served.</p>
			<p>B. Activities must be age and linguistically appropriate, culturally supportive and designed to accommodate variation in rates of development with attention to individual learning styles and abilities.</p> <ul style="list-style-type: none"> • Using Form G, develop the Weekly Activities Plan for the <u>first week of November for one class of children</u>. The plan should be comprehensive, integrated and experience based, establishing learning objectives that are incorporated into the activities. Nutrition education activities should be incorporated into the activities plan as well. <p>C. The nutrition component ensures children have nutritious meals and snacks during the time they are in the program. Meals and snacks shall be culturally and developmentally appropriate for the children being served and shall meet the nutritional requirements specified by the federal Child and Adult Care Food or the National School Nutrition program.</p>

			<ul style="list-style-type: none"> • Using Form H, develop the Weekly Menu Planning Worksheet by providing the menu for the snacks and/or meals the program will serve to the children each day. Indicate the food items and amounts of each snack and/or meal served. At the top of the worksheet describe the location of the food service, social atmosphere, staff interaction with and support to the children during snack and/or meal times.
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Section XIII Program Narrative Description Continued			
0-20	5. Parent and Community Partnerships	3	Describe in detail the agency's plan to: <ol style="list-style-type: none"> 1. Assess parent interest, needs and community resources. 2. Develop and maintain linkages between home, providers and community. 3. Development of strategic partnerships with parent, providers, the community and local school districts to establish an ongoing interaction between the providers and the local kindergarten to ensure information on kindergarten readiness is provided to parents; and establishes joint kindergarten & provider visits for orientation.

WEEKLY ACTIVITIES PLAN: Design program activities for the first week of November for one class of children: Form G

Learning Objectives:

Life/Science/Scientific Inquiry (Pinecones & seeds): Demonstrate curiosity and ability to raise questions about real objects in the environment (pine cones and seeds). Use variety of observational tools to observe measure, compare and contrast, and make predictions.

Domains in the Lessons: Self & Social Development, Language and Literacy, ELD, Cognitive, Math, Physical Development, and Health.

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Large Group</p> <ul style="list-style-type: none"> * Welcome/Bienvenidos Friends song * Greetings –Hickity Pickity bumble bee (Phonological Awareness and roll call) * Discussion: What are pinecones? Where can you find them? * Book: <u>Penguin & Pinecone</u> by Saline Yoon <p>Small Group Activity Children go for a nature walk to collect fallen pinecones. Children make observations using magnifying glass (looks like, feels like, and sounds like)</p>	<p>Large Group</p> <ul style="list-style-type: none"> * Welcome/Bienvenidos Friends song (seed pod for instruments) * Greetings –Hickity Pickity bumble bee * Discussion: Can pinecones live in the snow? * Book: <u>Penguin & Pinecone</u> by Saline Yoon <p>Small Group Activity Children will sort pinecones by size using standard and nonstandard measurement. Teacher /child will record on a graph.</p>	<p>Large Group</p> <ul style="list-style-type: none"> * Welcome/Bienvenidos Friends song * Greetings –Hickity Pickity bumble bee Awareness & roll call) * Discussion: What happens if you dip a pinecone in paint? What happens if you dip in water? Why do scales close when in the water? * Book: <u>Did You Know?</u> about Pinetrees <p>Small Group Activity Children dip pinecones in paint and paint on large butcher paper (up, down, around, swirls and more). Rinse pinecones in water and drop in clean water container and make observations.</p>	<p>Large Group</p> <ul style="list-style-type: none"> * Welcome/Bienvenidos Friends song * Greetings –Hickity Pickity bumble bee * Discussion: What do pine trees need to reproduce? Do bumblebees help pollinate or the wind? * Book: <u>Little Pine Tree</u> by M. Labriola <p>Small Group Activity Children will draw, write, teacher dictation on their science journals based on their observations of the pinecones in the water (with time pinecones soaked in water scales will close)</p>	<p>Large Group</p> <ul style="list-style-type: none"> * Welcome/Bienvenidos Friends song (use seed pods & clear bottles filled with healthy seed used for instruments) * Greetings –Hickity Pickity bumble bee * Discussion: Are there seeds that are healthy for you to eat? Can you eat seeds from pinecones? * Book: <u>Little Pine Tree</u> by M. Labriola <p>Small Group Activity Children have the opportunity to eat healthy seeds (chea, pumpkin, sunflower, and pine nut). Promote understanding of healthy eating habits. Children will then glue various healthy edible seeds and cotton to pinecones scales for creative 3D art display (fine motor skill).</p>
<p>Changes to the environment (e.g., stations, setups for child choice area, resources, reading area, artwork): Library Area: Informational books on pine cones, seeds, plants. Narrative books related to pine cones (read aloud). Narrative input chart of <u>Penguin and Pine Cone</u> for children to interact with and role play. Math Area: Pinecones of different sizes, smells, and condition (open or closed) to measure, sort and classify. Science: Pinecones, pine needles, picture file cards of the life cycle of a pine tree, tools to measure, weight, and observe. Water/dry table one side filled with water to dip pinecones in and dry part filled with leaves, pine cones, pine needles, and various edible healthy seeds including pinecone seeds. Art Area: Add pine cones to paint or dip in paint. Add other consumable materials for children to do creative art on the pinecones. Writing Area: Writing booklets and pictures of pinecone for children to draw, or teacher take dictation of their oral language.</p>				

WEEKLY MENU PLANNING WORKSHEET

Form H

All meals take place in the classroom setting. Food is served family style, where adults are seated with children at the tables and each child serves themselves a portion of each meal component. Self help skills are encouraged as teachers model how to open packaging, milk cartons, cutting food, fine motor skills with utensils, and cleaning up after oneself. Extensive language modeling occurs as casual table conversation is encouraged and children may direct the conversation. Teachers use these moments to facilitate socialization, positive peer relationships, expressive language and adult/child interactions. Healthy living and eating habits are a regular part of discussion, as children follow appropriate hand washing routines before meal times and learn about the foods they are being served.

Snack/Meals Service	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast	Assorted Cereal (1/3 cup) Assorted Fruit (1/2 cup) 1% Milk (3/4 cup)	Pumpkin Bread (1/2 slice) Assorted Fruit (1/2 cup) 1% Milk (3/4 cup)	Pan Dulce (1/2 slice) Assorted Fruit (1/2 cup) 1% Milk (3/4 cup)	Cinnamon Bread (1/2 slice) Assorted Fruit (1/2 cup) 1% Milk (3/4 cup)	Assorted Cereal (1/3 cup) Assorted Fruit (1/2 cup) 1% Milk (3/4 cup)
A.M. Snack	Jungle Crackers (1/4 cup) 1% Milk (1/2 cup)	Pretzels (1/4 cup) 1% Milk (1/2 cup)	Belly Bears (1/4 cup) 1% Milk (1/2 cup)	Ranch Goldfish (1/4 cup) 1% Milk (1/2 cup)	Penne Pasta (1/4 cup) 1% Milk (1/2 cup)
Lunch	Mini cheeseburgers (1.5 oz meat, 1/2 serving bread) Potato Rounds (1/2 cup) Assorted Fruit (1/2 cup) 1% Milk (3/4 cup)	Chicken Taco (1.5 oz meat, 1/2 slice tortilla) Pinto beans (1/2 serving) Cucumber slices (1/2 cup) Assorted Fruit (1/2 cup) 1% Milk (3/4 cup) Ranch Goldfish (1/4 cup) 1% Milk (1/2 cup)	Cheese Pizza (1.5 oz cheese, 1/2 slice bread) Mixed Veggies (1/2 cup) Assorted Fruit (1/2 cup) 1% Milk (3/4 cup)	Cheese Quesadilla (1.5 oz) Green Beans (1/2 cup) Assorted Fruit (1/2 cup) Spanish Rice (1/4 cup) 1% Milk (3/4 cup)	Teriyaki Chicken (1.5 oz) Rice (1/4 cup) Cooked Carrots (1/2 cup) Assorted Fruit (1/2 cup) 1% Milk (3/4 cup)
P.M. Snack	Cheez-Its (1/4 cup) 1% Milk (1/2 cup)	Jungle Crackers (1/4 cup) 1% Milk (1/2 cup)	Jungle Crackers (1/4 cup) 1% Milk (1/2 cup)	Cheez-Its (1/4 cup) 1% Milk (1/2 cup)	Blueberry Muffin (1/2 serving) 1% Milk (1/2 cup)

1. AGENCY PHILOSOPHY & INTRODUCTION:

PHILOSOPHY:

The Santa Ana Unified School District and the Board of Education have a firm commitment to quality programming that recognizes, respects and honors the individuality of each child and family. Developmentally appropriate and culturally diverse experiences are integrated into all components of the curriculum ensuring an atmosphere of acceptance for developing feelings of self-worth, dignity, and ethnic pride. The Early Childhood Education Department programs provide abundant opportunities for young children to grow personally, socially and to become more effective learners. Parents are supported, assisted and recognized as the principal influence on their child's growth and development. A cooperative network between school, home and community have been established to provide the crucial foundation for enabling children to succeed in their present environment and later responsibilities in school and life.

INTRODUCTION:

SAUSD's ECE program will provide Full Day/Full Year services for 3 classes of income eligible 3 and 4 year olds (72 students) and their parents or primary caregivers. SAUSD is committed to providing an educational program that enables all children to reach their potential, including meeting high standards of academic achievement. In addition, SAUSD is committed to providing quality, comprehensive services to children and families. This comprehensive preschool program will be used as an incentive for parents for an intense, family focused, integrated educational program. In addition, a high quality professional development plan aligned with the Pre-K learning foundations and DRDP-PS assessment will be conducted on an ongoing basis.

2. CHILDREN AND FAMILIES:

Santa Ana is the second largest city in Orange County (2014-2015 Orange County Workforce Indicators Report). According to the CDE Data Quest website, Santa Ana's population was identified as 92.5% Hispanic or Latino. Nearly all of our children come from families whose home language is not English; the vast majority of our children and parents are monolingual Spanish speakers or those who have severely limited English skills (83.5% district wide). In addition, most SAUSD children come from very low income homes, as 88.1% of the children enrolled in the district qualify for Free & Reduced Lunch program at their school site.

According to the 2014-2015 Orange County Workforce Indicators Report, Poverty in Southern California rose significantly in the last two decades and is acutely concentrated in households of lower-educated workers. In considering root causes of the poverty issue, adult educational attainment appears to be the major contributing factor, as well as the types of jobs being created. Residents with lower levels of education are likely to find limited employment opportunities with mostly low (and stagnant) wage potential. Poverty rates for working residents without a high school diploma are about 26% in Southern California, 60% higher than for those with a high school diploma. Orange County has the 4th highest poverty rate compared to 41 other Californian counties. This disparity is largely due to Orange County's high cost of housing and appears to disproportionately affect youth and the working poor. These critical factors intensify the already substantial issues of Orange County including the lack of affordable childcare and housing, violence, crime, gangs, parents working long hours in low-wage jobs, poverty, homelessness, crowded schools and lack of safe places for children to play.

The highest categories of work available in the Santa Ana-Anaheim-Irvine Metro areas and number of jobs vacancies annually in each category (Employment Development Department www.labormarketinfo.edd.ca.gov):

- Food prep and serving related occupations (7570)
- Office and administrative support (8163)
- Sales (7250)
- Food and beverage serving workers (4159)

The large number of service oriented occupations in the greater Santa Ana-Anaheim-Irvine metro can be attributed to the fact that these industries create numerous entry-level positions without high educational attainment barriers. The children and families of Santa Ana will benefit from Full Day/Full Year CSPP services as it affords parents an opportunity to further their education, pursue better employment options, or to be able to work full time while their children prepare for their entry into Kindergarten.

3. PROGRAM ADMINISTRATION:

GOALS & OBJECTIVES:

LEARNING ACTIVITY & PROGRAM DESIGN: Implement a high quality and developmentally appropriate Learning Activity and Program Design that will foster school readiness in students enrolled in the CSPP Full Day/Full Year Program.

- **Objective 1:** By June 2015, 85% of children will progress to “Building” or “Integrating” levels on the DRDP in Language & Literacy Development domain
 - **Outcome Measure:** DRDP Scores
 - **Timeline:** Twice per year
 - **Process for Assessing Progress:** Child’s developmental level rated as “Building” or “Integrating” level by teacher, and adjustments made to curriculum and instruction as necessary to individualize for children’s needs

- **Objective 2:** By June 2015, 85% of children will progress to “Building” or “Integrating” level on the DRDP in Mathematical Development domain
 - **Outcome Measure:** DRDP Scores
 - **Timeline:** Twice per year
 - **Process for Assessing Progress:** Child’s developmental level rated as “Building” or “Integrating” level by teacher, and adjustments made to curriculum and instruction as necessary to individualize for children’s needs

- **Objective 3:** All CSPP Expansion Classrooms will receive a score of 3 or higher on the CLASS environmental assessment in the Instructional Support Category.
 - **Outcome Measure:** CLASS Scores
 - **Timeline:** CLASS conducted twice per year
 - **Process for Assessing Progress:** Instructional Support scores below “3” show improvement on second assessment

RECRUITMENT AND RETENTION OF QUALIFIED STAFF: Recruit, train, and retain high quality Child Development Teachers and Teacher Aides through the District’s career ladder initiative which provides incentives and opportunities for staff advancement within the District.

- **Objective 1:** By July 2015, all positions will be advertised and filled with highly qualified, Title 5 compliant Child Development Teachers and Teacher Aides using a stringent selection process in alignment with union contracted procedures, salaries, and benefits.

3. PROGRAM ADMINISTRATION:

- **Outcome Measure:** Child Development teachers and Teacher Aides meet Title 5 requirements in order to be hired.
- **Timeline:** July 2015
- **Process for Assessing Progress:** Recruitment and screening measures give us a qualified pool of candidates for staff selection

- **Objective 2:** All Child Development Teachers and Teacher Aides will meet annually with their professional growth advisor to establish professional goals, plan for increasing Early Childhood Education (ECE) unit completion, progress towards an AA or BA degree in Child Development, and discuss career pathways available through the SAUSD career ladder initiative.
 - **Outcome Measure:** All teaching staff will meet with a professional growth advisor.
 - **Timeline:** Annually; Beginning of program year
 - **Process for Assessing Progress:** Professional growth advisor plan/form copied and placed in staff's file

- **Objective 3:** On a quarterly basis, all Child Development Teachers and Teacher Aides will meet with their supervisor for professional guidance and support, discuss work performance, and assist staff in maintaining high standards of performance that are required for continuing on in the program the following year.
 - **Outcome Measure:** Staff meet with supervisor quarterly
 - **Timeline:** Quarterly meetings, or more frequently as need for support is identified
 - **Process for Assessing Progress:** Supervisor provides written summary of each quarterly meeting to ECE administrator.

ONGOING STAFF DEVELOPMENT: Provide training, feedback, and support so that each CSPP Expansion staff member develops competency, confidence, mutual respect, and is advancing in their career through the career ladder initiative.

- **Objective 1:** Prior to the program start date, all Child Development Teachers and Teacher Aides will participate in a week long "New Teacher Training Academy" provided by the School Readiness Project Coordinator.
 - **Outcome measure:** Staff attend 1 week "New Teacher Training Academy"
 - **Timeline:** As hired
 - **Process for Assessing Progress:** "New Teacher Training Academy" Sign-in sheets submitted to ECE Administrator upon completion

3. PROGRAM ADMINISTRATION:

- **Objective 2:** Each school year, all Child Development Teachers and Teacher Aides will participate in at least 21 hours of District-paid, self-selected, accredited college, OCDE and/or California Preschool Instructional Network (CPIN) provided professional development, aligned to their Child Development Teacher Permit requirements.
 - **Outcome Measure:** Staff will verify completion of 21 hours of professional development with their supervisor.
 - **Timeline:** As completed throughout the program year and documented by May of each year
 - **Process for Assessing Progress:** Staff submit Professional Development Activities Verification sheet to their supervisor annually

- **Objective 3:** All staff will attend paid monthly staff meetings, which include professional development that is informed by the findings from the Desired Results Development Profile data analysis, staff needs, and interests.
 - **Outcome Measure:** Staff participate and attend meetings and workshops regularly
 - **Timeline:** Monthly ongoing throughout program year
 - **Process for Assessing Progress:** Supervisors receive copies of staff development sign in sheets to verify attendance and participation

ADMINISTRATIVE RESPONSIBILITIES: The SAUSD Early Childhood Education (ECE) Administrator will work with program staff to ensure the effective operation of all program components in order to provide children are with a high quality educational experience that successfully prepares them for entry into Kindergarten.

- **Objective 1:** The SAUSD ECE Administrator will ensure program compliance with all Full Day/Full Year CSPP grant and Title 5 Licensing mandates.
 - **Outcome Measure:** Administrator to stay apprised of all new management bulletins, Attend annual CCDAA meetings, and Community Care Licensing updates, weekly compliance checklists and report of findings completed by supervisors
 - **Timeline:** Weekly; Ongoing throughout the year
 - **Process for Assessing Progress:** Contract and reporting deadlines are met in accordance with mandates. Compliance reports are used to identify areas in need of improvement. Staff are immediately informed of all non-compliance issues via email by their supervisors and given direction for prompt remediation

3. Program Administration

- **Objective 2:** The SAUSD ECE Administrator will ensure the effectiveness of the educational program by overseeing the Professional Development plan, Assessment schedules & findings, and report program findings in the Program Self Evaluation.
 - **Outcome Measure:** Review & revise Professional Development content and timelines as necessary to meet staff and student needs based on DRDP results; Professional Development agendas will demonstrate alignment with DRDP results
 - **Timeline:** Professional Development content & Timelines at beginning of program year and updated after each DRDP administration; Program Self Evaluation annually
 - **Process for Assessing Progress:** Professional Development Calendar created based on DRDP results; Assessment timelines prepared; Program Self Evaluation submitted to CDE

- **Objective 3:** The SAUSD ECE Administrator will oversee the eligibility and enrollment processes within the program.
 - **Outcome Measure:** Conduct regular file audits to ensure appropriate policies & procedures are followed for eligibility and enrollment in the Full Day/Full Year program
 - **Timeline:** Prior to each student's first day of attendance
 - **Process for Assessing Progress:** Results from file audits are consistent with program requirements and grant mandates.

FISCAL ACCOUNTIBILITY: SAUSD's ECE Administrator will oversee the management structure so that CSPP Expansion program is implemented in an effective and fiscally solvent manner.

- **Objective 1:** The CSPP Fiscal Assistant, under the direction of the ECE Administrator, will perform all accounting and internal budgetary procedures in compliance with District and CSPP Expansion program policies.
 - **Outcome Measure:** Completed forms and documentation in alignment with SAUSD Fiscal Office Procedure Manual, Notification of contract award and pertinent program fiscal requirements.
 - **Timeline:** Ongoing
 - **Process for Assessing Progress:** CSPP Fiscal Assistant completes and submits quarterly and annual reports according to requirements in the notification of contract award and all program fiscal requirements

- **Objective 2:** The CSPP Fiscal Assistant will provide the ECE Administrator with a monthly budget report that details all actual, year to date, and project income and expenditures by line item.

3. Program Administration

- **Outcome Measure:** SAUSD Fiscal Office to create and provide budget report
- **Timeline:** Monthly
- **Process for Assessing Progress:** SAUSD Fiscal Office distribution of budget report. ECE Administrator to be notified of any irregularities.
- **Objective 3:** The CSPP Expansion Program Community Worker, under the supervision of the ECE Administrator, will provide outreach to families in order to maintain adequate enrollment to fully earn program contract.
 - **Outcome Measure:** Full Day/Full Year Community Worker will provide weekly enrollment reports to ECE Administrator
 - **Timeline:** Weekly & Ongoing
 - **Process for Assessing Progress:** Community Workers submit weekly enrollment reports

FACILITIES MANAGEMENT: All CSPP Expansion Program classrooms and facilities will provide enriched developmentally appropriate learning environments for children that will be well maintained, clean, and safe.

- **Objective 1:** Classroom staff will conduct daily interior and exterior facility inspections to remediate any potentially dangerous conditions of equipment or environment where children are present.
 - **Outcome Measure:** Interior/Exterior Safety Checklists
 - **Timeline:** Completed Daily
 - **Process for Assessing Progress:** Supervisors monitor checklists during site visits. All checklists submitted by classroom staff to supervisor monthly.
- **Objective 2:** ECERS evaluations will be conducted annually for all classrooms to ensure the developmental appropriateness of the environment for children.
 - **Outcome Measure:** Independent ECERS evaluators perform an ECERS assessment on all classrooms
 - **Timeline:** Annually
 - **Process for Assessing Progress:** Classrooms receive an ECERS score no lower than a "5" in any area
- **Objective 3:** Developmentally appropriate preschool furnishings and ample learning materials will be provided in all classrooms and will be accessible to all children throughout the day for exploration.
 - **Outcome Measure:** ECERS results will be used to identify areas in need of improvement or additional materials to meet children's needs

3. Program Administration

- **Timeline:** Program opening; Ongoing as needs are identified
- **Process for Assessing Progress:** Supervisors review ECERS results with classroom staff, and make recommendations for classroom improvements

PROGRAM ADMINISTRATION SUMMARY:

The ECE Department administrator will utilize these goals in a comprehensive fashion to ensure all elements of the child development program are implemented with fidelity. The objectives, timelines and assessment measures provide a direct pathway to assure that all goals are met in order to maintain the integrity, quality and accountability of the SAUSD ECE program.

4. MEETING THE DEVELOPMENTAL NEEDS OF CHILDREN:

The primary goal of the SAUSD ECE Department is to provide a high quality educational experience for preschoolers that successfully prepares them for entry into Kindergarten and enables them to reach their potential with confidence, including meeting high standards of academic achievement.

To ensure this goal is achieved, the ECE Department includes critical elements of community involvement, regular assessment of student development, safe and healthy environments, and collaboration with health and social services agencies to provide essential services to families within the community.

For SAUSD, achieving this goal means providing ECE programs to help children's growth in social-emotional, physical, cognitive and health development across 7 critical domains:

- Self & Social Development
- Literacy & Language Development
- English Language Development
- Cognitive Development
- Mathematics Development
- Physical Development
- Health & Safety Practices

SELF & SOCIAL DEVELOPMENT: As a part of our primary goal to develop confident and capable children in our program, parents and staff create individual learning paths for each child to ensure his/her success in our program. The classrooms will reflect the rich cultures of the families we serve and introduce children to the world around them through active hands on experiences.

A multicultural/anti-bias curriculum will be utilized to help children and families appreciate their own uniqueness, learn to feel comfortable with those different from themselves, and to appreciate the differences as well as the similarities in people and their lifestyles. This includes ethnic (race) backgrounds, cultures, gender and disabilities. Skill development in the following areas is included in learning activities:

- Cooperative play with peers
- Conflict negotiation
- Impulse control
- Friendships with peers
- Expressions of empathy
- Relationships with adults

4. MEETING THE DEVELOPMENTAL NEEDS OF CHILDREN:

LITERACY & LANGUAGE DEVELOPMENT: Children enrolled in the ECE programs in SAUSD have historically low scores in the Literacy & Language development domain on the DRDP-PS. For this reason, activities to augment literacy and language are regularly incorporated into the daily routine. For example, regular story time, finger play, chants, rhymes, felt board activities linked to stories, exposure to print, oral language, journaling, writing, and other literacy-rich opportunities are provided. In addition, all ECE classrooms participate in 15 minutes of "family literacy" time at the beginning of the school day. Parents are encouraged to stay and participate in reading stories or other literacy activities to promote the following skills in their children:

- Phonological awareness
- Print awareness
- Interest in literacy
- Language in conversation
- Letter and word knowledge
- Emergent writing

ENGLISH LANGUAGE DEVELOPMENT: With over 80% of the children enrolled in the program being identified as ELL, the importance of building English Language skills is paramount. Through the instructional program, children are provided with an abundance of opportunities to utilize English language in a variety of contexts. Open-ended conversations during all portions of the instructional day (mealtime, whole group, small group, outside time, etc.) are modeled by child development teachers in order to help children build the following skills to increase their English Language Development:

- Comprehension of English (receptive English)
- Self-expression in English (expressive English)
- Understanding and response to English literacy activities
- Symbol, letter and print knowledge in English

COGNITIVE DEVELOPMENT: Children are provided with ample opportunities to reason logically or use strategies to solve challenging problems. With our rapidly changing, technology-oriented society, it is of utmost importance that children are given the chance to explore their environment using their own curiosity and initiative, to problem solve, and that they are encouraged to persist in their problem solving endeavors. Journals and graphing activities are examples of ways to document children's problem solving strategies. Teachers include the following elements of cognitive development in their daily lesson plans across the disciplines:

- Cause & Effect: (i.e. Placing pine cone in water & observing effect)
- Problem solving (i.e. Why did the pine cone's scales close in water?)
- Memory and knowledge (i.e. What did the pine cone look like before you placed it in the water?)

4. MEETING THE DEVELOPMENTAL NEEDS OF CHILDREN:

- Curiosity and initiative (i.e. What do you think will happen if you place the pine cone in water?)
- Engagement and persistence (i.e. Child records observations of pine cone in water over 2 days time)

MATHEMATICS DEVELOPMENT: Children in the ECE program typically score lower in Mathematics Development than in other domains on the DRDP-PS. For this reason, teachers make efforts to plan math activities that extend across the domains. For example, a literacy activity may include counting the number of syllables in a word, or the number of words in a book title. Likewise, a science activity may include the elements of measurement and classification. The ECE department strives to provide maximum exposure to mathematics activities to afford the children more opportunities to explore math in a meaningful context. Skill development in the following areas is a focus in our ECE classrooms:

- Number sense of quantity and counting
- Classification
- Measurement
- Patterning
- Shapes

PHYSICAL DEVELOPMENT: It is important for children to explore their environment in a variety of ways, utilizing their fine motor and gross motor skills. Opportunities are provided for these types of activities both inside the classroom and during outside time. Teachers create a safe environment that is conducive to children exploring these skills at their own pace, and children are encouraged to take advantage of these opportunities (i.e. learning to use monkey bars, climbing stairs, using a variety of writing tools, scissors, etc.) Development of the following skills is included in planning for children's daily activities:

- Fine motor skills
- Gross motor movement
- Balance

HEALTH & SAFETY PRACTICES: It is important that children and families are educated in the areas of healthy lifestyle and personal care routines. Children are taught self-help skills and basic health practices (appropriate hand washing techniques, germ prevention, etc.) in the classroom. Attention is also given to the importance of nutrition and exercise in order to maintain a healthy lifestyle. These elements of instruction are woven into many learning activities across the curriculum, and special workshops and parent trainings are provided for information and educational purposes. The following areas are addressed in daily lesson plans and parent trainings:

- Personal care routines & Personal Safety
- Healthy Lifestyle

4. MEETING THE DEVELOPMENTAL NEEDS OF CHILDREN:

Understanding that children learn best when they are healthy is an integral component of the SAUSD ECE programs. For this reason, our program provides services that expand or enhance health services for children ages 0-5. School Readiness Nurses provide health screenings to every child enrolled in the program. These valuable tools include:

- Height & Weight
- BMI
- Vision
- Hearing

Any health concerns identified by School Readiness nurses are referred to appropriate agencies or pediatricians for further investigation or intervention.

DRDP:

The Desired Results Developmental Profile (DRDP-PS) is the research-based tool that will be utilized to document the progress made by children and families across these 7 domains. The results of this assessment will provide information to help practitioners improve their child care and development services, as well as to improve the results achieved for children and families through the child development services provided by CDE/EESD.

There are 6 basic components of the desired results structure: the results themselves, indicators, themes, measures, criteria for success, and measurement tools. The six desired results to which all CDE-funded child care and development programs are expected to contribute are listed below:

- Children are personally and socially competent.
- Children are effective learners.
- Children show physical and motor competence.
- Children are safe and healthy.
- Families support their children's learning and development.
- Families achieve their goals.

The desired results for children encompass the four developmental domains (cognitive, social-emotional, language & physical development), which are reflected and integrated throughout the indicators, measures and examples of the measures.

Children are assessed within 60 days of enrollment, and every six months thereafter. Parents' input is a necessary component of this assessment. The assessment is also used to plan and conduct age and developmentally appropriate activities for the children.

4. MEETING THE DEVELOPMENTAL NEEDS OF CHILDREN:

The program's responsibility is to provide an environment that stimulates each child's curiosity and learning in a developmentally appropriate context. The High Scope philosophy provides the framework for the program to integrate other curricula and to meet the needs of the children. The use of observation and assessment (DRDP-PS) drives the planning process, the teaching and ultimately the learning. Children best learn when they are pursuing their own goals and interests, and are encouraged to make choices about materials and activities throughout the day. It is the program's goal to help children become critical thinkers, who have a love for learning and the gift of social competence.

The ECE Department utilizes Open Court Curriculum for Preschool. Our early childhood curriculum encourages both children and adults to initiate learning experiences. Through daily planning and evaluation sessions, adults provide activities and generate strategies to challenge children's emerging abilities and to encourage children to develop and pursue their own interest, talents, and goals. The High Scope philosophy helps adults focus on developmental principles and encourages them to build on children's existing strengths and accomplishments.

We encourage each child to develop his/her unique pattern of interest, talents and skills. We know that children learn best through interaction with people and materials, and it is through play and instruction that they will achieve their educational goals. Because we recognize that each child grows at different rates, their instruction will focus on the following elements across these 8 domains:

1. **Language Development:** Listening, understanding, speaking and communicating
2. **Literacy:** Phonological awareness, book knowledge, appreciation of literacy, print awareness, pre-reading concepts, early writing and alphabet knowledge
3. **Mathematics:** Spatial sense, counting, patterns, estimation, and measurements
4. **Science:** Methods, experimentation and increased knowledge
5. **Creative Arts:** Dramatic play, art, music, and movement
6. **Social and Emotional:** Self concept, self control, cooperation, relationships, knowledge of family and community
7. **Physical Health and Development:** Fine and gross motor skills, and healthy practices
8. **Approaches to Learning:** Initiative, curiosity, engagement, persistence, reasoning, and problem solving

SAUSD children who are income eligible and whose families demonstrate the need for Full Day/Full Year care will be recruited. Staff will align instruction with

4. MEETING THE DEVELOPMENTAL NEEDS OF CHILDREN:

the district's expectations for children entering kindergarten, as well as with the findings from the DRDP-PS in order to meet each child's individual needs at their unique developmental level. Staff will provide instruction in reading readiness skills including phonological awareness, alphabet knowledge and concepts about print. Math skills (knowledge of shapes, patterns and numbers) and activities for development of gross and fine motor skills and social/emotional skills will also be taught. Also central to instruction is the teaching of health and nutritional concepts to children enrolled in the program.

Child development teachers perform developmental screenings on each enrolled child. The developmental screenings include the areas of Cognition, Speech/Language, Gross & Fine Motor, Self-Help, Social and Emotional Development. The purpose of developmental screening and assessments is to find out about each child's growth and development to plan appropriate classroom activities. They may also give us information about potential areas of concern. The teacher will also monitor each child's progress throughout the year with samples of their work and observing their classroom behavior. A portfolio of skills will be kept during the year, as well as the results of the developmental screenings and assessments. With parental approval, these results will be transferred to his/her receiving elementary school. This will give the Kindergarten teacher a chance to review your child's level of preparedness before school begins.

As the school year draws to a close, teachers prepare and submit a "Kindergarten Transition Plan" for their classroom. This includes a lesson plan detailing activities the children will participate in as a part of preparing them for their transition to Kindergarten. Teachers also schedule visits to the Kindergarten classroom on their elementary campus in order to familiarize the children with the new classroom setting and to introduce them to the Kindergarten teachers. Preschoolers will typically participate in several activities in the Kindergarten classroom that would take place during a typical Kindergarten routine. Parents are given information for kindergarten registration during their last parent/teacher conference. Each child's developmental screening results, writing samples, and health referrals are included in a "Kinder Transition File" that is sent to their home school for informational purposes for the Kindergarten teachers.

PROGRAM SELF-EVALUATION:

For quality assurance and to monitor program efficacy, the ECE department will conduct an annual self-evaluation process. The evaluation process includes input from parents, teachers, school administrators and assessments to evaluate our program. We use this information to improve our program quality. Because we are very interested in how the program helps parents support their children's learning and development and meets family needs, parents are asked to

4. MEETING THE DEVELOPMENTAL NEEDS OF CHILDREN:

complete a satisfaction survey during parent conference meetings. Included in the Self Evaluation process are the following assessments:

- Environmental Rating Scale Summary of Findings
 - Summarizes key findings and quality improvement plans from Environmental Rating Scales
- Desired Results Program Action Plan
 - Summarizes program-wide trends/themes found among the three Summaries of Findings (DRDP, Parent Survey & ERS)
- Agency Annual Report
 - Describes how the Program Self-Evaluation was compiled and who participated in the process
- Agency Categorical Program Monitoring/Contract Monitoring Review (CPM/CMR) Summary of Findings
 - Summarizes the ECE department's non-compliance findings in the CPM/CMR instrument
- Personnel Roster
 - Summarizes ECE personnel
- Attestation of Qualified Staff and Ratio Requirements
 - The following documentation will be kept in the ECE department files, updated as necessary, and made available to CDD staff upon request:
 - Current Personnel Roster form attached to a current, comprehensive list of all personnel assigned to each classroom
 - Copies of current permits, credentials, or temporary county certificates
 - Copies of waivers, if applicable, for the Program Director or Site Supervisor

The SAUSD ECE department maintains at least the following minimum ratios at all sites and these ratios shall be determined based on actual attendance:

Age Group	Adult: Child	Teacher: Child
Preschool (36+-to Kinder)	1:8	1:24

The SAUSD Program Self-Evaluation is a program-wide collaborative process that involves participation of department Administration, the Board of Education, School Readiness Project Coordinators, Parent Educators, ECE Teaching Staff and parents of enrolled children.

4. MEETING THE DEVELOPMENTAL NEEDS OF CHILDREN:

The SAUSD annual Program Self-Evaluation process begins with the distribution of the parent interest form to identify areas in need of support for our families. Based on the findings of the interest survey, Parent Educators create monthly workshops that tailor to the specific needs indicated at each school site.

The DRDP-PS assessment is completed by classroom teachers for each student within 60 calendar days of initial enrollment. The Program Group Data Summary is then completed and analyzed for trends (by domain and by specific measures) that indicate areas in need of improvement. Subsequently, the Desired Results Summary of Findings/Program Action Plan is completed by the School

Readiness Project Coordinator based on these identified areas. The Action Plan then serves as a guide for instructional planning and individualization for children based on areas/skills identified as most in need of growth and development. Within 6 months of the initial assessment, a second DRDP-PS assessment, Group Data Summary, Summary of Findings and Program Action Plan are completed and analyzed to determine children's developmental progress and program gains achieved throughout the year.

An ECERS Assessment is completed at each site by independent evaluators in collaboration with parents, Parent Educators, and School Readiness Coordinator at the beginning of each school year. The expectation is that classrooms will receive ECERS scores at "5" or above to meet the highest quality standards for the learning environment. The teachers then complete the ERS Summary of Findings based on the average score of key findings from the ERS items. The Action Plan is created from the Summary of Findings, and used to guide decision making for room arrangement, and purchasing appropriate materials to augment classroom quality. The Action Plan is implemented throughout the school year with comprehensive staff and parent involvement.

Parents also complete the Desired Results Parent Satisfaction Survey after the initial 60 calendar days of enrollment to determine program strengths and weaknesses. Parent Educators then create the Parent Survey Summary of Findings, which details the annual plan for program improvement in identified areas of concern. The parents complete a second Parent Satisfaction Survey at the end of the school year, and these results are compiled in a second Summary of Findings. Findings from the post survey are used to assist in planning for the upcoming school year.

All survey and plan results are shared with ECE teaching staff and the SAUSD Board of Education via email communication or during staff development meetings. Survey results are also shared with parents during Parent Advisory Committee (PAC) meetings to maintain the linkage between the child development program and the families we serve.

NUTRITION:

Children will be served free, healthy, well-balanced meals and snacks at school every day. Breakfast, AM snack, Hot Lunch, and PM snack will be served daily in the Full Day/Full Year CSPP classrooms. Meals are varied and reflect the ethnic backgrounds of the children. All meals comply with Federal USDA Nutrition Requirements from the Child and Adult Care Food Program.

Nutrition policies include the following:

- Children are required to have at least one serving of each food on their plates. They are not required to eat everything, only to place the food on their plates.
- Meals are served family style and children are required to serve themselves and clean up when they are done.
- Parent volunteers and teaching staff sit at the table with the children and serve as role models by serving themselves one helping and tasting each food item.

The food program is part of our curriculum and is an opportunity for children to learn concepts in areas such as health, nutrition, math, science and language. Although children are encouraged to try new foods, they are never forced to do so. In order to comply with CACFP regulations and nutritional standards, we ask that parents do not bring outside food into the preschool classrooms. Monthly menus will be posted in each classroom. Meal substitutions will be provided for children with food specific allergies.

5. PARENT AND COMMUNITY PARTNERSHIPS:

Parents are supported, assisted and recognized as the principle influence on their child's growth and development. Parental involvement and education is an integral component for success in the program. Research has proven that the most accurate predictor of a student's achievement in school is not income or status, but the extent to which that student's family is able to:

- Create a home environment that encourages learning
- Express high attainable expectations for their children's achievement and future careers
- Become involved in their children's education at school and in the community

As a part of our primary goal to develop confident and capable children, parents and staff create individual learning paths for each child to ensure his/her success in the program. As an integral part of the program, parents are strongly encouraged to become involved in their child's education in a variety of ways as their schedules allow and according to their interests.

Each day, parents are invited to participate in a 15 minute reading session or literacy activity with their child in the classroom. Additionally, parents are asked to volunteer in the classroom twice a month as a component of parental engagement. Parent involvement activities such as volunteering greatly enhance the quality of the child's preschool experience, in addition to providing valuable opportunities for high quality parent/child interaction modeled by the child's teacher.

Monthly, on site parent education workshops are offered at each school by ECE Department Parent Trainers. Workshop topics are selected based on the results of a Parent Interest Survey given to parents at the beginning of the school year. Topics may include: child development, behavior management, discipline, health, nutrition, safety, consumer skills, community resources, etc.

In addition, parental input is welcomed. A Parent Advisory Committee (PAC) is established each year to advise program administrators on issues related to services for families and children. Participating families elect PAC site representatives. Board members from the previous year are encouraged to extend their term and serve an additional year. Training is provided for each PAC member. Parental input is also encouraged by the use of the "Suggestion Boxes" placed in each classroom. This provides an anonymous forum for parents to contribute ideas and suggestions for classroom improvement or activities.

5. PARENT AND COMMUNITY PARTNERSHIPS:

Parent/teacher conferences take place twice a year, and provide an opportunity for the teacher to individually review each child's progress and assessment results. It is also an opportunity to individualize for each child's needs in specific areas of development. It also allows the teacher to offer suggestions for activities parents can use to help their children learn at home. During these conferences, parents are asked to complete a Parent Satisfaction Survey, which provides feedback to the ECE department for the purpose of improving programming and instructional practices.

As the school year draws to a close, teachers prepare and submit a "Kindergarten Transition Plan" for their classroom. This includes a lesson plan detailing activities the children will participate in as a part of preparing them for their transition to Kindergarten. Teachers also schedule visits to the Kindergarten classroom on their elementary campus in order to familiarize the children with the new classroom setting and to introduce them to the Kindergarten teachers. Preschoolers will typically participate in several activities in the Kindergarten classroom that would take place during a typical Kindergarten routine. Parents are given information for kindergarten registration during their last parent/teacher conference. Each child's developmental screening results, writing samples, and health referrals are included in a "Kinder Transition File" that is sent to their home school for informational purposes for the Kindergarten teachers.

The SAUSD ECE Department is committed to supporting children and families by establishing strong partnerships between parent, family and the community. A cooperative network between school, home and community is established to provide the crucial foundation for children to succeed. This will reinforce the gains made by children in the program and support parents' personal goals and self-sufficiency.

Available services include:

- Emergency or crisis assistance
- Assistance with obtaining community services needed
- Parenting classes and informative workshops
- Information on child development, discipline and stress management issues
- Referrals to adult training and/or educational resources
- Advocacy for families in dealing with other agencies
- Assistance with medical and dental insurance for families who do not have coverage
- Translation services for non-English speakers

In order to meet the diverse needs of the families we serve, outreach and family support programs help to promote services to the early childhood community, as

5. PARENT AND COMMUNITY PARTNERSHIPS:

well as to link agencies and families to community services. The cornerstones of the SAUSD ECE program are: promote parental involvement in participating classrooms; provide high quality education programs, develop and maintain linkages between home, school and community; and facilitating positive transition of children and families to early primary education.

SAUSD has existing collaborations with the following community partners for services: Santa Ana Unified School Readiness Program provides comprehensive developmental services for enrolled children including School Readiness Nurse Health and Socio-Emotional Screenings (ASQ-SE); Healthy Smiles provides free dental screenings; the Children and Families Commission of Orange County provides funding for ECE programs and serves a hub for connecting agencies and resources for the benefit of children 0-5; Help Me Grow links families to services that enhance children's behavior, development and learning; CHOC provides one Family Support Specialist for each of four CSP-3 classrooms, and others. SAUSD has a long history of innovative collaborative practices designed to proactively address its changing demographics and needs. Collaborations are of paramount importance in addressing our increasingly diverse community.

CSPP funds will facilitate the development of a comprehensive, high quality educational program that brings together the family, community and preschool staff in cohesive partnerships. Working hand in hand, our goal is to empower parents and build trusting relationships that support the growth and development of each child's greatest potential.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Approval of Head Start Health and Safety Corrective Action Plan for Period 1 from October 1, 2014 through December 31, 2014

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Charlotte Ervin, Coordinator, Head Start

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Head Start Health and Safety Corrective Action Plan for Period 1 from October 1, 2014 through December 31, 2014, which complies with the federal regulations of the Performance Standards and Head Start Act. The regulations state that corrective action plans and findings must be approved by the Board of Education. The Orange County Head Start Inc. grantee reviews all program elements for compliance in the areas of health and safety annually.

RATIONALE:

Each period Orange County Head Start Inc. reviews the District Head Start program and completes a report. A corrective action plan must be developed based on the non-compliance items. This review is conducted to ensure the program is in compliance with federal regulations and meeting contract obligations.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Head Start Health and Safety Corrective Action Plan for Period 1 from October 1, 2014 through December 31, 2014.

OCHS HEALTH AND SAFETY CORRECTIVE ACTION PLAN (CAP)

Santa Unified School District October –December 2014
 Program Name Month Year

Question/Performance Standard	Potential Area of Non-Compliance	Corrective Action Plan	Person(s) Responsible	Completion Target (Date)	Validation Steps	Validation of Completion (Date)
1304. 53 Screener Area #1	<u>Area 1 Environments</u> <ul style="list-style-type: none"> • Outdoor equipment and environments are not well maintained. Play equipment has chipping paint and holes at some sites. • The play yard needs to be maintained and cleaned on a daily/weekly basis. It is dirty and needs grooming. Trash in the yard. • Outdoors and indoors bathroom facilities were dirty. 	<ul style="list-style-type: none"> • Work orders will be placed to fix facilities issues. • Site Custodians schedules will be adjusted to maintain outdoor environments weekly on Friday. • Detailed cleaning of the restrooms will occur weekly. A schedule will be developed to ensure that floors are waxed and stripped to remove stains. • Outside safety checklist will be completed by the Teaching staff and the Lead Teachers inspect the outside environment prior to outside time. • Schedules will be developed monthly to ensure that the Outside Safety Checklist is completed. 	Teaching Staff Custodian Head Start Coordinator Assistant Coordinator of Education and Disabilities	February 27, 2015	Completed Work Orders Log Photographs of completed work Completed Health and Safety Outside Checks signed by the Lead Teachers. Coordinator Validation Checklist Form	March 6, 2015
1304. 53 Screener Area #1	<u>Area 1 Environments</u> <ul style="list-style-type: none"> • Not a sufficient amount of materials or toys for outside play ie dramatic play ,manipulative, bikes, books and dolls. 	<ul style="list-style-type: none"> • Materials will be ordered for centers to promote outside play. An Inventory list of outside toys and material will be developed and maintained by each teaching staff. Materials will be replenished as necessary. 	Teaching Staff Assistant Coordinator of Education and Disabilities	January 30, 2015	Purchase Order Sheets Signed by Teaching Staff Outside Materials Inventory Sheet Coordinator Validation Checklist Form	February 1, 2015

1304. 53 Screener Area #1	<u>Area 1- Environments</u> <ul style="list-style-type: none"> Medication is not properly stored out of reach of children. First Aid Kits not checked regularly 	<ul style="list-style-type: none"> Medication is stored in a locked blue backpack out of the reach of children hanging in the classroom. Emergency Supplies, Fire Extinguisher, First Aid Kits will be checked monthly. Information will be added to the Health and Safety Checklist. 	Teaching Staff Assistant Coordinator of Education and Disabilities	January 9, 2015	Complete First Aid Checklist Forms Completed Health and Safety Checklist	January 12,2015
1304. 53 Screener Area #2	<u>Health and Safety Procedures/</u> <ul style="list-style-type: none"> Fire extinguishers and emergency supplies, not regularly checked. Fire drill/disaster drill not documented. Exit signs are not illuminated 	<ul style="list-style-type: none"> A schedule of disaster drills to include, fire, earthquake, and lockdown will be developed. Drills will be conducted monthly and all documentation will be collected reviewed at the Head Start administration office. Each site will keep copies in the emergency Disaster Binder on site Exit signs will be purchased and installed. Emergency Supplies, Fire Extinguisher, First Aid Kits will be checked monthly. Information will be added to the Health and Safety Checklist. 	Teaching Staff Assistant Coordinator of Education and Disabilities Custodians Head Start Coordinator	February 6, 2015	Coordinator Validation Visit and Checklist Form. Review Schedule of Disaster Drills Review Emergency Disaster Binder	February 9, 2015
1304. 53 Screener Area #2	<u>Health and Safety Procedures</u> <ul style="list-style-type: none"> Indoor and outdoor premises are not inspected prior to each use by children. Electrical outlets not covered and hazardous materials are not removed from the environment. Electrical panels are not locked and do not have covers. Exits are blocked with furniture. 	<ul style="list-style-type: none"> Health and Safety Policy and Procedures (SAPPP) will be developed to be approved by the Policy Committee. All staff will be trained to ensure that safety practices are followed. Health and Safety Checklist will be updated. Health and Safety Checklist will be completed by the Lead Teachers and submitted to the Assistant Coordinator of Education and Disabilities Outlets are covered, exits are not blocked, and trash is removed from the outdoor area. 	All Staff	January 30, 2015	Health and safety SAPPP developed Staff Training on the new SAPPP Coordinator Validation Visit and Checklist Form	February 2,2015

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Approval to Appoint Head Start Program Policy Committee Board Representative

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D. Assistant Superintendent, Elementary Education

PREPARED BY: Charlotte Ervin, Coordinator, Head Start

BACKGROUND INFORMATION:

The purpose of this agenda item is to request to the Board to appoint the Head Start Program Policy Committee Board Representative. It is a requirement of the Head Start Act and the Performance Standards, which states there must be oversight of the program and shared decision making with the Policy Committee. To promote shared governance and to maintain compliance it is requested that the Board appoint a member of the Board of Education to act as the liaison between the Board and the Head Start Policy Committee. At the January 15, 2013 Board meeting, Mr. Palacio was appointed to act as the liaison and Ms. Iglesias as the alternative representative.

RATIONALE:

The Head Start Program will be having a federal review during the 2014-15 school year. Programs must maintain quality and compliance to secure funding annually. One area the program will be reviewed in is shared governance. Head Start programs are reviewed on the shared decision making process and those decisions for the program made in partnership with the Policy Committee. It is a compliance requirement that the Board and the Head Start Policy Committee are partners in making decisions for the program. The appointment of a representative will help to achieve compliance in program governance for the program.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the request to appoint a Head Start Program Policy Committee Board Representative.

MR:CE:ez

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

ITEM: Consent

SUBMITTED BY: Doreen Lohnes, Assistant Superintendent, Support Services

PREPARED BY: Sonia Rodarte-Llamas, Ed.D., Director, School Climate

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of student expulsions in violation of Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c).

RATIONALE:

The following students were recommended for expulsion from the District for various terms. The students received a hearing before the administrative hearing panel, which found students to have received due process and to be guilty of the charges brought forth. The panel has recommended the respective expulsion terms and remediation conditions for Board approval.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve expulsion of students for violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) according to Board Policy 5144.1.

Recommendations for Expulsions

Board Meeting: January 27, 2015

	<u>Student Name</u>	<u>School/Grade</u>	<u>Charges</u>	<u>Recomm. Options</u>	<u>Placement</u>	<u>Date Eligible to Reapply</u>
1	357987	McFadden/6	B	4	County	01/30/15
2	321528	Santa Ana/10	A, .4	2	Community Day HS	06/18/15

SUMMARY LIST OF SUBDIVISIONS UNDER THE CALIFORNIA EDUCATION CODE, SECTION 48900

- | | |
|--|---|
| <ul style="list-style-type: none"> (A) Caused, attempted, or threatened to cause physical injury (B) Possessed, sold, furnished a weapon, dangerous object, explosives (C) Possessed, used, sold, furnished, or under the influence of any controlled substance (e.g. marijuana, cocaine, alcohol, intoxicants). (D) Offered, arranged, or negotiated to sell any controlled substance and then either sold, delivered or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance (E) Committed or attempted to commit robbery or extortion (F) Caused or attempted to cause damage to school or private property (G) Stole or attempted to steal school or private property (H) Possessed or used tobacco or tobacco products (I) Committed an obscene act or engaged in habitual profanity or vulgarity (J) Possessed, offered, or arranged to sell paraphernalia (K) Disrupted school activities or willfully defied valid authority (L) Knowingly received stolen school or private property (M) Possessed an imitation firearm | <ul style="list-style-type: none"> (N) Committed or attempted to commit a sexual assault as defined by PC 261 or sexual battery PC 243.4 (O) Harassed, threatened or intimidated a student who is a complaining witness in a school disciplinary proceeding for the purpose of either preventing that student by being a witness or retaliating against that student by being a witness (P) Offering to sell or selling SOMA (Q) Hazing (R) Engaged in the act of bullying, included but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of section 32261, directed specifically toward a pupil or school personnel (T) Aids or abets in physical injury (.2) Engaged in sexual harassment (Grades 4-12 only), vulgarity (.3) Engaged in hate crime (Grades 4-12 only) (.4) Harassment, threat, intimidation (Grades 4-12 only) (.7) Terrorist threats against school officials, school property or both |
|--|---|

EXPULSION RECOMMENDATIONS

- Option 1 to expel for one semester
- Option 1A to expel for one semester and suspend enforcement of the expulsion order
- Option 2 to expel for two semesters
- Option 2A to expel for one calendar year (from the date of the Board meeting)
- Option 3 to expel for two semesters and suspend enforcement of the entire expulsion order
- Option 4 to expel for two semesters and suspend enforcement of the second semester of the expulsion order
- Option 5 to reject the Findings of Fact and not expel (only the Board can recommend this Option)

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of payment and reimbursement of costs incurred for related services for students with disabilities.

RATIONALE:

In accordance with the students' Individualized Education Program (IEP) the parties on the attached list require reimbursement for related services or participated in a resolution session, settlement conference and/or mediation following the filing of a due process hearing and agreed to resolve the dispute by reimbursing those applicable for costs incurred.

FUNDING:

Special Education: Not to Exceed \$49,325

RECOMMENDATION:

Approve the payment and reimbursement of costs incurred for related services for students with disabilities for the 2014-15 school year.

**Reimbursement of Costs Incurred for Related Services for Students with Disabilities for
2014-15 School Year**

Board Meeting: January 27, 2015

Student ID#:	Amount:	Expenditure:	Parent of:
346957	\$1,725	Mental Health Services	346957
366429	\$47,600	Tuition and Mileage	366429

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Consultant Agreement for Mental Health Services for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the consultant agreement for Behavior Specialist, Megan Price, for the period of January 28, 2015 through June 30, 2015.

RATIONALE:

Consultant will provide special education related mental health and behavior intervention services aligned to student IEPs in order to make progress on behavior and social emotional learning goals and to create safe and welcoming learning environments where students attend and are connected to their schools.

Megan Price is replacing Ruth Lynch who serviced Edison and Segerstrom. Megan will provide services for 10 hours weekly to approximately 10 students per week.

FUNDING:

Mental Health: \$11,340

RECOMMENDATION:

Approve the consultant agreement for Behavior Specialist, Megan Price, for the period of January 28, 2015 through June 30, 2015.

Consultant Agreement

This AGREEMENT is hereby entered into between the Santa Ana Unified School District, hereinafter referred to as "DISTRICT" and **Megan Price** hereinafter referred to as "CONSULTANT."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by CONSULTANT: **Will provide mental health/behavior interventions for teachers and students.**
2. Term. CONSULTANT shall commence providing services under this AGREEMENT on **January 28, 2015** and will diligently perform as required and complete performance by **June 30, 2015**.
3. Compensation. DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to this AGREEMENT at total fee not to exceed **\$11,340** and per attached fee schedule.
DISTRICT shall pay CONSULTANT 30 days after receipts of consultant invoice and with approval of a District representative.
4. Expenses. DISTRICT shall not be liable to CONSULTANT for any costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT except as follows:
5. Independent Contractor. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they

relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

6. Materials. CONSULTANT shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT except as follows:

CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONSULTANT agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as basis for such services.

8. Copyright/Trademark/Patent. CONSULTANT understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONSULTANT consents to use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the CONSULTANT or no later than three days after the day of mailing, whichever is sooner. DISTRICT may terminate this AGREEMENT upon written notice of intention to terminate for cause. Cause shall include: (a) material violation of the AGREEMENT by the CONSULTANT; or (b) any act by CONSULTANT exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONSULTANT is adjudged bankrupt, CONSULTANT makes a general assignment for the benefit of creditors or a receiver is appointed due to

CONSULTANT's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall, upon the expiration of ten (10) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONSULTANT. The foregoing provisions are in addition to, and not a limitation of, any other rights or remedies available to the DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless: CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for (1) death or bodily injury to person. (2) Injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONSULTANT or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (c) Any liability for damages which may arise from the furnishing or use

of any copyrighted or uncopied matter or patented or unpatented invention under this AGREEMENT.

11. Insurance. Pursuant to Section 10, CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability, which may arise out of the AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than the actual start date, CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policy. **(Please check with DISTRICT's Risk Manager regarding any and all insurance provisions.)**

12. Assignment. The obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned by the CONSULTANT.

13. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment with Public Agency. CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or

contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment/Nondiscrimination. CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non-waiver. The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served or if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the Addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 East Chestnut Avenue
Santa Ana, CA 92701-6322**

CONSULTANT:

**Megan Price
9538 Bickley
Huntington Beach, CA 92646**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The laws of the State of California shall govern the terms and conditions of this AGREEMENT with venue in Orange County, California.

This AGREEMENT is entered into this **Day of January 2015.**

DISTRICT:

CONSULTANT:

By:

By:

Signature

M Price

Signature

Stefanie P. Phillips, Ed.D.

Megan Price

Printed Name

Printed Name

Deputy Superintendent, Operations, CBO

Behavior Specialist

Title

Title

Board Approval Date

Social Security or Taxpayer Identification

FEE SCHEDULE:

The District shall pay the Consultant for actual services rendered. Services shall be billed on an hourly basis as shown below:

Hourly	\$ 54.00
	\$
	\$
	\$

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Consultant Agreement for Mental Health Counseling Services for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the consultant agreement for Licensed Marriage and Family Therapist, Tara Lowe, for the period of January 28, 2015 through June 30, 2015.

RATIONALE:

Consultant will provide special education related mental health and counseling services aligned to student IEPs in order to make progress on behavior and social emotional learning goals and to create safe and welcoming learning environments where students attend and are connected to their schools.

Tara Lowe is replacing Christina Zandi who serviced Santiago, Villa and ATP. Tara will provide services for 25 hours weekly to approximately 20 students per week.

FUNDING:

Mental Health: \$28,350

RECOMMENDATION:

Approve the consultant agreement for Licensed Marriage and Family Therapist, Tara Lowe, for the period of January 28, 2015 through June 30, 2015.

Consultant Agreement

This AGREEMENT is hereby entered into between the Santa Ana Unified School District, hereinafter referred to as “DISTRICT” and Tara Lowe hereinafter referred to as “CONSULTANT.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by CONSULTANT: **Will provide mental health counseling for students.**
2. Term. CONSULTANT shall commence providing services under this AGREEMENT on **January 28, 2015** and will diligently perform as required and complete performance by **June 30, 2015**.
3. Compensation. DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to this AGREEMENT at total fee not to exceed **\$28,350** and per attached fee schedule.
DISTRICT shall pay CONSULTANT 30 days after receipts of consultant invoice and with approval of a District representative.
4. Expenses. DISTRICT shall not be liable to CONSULTANT for any costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT except as follows:
5. Independent Contractor. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker’s Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they

relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

6. Materials. CONSULTANT shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT except as follows:

CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONSULTANT agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as basis for such services.

8. Copyright/Trademark/Patent. CONSULTANT understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONSULTANT consents to use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the CONSULTANT or no later than three days after the day of mailing, whichever is sooner. DISTRICT may terminate this AGREEMENT upon written notice of intention to terminate for cause. Cause shall include: (a) material violation of the AGREEMENT by the CONSULTANT; or (b) any act by CONSULTANT exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONSULTANT is adjudged bankrupt, CONSULTANT makes a general assignment for the benefit of creditors or a receiver is appointed due to

CONSULTANT's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall, upon the expiration of ten (10) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONSULTANT. The foregoing provisions are in addition to, and not a limitation of, any other rights or remedies available to the DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless: CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for (1) death or bodily injury to person. (2) Injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONSULTANT or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (c) Any liability for damages which may arise from the furnishing or use

of any copyrighted or uncopied matter or patented or unpatented invention under this AGREEMENT.

11. Insurance. Pursuant to Section 10, CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability, which may arise out of the AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than the actual start date, CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policy. **(Please check with DISTRICT's Risk Manager regarding any and all insurance provisions.)**

12. Assignment. The obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned by the CONSULTANT.

13. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment with Public Agency. CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or

contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment/Nondiscrimination. CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non-waiver. The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served or if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the Addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 East Chestnut Avenue
Santa Ana, CA 92701-6322**

CONSULTANT:

**Tara Lowe
1400 Solvay Aisle
Irvine, CA 92606**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The laws of the State of California shall govern the terms and conditions of this AGREEMENT with venue in Orange County, California.

This AGREEMENT is entered into this Day of January 2015.

DISTRICT:

CONSULTANT:

By:

By:

Signature

Signature

Stefanie P. Phillips, Ed.D.

Tara Lowe

Printed Name

Printed Name

Deputy Superintendent, Operations, CBO

Licensed Marriage and Family Therapist

Title

Title

Board Approval Date

Social Security or Taxpayer Identification

FEE SCHEDULE:

The District shall pay the Consultant for actual services rendered. Services shall be billed on an hourly basis as shown below:

Hourly	\$ 54.00
	\$
	\$
	\$

AGENDA ITEM BACKUP SHEET**January 27, 2015****Board Meeting**

TITLE: Approval of Consultant Agreement for Speech and Language Independent Educational Evaluation Services for 2014-15 School Year

ITEM: Consent

SUBMITTED BY: Doreen Lohnes, Assistant Superintendent, Support Services

PREPARED BY: Darek Jaronczyk, Director, Special Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the consultant agreement for Speech and Language Pathologist, Abby Rozenberg, to provide an independent educational evaluation (IEE) in the area of speech and language for a special education student.

RATIONALE:

The parents of a student with a disability have the right to obtain an IEE at public expense if they disagree with an evaluation completed by the Santa Ana Unified School District. The parent may request an IEE in response to each evaluation completed by the District. If the request for an IEE comes one year or more from the date of completion of the District's evaluation, the District may seek to complete a reevaluation prior to agreeing to pay for an IEE.

FUNDING:

Special Education: \$4,000

RECOMMENDATION:

Approve the consultant agreement for Speech and Language Pathologist, Abby Rozenberg, for the 2014-15 school year.

Consultant Agreement

This AGREEMENT is hereby entered into between the Santa Ana Unified School District, hereinafter referred to as "DISTRICT" and Abby Rozenberg hereinafter referred to as "CONSULTANT."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by CONSULTANT: **Independent educational evaluation of special education student including attendance at an IEP meeting.**
2. Term. CONSULTANT shall commence providing services under this AGREEMENT on **January 28, 2015** and will diligently perform as required and complete performance by **June 30, 2015**.
3. Compensation. DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to this AGREEMENT at total fee not to exceed **\$4,000** and per attached fee schedule. DISTRICT shall pay CONSULTANT 30 days after receipts of consultant invoice and with approval of a District representative.
4. Expenses. DISTRICT shall not be liable to CONSULTANT for any costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT except as follows: **none**
5. Independent Contractor. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full

responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

6. Materials. CONSULTANT shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT except as follows: **none**
CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONSULTANT agrees that all technologic, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as basis for such services.

8. Copyright/Trademark/Patent. CONSULTANT understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONSULTANT consents to use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the CONSULTANT or no later than three days after the day of mailing, whichever is sooner. DISTRICT may terminate this AGREEMENT upon written notice of intention to terminate for cause. Cause shall include: (a) material violation of the AGREEMENT by the CONSULTANT; or (b) any act by CONSULTANT exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONSULTANT is adjudged bankrupt, CONSULTANT makes a general assignment for the benefit of creditors or a receiver is appointed due to CONSULTANT's insolvency. Written notice by DISTRICT shall contain the reasons for such

intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall, upon the expiration of ten (10) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONSULTANT. The foregoing provisions are in addition to, and not a limitation of, any other rights or remedies available to the DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless: CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for (1) death or bodily injury to person. (2) Injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONSULTANT or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. Insurance. Pursuant to Section 10, CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability, which may arise out of the AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than the actual start date, CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policy.

(Please check with DISTRICT's Risk Manager regarding any and all insurance provisions.)

12. Assignment. The obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned by the CONSULTANT.

13. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment with Public Agency. CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment/Nondiscrimination. CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non-waiver. The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served or if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the Addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut
Santa Ana, CA 92701**

CONSULTANT:

**Abby Rozenberg
2900 Bristol Street, Suite B103
Costa Mesa, CA 92626**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The laws of the State of California shall govern the terms and conditions of this AGREEMENT with venue in Orange County, California.

This AGREEMENT is entered into this **Day of January 2015.**

DISTRICT:

CONSULTANT:

By:

By:

Signature

Signature

Stefanic P. Phillips, Ed.D.

Abby Rozenberg

Printed Name

Printed Name

Deputy Superintendent, Operations, CBO

Speech & Language Pathologist

Title

Title

Board Approval Date

Social Security or Taxpayer Identification

FEE SCHEDULE:

The District shall pay the Consultant for actual services rendered. Services shall be billed on an hourly basis as shown below:

Assessment	\$ 1,400
IEP Attendance	\$ 135/hour
	\$
	\$

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Individualized Education Programs (IEP) services for students with disabilities. These students require services that address academic, social-emotional, and other unique needs as identified in their IEPs. The IEP teams recommended placement at a nonpublic school and/or a nonpublic agency for services as necessary, pursuant to an IEP or settlement agreement.

RATIONALE:

The District is required to provide appropriate education, at no cost to parents, for all students with disabilities who reside within the District in accordance with their IEPs. If a program is not available, necessary contract services are required through a private provider.

FUNDING:

Special Education: Not to exceed \$46,366

RECOMMENDATION:

Approve the master contracts and/or individual service agreements with nonpublic schools and agencies for students with disabilities for the 2014-15 school year.

Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2014-15 School Year

Board Meeting: January 27, 2015

Student ID#	Amount	Master Contract and Individual Service Agreement for Nonpublic School/Agency
335827	\$27,618	Rossier Park School (Secondary)
413686	\$18,748	Mardan School

AGENDA ITEM BACKUP SHEET**January 27, 2015****Board Meeting**

TITLE: Approval of Speech and Language Pathology Assistant Standard Clinical Affiliation Agreement with California State University, Northridge for 2014-17 School Years

ITEM: Consent

SUBMITTED BY: Doreen Lohnes, Assistant Superintendent, Support Services

PREPARED BY: Gloria Olamendi, Coordinator, Special Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of this clinical affiliation agreement with the California State University, Northridge (CSUN) for the 2014-17 school years. Students from the CSUN Speech and Language Pathology Assistant (SLPA) Program are required to fulfill clinical hours with school district Speech and Language Pathologists (SLPs) in accordance with this Standard Clinical Affiliation Agreement. Participation in this agreement with CSUN provides additional support to District SLPs.

RATIONALE:

Approval of this agreement will provide CSUN students with the required clinical experience hours necessary for a SLPA Credential and will also result in programmatic benefit for the District.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Speech and Language Pathology Assistant Standard Clinical Affiliation agreement with California State University, Northridge for the 2014-17 school years.

CLINICAL PRACTICUM AGREEMENT

This Agreement is between Santa Ana Unified School District, (“Clinical Site”) and The Trustees of the California State University on behalf of California State University, Northridge (“University”), and is effective as of January 28th 2015 through June 30th 2017.

A. Clinical Site is a general acute care hospital, medical center, skilled nursing facility, private practice clinic or is an independent or unified school district.

B. University operates a fully accredited program offering a Master of Science degree in the field of Speech-Language Pathology and Audiology. The graduate program’s accreditation is under the standards of the Western Association of Schools and Colleges; and, the Council on Academic Accreditation of the American Speech-Language-Hearing Association (ASHA).

C. The purpose of this agreement is to provide the graduate training for the Master of Science degree and/or Speech Language Pathology Assistant in Communication Disorders and Sciences, emphasis in Speech-Language Pathology and Audiology. The parties will both benefit by making a clinical training program (“Program”) available to University students at Clinical Site.

The parties agree as follows:

I. UNIVERSITY’S RESPONSIBILITIES

A. Student Application. The student shall file an Application for Clinical Privileges. Pertinent information, which shall include the student’s name, address, and telephone number, shall be sent to the clinical site. Clinical Site shall regard this information as confidential and shall use the information only to identify each student.

B. Schedule of Assignments. University shall notify the clinical site supervisor of student assignment, including the name of the student, level of academic preparation, and length and dates of proposed clinical experience.

C. Department Faculty. University shall assign members of the department’s faculty or University’s Clinical Director or University’s Distance Learning Coordinator to provide professional mentoring and advice to the Clinical Site’s Program Supervisor through the term of this agreement in order to assist in the education of the student.

D. Records. University shall maintain all personnel records for its staff and all academic records for its students.

E. Student Responsibilities. University shall notify students in the program that they are responsible for:

1) Complying with Clinical Site's clinical and administrative policies, procedures, rules and regulations;

2) Arranging for his/her own transportation and living arrangements;

3) Assuming responsibility for personal illnesses, necessary immunizations, tuberculin tests, annual health examinations and other requirements as identified by the Clinical Site;

4) Maintaining the confidentiality of patient information.

a) No student shall have access to or have the right to receive any medical record, except when necessary in the regular course of the clinical experience. The discussion, transmission, or narration in any form by students of any individually identifiable patient information, medical or otherwise, obtained in the course of the program is forbidden except as a necessary part of the practical experience.

b) Neither the University nor its employees or agents shall be granted access to individually identifiable information unless the patient has first given consent using a form approved by clinical site that complies with applicable state and federal law, including the Health Insurance Portability and Accountability Act ("HIPAA") and its implementing regulations.

c) Clinical Site shall reasonably assist University in obtaining patient consent in appropriate circumstances. In the absence of consent, students shall use de-identified information only in any discussions about the clinical experience with University, its employees, or agents.

5) Complying with Clinical Site's dress code and wearing name badges identifying themselves as students.

6) Insurance requirements. See Section 5, Paragraph B.

F. Payroll Taxes and Withholdings. University shall be solely responsible for any payroll taxes, withholdings, and insurance or benefits of any kind for University's employees, if any, who provide services to the Program under this Agreement. Students are not employees or agents of the University and shall receive no compensation for their participation in the Program, from the University. For purposes of this agreement, however, students are trainees and shall be considered members of Clinical Site's "workforce" as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103.

II. CLINICAL SITE RESPONSIBILITIES

A. Clinical Experience. Clinical Site shall accept from University the student and shall provide the student with supervised clinical experience, meeting the ASHA requirement and any state licensure laws, as applicable.

B. Records and Evaluations. Clinical Site shall maintain complete records and reports on student's performance and provide an evaluation to University on forms the University shall provide.

C. Withdrawal of Students. Clinical Site may request that University withdraw from the program any student whom Clinical Site determines is not performing satisfactorily, refuses to follow Clinical Site's administrative policies, procedures, rules and regulations, or violates any federal or state laws. Such requests must be in writing. Once the University receives the request in writing, the University will take appropriate steps to comply.

D. Emergency Health Care/First Aid. Clinical Site shall, on any day when a student is receiving training at its facilities, provide to that student necessary emergency health care or first aid for accidents occurring in its facilities. Except as otherwise provided in this agreement, Clinical Site shall have no obligation to furnish medical or surgical care to any student.

E. Clinical Site's Confidentiality Policies. As trainees, students shall be considered members of Clinical Site's "workforce," as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103, and shall be subject to Clinical Site's policies respecting confidentiality of medical information. In order to ensure that students comply with such policies, Clinical Site shall provide students with substantially the same training that it provides to its regular employees.

F. Clinical Supervisor Requirements. Clinical Site shall provide the Clinical Supervisor with sufficient and specific time in the work schedule to carry out the supervision duties of the student's clinical practicum. The supervision duties fulfill the requirements of the accreditation of the graduate program so that the student will meet requirements for state license, and certification. The minimum requirements for these duties include:

1) Allocation of sufficient time to directly observe a minimum of twenty five (25) percent of treatment and assessment sessions of a client or groups of clients by the student during the supervised practicum.

2) Allocation of sufficient time to meet directly with the student for purposes of supervision feedback and discussion periodically during the course of supervision.

3) Allocation of sufficient time for the Clinical Site Supervisor to communicate with the University's Distance Learning Clinical Director.

4) Allocation of specific time in order to be present at the clinical site during the period that the student will be providing clinical services under this agreement.

III. AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The parties agree that all students receiving clinical training pursuant to this Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, gender identity, sexual orientation, age or veteran status.

IV. STATUS OF UNIVERSITY AND CLINICAL SITE

The parties expressly understand and agree that the students enrolled in the Program are in attendance for educational purposes, and such students are not considered employees of University for any purpose, including, but not limited to, compensation for services, welfare and pension benefits, or workers' compensation insurance. Students are considered members of Clinical Site's "workforce" for purposes of HIPAA compliance.

V. INSURANCE

A. University Insurance. University shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by University's employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage shall be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. The University shall maintain and provide evidence of workers' compensation and disability coverage as required by law. Insurance shall provide for not less than thirty (30) days notice of cancellation to Clinical Site. University shall provide Clinical Site with evidence of the insurance required under this paragraph upon request of the Clinical Site. University shall promptly notify Clinical Site of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

B. Student Insurance. School shall require that during the term of each student's clinical rotation, each student shall be covered by comprehensive general and professional liability insurance to protect the student, Facility and University against liability arising from any and all negligent acts or incidents caused by the student. Coverage under such insurance shall be with limits not less than \$1 million each claim, \$3 million policy aggregate, on a claim made basis including three (3) years extended reporting period. In addition, University shall require that student procures and maintains in force health insurance coverage throughout the term of the student's clinical practica at the Clinical Site.

C. Clinical Site Insurance. Clinical Site shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by its employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. Clinical Site shall also maintain and provide evidence of workers' compensation and disability coverage for its employees as required by law. Insurance shall provide for not less than thirty (30) days notice of cancellation to University. Clinical Site shall provide University with evidence of the insurance required under this paragraph upon request of the University. Clinical Site shall promptly notify University of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

VI. INDEMNIFICATION.

A. University agrees to indemnify, defend and hold harmless Clinical Site and its affiliates, directors, trustees, officers, agents, and employees, against all claims, demands, damages, costs, expenses of whatever nature, including court costs and reasonable attorney fees, arising out of or resulting from University's sole negligence, or in proportion to the University's comparative fault.

B. Clinical Site agrees to indemnify, defend, and hold harmless University and its affiliates, directors, trustees, officers, agents, and employees, against all claims, demands, damages, costs, expenses of whatever nature, including court costs and reasonable attorney fees, arising out of or resulting from Clinical Site's sole negligence, or in proportion to the Clinical Site's comparative fault.

VII. TERM AND TERMINATION

A. Term. This Agreement shall be effective as of the date first written above and shall remain in effect for three years.

B. Renewal. This Agreement may be renewed by mutual agreement.

C. Termination. This Agreement may be terminated at any time by the written agreement or upon 30 days' advance written notice by one party to the other, PROVIDED, HOWEVER, that in no event shall termination take effect with respect to currently enrolled students, who shall be permitted to complete their training for any cohort in which termination would otherwise occur.

VIII. GENERAL PROVISIONS

A. Amendments. In order to ensure compliance with HIPAA, the following provisions of this Agreement shall not be subject to amendment by any means during the

term of this Agreement or any extensions: Section I, Paragraph E, subdivisions 4.a), 4.b), and 4.c); Section I, Paragraph F, to the extent it provides that students are members of Practicum Site's "workforce" for purposes of HIPAA; Section II, Paragraph E; and Section IV. This Agreement may otherwise be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be reduced to writing and signed by the parties.

B. Assignment. Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported assignment in violation of this paragraph shall be void.

C. Attorney's Fees. In the event that any action is brought by either party to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees, in addition to such other relief as the court may deem appropriate.

D. Captions. Captions and headings in this Agreement are solely for the convenience of the parties, are not a part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.

E. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

F. Entire Agreement. This Agreement is the entire agreement between the parties. No other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.

G. Governing Law. The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.

H. Notices. Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below.

I. Pediatric Placements. All pediatric placement contracts will incorporate Exhibit A as part of this agreement.

IX. EXECUTION

By signing below, each of the following represent that they have authority to execute this Agreement and to bind the party on whose behalf their signature is made.

UNIVERSITY

California State University, Northridge
Purchasing & Contract Administration
18111 Nordhoff Street
Northridge, CA 91330-8231
818-677-2301
Fax: 818/677-6544
Annie.tan@csun.edu

CLINICAL SITE

Print Name of Site

Print Street Address

Print City and State

Phone #: _____

E-Mail: _____

Signature By: _____

Print Name: _____

Print Title: _____

Date: _____

Signature By: _____

Name: Deborah Flugum

Title: Director

Purchasing & Contract Administration

Date: _____

Department of Communication Sciences & Disorders

College of Health and Human Development

18111 Nordhoff Street

Northridge, CA 91330-8279

Attn: Rosie Quezada, Diana Cabral, Yvonne Carrillo

Janice Woolsey, Sarah Cathcart

AGENDA ITEM BACKUP SHEET**January 27, 2015****Board Meeting**

TITLE: **Approval of Grant Submission for The Education for Homeless Children and Youth Program**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Jenny Shumar, Program Specialist, Pupil Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to request Board approval of the grant application for The Education for Homeless Children and Youth Program. On January 8, 2002, President Bush signed into law the No Child Left Behind Act of 2001 (NCLB). This legislation reauthorizes the McKinney-Vento Homeless Education Assistance Act for Homeless Children and Youth and incorporates policies and practices that have proven successful at the local and state levels. This three year competitive grant is designed to improve educational stability, provide increased and equal access to education and support of academic achievement of children and youth who are experiencing homelessness.

RATIONALE:

It is the policy of the United States Congress, that students living in homeless situations be provided opportunities to meet the same challenging content performance standards to which all other students are held accountable. These funds are used to facilitate the enrollment, attendance, identification and the success of homeless children and youth in the Santa Ana Unified School District.

FUNDING:

If awarded, this grant for the Education for Homeless Children and Youth Program would provide up to \$250,000 annually for three years.

RECOMMENDATION:

Approve the submission of the grant application for the Education for Homeless Children and Youth Program.

Grant Summary

Title:	The Education for Homeless Children and Youth Program
Funding Source:	California Department of Education (CDE) administers the federal McKinney-Vento Act program funds to Local Education Agencies (LEAs)
Due Date:	February 3, 2015
Contact Person:	Jenny Shumar, Program Specialist, Pupil Support Services, SAUSD McKinney-Vento Homeless Liaison
Amount/Duration:	Up to \$250,000 per year for three years
Financial Impact to SAUSD:	\$0.00
Participants:	Identified McKinney-Vento Students Grades Pre-K through Adult Transitions
Related Board Goals/LCAP Goals:	<ul style="list-style-type: none"> • Student Learning Outcomes: Our students need the knowledge, skills, and values to become productive citizens in the 21st century. • Engagement: Our students need equitable access to a high-quality curricular and instructional program that is accessible from school and home. • Conditions of Learning: Our students and staff need healthy, safe, and secure environments in which to learn.
Grant Summary:	<p>The purpose of The Education for Homeless Children and Youth Program is to facilitate and ensure removal of barriers including those for enrollment, attendance, and success in school of homeless children and youth. Funding from this grant is to be used for supplemental activities and services in order to carry out the purpose of this law.</p> <p>These activities may include tutoring, supplemental services, and enriched educational services where needs are determined. These are all linked to the achievement of the same challenging academic standards established for all children and youth.</p>
Goals:	<p>The goals of The Education for Homeless Children and Youth Grant Program are to:</p> <ul style="list-style-type: none"> • Facilitate immediate enrollment in school • Supplement academic support to raise student achievement • Remove barriers to attending and succeeding in school <ul style="list-style-type: none"> ○ Uniforms ○ School Supplies ○ Lack of documentation: immunizations, records, proof of residency ○ Transportation to school of origin if requested & feasible ○ Dispute resolution • Provide connections to community resources

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Participation Agreement with Assistance League of Santa Ana**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent Support Services**

PREPARED BY: **Heidi Cisneros, Executive Director, Pupil Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to renew the District's participation Agreement with the Assistance League of Santa Ana. Since 1937, the Assistance League of Santa Ana has provided many philanthropic services for the District's students. In response to referrals from staff, programs such as Operation School Bell, Seeing Eager Eyes, the ALSA Children's Dental Center, and others provide clothing, glasses, dental care, and scholarships.

RATIONALE:

Approval of this agreement will ensure that students continue to receive the benefits offered by the Assistance League of Santa Ana.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the participation Agreement with the Assistance League of Santa Ana.

**Agreement between
Assistance League of Santa Ana
and
Santa Ana Unified School District**

1. This agreement is entered into by Assistance League® of Santa Ana, hereinafter referred to as Assistance League, located at 1037 West First Street, Santa Ana, California, 92703, and the Santa Ana Unified School District located at 1601 East Chestnut, Santa Ana, California, 92701
2. Assistance League of Santa Ana's philanthropic programs provide necessary support for school children identified in need. The programs include Operation School®, Serving Eager Eyes, College Scholarship Program, Dental Center, Gift of Giving program, Food Drive Program for selective schools and Assistance League Outreach.
3. Obligations of the chapter
 - A. Assistance League of Santa Ana shall provide the necessary support to students in need. Service will be provided to students as needed during the school year or until designated program funds are exhausted. No funds shall be provided to the school or child.
 - B. Assistance League of Santa Ana shall assume all financial obligations associated with the operation of the programs listed above.
 - C. Financial contributions to this program by Assistance League of Santa Ana shall be made only as stipulated in the terms of this agreement.
 - D. Assistance League of Santa Ana shall maintain liability insurance coverage for these programs. Assistance League shall defend, indemnify and hold Santa Ana Unified School District harmless against all claims and damages that are the fault of Assistance League of Santa Ana.
 - E. Assistance League of Santa Ana shall evaluate the program every two years and ask for input from the Santa Ana Unified School District.
4. Obligations of Santa Ana Unified School District
 - A. Maintain liability insurance coverage for this program. Santa Ana Unified School District shall defend, indemnify and hold Assistance League harmless against all claims and damages that are the fault of Santa Ana Unified School District
 - B. Have site administrators appoint a contact person to interface with Assistance League of Santa Ana.
 - C. School representatives shall screen prospective program recipients or participants.
 - D. Parents shall make arrangements to transport recipients to Assistance League of Santa Ana or to the doctor.
5. Public relations

Assistance League of Santa Ana shall have the sole identification with Operation School®, Serving Eager Eyes, College Scholarship Program, Dental Center, Gift of Giving program, Food Drive Program for selective schools and Assistance League Outreach.

- A. Assistance League shall reserve the right to review and approve all publicity releases, brochures and other written material relative to the above programs, all of which shall mention Assistance League and Santa Ana Unified School District.
- B. Photos and names of recipients shall not be used without written permission of those directly involved.

6. Renewal and termination

This MOU is effective for a one-year period beginning January 28, 2015 and may automatically renew for an additional one-year period on each successive January 28th unless a party notifies the other party in writing before December 1st of each successive year of its intent not to renew. Additionally, either party may terminate this MOU at any time with 30 days' written notice of termination to the other party.

It is the intention of Assistance League to continue this program for an indefinite period of time. However, when either party determines it can no longer abide by the terms of this agreement, it may terminate this agreement by giving thirty (30) days' written notice to the other party. In the case of termination, all assets shall return to the rightful owners as set forth in this agreement and neither party shall have any further obligation thereafter.

7. Signatures and Dates

Assistance League of Santa Ana

 President Date: _____

 Printed Name

 (Recording) Secretary Date: _____

 Printed Name

 Philanthropic Programs Chairman Date: _____

 Printed Name

Santa Ana Unified School District
 Organization Name

 Stefanie P. Phillips, Ed.D., CBO
 Deputy Superintendent, Operations Date: _____

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of December 10, 2014 through January 13, 2015**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the Purchase Order Summary and Listing of Orders \$25,000 and over for the period of December 10, 2014 through January 13, 2015.

RATIONALE:

The Purchase Order Summary consists of all orders created during the period of December 10, 2014 through January 13, 2015. A detailed listing is also included for orders \$25,000 and over for various items and services. These are new or revised purchase orders that have been previously approved on the contracts report.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Purchase Order Summary and Listing of Orders \$25,000 and over for the period of December 10, 2014 through January 13, 2015.



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
Deputy Superintendent, Operations

Richard L. Miller, Ph.D., Superintendent

Date: January 12, 2015
To: Richard L. Miller, Ph.D., Superintendent
From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO
Subject: Purchase Order Summary: From DEC-10-2014 through 13-JAN-2015

Fund 01 General Fund	\$4,271,091.38
Fund 12 Child Development	\$15,080.87
Fund 13 Cafeteria Fund	\$51,208.92
Fund 14 Deferred Maintenance Fund	\$207,973.99
Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	\$50,000.00
Fund 25 Capital Facilities Fund	\$39,280.36
Fund 26 Measure G Bond	\$732,205.96
Fund 29 Measure G	\$203,104.00
Fund 35 County School Facilities Fund	\$613,235.44
Fund 40 Special Reserve Fund	\$5,288,946.40
Fund 49 Capital Project Fund for Blended Component Units (CFD)	\$12,032.08
Fund 68 Workers' Compensation	\$81,852.67
Fund 69 Health & Welfare	\$55,000.00
Fund 81 Property & Liability	\$9,600.00
Grand Total:	\$11,630,612.07

Prepared By: Jonathan Geiszler, Director, Purchasing and Stores

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

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SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 10-DEC-2014 Through 13-JAN-2015 Page: 01 of 06

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
310203	WARE DISPOSAL, INC.			
Unrestricted	Housekeeping	DISTRICTWIDE		\$629,000.00
Discretionary	Services Trash			
Accounts				
310399	XEROX CORPORATION			
General Fund	PUBLICATIONS	PUBLICATIONS		\$30,000.00
	INVENTORY			
Unrestricted One	Rental Contracts	PUBLICATIONS		\$20,000.00
time Funds				
311109	PRIEST CONSTRUCTION SERVICES, INC.			
Measure G Series E	Building	MITCHELL CHILD		\$101,368.00
	Inspection	DEVELOPMENT CENTER		
311111	PRIEST CONSTRUCTION SERVICES, INC.			
Fund 40 QZAB Solar	Building	CARR INTERMEDIATE		\$32,000.00
Energy Savings 2012	Inspection	SCHOOL		
311651	DON BOOKSTORE			
Lottery:	Textbooks	MIDDLE COLLEGE HIGH		\$55,000.00
Instructional		SCHOOL		
Materials				
311687	ORBACH, HUFF AND SUAREZ, LLP			
Unrestricted	Consultant	FACILITIES/GOVERNMENTAL		\$3,500.00
Discretionary	Noninstructional	RELATIONS		
Accounts				
Cell Leases	Other Contracts	FACILITIES/GOVERNMENTAL		\$4,000.00
Facilities		RELATIONS		
SAUSD GO Bond, 2008	Plans All Other	FACILITIES/GOVERNMENTAL		\$50,000.00
Election, Series A	Printing, etc.	RELATIONS		
Capital Facilities	Plans All Other	FACILITIES/GOVERNMENTAL		\$25,000.00
Fund	Printing, etc.	RELATIONS		
SCE CA Solar	Plans All Other	FACILITIES/GOVERNMENTAL		\$7,226.00
Initiative CSI	Printing, etc.	RELATIONS		
Fund 40 QZAB Solar	Plans All Other	FACILITIES/GOVERNMENTAL		\$20,274.00
Energy Savings 2012	Printing, etc.	RELATIONS		
311755	WAXIE SANITARY SUPPLY			
Unrestricted	Custodial Supplies	BUILDING SERVICES		\$229,263.70
Discretionary				
Accounts				

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 10-DEC-2014 Through 13-JAN-2015 Page: 02 of 06

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
311767	WAXIE SANITARY SUPPLY		
Unrestricted	Custodial Supplies	BUILDING SERVICES	\$42,796.68
Discretionary			
Accounts			
311768	WAXIE SANITARY SUPPLY		
Unrestricted	Custodial Supplies	BUILDING SERVICES	\$71,984.24
Discretionary			
Accounts			
312329	GOVERNMENT FINANCIAL STRATEGIES, INC.		
Unrestricted	Consultant	BUSINESS SERVICES	\$25,000.00
Discretionary	Noninstructional	DIVISION	
Accounts			
312674	ASSOCIATED SOILS ENGINEERING, INC.		
Measure G Series E	Building Lab Tests	MITCHELL CHILD	\$80,000.00
	Construction	DEVELOPMENT CENTER	
313700	AKINS IT, INC.		
Common Core State	Non Capitalized	EDUCATIONAL	\$119,197.50
Standards (CCSS)	Equipment	SERVICES DIVISION	
313869	AT&T DATACOMM, INC. dba AT&T DATACOMM		
Common Core State	Non Capitalized	EDUCATIONAL	\$283,468.07
Standards (CCSS)	Equipment	SERVICES DIVISION	
313870	AT&T DATACOMM, INC. dba AT&T DATACOMM		
Common Core State	Non Capitalized	EDUCATIONAL	\$277,696.67
Standards (CCSS)	Equipment	SERVICES DIVISION	
314434	ZARCA INTERACTIVE, INC. dba K12 INSIGHT		2014/06/10
Unrestricted	Consultant	BUSINESS SERVICES	\$82,500.00
Discretionary	Noninstructional	DIVISION	
Accounts			
314496	KAPLAN K-12 LEARNING SERVICES		2014/10/14
Unrestricted	Sub Agreements for	SADDLEBACK HIGH	\$23,840.00
Discretionary	Services	SCHOOL	
Accounts			
Unrestricted	Consultants	SADDLEBACK HIGH	\$40,000.00
CAHSEE Intensive	Instructional	SCHOOL	
314643	NEXUS IS, INC.		
Common Core State	Non-Capitalized	EDUCATIONAL	\$154,828.09
Standards (CCSS)	Equipment	SERVICES DIVISION	

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 10-DEC-2014 Through 13-JAN-2015 Page: 03 of 06

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
314644	NEXUS IS, INC. Common Core State Standards (CCSS)	Non Capitalized Equipment	EDUCATIONAL SERVICES DIVISION	\$166,444.50
314646	NEXUS IS, INC. Common Core State Standards (CCSS)	Non Capitalized Equipment	EDUCATIONAL SERVICES DIVISION	\$110,818.24
314660	BRETFORD MANUFACTURING, INC. LCFF Supplemental/ Concentration	Non Capitalized Equipment	ELEMENTARY DIVISION	\$70,560.00
314674	PH HAGOPIAN CONTRACTOR, INC. Fund 40 Valley Sports Building Complex	Contractor	VALLEY HIGH SCHOOL	\$2,468,000.00
314682	NEXUS IS, INC. Common Core State Standards (CCSS)	Non Capitalized Equipment	EDUCATIONAL SERVICES DIVISION	\$50,360.51
314688	AREY JONES EDUCATIONAL SOLUTIONS Common Core State Standards (CCSS)	Non Capitalized Equipment	EDUCATIONAL SERVICES DIVISION	\$58,930.00
314693	NEXUS IS, INC. Special Reserve Fund		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$46,019.17
314698	NEXUS IS, INC. OPSC School Facilities Bond		LATHROP INTERMEDIATE SCHOOL	\$32,954.64
314717	UNISOURCE WORLDWIDE, INC. General Fund	Stores	WAREHOUSE AND DELIVERY	\$29,593.20
314779	RITE-WAY ROOF CORPORATION Deferred Maintenance Fund	Maintenance Contracts Repairs	BUILDING SERVICES	\$67,256.00
314787	NEXUS IS, INC. Special Reserve Fund		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$123,259.23
314867	DEPARTMENT OF INDUSTRIAL RELATIONS Workers' Compensation	Testing Dues & Participation Fees	RISK MANAGEMENT	\$70,875.63

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 10-DEC-2014 Through 13-JAN-2015 Page: 04 of 06

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
314890	KYA SERVICES, LLC Fund 40 Valley Sports Complex	VALLEY HIGH SCHOOL	\$1,472,466.47
314900	MUSCO SPORTS LIGHTING, LLC Measure G Bond Series B	CENTURY HIGH SCHOOL	\$565,000.00
314901	MUSCO SPORTS LIGHTING, LLC Fund 40 Valley Sports Complex	VALLEY HIGH SCHOOL	\$1,081,900.00
314936	INLAND EMPIRE ARCHITECTURAL SPECIALTIES, INC. OPSC School Building Facilities Bond Contractor	MITCHELL CHILD DEVELOPMENT CENTER	\$178,178.00
314937	TRIUMPH PAINTING OPSC School Building Facilities Bond Contractor	MITCHELL CHILD DEVELOPMENT CENTER	\$158,800.00
314938	FREMONT MILLWORK COMPANY OPSC School Building Facilities Bond Contractor	MITCHELL CHILD DEVELOPMENT CENTER	\$108,300.00
314957	NEXUS IS, INC. Common Core State Standards (CCSS) Non Capitalized Equipment	EDUCATIONAL SERVICES DIVISION	\$42,584.70
314974	DIGITAL NETWORKS GROUP, INC. Measure G Bond Series B	KING ELEMENTARY SCHOOL	\$38,375.98
314975	DIGITAL NETWORKS GROUP, INC. Measure G Bond Series B	FRANKLIN ELEMENTARY SCHOOL	\$38,375.98
315006	WARE GROUP Ed Technology K-12 Materials & Voucher Microsoft Supplies/Software	TECHNOLOGY	\$59,265.45
315007	AREY JONES EDUCATIONAL SOLUTIONS Unrestricted Discretionary Accounts Non Capitalized Equipment	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	\$29,400.00
315013	LEARNPAD, INC. Unrestricted Discretionary Accounts Materials & Supplies/Software	MONROE ELEMENTARY SCHOOL	\$26,466.40

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 10-DEC-2014 Through 13-JAN-2015 Page: 05 of 06

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
315013	LEARNPAD, INC.		
Unrestricted Discretionary Accounts	Non Capitalized Equipment	MONROE ELEMENTARY SCHOOL	\$3,198.00
Unrestricted Discretionary Accounts	Other Contracts Software	MONROE ELEMENTARY SCHOOL	\$1,750.00
Unrestricted Discretionary Accounts	Consultants Instructional	MONROE ELEMENTARY SCHOOL	\$3,900.00
315018	DIGITAL NETWORKS GROUP, INC.		
OPSC School Facilities Bond		MITCHELL CHILD DEVELOPMENT CENTER	\$67,157.96
315039	ELITE SHEET METAL, INC.		
Deferred Maintenance Fund	Maintenance Contracts Repairs	BUILDING SERVICES	\$32,952.00
315064	AREY JONES EDUCATIONAL SOLUTIONS		
Ed Technology K-12 Voucher	Materials & Microsoft Supplies/Software	TECHNOLOGY	\$547,400.00
315068	BARNEY AND BARNEY, LLC		2014/06/10
Health & Welfare	Consultant Noninstructional	DISTRICTWIDE	\$55,000.00
315083	UNITED RENTALS NORTHWEST, INC.		
Ongoing & Major Maintenance Account	Other Equipment	BUILDING SERVICES	\$26,190.00
315192	TJ JANCA CONSTRUCTION, INC.		
OPSC School Facilities Bond		FREMONT ELEMENTARY SCHOOL	\$46,800.00
315207	KAPLAN EARLY LEARNING COMPANY		
Unrestricted Discretionary Accounts	Sub Agreements for Services	SADDLEBACK HIGH SCHOOL	\$23,840.00
Unrestricted CAHSEE Intensive	Consultants Instructional	SADDLEBACK HIGH SCHOOL	\$40,000.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 10-DEC-2014 Through 13-JAN-2015 Page: 06 of 06

PO No. Vendor ----- BOA Date

Funding Description Location Amount

315208	KAPLAN K-12 LEARNING SERVICES		
Unrestricted	Sub Agreements for	SADDLEBACK HIGH	\$23,840.00
Discretionary	Services	SCHOOL	
Accounts			
Unrestricted	Consultants	SADDLEBACK HIGH	\$40,000.00
CAHSEE Intensive	Instructional	SCHOOL	

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Ratification of Expenditure Summary and Warrant Listing for Period of December 10, 2014 through January 13, 2015**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Christeen Betz, Director, Accounting**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the Expenditure Summary and Warrant Listing for the expenditures \$25,000 and over on a bi-monthly basis.

RATIONALE:

The Expenditure Summary consists of all warrants created during the period of December 10, 2014 through January 13, 2015. A detailed listing for expenditures \$25,000 and over is also included. These items have already been submitted in the prior month's Purchase Order report.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Expenditure Summary and Warrant Listing of expenditures over \$25,000 for the period of December 10, 2014 through January 13, 2015.



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
*Deputy Superintendent,
Operations, CBO*

Richard L. Miller, Ph.D., Superintendent

Date: January 13, 2015
To: Richard L. Miller, Ph.D., Superintendent
From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations/CBO
Subject: Expenditures Summary: From 10-DEC-2014 through 13-JAN-2015

Fund 01 General Fund	\$7,474,718.55
Fund 12 Child Development	\$5,988.27
Fund 13 Cafeteria Fund	\$1,210,000.03
Fund 14 Deferred Maintenance Fund	\$139,610.07
Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	\$2,916.86
Fund 25 Capital Facilities Fund	\$169,725.31
Fund 26 Measure G Bond	\$65,166.69
Fund 29 Measure G	\$285,627.91
Fund 35 County School Facilities Fund	\$1,848,941.65
Fund 40 Special Reserve Fund	\$3,326,243.11
Fund 49 Capital Project Fund for Blended Component	\$3,570.95
Fund 68 Workers' Compensation	\$286,773.67
Fund 69 Health & Welfare	\$6,053,513.70
Fund 81 Property & Liability	\$42,008.45
Total Expenditures:	\$20,914,805.22

Prepared By: Christeen Betz, Director, Accounting

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

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SAUSD Board of Education Warrant Listing

December 10, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84200817	NEXUS IS, INC. Common Core State Standards (CCSS)	EDUCATIONAL SERVICES DIVISION	\$74,400.00
84200704	ATKINSON, ANDELSON, LOYA, RUUD & ROMO Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION HUMAN RESOURCES DIVISION	\$132,328.28
84200708	CAL PERS SAFETY Fund 01 General Fund	DISTRICT EMPLOYEE BENEFITS	\$68,534.03
84200709	CATAPULT LEARNING WEST, LLC IASA: Title I Basic Grants Low-Income and Neglected, Part A Title III Limited English Proficiency LEP Student Program	NONPUBLIC SCHOOLS STUDENT ACHIEVEMENT NONPUBLIC SCHOOLS	\$26,135.73
84200710	CONSORTIUM ON REACHING EXCELLENCE IN IASA: Title I Basic Grants Low-Income and Neglected, Part A	STAFF DEVELOPMENT	\$50,735.00
84200715	E.A.P. TECHNOLOGY, INC. Unrestricted Discretionary Accounts	TECHNOLOGY INNOVATION SERVICES	\$26,730.00
84200736	THE EDUCATION TRUST dba - THE EDUCATION TRUST- LCFF-Supplemental/Concentration	EDUCATIONAL SERVICES DIVISION	\$51,486.77
84200737	THINK TOGETHER 21st Century ASSETS (roll-up 4124) 30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	EDUCATIONAL SERVICES DIVISION EDUCATIONAL SERVICES DIVISION	\$883,073.60
84200740	XEROX CORPORATION Unrestricted Discretionary Accounts	DISTRICTWIDE	\$52,963.77

SAUSD Board of Education Warrant Listing

December 10, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84200744	APPLE, INC.		\$662,721.04
	Common Core State Standards (CCSS)	EDUCATIONAL SERVICES DIVISION	
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	THORPE FUNDAMENTAL ELEMENTARY SCHOOL	
	NCLB: Title I, School Improvement Grant QEIA	VALLEY HIGH SCHOOL	
	Special Education	SPECIAL EDUCATION	
	Unrestricted Discretionary Accounts	EDUCATIONAL SERVICES DIVISION	
84200748	BRETFORD MANUFACTURING, INC.		\$83,300.00
	Common Core State Standards (CCSS)	EDUCATIONAL SERVICES DIVISION	
84200700	CITY OF SANTA ANA		\$32,571.46
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84200757	DURHAM SCHOOL SERVICES, L.P.		\$613,811.23
	Pupil Transportation (7230/7240)	TRANSPORTATION DEPARTMENT	

SAUSD Board of Education Warrant Listing

December 10, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 13 Cafeteria Fund			
84200871	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	NUTRITION SERVICES	\$112,299.02
84200873	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	CHAVEZ CONTINUATION HIGH SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL NUTRITION SERVICES VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$132,692.88
84200885	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$52,659.44
84200890	GOLD STAR FOODS Child Nutrition: School Programs	CENTURY HIGH SCHOOL MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL NUTRITION SERVICES SANTA ANA HIGH SCHOOL SEGERSTROM HIGH SCHOOL WILLARD INTERMEDIATE SCHOOL	\$56,765.39
Fund 14 Deferred Maintenance Fund			
84200908	SQUARE-1 DESIGN GROUP Fund 14 Deferred Maintenance Fund	NUTRITION SERVICES	\$33,000.00
Fund 26 Measure G Bond			
84200914	PJHM ARCHITECTS, INC. Fund 26 Measure G Bond Series B	FRANKLIN ELEMENTARY SCHOOL	\$26,796.34
Fund 29 Measure G			
84200921	PJHM ARCHITECTS, INC. Fund 29 Measure G Series E	FRANKLIN ELEMENTARY SCHOOL	\$25,634.20

SAUSD Board of Education Warrant Listing

December 10, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 35 County School Facilities Fund			
84200929	NEXUS IS, INC. Fund 35 OPSC School Facilities Bond Projects	KING ELEMENTARY SCHOOL	\$120,313.18
84200928	EMPYREAN PLUMBING, INC. Fund 35 OPSC School Facilities Bond Projects	MITCHELL CHILD DEVELOPMENT CENTER	\$96,320.97
Fund 68 Workers' Compensation			
84200945	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$74,433.08
Fund 69 Health & Welfare			
84200946	ALAMEDA COUNTY SCHOOLS INSURANCE GROUP (ACSIG) Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	\$309,316.16
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84200948	KAISER FOUNDATION HEALTH PLAN Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	\$1,369,673.14
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
Grand Total:			\$5,168,694.71

SAUSD Board of Education Warrant Listing

December 17, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84200954	SOUTHERN CALIFORNIA EDISON Unrestricted Discretionary Accounts	DISTRICTWIDE	\$32,339.57
84200966	DEVELOPMENTAL STUDIES CENTER IASA: Title I Basic Grants Low-Income and Neglected, Part A	STUDENT ACHIEVEMENT	\$31,249.80
84201031	QUILL CORPORATION Fund 01 General Fund	WAREHOUSE AND DELIVERY	\$31,099.40
84201048	WAXIE SANITARY SUPPLY Unrestricted Discretionary Accounts	BUILDING SERVICES	\$48,611.52
84201051	AREY JONES EDUCATIONAL SOLUTIONS Fund 01 General Fund IASA: Title I Basic Grants Low-Income and Neglected, Part A Unrestricted Discretionary Accounts	ACCOUNTING DEPARTMENT FREMONT ELEMENTARY SCHOOL GARFIELD ELEMENTARY SCHOOL ESQUEDA ELEMENTARY SCHOOL MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL MADISON ELEMENTARY SCHOOL SADDLEBACK HIGH SCHOOL	\$43,205.42
84201081	ORANGE COUNTY DEPARTMENT OF EDUCATION Special Education	SPECIAL EDUCATION	\$178,448.16

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84201093	U S BANK - CAL CARD		\$177,400.41
	Beginning Teacher-BTSA	STAFF DEVELOPMENT	
	Carl D Perkins Section 131 Career and Technical Education act of 1998	VOCATIONAL EDUCATION	
	Carol M White PEP Grant	SPECIAL PROJECTS/WELLNESS	
	Child Nutrition: Healthy Active Families	SPECIAL PROJECTS/WELLNESS	
	Common Core State Standards (CCSS)	EDUCATIONAL SERVICES DIVISION	
	Donations (Miscellaneous)	ADAMS ELEMENTARY SCHOOL	
		COMMUNICATIONS OFFICE	
		LINCOLN ELEMENTARY SCHOOL	
		LOWELL ELEMENTARY SCHOOL	
		MADISON ELEMENTARY SCHOOL	
		REMINGTON ELEMENTARY SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		SEPULVEDA ELEMENTARY SCHOOL	
		SIERRA PREPARATORY ACADEMY	
		VALLEY HIGH SCHOOL	
		WILSON ELEMENTARY SCHOOL	
	Fund 01 General Fund	PUBLICATIONS	
	Fundraiser (Non ASB-PTA Deposits)	MARTIN ELEMENTARY SCHOOL	
	Head Start	CHILD DEVELOPMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CARVER ELEMENTARY SCHOOL	
		CENTURY HIGH SCHOOL	
		COMMUNITY DAY HIGH SCHOOL	
		DAVIS ELEMENTARY SCHOOL	
		DIAMOND ELEMENTARY SCHOOL	
		EARLY CHILDHOOD EDUCATION	

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		ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
		GARFIELD ELEMENTARY SCHOOL	
		HENINGER ELEMENTARY SCHOOL	
		JACKSON ELEMENTARY SCHOOL	
		LOWELL ELEMENTARY SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		MONROE ELEMENTARY SCHOOL	
		MONTE VISTA ELEMENTARY SCHOOL	
		ROMERO-CRUZ ELEMENTARY SCHOOL	
		STUDENT ACHIEVEMENT	
		THORPE FUNDAMENTAL ELEMENTARY SCHOOL	
		WASHINGTON ELEMENTARY SCHOOL	
	IASA: Title I Migrant Ed Regular and Summer Program	MIGRANT EDUCATION	
	LCFF-Supplemental/Concentration	ALTERNATIVE EDUCATION	
		EDUCATIONAL SERVICES DIVISION	
		ELEMENTARY DIVISION	
	Medi-Cal Billing Option	PUPIL SUPPORT SERVICES	
		SPECIAL EDUCATION	
	NCLB: Title I, School Improvement Grant QEIA	VALLEY HIGH SCHOOL	
	Ongoing & Major Maintenance Account	BUILDING SERVICES	
	Pupil Transportation (7230/7240)	TRANSPORTATION DEPARTMENT	
	QZAB Solar Energy	SEGERSTROM HIGH SCHOOL	
		TAFT ELEMENTARY SCHOOL	

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	Recognition Programs	EDUCATIONAL SERVICES DIVISION	
	Special Ed: Alternative Dispute Resolution	SPECIAL EDUCATION	
	Special Ed: Early Ed Individuals with Exceptional Needs Infant Program	MITCHELL CHILD DEVELOPMENT CENTER	
	Special Ed: Mental Health Services	GODINEZ FUNDAMENTAL HIGH SCHOOL MCFADDEN INTERMEDIATE SCHOOL	
	Special Education	SPECIAL EDUCATION	
	Title III Limited English Proficiency LEP Student Program	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
	Title II-Part A Improving Teacher Quality	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
	Two-Way Digital ITFS Licensee Revenue	TECHNOLOGY	
	Unrestricted - CalSafe (6091/6092)	EARLY CHILDHOOD EDUCATION	
	Unrestricted - Regional Occupational Centers/Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	ALTERNATIVE EDUCATION BOARD OF EDUCATION BUILDING SERVICES BUSINESS SERVICES DIVISION CARR INTERMEDIATE SCHOOL CENTURY HIGH SCHOOL CHAVEZ CONTINUATION HIGH SCHOOL COMMUNICATIONS OFFICE COMMUNITY RELATIONS CONSTRUCTION EDUCATIONAL SERVICES DIVISION ELEMENTARY DIVISION FACILITIES/GOVERNMENTAL RELATIONS GARFIELD ELEMENTARY SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL HENINGER ELEMENTARY SCHOOL	

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HEROES ELEMENTARY SCHOOL
HUMAN RESOURCES DIVISION
JACKSON ELEMENTARY SCHOOL
JEFFERSON ELEMENTARY SCHOOL
KING ELEMENTARY SCHOOL
LATHROP INTERMEDIATE SCHOOL
LINCOLN ELEMENTARY SCHOOL
LORIN GRISET ACADEMY
LOWELL ELEMENTARY SCHOOL
MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL
MADISON ELEMENTARY SCHOOL
MARTIN ELEMENTARY SCHOOL
MCFADDEN INTERMEDIATE SCHOOL
MIDDLE COLLEGE HIGH SCHOOL
PIO PICO ELEMENTARY SCHOOL
PUBLICATIONS
PUPIL SUPPORT SERVICES
PURCHASING DEPARTMENT
REMINGTON ELEMENTARY SCHOOL
RESEARCH AND EVALUATION
SANTA ANA HIGH SCHOOL
SCHOOL POLICE SERVICES
SECONDARY DIVISION
SEGERSTROM HIGH SCHOOL
SIERRA PREPARATORY ACADEMY
SPURGEON INTERMEDIATE SCHOOL
SUPERINTENDENT'S OFFICE

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		TAFT ELEMENTARY SCHOOL	
		TECHNOLOGY INNOVATION SERVICES	
		THORPE FUNDAMENTAL ELEMENTARY SCHOOL	
		VALLEY HIGH SCHOOL	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
		WAREHOUSE AND DELIVERY	
		WASHINGTON ELEMENTARY SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	
		WILSON ELEMENTARY SCHOOL	
	WASC (was Fund Res 010031)	LORIN GRISET ACADEMY	
		MIDDLE COLLEGE HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
84201097	WARE DISPOSAL, INC.		\$69,286.91
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84200952	CITY OF SANTA ANA		\$58,456.50
	Head Start	CHILD DEVELOPMENT	
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84200963	DELL MARKETING, L.P.		\$25,052.54
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	WASHINGTON ELEMENTARY SCHOOL	
	Unrestricted Discretionary Accounts	LATHROP INTERMEDIATE SCHOOL	
		PURCHASING DEPARTMENT	
		TECHNOLOGY INNOVATION SERVICES	

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 13 Cafeteria Fund			
84201271	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	NUTRITION SERVICES SIERRA PREPARATORY ACADEMY VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$42,456.60
84201272	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	NUTRITION SERVICES	\$25,206.48
84201274	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL NUTRITION SERVICES VALLEY HIGH SCHOOL	\$97,612.98
84201281	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$65,189.31
Fund 25 Capital Facilities Fund			
84201306	PJHM ARCHITECTS, INC. Fund 25 Walker/Roosevelt Joint Use	WALKER ELEMENTARY SCHOOL	\$54,757.52
Fund 29 Measure G			
84201316	PJHM ARCHITECTS, INC. Fund 29 Measure G Series E	FRANKLIN ELEMENTARY SCHOOL KING ELEMENTARY SCHOOL	\$40,990.72

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 35 County School Facilities Fund			
84201320	R.C. CONSTRUCTION SERVICES, INC. Fund 35 OPSC School Facilities Bond Projects	FRANKLIN ELEMENTARY SCHOOL	\$423,842.10
84201321	R.C. CONSTRUCTION SERVICES, INC. Fund 35 OPSC School Facilities Bond Projects	KING ELEMENTARY SCHOOL	\$554,228.05
84201323	SECURITY BANK OF CALIFORNIA Fund 35 OPSC School Facilities Bond Projects	KING ELEMENTARY SCHOOL	\$29,169.90
Fund 40 Special Reserve Fund			
84201328	PH HAGOPIAN CONTRACTOR, INC. Fund 40 Valley Sports Complex	VALLEY HIGH SCHOOL	\$1,093,727.40
Fund 69 Health & Welfare			
84201338	VISION SERVICE PLAN Health & Welfare - Active Employees Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS DISTRICT EMPLOYEE BENEFITS	\$37,382.56
84201335	DELTA DENTAL INSURANCE COMPANY Health & Welfare - Active Employees Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS DISTRICT EMPLOYEE BENEFITS	\$46,607.40
84201334	BLUE SHIELD OF CALIFORNIA Health & Welfare - Active Employees Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS DISTRICT EMPLOYEE BENEFITS	\$3,483,667.90
Grand Total:			\$6,689,989.15

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84201378	ZARCA INTERACTIVE INC. dba K12 INSIGHT Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION	\$82,500.00
84201386	BRETFORD MANUFACTURING, INC. Common Core State Standards (CCSS) IASA: Title I Basic Grants Low-Income and Neglected, Part A	EDUCATIONAL SERVICES DIVISION JACKSON ELEMENTARY SCHOOL LINCOLN ELEMENTARY SCHOOL	\$50,225.00
84201405	MIND RESEARCH INSTITUTE Ed Technology K-12 Voucher - Microsoft	TECHNOLOGY	\$176,075.00
84201408	NEXUS IS, INC. Common Core State Standards (CCSS) Unrestricted - CAHSEE Intensive (7055)	EDUCATIONAL SERVICES DIVISION GODINEZ FUNDAMENTAL HIGH SCHOOL	\$43,346.95
84201426	UNISOURCE WORLDWIDE, INC. Fund 01 General Fund	ACCOUNTING DEPARTMENT PUBLICATIONS	\$48,157.49
84201438	SOUTHWEST SCHOOL AND OFFICE SUPPLY Fund 01 General Fund	ACCOUNTING DEPARTMENT WAREHOUSE AND DELIVERY	\$46,139.45
84201343	SOUTHERN CALIFORNIA EDISON Unrestricted Discretionary Accounts	DISTRICTWIDE	\$40,534.89
Fund 13 Cafeteria Fund			
84201454	GOLD STAR FOODS Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL MCFADDEN INTERMEDIATE SCHOOL NUTRITION SERVICES	\$25,344.64

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		SANTA ANA HIGH SCHOOL	
		SEGERSTROM HIGH SCHOOL	
84201442	A & R WHOLESALE DISTRIBUTORS		\$44,281.20
	Child Nutrition: School Programs	GODINEZ FUNDAMENTAL HIGH SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		NUTRITION SERVICES	
84201446	A & R WHOLESALE DISTRIBUTORS		\$43,761.80
	Child Nutrition: School Programs	MCFADDEN INTERMEDIATE SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		NUTRITION SERVICES	
		SADDLEBACK HIGH SCHOOL	
		VALLEY HIGH SCHOOL	
84201456	GOLD STAR FOODS		\$26,980.61
	Child Nutrition: School Programs	NUTRITION SERVICES	
84201458	GOLD STAR FOODS		\$38,425.95
	Child Nutrition: School Programs	NUTRITION SERVICES	
		SEGERSTROM HIGH SCHOOL	
84201464	THE FRUITGUYS		\$59,762.00
	Child Nutrition: Fresh Fruit and Vegetable Program	ADAMS ELEMENTARY SCHOOL	
		CARVER ELEMENTARY SCHOOL	
		DAVIS ELEMENTARY SCHOOL	
		DIAMOND ELEMENTARY SCHOOL	
		EDISON ELEMENTARY SCHOOL	
		ESQUEDA ELEMENTARY SCHOOL	
		FRANKLIN ELEMENTARY SCHOOL	
		FREMONT ELEMENTARY SCHOOL	
		GARFIELD ELEMENTARY SCHOOL	
		HARVEY ELEMENTARY SCHOOL	
		HENINGER ELEMENTARY SCHOOL	

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		HEROES ELEMENTARY SCHOOL	
		HOOVER ELEMENTARY SCHOOL	
		JACKSON ELEMENTARY SCHOOL	
		KENNEDY ELEMENTARY SCHOOL	
		KING ELEMENTARY SCHOOL	
		LINCOLN ELEMENTARY SCHOOL	
		LOWELL ELEMENTARY SCHOOL	
		MADISON ELEMENTARY SCHOOL	
		MARTIN ELEMENTARY SCHOOL	
		MONROE ELEMENTARY SCHOOL	
		MONTE VISTA ELEMENTARY SCHOOL	
		PIO PICO ELEMENTARY SCHOOL	
		REMINGTON ELEMENTARY SCHOOL	
		ROMERO-CRUZ ELEMENTARY SCHOOL	
		ROOSEVELT ELEMENTARY SCHOOL	
		SEPULVEDA ELEMENTARY SCHOOL	
		WALKER ELEMENTARY SCHOOL	
		WASHINGTON ELEMENTARY SCHOOL	
		WILSON ELEMENTARY SCHOOL	
84201443	A & R WHOLESALE DISTRIBUTORS		\$40,639.57
	Child Nutrition: School Programs	NUTRITION SERVICES	
		SADDLEBACK HIGH SCHOOL	
 Fund 35 County School Facilities Fund			
84201478	CONSTRUCTION ELECTRIC, INC.		\$53,437.50
	Fund 35 OPSC School Facilities Bond Projects	MITCHELL CHILD DEVELOPMENT CENTER	
84201479	K.A.R. CONSTRUCTION, INC.		\$298,406.50
	Fund 35 OPSC School Facilities Bond Projects	MITCHELL CHILD DEVELOPMENT CENTER	

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84201482	SCW CONTRACTING CORPORATION Fund 35 OPSC School Facilities Bond Projects	MITCHELL CHILD DEVELOPMENT CENTER	\$114,484.02

Fund 40 Special Reserve Fund

84201491	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	CARR INTERMEDIATE SCHOOL	\$1,334,992.87
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84201492	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	CARR INTERMEDIATE SCHOOL	\$714,741.43
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84201493	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	CARR INTERMEDIATE SCHOOL	\$69,949.97
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Fund 68 Workers' Compensation

84201498	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$25,918.79
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84201497	DEPARTMENT OF INDUSTRIAL RELATIONS Fund 68 Workers' Compensation	RISK MANAGEMENT	\$70,875.63
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Fund 69 Health & Welfare

84201501	SANTA ANA UNIFIED SCHOOL DISTRICT Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	\$500,000.00
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	

Fund 81 Property & Liability

84201502	CORVEL CORPORATION Fund 81 Property & Liability	RISK MANAGEMENT	\$41,378.45
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Grand Total: **\$3,990,359.71**

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84201505	THINK TOGETHER		\$731,197.90
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	EDUCATIONAL SERVICES DIVISION	
84201504	MCKENNA LONG & ALDRIDGE LLP		\$46,657.30
	Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION	
Grand Total :			\$777,855.20

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Fund 01 General Fund			
84201652	AMPLIFY EDUCATION, INC. LCFF-Supplemental/Concentration	ELEMENTARY DIVISION SECONDARY DIVISION	\$103,187.00
84201507	EL SOL SCIENCE AND ARTS ACADEMY Fund 01 General Fund	CASH ACCOUNT	\$94,319.00
84201508	NOVA ACADEMY EARLY COLLEGE HIGH SCHOOL Fund 01 General Fund	CASH ACCOUNT	\$49,533.00
84201509	ORANGE COUNTY EDUCATIONAL ARTS ACADEMY Fund 01 General Fund	CASH ACCOUNT	\$65,482.00
84201510	ORANGE COUNTY HIGH SCHOOL OF THE ARTS Fund 01 General Fund	CASH ACCOUNT	\$221,391.00
84201514	SOUTHERN CALIFORNIA EDISON Unrestricted Discretionary Accounts	DISTRICTWIDE	\$90,382.88
84201516	CAL PERS SAFETY Fund 01 General Fund	DISTRICT EMPLOYEE BENEFITS	\$62,568.35

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84201537	REVOLVING CASH FUND Donations (Miscellaneous) Fund 01 General Fund IASA: Title I Basic Grants Low-Income and Neglected, Part A Risk Management - Undesignated Unrestricted Discretionary Accounts	COMMUNICATIONS OFFICE MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL ACCOUNTING DEPARTMENT CASH ACCOUNT EARLY CHILDHOOD EDUCATION STUDENT ACHIEVEMENT RISK MANAGEMENT CENTURY HIGH SCHOOL DISTRICTWIDE GODINEZ FUNDAMENTAL HIGH SCHOOL PUPIL SUPPORT SERVICES SANTA ANA HIGH SCHOOL SCHOOL POLICE SERVICES SUPERINTENDENT'S OFFICE VALLEY HIGH SCHOOL	\$47,393.58
84201506	EDWARD B. COLE, SR. ACADEMY Fund 01 General Fund	CASH ACCOUNT	\$41,752.00
84201549	XEROX CORPORATION Unrestricted Discretionary Accounts Unrestricted One-time Funds	DISTRICTWIDE PUBLICATIONS	\$146,752.36

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84201707	CDW GOVERNMENT, INC. Common Core State Standards (CCSS) IASA: Title I Basic Grants Low-Income and Neglected, Part A Special Education Unrestricted - Regional Occupational Centers/Program (ROC/P 6350) Unrestricted Discretionary Accounts	EDUCATIONAL SERVICES DIVISION SPURGEON INTERMEDIATE SCHOOL SPEECH & LANGUAGE REGIONAL OCCUPATIONAL PROGRAM TECHNOLOGY INNOVATION SERVICES WALKER ELEMENTARY SCHOOL	\$33,898.43
84201546	WARE GROUP Ed Technology K-12 Voucher - Microsoft	TECHNOLOGY	\$59,265.45
Fund 13 Cafeteria Fund			
84201738	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$56,725.91
Fund 29 Measure G			
84201761	BALFOUR BEATTY CONSTRUCTION Fund 29 Measure G Series E	WILSON ELEMENTARY SCHOOL	\$44,927.00
Fund 35 County School Facilities Fund			
84201765	BALFOUR BEATTY CONSTRUCTION Fund 35 OPSC School Facilities Bond Projects	MITCHELL CHILD DEVELOPMENT CENTER	\$43,529.88
Fund 40 Special Reserve Fund			
84201771	HORIZONS CONSTRUCTION CO. INT'L, INC. Fund 40 Valley HS Repair	VALLEY HIGH SCHOOL	\$34,644.85
Fund 68 Workers' Compensation			
84201775	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$106,273.13

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Fund 69 Health & Welfare			
84201777	BARNEY AND BARNEY, LLC		\$36,250.00
	Fund 69 Health & Welfare	DISTRICT-WIDE	
84201776	ALAMEDA COUNTY SCHOOLS INSURANCE GROUP (ACSIG)		\$245,142.77
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
Grand Total:			\$1,583,418.59

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District – File Numbers: 14-17961 RV, LBI-1400128 RV, LBI-1400192 JW, and LBI 1400287 MH

ITEM: Consent

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Camille Boden, Executive Director, Risk Management

BACKGROUND INFORMATION:

The purpose of this agenda item is to reject Government Code §910 and §910.2 claims against the District, File Numbers: 14-17961 RV, LBI-1400128 RV, LBI-1400192 JW, and LBI 1400287 MH.

DESCRIPTION OF DAMAGE/INJURY:

Claimants are requesting reimbursement for pain and suffering.

FUNDING:

Not Applicable

RECOMMENDATION:

Recommend rejection of Government Code §910 and §910.2 claims against the District, File Numbers: 14-17961 RV, LBI-1400128 RV, LBI-1400192 JW, and LBI 1400287 MH.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Consultant Agreement with Renee Voyer for Thorpe Fundamental School for January 28, 2015 through June 30, 2015**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Camille Boden, Executive Director, Risk Management**

BACKGROUND INFORMATION:

The purpose of this agenda items is to seek Board approval of the consultant agreement with Renee Voyer for Thorpe Fundamental School for January 28, 2015 through June 30, 2015.

RATIONALE:

This school year, the District Health Benefits Authority/Wellness Committee launched a wellness workforce program in which each school and department was invited to submit proposals that would promote healthy lifestyles for District employees. Proposals were submitted in the areas of Nutrition, Fitness, Weight Loss and Stress Management from 24 schools and the District. All expenses incurred are reimbursed by the District's health providers-Blue Shield and/or Kaiser Permanente.

The approved Wellness Initiative for Thorpe Fundamental School will provide eight 1-hour fitness classes on site for school staff.

FUNDING:

General Fund: \$800 to be reimbursed by Blue Shield.

RECOMMENDATION:

Approve the consultant agreement with Renee Voyer, fitness classes for Thorpe Fundamental School for January 28, 2015 through June 30, 2015.

SP:mm

Consultant Agreement

This AGREEMENT is hereby entered into between the Santa Ana Unified School District, hereinafter referred to as “DISTRICT” and **Renee Voyer** hereinafter referred to as “CONSULTANT.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by CONSULTANT: **Consultant will provide eight 1-hour fitness classes on site for Thorpe Elementary staff.**

2. Term. CONSULTANT shall commence providing services under this AGREEMENT on January 28, 2015 and will diligently perform as required and complete performance by June 30, 2015.

3. Compensation. DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to his AGREEMENT at total fee not to exceed \$800.00 and per attached fee schedule. DISTRICT shall pay CONSULTANT 30 days after receipts of consultant invoice and with approval of a District representative.

4. Expenses. DISTRICT shall not be liable to CONSULTANT for any costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT except as follows: N/A

5. Independent Contractor. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT’s employees are normally

entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

6. Materials. CONSULTANT shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT except as follows: N/A

CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONSULTANT agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as basis for such services.

8. Copyright/Trademark/Patent. CONSULTANT understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONSULTANT consents to use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the CONSULTANT or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon written notice of intention to terminate for cause. Cause shall include: (a) material violation of the AGREEMENT by the CONSULTANT; or (b) any act by CONSULTANT exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONSULTANT is adjudged bankrupt, CONSULTANT makes a general assignment for the benefit of creditors or a receiver is appointed due to CONSULTANT's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall, upon the expiration of ten (10) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONSULTANT. The foregoing provisions are in addition to, and not a limitation of, any other rights or remedies available to the DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless: CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for (1) death or bodily injury to person. (2)

Injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONSULTANT or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT,

either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

- (c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. Insurance. Pursuant to Section 10, CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability, which may arise out of the AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than the actual start date, CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policy. **(Please check with DISTRICT's Risk Manager regarding any and all insurance provisions.)**

12. Assignment. The obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned by the CONSULTANT.

13. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment with Public Agency. CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment/Nondiscrimination. CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non-waiver. The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served or if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the Addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 East Chestnut Avenue
Santa Ana, CA 92701**

CONSULTANT:

**Renee Voyer
13202 Virtuoso
Irvine, CA 92620**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The laws of the State of California shall govern the terms and conditions of this AGREEMENT with venue in Orange County, California.

This AGREEMENT is entered into this January 28, 2015.

DISTRICT:

CONSULTANT:

By: _____
Signature

By: _____
Signature

Stefanie P. Phillips, Ed.D.,
Printed Name

Rene Voyer
Printed Name

Deputy Superintendent, Operations
Title

Title

January 27, 2015
Board Approval Date

Social Security of Taxpayer Identification

FEE SCHEDULE:

The District shall pay the Consultant for actual services rendered. Services shall be billed on an hourly basis as shown below:

Not to exceed : \$800.00

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Consultant Agreement with Culinary Campus for Thorpe Fundamental School for January 28, 2015 through June 30, 2015**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Camille Boden, Executive Director, Risk Management**

BACKGROUND INFORMATION:

The purpose of this agenda items is to seek Board approval of the consultant agreement with Culinary Campus for Thorpe Fundamental School for January 28, 2015 through June 30, 2015.

RATIONALE:

This school year, the District Health Benefits Authority/Wellness Committee launched a wellness workforce program in which each school and department was invited to submit proposals that would promote healthy lifestyles for District employees. Proposals were submitted in the areas of Nutrition, Fitness, Weight Loss and Stress Management from 24 schools and the District. All expenses incurred are reimbursed by the District's health providers-Blue Shield and/or Kaiser Permanente.

The approved Wellness Initiative for Thorpe Fundamental School will provide a cooking class in "Healthy Snack and Meal Preparation" to be offered by Culinary Campus, a chef and teaching agency that specializes in special dietary needs. The Culinary Campus will provide all supplies, materials, appliance and resources for 1 ½ hour session in the amount of \$200.

FUNDING:

General Fund: \$200 to be reimbursed by Blue Shield.

RECOMMENDATION:

Approve the consultant agreement with Culinary Campus, which will provide a cooking class in "Healthy Snack and Meal Preparation" for Thorpe Fundamental School for January 28, 2015 through June 30, 2015.

Consultant Agreement

This AGREEMENT is hereby entered into between the Santa Ana Unified School District, hereinafter referred to as “DISTRICT” and **Culinary Campus** hereinafter referred to as “CONSULTANT.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by CONSULTANT: **Consultant will provide a cooking class in “Healthy Snack and Meal Preparation” to be offered by Culinary Campus. The Culinary Campus will provide all supplies, materials, appliances and resources for 1 ½ hour session.**

2. Term. CONSULTANT shall commence providing services under this AGREEMENT on January 28, 2015 and will diligently perform as required and complete performance by June 30, 2015.

3. Compensation. DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to his AGREEMENT at total fee not to exceed \$200.00 and per attached fee schedule. DISTRICT shall pay CONSULTANT 30 days after receipts of consultant invoice and with approval of a District representative.

4. Expenses. DISTRICT shall not be liable to CONSULTANT for any costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT except as follows: N/A

5. Independent Contractor. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

6. Materials. CONSULTANT shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT except as follows: **N/A**

CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONSULTANT agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as basis for such services.

8. Copyright/Trademark/Patent. CONSULTANT understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONSULTANT consents to use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the CONSULTANT or no later than three days after the day of mailing, whichever is sooner. DISTRICT may terminate this AGREEMENT upon written notice of intention to terminate for cause. Cause shall include: (a) material violation of the AGREEMENT by the CONSULTANT; or (b) any act by CONSULTANT exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONSULTANT is adjudged bankrupt, CONSULTANT makes a general assignment for the benefit of creditors or a receiver is appointed due to CONSULTANT's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall, upon the expiration of ten (10) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONSULTANT. The foregoing provisions are in addition to, and not a limitation of, any other rights or remedies available to the DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless: CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for (1) death or bodily injury to person. (2)

Injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONSULTANT or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

- (b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopied matter or patented or unpatented invention under this AGREEMENT.

11. Insurance. Pursuant to Section 10, CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability, which may arise out of the AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than the actual start date, CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policy. **(Please check with DISTRICT's Risk Manager regarding any and all insurance provisions.)**

12. Assignment. The obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned by the CONSULTANT.

13. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become

applicable to CONSULTANT, CONSULTANT's business, and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment with Public Agency. CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment/Nondiscrimination. CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non-waiver. The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served or if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the Addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 East Chestnut Avenue
Santa Ana, CA 92701**

CONSULTANT:

**Culinary Campus
22700 Lake Forest Drive Apt 521
Lake Forest, CA. 92630**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The laws of the State of California shall govern the terms and conditions of this AGREEMENT with venue in Orange County, California.

This AGREEMENT is entered into this January 28, 2015.

DISTRICT:

CONSULTANT:

By: _____
Signature

By: _____
Signature

Stefanie P. Phillips, Ed.D.
Printed Name

Printed Name

Deputy Superintendent, Operations
Title

Title

January 27, 2015
Board Approval Date

Social Security of Taxpayer Identification

FEE SCHEDULE:

The District shall pay the Consultant for actual services rendered. Services shall be billed on an hourly basis as shown below:

Not to exceed : \$200.00

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Appointment of Corporate Directors to Santa Ana Unified School District Public Facilities Corporation**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to appoint corporate directors to the Santa Ana Unified School District (SAUSD) Public Facilities Corporation.

RATIONALE:

The Board of Education formed the SAUSD Public Facilities Corporation in 1989 for the purpose of assisting the District in financing school facilities.

Per Section 3.03 of the Public Facilities Corporation bylaws, directors of the Corporation shall be designated by the members of the Board of Education of the SAUSD.

The members of the Board of Education shall be designated and appointed to hold the equivalent positions with the Public Facilities Corporation:

Public Facilities Corporation	Santa Ana Unified School District
Public Facilities Corporation, President	President of the Board of Education
Public Facilities Corporation, Vice President	Vice President of the Board of Education
Public Facilities Corporation, Secretary	District Superintendent
Public Facilities Corporation, Treasurer	District Deputy Superintendent

FUNDING:

Not Applicable

RECOMMENDATION:

Approve appointment of corporate directors to the Santa Ana Unified School District Public Facilities Corporation.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Approval of Deductive Change Order No. 1 for Bid Package No. 1 Heating, Ventilation, and Air Conditioning at Kennedy Elementary School

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 1 for heating, ventilation, and air conditioning at Kennedy Elementary School. Change orders must be processed and approved. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contract.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Kennedy ES Energy Efficient Project	No. 1 Heating, Ventilation, and Air Conditioning	\$484,000	(\$8,114.60)	\$475,885.40	Pardess Air, Inc.
TOTAL SAVINGS:		\$484,000	(\$8,114.60)	\$475,885.40	

FUNDING:

Proposition 39: Reduction of \$8,114.60

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 1 Heating, Ventilation, and Air Conditioning at Kennedy Elementary School in the amount of \$8,114.60.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 1 Heating, Ventilation, and Air Conditioning at Kennedy Elementary School

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 1 for heating, ventilation, and air conditioning at Kennedy Elementary School.

RATIONALE:

At its June 10, 2014 meeting, the Board awarded a contract for Bid Package No. 1 Heating, Ventilation, and Air Conditioning at Kennedy Elementary School. District staff has confirmed that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there was one change order.

Project	Bid Package	Amount	Retention @ 5%	Change Order	Contractor
Kennedy ES Energy Efficient Project	No. 1 Heating, Ventilation, and Air Conditioning	\$475,885.40	\$23,794.27	1	Pardess Air, Inc.
	TOTAL:	\$475,885.40	<u>\$23,794.27</u>	1	

FUNDING:

Proposition 39: \$23,794.27

RECOMMENDATION:

Accept the January 27, 2015, completion of contract with Pardess Air, Inc. for Bid Package No. 1 Heating, Ventilation, and Air Conditioning at Kennedy Elementary School.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Approval of Deductive Change Order No. 1 for Bid Package No. 1 Demolition at Santa Ana Unified School District Sports Complex

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 1 for demolition at Santa Ana Unified School District Sports Complex. Change orders must be processed and approved. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contract.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
SAUSD Sports Complex	No. 1 Demolition	\$376,480	(\$10,000)	\$366,480	Dalke & Sons Construction, Inc.
TOTAL SAVINGS:		\$376,480	(\$10,000)	\$366,480	

FUNDING:

Capital Outlay Projects: Reduction of \$10,000

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 1 Demolition at Santa Ana Unified School District Sports Complex in the amount of \$10,000.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 1 Demolition at Santa Ana Unified School District Sports Complex

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 1 for demolition at Santa Ana Unified School District Sports Complex.

RATIONALE:

At its June 24, 2014 meeting, the Board awarded a contract for Bid Package No. 1 Demolition at Santa Ana Unified School District Sports Complex. District staff has confirmed that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there was one change order.

Project	Bid Package	Amount	Retention @ 5%	Change Order	Contractor
SAUSD Sports Complex	No. 1 Demolition	\$366,480	\$18,324	1	Dalke & Sons Construction, Inc.
	TOTAL:	\$366,480	\$18,324	1	

FUNDING:

Capital Outlay Projects: \$18,324

RECOMMENDATION:

Accept the January 27, 2015, completion of contract with Dalke & Sons Construction, Inc. for Bid Package No. 1 Demolition at Santa Ana Unified School District Sports Complex.

JD:rb

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 3 Fence Project at Taft Elementary School Under Modernization Program

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 3 for the fencing project at Taft Elementary School.

RATIONALE:

At its April 23, 2013 meeting, the Board awarded a contract for Bid Package No. 3 Fence Project at Taft Elementary School. District staff has confirmed that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there were no change orders.

Project	Bid Package	Amount	Retention @ 5%	Change Order	Contractor
Taft ES Modernization	Bid Package No. 3 fence project	\$118,397	\$5,919.85	0	Wolverine Fence
	TOTAL:	\$118,397	<u>\$5,919.85</u>	0	

FUNDING:

State School Facility Program/Measure G: \$5,919.85

RECOMMENDATION:

Accept the January 13, 2015, completion of contract with Wolverine Fence for Bid Package No. 3 Fence Project at Taft Elementary School under Modernization Program.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 15 Restrooms at 800 Building at Carr Intermediate School Under Modernization Program

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 15 for restrooms at the 800 Building at Carr Intermediate School.

RATIONALE:

At its June 10, 2014 meeting, the Board awarded a contract for Bid Package No. 15 Restrooms at 800 Building at Carr Intermediate School. District staff has confirmed that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there were no change orders.

Project	Bid Package	Amount	Retention @ 5%	Change Order	Contractor
Carr IS Modernization	No. 15 Restrooms at 800 building	\$266,910	\$13,345.50	0	J.L. Cobb Painting
	TOTAL:	\$266,910	\$13,345.50	0	

FUNDING:

State School Facility Program/Measure G: \$13,345.50

RECOMMENDATION:

Accept the January 27, 2015, completion of contract with J.L. Cobb Painting for Bid Package No. 15 Restrooms at 800 Building at Carr Intermediate School under Modernization Program.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves**

ITEM: **Consent**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.

RATIONALE:

Board approval of the Personnel Calendar is required for all Certificated and Classified personnel reports, non-confidential leaves of absences, and effective dates of resignations and retirements.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.


MAM:nr

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - January 27, 2015**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Bertsch, Daniel	Teacher	Villa	June 19, 2015		Retirement - 36 years
Bola, Marianne	Assistant Principal	Lathrop	January 9, 2015		Retirement - 22 years
Charles, Jennifer	Teacher	Esqueda	June 19, 2015		Retirement - 24 years
Duncan, Hans	Teacher	Adams	June 19, 2015		Retirement - 29 years
Hanks, Bertha	Teacher	Madison	June 19, 2015		Retirement - 17 years
Kelly, William	Teacher	Villa	June 19, 2015		Retirement - 14 years
Kiwerski, Pamela	Teacher	Esqueda	June 19, 2015		Retirement - 31 years
Lance, Kristine	Teacher	Santiago	June 19, 2015		Retirement - 42 years
Le, Doan	Teacher	Esqueda	June 19, 2015		Retirement - 24 years
Mc Kinney, Kathryn	Teacher	Wilson	June 19, 2015		Retirement - 25 years
Miller, Dawn	Assistant Superintendent Secondary	Educational Services Secondary Division	June 30, 2015		Retirement - 31 years
Montelongo, Henry	Teacher	McFadden	February 5, 2015		Retirement - 36 years

Mark A. McKinney, Associate Superintendent, Human Resources

Personnel Calendar
Board Meeting - January 27, 2015
CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Muse, Carol	Principal	Kennedy	June 25, 2015		Retirement - 9 years
Prieto, Debra	Principal	Santiago	June 30, 2015		Retirement - 25 years
Starr, Sari	Teacher	Mendez	June 19, 2015		Retirement - 26 years
Washburn, Melinda	Teacher	Wilson	June 19, 2015		Retirement - 21 years
RESIGNATIONS					
Sobieski, Louise	Teacher	Mitchell	December 8, 2014		Retiree on Temporary Shared Contract
EXPIRATION OF 39-MONTH REEMPLOYMENT					
Rosen, Jeffrey	Teacher	MacArthur	January 7, 2015		
NEW HIRE/RE-HIRE 2014-15					
Borges, Michele	Teacher	Carr	January 7, 2015		New Hire - Temporary 44920
Salio, Elizabeth	Teacher	Esqueda	January 5, 2015		New Hire - Probationary I

Personnel Calendar
Board Meeting - January 27, 2015

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRE/RE-HIRE 2014-15 (Continued)					
Stella, Cherrill	Teacher	Mitchell	January 7, 2015		New Hire - Probationary I
CHANGE IN STATUS					
Crandall, Mary	Speech and Language Pathologist	Speech Department	November 1, 2014		From Emergency 44911 to Probationary I
LEAVE (21 duty days or more) - Without Pay and Without Benefits					
Kim, Jennifer	Psychologist	Psychological Services	February 4, 2015	May 29, 2015	Child Care
ABSENCE (3 to 20 duty days) - Without Pay with Benefits					
Rinkel, Laily	Curriculum Specialist	K-12 Curriculum Instruction/ Staff Development	January 5, 2015	January 9, 2015	Child Care
CALIFORNIA FAMILY RIGHT ACT (3 to 20 duty days) - Paid with Benefits					
Bowen, Mitchell	Teacher	Sepulveda	December 4, 2014	December 19, 2014	Statutory
Hess, Thomas	Teacher	Godinez	November 5, 2014	November 20, 2014	Statutory
Infante, Julie	Principal	Santa Ana	December 1, 2014	December 19, 2014	Statutory

**Personnel Calendar
Board Meeting - January 27, 2015
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CALIFORNIA FAMILY RIGHT ACT (3 to 20 duty days) - Without Pay with Benefits					
	Speech and Language Pathologist	Speech Department	January 14, 2015	February 11, 2015	Statutory
Gaschen, Tracy					
Hess, Thomas	Teacher	Godinez	November 21, 2014	December 9, 2014	Statutory
CALIFORNIA FAMILY RIGHT ACT (21 duty days or more) - Paid with Benefits					
Goldberg-Patton, Andrea	Teacher	Thorpe	September 8, 2014	December 9, 2014	Statutory
		Pupil Support Services			
Shumar, Jennifer	Program Specialist		December 2, 2014	March 2, 2015	Statutory
Siegel, Gina	Teacher	Century	November 6, 2014	January 12, 2015	Statutory
Williams, John	Teacher	Lathrop	January 5, 2015	February 22, 2015	Statutory
CALIFORNIA FAMILY RIGHT ACT INTERMITTENT (21 duty days or more) - Paid with Benefits					
Diaz Millan, Ana	Teacher	Lincoln	October 27, 2014	October 26, 2015	Statutory
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits					
Bowen, Mitchell	Teacher	Sepulveda	December 4, 2014	December 19, 2014	Statutory
Hess, Thomas	Teacher	Godinez	November 5, 2014	November 20, 2014	Statutory
Infante, Julie	Principal	Santa Ana	December 1, 2014	December 19, 2014	Statutory
Torres, Diana	Principal	Heroes	November 19, 2014	January 5, 2015	Statutory

**Personnel Calendar
Board Meeting - January 27, 2015
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Without Pay with Benefits					
Gaschen, Tracy	Speech and Language Pathologist	Speech Department	January 14, 2015	February 11, 2015	Statutory
Hess, Thomas	Teacher	Godinez	November 21, 2014	December 9, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Avram, Sarah	Teacher	Washington	November 17, 2014	January 8, 2015	Statutory
Espinoza, Carolina	Teacher	Walker	January 5, 2015	February 27, 2015	Statutory
Goldberg-Patton, Andrea	Teacher	Thorpe	September 8, 2014	December 9, 2014	Statutory
Medrano, Kristin	Teacher	Carr	November 13, 2014	February 20, 2015	Statutory
Mooneyham, Kathy	Assistant Principal	Godinez	December 15, 2014	February 20, 2015	Statutory
O'Neil, Kathleen	Teacher	Mendez	December 1, 2014	February 19, 2015	Statutory
Shumar, Jennifer	Program Specialist	Pupil Support Services	December 2, 2014	March 2, 2015	Statutory
Siegel, Gina	Teacher	Century	November 6, 2014	January 12, 2015	Statutory
Tran, Tina	Counselor	Mendez	December 5, 2014	January 22, 2015	Statutory
Williams, John	Teacher	Lathrop	January 5, 2015	February 22, 2015	Statutory
Wright, Jennifer A.	Teacher	Adams	January 5, 2015	February 17, 2015	Statutory
FAMILY CARE AND MEDICAL LEAVE INTERMITTENT (21 duty days or more) - Paid with Benefits					
Diaz Millan, Ana	Teacher	Lincoln	October 27, 2014	October 26, 2015	Statutory

Personnel Calendar
Board Meeting - January 27, 2015
CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTENSION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Bailey, Kathleen	Teacher	Special Education	November 18, 2014	November 19, 2014	Statutory
Callaway, Katrina	Assistant Principal	Segerstrom	January 5, 2015	January 16, 2015	Statutory
	Speech and Language Pathologist				
Gaschen, Tracy	Teacher	Speech Department	December 16, 2014	January 13, 2015	Statutory
Huestis, Mindy	Teacher	Child Development	December 1, 2014	January 9, 2015	Statutory
Westberg, Carmen	Assistant Principal	King	January 5, 2015	February 11, 2015	Statutory
EXTENSION ON CALIFORNIA FAMILY RIGHT ACT (21 duty days or more) - Paid with Benefits					
Bailey, Kathleen	Teacher	Special Education	November 18, 2014	November 19, 2014	Statutory
Westberg, Carmen	Assistant Principal	King	January 5, 2015	February 11, 2015	Statutory
CHANGE IN DATE FAMILY CARE AND MEDICAL LEAVE (3 to 20 duty days) - Without Pay with Benefits					
				From November 21, 2014 to November 4, 2014	
Hess, Thomas	Teacher	Godinez	October 16, 2014	2014	Statutory
CHANGE IN DATE CALIFORNIA FAMILY RIGHTS ACT (3 to 20 duty days) - Without Pay with Benefits					
				From November 21, 2014 to November 4, 2014	
Hess, Thomas	Teacher	Godinez	October 16, 2014	2014	Statutory

Personnel Calendar
Board Meeting - January 27, 2015
CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTENDED WORK YEAR 2014-15					
Prado, Nereida	Program Specialist	Educational Services Secondary Division	November 10, 2014	November 10, 2014	1 Additional Day
EXTRA DUTY 2014-15					
Bates, Jamie	Teacher	Segerstrom	February 2, 2015	June 18, 2015	Extra Period
Gonzalez-Perez, Miriam	Assistant Principal After School Site Coordinator	Educational Services	November 24, 2014	December 23, 2014	5 Additional Days
Guzman, Tanya	Coordinator	Walker	December 10, 2014	June 30, 2015	Flat Rate
Larragoiti, Nancy	Teacher	Godinez	September 2, 2014	June 18, 2015	Extra Period
McCabe, Rosemarie	Teacher	Sierra	September 9, 2014	June 19, 2015	Extra Period
Robinson, Carolyn	Retired Substitute	Early Childhood Education	November 12, 2014	June 19, 2015	Flat Rate
Seymour, Deena	Teacher	Lathrop	December 1, 2014	June 18, 2015	Extra Period
DEPARTMENT CHAIRS 2014-15					
Faust, Eric		Willard	2014-15		Business
CO-CURRICULAR 2014-15					
Goodrich, Nathan		Century	2014-15		Forensics (sharing)

Personnel Calendar
Board Meeting - January 27, 2015
CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
WINTER SPORTS 2014-15 (Continued)					
Young, Jeffrey	Head Coach	Century	2014-15		Basketball (Boys)
Rogers, Brandon	Assistant Coach	Godinez	2014-15		Basketball (Girls)
Byers, Timothy	Head Coach	Santa Ana	2014-15		Wrestling (Girls)
Elmasry, Fareed	Head Coach	Santa Ana	2014-15		Basketball (Boys)
Glabb, Scott	Head Coach	Santa Ana	2014-15		Wrestling (Boys)
Goldby, Jessica	Head Coach	Santa Ana	2014-15		Basketball (Girls)
Leon, Jose	Assistant Coach	Santa Ana	2014-15		Wrestling (Boys)
Penafior, Joe	Head Coach	Santa Ana	2014-15		Soccer (Boys)
Perez Jimenez, Gonzalo	Assistant Coach	Santa Ana	2014-15		Wrestling (Boys)
Alonzo, Yvonne	Assistant Coach	Segerstrom	2014-15		Basketball (Girls)
Altamirano, Michael	Assistant Coach	Segerstrom	2014-15		Basketball (Boys)
Castanha, William	Assistant Coach	Segerstrom	2014-15		Soccer (Girls)
Fredericksen, Timothy	Head Coach	Segerstrom	2014-15		Water Polo (Girls)
Gomez, Adrian	Head Coach	Segerstrom	2014-15		Basketball (Boys)
Hayes, Richard	Assistant Coach	Segerstrom	2014-15		Basketball (Girls)
Salway, Andrew	Assistant Coach	Segerstrom	2014-15		Water Polo (Girls)
Schultz, Kevin	Head Coach	Segerstrom	2014-15		Wrestling (Boys)
Stevenson, Neil	Head Coach	Segerstrom	2014-15		Soccer (Boys)
Watts, Jeffrey	Head Coach	Segerstrom	2014-15		Basketball (Girls)
Delgado, Gabriel	Head Coach	Valley	2014-15		Basketball (Boys)
Lammers, Frederick	Head Coach	Valley	2014-15		Water Polo (Girls)

Personnel Calendar
Board Meeting - January 27, 2015
CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
WINTER SPORTS 2014-15 (Continued)					
Mora, Hector	Head Coach	Valley	2014-15		Wrestling (Boys)
Ortiz, Brenda	Head Coach	Valley	2014-15		Basketball (Girls)
Sanchez, Jose C.	Head Coach	Valley	2014-15		Soccer (Boys)
Terwilliger, Erik	Assistant Coach	Valley	2014-15		Water Polo (Girls)
HOME TEACHER					
Parsons, Eric	Home Teacher	Pupil Support Services	October 28, 2014	November 4, 2014	
CORRECTION HOME TEACHER 2013-14					
Reynozo, Jesse	Home Teacher	Pupil Support Services	2013-14		If and as needed basis
SHARED CONTRACT 2014-15 (CORRECTION)					
Sobieski, Louise	Teacher	Mitchell	November 3, 2014		From 20% to 10% Contract
Sommer, Kimberly	Teacher	Mitchell	August 27, 2014		From 80% to 90% Contract

**AGENDA ITEM REQUESTS
CERTIFICATED
2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
10th Grade Counseling (Ratification)	Godinez	Title I	\$15,000	January 14, 2015
10th Grade Counseling (Ratification)	Segerstrom	Title I	\$12,968	January 14, 2015
Academic Language Professional Learning (Ratification)	Remington	Title I	\$150	January 14, 2015
After School Intervention (Ratification)	Roosevelt	Title I	\$70,000	January 21, 2015
Clinic Tutoring	Segerstrom	Title I	\$10,000	January 28, 2015
Curriculum & Assessment Support	Romero-Cruz	Title I CORE Set Aside	\$12,000	January 28, 2015
Curriculum/Instruction Planning and Collaboration	Romero-Cruz	Site Discretionary Account	\$5,000	January 28, 2015
Engage 360 Program - Late Pick-up of Students, Modified Days	Extended Learning Program	ASES	\$40,000	January 28, 2015
Engage 360 Program Training (Correction previously approved December 9, 2014)	Extended Learning Program	ASES	From \$25,00 to \$30,000	December 10, 2014
English Learner Academic Success Program	Segerstrom	Title I	\$2,000	January 28, 2015
English Learners Tutoring	Muir	Title I	\$7,000	January 28, 2015
Extra - Curricular Activities	Lorin Griset	Title I	\$2,000	January 28, 2015
Extra - Before/After School Tutoring (Ratification)	Support Services	Special Education	\$8,900	December 1, 2014
Integrated Academic and Career-Based Course Planning	Century	OC TPP Grant	\$4,000	January 28, 2015
Intervention & Enrichment Groups (Ratification)	Madison	Title I	\$50,000	January 14, 2015
Parent Training (Ratification)	Jefferson	Title I	\$6,000	January 14, 2015
PBIS Student Support (Ratification)	Willard	Title I	\$15,000	January 14, 2015
Pentathlon Coaches	Mcfadden	General Fund	\$6,600	January 28, 2015

**Board Meeting
January 27, 2015**

**AGENDA ITEM REQUESTS
CERTIFICATED
2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Professional Development Participant	Romero-Cruz	Site Discretionary Account	\$2,000	January 28, 2015
Saturday Math Academy	Mendez	Title I	\$30,000	January 28, 2015
Saturday Math Academy - Planning	Mendez	Title I	\$6,500	January 28, 2015
Saturday School (Correction previously approved August 26, 2014)	Segerstrom	Title I	Additional \$2,500	January 28, 2015
Saturday School (Ratification)	MacArthur	Title I	\$8,000	January 13, 2015
Saturday Science, Social Studies and Art Academy	Mendez	Title I	\$30,000	January 28, 2015
Saturday Science, Social Studies and Art Academy Curriculum Writing	Mendez	Title I	\$5,000	January 28, 2015
Scholastic Aptitude Test (SAT)/American College Testing (ACT) Boot Camp (Correction previously approved October 28, 2014)	Segerstrom	Title I	Additional \$1,006	January 28, 2015
SmartBoard Training (Ratification)	Santa Ana	Title I	\$1,120	January 13, 2015
Staff Development - Online Learning	Learning Innovation with Technology	Common Core Block Grant	\$55,000	January 28, 2015
Teacher of Special Assignment (Ratification)	Spurgeon	LCFF Supplement	\$8,000	January 14, 2015
Teacher Parent Training	Sepulveda	Title I	\$1,500	January 28, 2015
Teen Community Emergency Response Team (CERT) Instruction (Ratification)	Santa Ana	General Fund	\$2,000	January 10, 2015
TOSA Extra Duty	Sepulveda	Title I	\$2,079	January 28, 2015
Translation Services (Ratification)	Diamond	Unrestricted Discretionary	\$400	January 14, 2015

**Board Meeting
January 27, 2015**

**AGENDA ITEM REQUESTS
CERTIFICATED
2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Tutoring	Romero-Cruz	Site Discretionary Account	\$4,000	January 28, 2015

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Agcopia, George	DSO	Lathrop	December 30, 2014			22 years, 10 months
Aguirre, Yolanda	Career Guidance Tech.	Saddleback	December 30, 2014			25 years, 1 month
Alaman, Alvin	DSO	Mendez	December 30, 2014			37 years, 3 months
Morales, Rebeca	Fd. Svc. Wkr.	Nutrition Services	December 30, 2014			27 years, 10 months
Ramirez, Andres	Fd. Svc. Fld. Spvr.	Nutrition Services	December 30, 2014			34 years, 11 months
Villaseñor, Maria	Activity Supervisor	Washington	June 19, 2014			25 years, 7 months
Viramontes, Norma	Activity Supervisor	Taft	December 1, 2014			22 years, 9 months
RESIGNATIONS						
Amezquita, Elsa	Licensed Vocational Nurse	PSS	January 2, 2015			Personal - 11 months
Castillo, Maricela	Activity Supervisor	Carver	December 19, 2014			Personal - 8 months
Elias, Jadaí	Job Training Asst. Special Ed.	Transition Program	November 28, 2014			Personal - 18 years, 2 months
Gomez, Maria	Licensed Vocational Nurse	PSS	January 14, 2015			Personal - 2 months

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS (Continuation)						
Gomez, Noemi	SSP Sp. Ed.	Greenville	December 19, 2014			Personal 1 year, 1 month
Juarez de Prado, Juana	Headstart Teacher	Child Development	May 29, 2014			Personal -1 year, 11 months
Lariz, Marisela	Activity Supervisor	King	December 2, 2014			Personal - 1 year, 2 months
Mejia Rivera, Karla	Activity Supervisor	Garfield	December 19, 2014			Personal - 3 months
Melendrez Vasquez, Isamar	SSP Sp. Ed.	Seegerstrom	January 16, 2015			Personal - 1 year, 4 months
Meza, Kristine	Activity Supervisor	Villa	January 16, 2015			Personal - 7 months
Padilla, Lilibiana	Activity Supervisor	Fremont	December 19, 2014			Personal - 3 years
Tran, Anthony	Classified Educational Research Analyst	Research & Evaluation	January 9, 2015			Personal - 7 years, 9 months
Villeda de Monterrosa, Teresa	Activity Supervisor	Lincoln	September 2, 2014			11 months
TERMINATION						
ID# 27954	Fd. Svc. Wkr.	Villa	December 2, 2014			Did not pass probation

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - January 27, 2015**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ABSENCE (3 to 20 duty days) - Without Pay						
Bulfinch, Amanda	Site Clerk	Century	January 12, 2015	February 6, 2015		Personal
CRFA (California Family Rights Act) - Without Pay						
Aguilar, Yoly	Lead Preschool Teacher	ECE	January 5, 2015	January 16, 2015		Statutory Leave
Mendoza, Esther	Personnel Assistant	Human Resources	December 1, 2014	December 19, 2014		Statutory Leave
Pritchett, Jaime	Budget Technician	Budget Dept.	January 5, 2015	January 16, 2015		Statutory Leave
FAMILY CARE & MEDICAL LEAVES (3 to 20 duty days) - Paid						
Fargier, Diana	Preschool Teacher	ECE	November 19, 2014	January 6, 2015		Statutory Leave
Mendoza, Esther	Personnel Assistant	Human Resources	November 17, 2014	December 19, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (21 duty days or more) - Paid						
Burton Jr., Clyde	Locksmith	Bldg. Svcs.	October 20, 2014	January 9, 2015		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (3 to 20 duty days) - Paid						
Gonzalez, Mayra	Construction Admin. Tech.	Facilities Dept.	December 22, 2014	January 16, 2015		Statutory Leave
Hernandez, Francisco	Custodian	Madison	December 1, 2014	December 23, 2014		Statutory Leave

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (3 to 20 duty days) - Paid (Continuation)						
Torres, Jesus	Storekeeper	Fairview Warehouse	November 26, 2014	December 12, 2014		Statutory Leave
LEAVES (21 duty days or more) - Without Pay						
	Autism					
Garcia, Martha	Paraprofessional	Mitchell	December 8, 2014	May 15, 2015		Personal
Serrano, Maria	Head Start Teacher	Child Dev.	January 23, 2015	May 8, 2015		Personal
EXTENSION OF LEAVE (21 duty days or more) - Without Pay						
Martinez, Juliana	Instr. Asst. Sev. Dis.	Mitchell	December 8, 2014	December 12, 2014		Personal
PROBATIONARY APPOINTMENTS						
Albarran Corrales, Perla	Site Clerk	Monroe	January 5, 2015		24/1	
		Various				
Aleman, Abigail	After School IP	School Sites	January 28, 2015		16/1	
Alvarez, Alexander	Fd. Svc. Wkr.	Santa Ana	December 15, 2014		11/1	
Avalos Garcia, Jennifer	Fd. Svc. Wkr.	Carr	December 15, 2014		11/1	
		Various				
Bahena, Miguel	After School IP	School Sites	January 28, 2015		16/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Barajas, Maritsa	Instr. Asst. Computer	Taft	November 20, 2014		26/1	
Barragan, Ruby	After School IP	Various School Sites	January 28, 2015		16/1	
Bashir, Amanda	SSP Sp. Ed.	Heninger	January 5, 2015		19/1	
Basurto, Juan	After School IP	Various School Sites	January 28, 2015		16/1	
Caldera, Mireya	SSP Sp. Ed.	Heroes	January 5, 2015		19/1	
Cervantes, Jesus	Job Coach	Transition Program	December 15, 2014		20/1	
Dixon, Sheryn	Licensed Vocational Nurse	PSS	February 2, 2015		24/1	
Espinosa, Cecilia	SSP Sp. Ed.	Mitchell	January 15, 2015		19/1	
Garza, Christopher	SSP Sp. Ed.	Lathrop	January 12, 2015		19/1	
Giles, Shirley	After School IP	Various School Sites	January 28, 2015		16/1	
Gonzalez, Diana	SSP Sp. Ed.	Jefferson	December 10, 2014		19/1	
Gonzalez, Gina	After School IP	Various School Sites	January 28, 2015		16/1	
Gray, Daniel	SSP Sp. Ed.	Lincoln	January 12, 2015		19/1	
Guadarrama Valencia, Guadalupe	Custodian	Bldg. Svcs.	January 28, 2015		23/1	
Jaimés, Patricia	Site Coordinator	Martin	December 16, 2014		\$25	
Leal, Elsa	SSP Sp. Ed.	Franklin	December 3, 2014		19/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Lopez, Angelica	After School IP	Various School Sites	January 28, 2015		16/1	
Lopez, Joshua	Custodian	Bldg. Svcs.	January 28, 2015		23/1	
Lopez, Selina	After School IP	Various School Sites	January 28, 2015		16/1	
Maon, Oseni	After School IP	Various School Sites	January 28, 2015		16/1	
Mata, Lucia	After School IP	Various School Sites	January 28, 2015		16/1	
Mendoza, Jonathan	Custodian	Bldg Svcs.	January 28, 2015		23/1	
Osornio Vazquez, Raymundo	Custodian	Bldg Svcs.	January 28, 2015		23/1	
Palacios, Mayra	After School IP	Various School Sites	January 28, 2015		16/1	
Phonethibsavads, Viengkham	After School IP	Various School Sites	January 28, 2015		16/1	
Pimentel-Villanueva, Yvette	Preschool Teacher	ECE	December 8, 2014		III C/1	
Quintanilla, Ramon	After School IP	Various School Sites	January 28, 2015		16/1	
Rodriguez, Gustavo	After School IP	Various School Sites	January 28, 2015		16/1	
Ruvalcaba, Raquel	After School IP	Various School Sites	January 28, 2015		16/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Sanchez, Nancy	After School IP	Various School Sites	January 28, 2015		16/1	
Sanchez, Sabrina	After School IP	Various School Sites	January 28, 2015		16/1	
Sewell, Kristina	Instr. Asst. Sev. Dis.	Transition Program	January 5, 2015		20/1	
Tavares, Lydia	After School IP	Various School Sites	January 28, 2015		16/1	
Torres, Genoveva	After School IP	Various School Sites	January 28, 2015		16/1	
Ulloa Lopez, Marco	Custodian	Bldg Svcs.	January 28, 2015		23/1	
Ventresca, Daniella	Instr. Asst. DHH	Taft	December 2, 2014		20/1	
Waniss, Lisa	After School IP	Various School Sites	January 28, 2015		16/1	
PROMOTIONAL APPOINTMENTS						
Cregut-Gonzalez, Shane	Sr. Fd. Svc. Wkr.	Century	January 28, 2015		13/6	
Degree, David	Position Control Spvr.	Business Svcs.	January 28, 2015		49/3	
Gonzalez, David	Rv. Ld. Custodian	Bldg. Svcs.	January 28, 2015		28/4 + Diff.	
Hinshaw, Dorothy	Budget Clerk	Budget Dept.	January 28, 2015		35/5	
Huizar, Renato	Sr. Fd. Svc. Wkr.	MacArthur	January 28, 2015		13/6	
Nava, Diana	Sr. Fd. Svc. Wkr.	Valley	January 28, 2015		13/2	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - January 27, 2015**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROMOTIONAL APPOINTMENTS (Continuation)						
Nguyen, Ha	ROP Operations Spec.	ROP After School Programs	January 28, 2015		40/4	
Olivares, Adriana	Admin. Secretary		December 22, 2014		30/3	
Palomino, Debbie	Instr. Asst. Sev. Dis.	Santa Ana	January 5, 2015		20/5	
Raygoza, Ruth	Fd. Svc. Spvr. Elem.	Lincoln	January 5, 2015		15/2	
Rosales, Juanita	Instr. Asst. Sev. Dis.	Willard	January 5, 2015		20/5	
Velasco, Jose	Plant Custodian Elem.	Taft	February 11, 2015		28/6	
REAPPOINTMENTS						
Barlow, Desmond	Autism Paraprofessional	Jefferson	December 11, 2014		24/6	
Martinez, Juliana	Instr. Asst. Sev. Dis.	Mitchell	December 15, 2014		20/4	
REASSIGNMENTS (Change of work site)						
Bonette, Stephanie	Autism Paraprofessional	Spurgeon	December 1, 2014		24/6	From Washington to Spurgeon
Briseno, Martha	Fd. Svc. Wkr.	Muir	December 15, 2014		11/5	From McFadden to Muir

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
REASSIGNMENTS (Change of work site) (Continuation)						
Lopez, Ana	Sr. Fd. Svc. Wkr.	Mendez	December 1, 2014		13/6	From MacArthur to Mendez
Lozano, Meliza	Community Family Outreach Liason	Valley	January 12, 2015		36/2	From PSS to Valley
Muñoz, Susana	Fd. Svc. Spvr. Elem.	Muir	December 15, 2014		15/6	From Heninger to Muir
Sandoval, Adonay	Instr. Asst. DHH	Taft	January 5, 2015		20/6 + Bil.	From Instr. Asst. Sev. Dis. to Instr. Asst. DHH
Wells, Katherine	Fd. Svc. Wkr.	Sierra	December 15, 2014		11/6	From Muir to Sierra
ADJUSTMENT OF WORKING ASSIGNMENTS (Change in Months)						
Arciga, Edith	Interpreter/Translator Sp. Ed.	Special Ed.	January 28, 2015		35/4	From 10 months, 6 hours to 12 months, 8 hours
Atilano, Marcelino	Plant Custodian Elem.	Roosevelt	October 3, 2014		28/4	Per CSEA agreement
Bravo-Solis, Miguel	Plant Custodian Elem.	Diamond	October 3, 2014		28/2	Per CSEA agreement

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ADJUSTMENT OF WORKING ASSIGNMENTS (Change in Months) (Continuation)						
Contreras Jr., Juan	Plant Custodian Int.	Lathrop	October 3, 2014		32/6	Per CSEA agreement
Diaz, Omar	Plant Custodian Elem.	Hoover	October 3, 2014		28/3	Per CSEA agreement
Hernandez, Daniel	Int. Ld. Custodian	Bldg. Svcs.	October 3, 2014		25/6	Per CSEA agreement
Lopez, Antonio	Plant Custodian Elem.	Heroes	October 3, 2014		28/6	Per CSEA agreement
Rios, Jorge	Plant Custodian Elem.	Lincoln	October 3, 2014		28/6	Per CSEA agreement
Rodriguez, Nicholas	Plant Custodian Elem.	Mitchell	October 3, 2014		28/6	Per CSEA agreement
Serrano, Robert	Plant Custodian Int.	Carr	October 3, 2014		32/6	Per CSEA agreement
TEMPORARY ASSIGNMENTS - Out of Class Compensation						
Aguilar, Humberto	Plant Custodian Elem.	Bldg. Svcs.	January 5, 2015	January 7, 2015	28/2	
Alvarado, Angelica	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	December 3, 2014	January 31, 2015	13/6	
Anaya, Liliana	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	January 5, 2015	February 28, 2015	15/2	
Avalos, Gloria	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	December 2, 2014	February 28, 2015	15/1	
Bazurto, Bobby	Plant Custodian Elem.	Bldg. Svcs.	January 5, 2015	January 9, 2015	28/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Becerra, Leonardo	Rv. Ld. Custodian	Bldg. Svcs.	November 18, 2014	January 30, 2015	28/5 + Diff.	
Carranza, Eric	Plant Cust. Elem.	Bldg. Svcs.	January 12, 2015	January 16, 2015	28/1	
Cregut-Gonzalez, Shanee	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	December 1, 2014	February 28, 2015	13/6	
Colin Cardenas, Jessica	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	December 10, 2014	December 12, 2014	13/6	
Contreras, Carlos	Rv. Ld. Custodian	Bldg. Svcs.	January 5, 2015	January 26, 2015	28/5 + Diff.	
Cuellar, Roberto	Rv. Ld. Custodian	Bldg. Svcs.	December 1, 2014	January 30, 2015	28/5 + Diff.	
Dorado, Raul	Rv. Ld. Custodian	Bldg. Svcs.	November 1, 2010	December 19, 2014	28/5	
Dorado, Raul	Rv. Ld. Custodian	Bldg. Svcs.	January 5, 2015	January 30, 2015	28/5	
Escobedo, Angel	Sr. Groundskeeper	Bldg. Svcs.	November 1, 2010	December 31, 2014	30/5	
Espidio, Martha	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	January 5, 2015	January 26, 2015	13/6	
Godinez, Jorge	Accountant	Accounting Dept.	July 1, 2014	August 29, 2014	Level 19/1	
Gonzalez, Maria	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	December 1, 2014	December 3, 2014	13/6	
Herman, Sylvia	Attendance Tech.	Century	December 1, 2014	December 19, 2014	24/6	
Maciel, Elizabeth	Sch. Off. Asst. Sec.	Century	December 1, 2014	December 19, 2014	24/5	
Maciel, Elizabeth	Sch. Off. Asst. Sec.	Century	January 5, 2015	January 30, 2015	24/5	
Mojica, Rita	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	December 12, 2014	December 19, 2014	13/6	
Mojica, Rita	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	January 5, 2015	February 28, 2015	13/6	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Morales, Guillermina	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	December 2, 2014	January 5, 2015	13/6	
Morales, Guillermina	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	January 8, 2015	January 29, 2015	13/6	
Najera, Marisela	Comm. Family Outreach Liaison	Santa Ana	January 12, 2015	February 20, 2015	36/2 + Bil.	
Nieto, Cesar	Rv. Ld. Custodian	Bldg. Svcs.	November 1, 2014	January 30, 2015	28/5 + Diff.	
Ortiz, Enrique	Plant Custodian Elem.	Bldg. Svcs.	January 7, 2015	January 9, 2015	28/6	
Perez, Juan	Plant Custodian H.S.	Bldg. Svcs.	November 3, 2014	January 31, 2015	35/2	
Ponce, Martha	Fd. Svc. Spvr. Inter.	Nutrition Svcs.	December 10, 2014	December 12, 2014	27/1	
Pusateri, Maria	Mgr. of Fd. Svcs. Operations	Nutrition Svcs.	December 1, 2014	December 10, 2014	37/5 + \$10 a day	
Quintero Rodelo, Roberto	Maint. Wkr. II	Bldg. Svcs.	January 1, 2015	January 31, 2015	30/6	
Ramirez, Maria	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	November 5, 2014	December 31, 2014	15/6	
Ramirez, Noeli	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	December 1, 2014	February 28, 2015	13/6	
Rodriguez, Eleticia	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	December 4, 2014	January 7, 2015	13/6	
Rosales, Erica	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	January 5, 2015	February 28, 2015	15/6	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Saldana, Carmen	Fd. Svc. Spvr.	Nutrition Svcs.	January 5, 2015	February 28, 2015	15/3	
Sanchez, Brenda	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	October 20, 2014	December 31, 2014	15/5	
Sanchez, Cesar	Fd. Svc. Spvr. Inter.	Nutrition Svcs.	December 15, 2014	February 28, 2015	27/2	
Sillerico, Vanusa	Sch. Off. Asst. Mgr.	Davis	December 1, 2014	December 5, 2014	28/5 + Bil.	
Valencia-Lopez, Karina	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	January 5, 2015	February 28, 2015	13/6	
Viramontes, Esteban	Maint. Wkr. II	Bldg. Svcs.	December 1, 2014	January 31, 2015	30/5	
BILINGUAL COMPENSATION						
Rodriguez, Danny	School Police Officer	School Police	February 1, 2015			
SALARY ADJUSTMENT						
Humphrey, Shelley	Manager of Transportation	Transportation Dept.	December 1, 2014		Level 30/4	
ACTIVITY SUPERVISORS						
Casian, Olga	Activity Supervisor	Davis	December 3, 2014		10/1	
Gersten, Madison	Activity Supervisor	Century	January 5, 2015		10/1	
Jacobo, Maria	Activity Supervisor	Edison	January 5, 2015		10/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
Lara, Maria	Activity Supervisor	Saddleback	January 7, 2015		10/1	
Lucero, Delia	Activity Supervisor	Century	January 5, 2015		10/1	
Toronto, Ismenia	Activity Supervisor	Garfield	December 8, 2014		10/1	
Torro, Yecenia	Activity Supervisor	Muir	December 11, 2014		10/1	
Uresti, Hector	Activity Supervisor	Santa Ana	December 18, 2014		10/1	
HOURLY APPOINTMENTS						
Bahena, Miguel	Instr. Provider	Carr	December 8, 2014		16/1	
Bustos Landa, Jenyffer	Instr. Provider	Carr	December 8, 2014		16/1	
Gutierrez, Yesenia	Instr. Provider	Mendez	December 17, 2014		16/1	
Lopez, Janet	Instr. Provider	Mendez	December 17, 2014		16/1	
Martinez, Carlos	Instr. Provider	Segerstrom	January 15, 2015		16/1	
SUBSTITUTES						
Anguiano, Gloria	After School IP		January 28, 2015		16/1	
Bautista, Cecilia	Fd. Svc. Wkr.		January 7, 2015		11/1	
Campos, Connie	After School IP		January 28, 2015		16/1	
Carrasco, Saralinda	Fd. Svc. Wkr.		December 8, 2014		11/1	
Chavarria, Luis	Custodian		December 11, 2014		23/1	
Chavez, Marco	Custodian		December 1, 2014		23/1	
Contreras, Cristian	Custodian		November 20, 2014		23/1	
Cortez, Steven	Fd. Svc. Wkr.		January 7, 2015		11/1	
Daniel, Jose	Custodian		December 5, 2014		23/1	
Davis, Patricia	Preschool Teacher		December 1, 2014		\$105	
Echeverria, Sandy	After School IP		January 28, 2015		16/1	
Elizarraras, Ithzel	Clerical		December 3, 2014		20/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SUBSTITUTES (Continuation)						
Enriquez, Eliana	Custodian		December 1, 2014		23/1	
Fuentes, Jeannette	Fd. Svc. Wkr.		January 7, 2015		11/1	
Fuentes, Rosaura	Fd. Svc. Wkr.		January 7, 2015		11/1	
Gonzalez, Gladys	Custodian		December 1, 2014		23/1	
Hernandez, Gricelda	Fd. Svc. Wkr.		December 8, 2014		11/1	
Irwin, Lubia	Fd. Svc. Wkr.		December 8, 2014		11/1	
	Alarm					
Konstantakos, Kristy	Monitor/Dispatcher		December 11, 2014		22/1	
Leal, Berenize	After School IP		January 28, 2015		16/1	
Leon, Alicia	Custodian		December 1, 2014		23/1	
	Alarm					
Liberti, Diane	Monitor/Dispatcher		December 17, 2014		22/1	
Lopez, Antonio	Custodian		December 1, 2014		23/1	
Lopez, Edgar	Custodian		December 1, 2014		23/1	
Lopez Rodriguez, Miguel	Fd. Svc. Wkr.		December 8, 2014		11/1	
Lopez Rojas, Lizbeth	Fd. Svc. Wkr.		January 7, 2015		11/1	
Lugo, Erica	Clerical		December 10, 2014		20/1	
Meza-Martinez, Alex	Custodian		December 3, 2014		23/1	
Neri, Eyglett	Clerical		December 1, 2014		20/1	
Ortiz Jr., Heliodoro	Custodian		December 9, 2014		23/1	
Padilla, Benjamin	Custodian		November 20, 2014		23/1	
Peña, Hector	Clerical		December 3, 2014		20/1	
Phabsomphou, Christina	SSP Sp. Ed.		December 10, 2014		19/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - January 27, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SUBSTITUTES (Continuation)						
Rios, Melissa	Fd. Svc. Wkr.		December 8, 2014		11/1	
Rios Tellez, Justino	Custodian		December 3, 2014		23/1	
Rodriguez, Steven	Custodian		December 3, 2014		23/1	
Solorio Caliz, Elena	Fd. Svc. Wkr.		December 8, 2014		11/1	
Soto, Regina	After School IP		January 28, 2015		16/1	
Valdovinos, Stephany	After School IP		January 28, 2015		16/1	
Torres, Clarisa	SSP Sp. Ed.		December 1, 2014		19/1	
Wagner, Anna	After School IP		January 28, 2015		16/1	
ATHLETIC SPECIALIST						
Romo, Andrew	Asst. Football	Valley	October 22, 2014		\$23.73	

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
CAHSEE Clerical	Century	General Fund	\$650	March 11, 2014
CAHSEE Clerical	Chavez	General Fund	\$350	February 2, 2015
CAHSEE Clerical	Chavez	General Fund	\$350	March 16, 2015
CAHSEE Clerical	Godinez	General Fund	\$250	February 3, 2015
CAHSEE Clerical	Godinez	General Fund	\$800	March 12, 2015
CAHSEE Clerical	Independent Studies Program	General Fund	\$250	February 2, 2015
CAHSEE Clerical	Independent Studies Program	General Fund	\$250	March 16, 2015
CAHSEE Clerical	Lorin Grisnet	General Fund	\$450	January 29, 2015
CAHSEE Clerical	Lorin Grisnet	General Fund	\$450	March 12, 2015
CAHSEE Clerical	Saddleback	General Fund	\$450	January 27, 2015
CAHSEE Clerical	Saddleback	General Fund	\$950	March 10, 2015
CAHSEE Clerical	Santa Ana	General Fund	\$1,000	March 10, 2015
CAHSEE Clerical	Santa Ana	General Fund	\$650	February 3, 2015
CAHSEE Clerical	Segerstrom	General Fund	\$300	March 11, 2015
Childcare	Diamond	Title I	\$2,500	January 14, 2015
Childcare	Muir	Title I	\$890	January 28, 2015
Childcare Provider	Wilson	Title I	\$5,200	January 15, 2015
Classified Extra Duty (Ratification)	Lorin Grisnet	WASC	\$2,600	September 8, 2014
Clerical Support and Translation (Ratification)	Godinez	Site Discretionary Account	\$3,000	January 14, 2015
DSO Extra Duty (Ratification)	Lorin Grisnet	Unrestricted Discretionary	\$600	December 6, 2014
Engage 360 Program - Late Pick-up of Students, Modified Days	Extended Learning Program	ASES	\$70,000	January 28, 2015

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Engage 360 Program - Professional Learning and Planning Time	Extended Learning Program	ASES	\$86,625	January 28, 2015
Engage 360 Program Training (Correction previously approved December 9, 2014)	Extended Learning Program	ASES	From \$45,000 to \$50,000	December 10, 2014
Extra Duty Assignments	Fremont	Title I	\$950	January 28, 2015
Extra Duty - Classified Support	Godinez	Office Salaries - Extra Duty	\$5,000	January 28, 2015
Extra Duty Teacher/Student Assistance (Correction previously approved December 9, 2014)	Sepulveda	Title I	From \$3,000 to \$4,500	January 28, 2015
Interpreting Services - Classified	Diamond	Unrestricted Discretionary	\$150	January 14, 2015
Office Staff (Ratification)	Romero-Cruz	Site Discretionary Account	\$3,000	January 28, 2015
Parent Conferences/Meetings	Davis	Unrestricted Discretionary	\$1,000	January 28, 2015
Parent Conferences/Meetings	Davis	Unrestricted Discretionary	\$1,000	January 28, 2015
Saturday Math Academy - Tutors	Mendez	Title I	\$3,500	January 28, 2015
Saturday Science, Social Studies and Art Academy Tutors	Mendez	Title I	\$3,500	January 28, 2015
Segerstrom Volleyball Coach (Ratification)	Segerstrom	ASB Girls Volleyball Account	\$1,404	September 16, 2014
Segerstrom Volleyball Coach (Ratification)	Segerstrom	ASB Girls Volleyball Account	\$2,816	November 18, 2014
Technology Implementation (Ratification)	Villa	Title I	\$15,000	January 5, 2015
Teen Cert Instruction (Ratification)	Santa Ana	Fund 68	\$200	January 10, 2015
Translations	Jefferson	Unrestricted Discretionary	\$3,500	January 14, 2015

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Sunshine Initial Bargaining Proposal to Re-open Collective Bargaining Agreement from Communications Workers of America

ITEM: Public Hearing

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to conduct a public hearing to “sunshine” the initial bargaining proposal to re-open the Collective Bargaining Agreement from Communications Workers of America (CWA), in accordance with Government Code Section 3547.

RATIONALE:

Under provision of the Government Code referenced above, the initial bargaining proposals must be “sunshined” for public comment at a Board of Education meeting.

FUNDING:

Not Applicable

RECOMMENDATION:

Conduct a public hearing to “sunshine” the initial bargaining proposal to re-open the Collective Bargaining Agreement from Communications Workers of America (CWA).

Santa Ana Unified School District

NOTICE OF PUBLIC HEARING

Under the provision of Government Code Section 3547, the Initial Bargaining Proposal must be “sunshined” to the Public and the Board of Education hereby gives notice that a public hearing will be held as follows:

TOPIC OF HEARING:

**Sunshine Initial Bargaining Proposal to
Re-open the Collective Bargaining Agreement
from
Communications Workers of America (CWA)**

HEARING DATE: Tuesday, January 27, 2015
TIME: 6:00 p.m.
LOCATION: Santa Ana Unified School District
Board Room
1601 E. Chestnut Avenue
Santa Ana, CA 92701
(714) 558-5510

Communications

Local 9510



Workers of America

Affiliated with AFL-CIO

140 SOUTH FLOWER STREET
ORANGE, CALIFORNIA 92868-3467
TELEPHONE: (714) 978-9510
FAX: (714) 978-9055

Initial Proposal
Of
Communications Workers of America, Local 9510
Substitute Teacher Wage Re-openers for 2015-2016
With
Santa Ana Unified School District

In accordance with Article 14, Section 2 of the contract between Santa Ana Unified School District and Communications Workers of America Local 9510 for Substitute Teachers, I am informing you of our intent to reopen negotiations on the subject compensation in January of 2015.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Sunshine Santa Ana Unified School District's Initial Bargaining Proposals to Re-open the Collective Bargaining Agreement with Communications Workers of America

ITEM: Public Hearing

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to conduct a public hearing to "sunshine" the Santa Ana Unified District's initial bargaining proposal to re-open the Collective Bargaining Agreement with Communications Workers of America (CWA), in accordance with Government Code Section 3547.

RATIONALE:

Under provision of the Government Code referenced above, the initial bargaining proposals must be "sunshined" for public comment at a Board of Education meeting.

FUNDING:

Not Applicable

RECOMMENDATION:

Conduct a public hearing to "sunshine" the Santa Ana Unified District's initial bargaining proposal to re-open the Collective Bargaining Agreement with Communications Workers of America (CWA).


MAM:nr

Santa Ana Unified School District

NOTICE OF PUBLIC HEARING

Under the provision of Government Code Section 3547, the Initial Bargaining Proposal must be “sunshined” to the Public and the Board of Education hereby gives notice that a public hearing will be held as follows:

TOPIC OF HEARING:

Sunshine Santa Ana Unified School District’s Initial Bargaining Proposal to Re-open the Collective Bargaining Agreement with Communications Workers of America (CWA)

HEARING DATE: Tuesday, January 27, 2015
TIME: 6:00 p.m.
LOCATION: Santa Ana Unified School District
Board Room
1601 E. Chestnut Avenue
Santa Ana, CA 92701
(714) 558-5510

**Initial Proposal
of
Santa Ana Unified School District's (SAUSD)
Re-Openers for 2015-16
with
Communications Works of America (CWA)
January 27, 2015**

Article 10: WAGES

The District has an interest in maintaining effective learning while increasing classroom coverage when the regular classroom teacher is not present. In this light, the District has an interest in increasing compensation within the parameters of the District's budget, goals, and Local Control and Accountability Plan (LCAP) priorities.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: District Extended Learning Program – Engage 360° Update

ITEM: Presentation

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to provide an update of the District Extended Learning Program, Engage 360°.

RATIONALE:

Due to District commitment to ensure a continual, uninterrupted after school program for our students beginning on January 5, 2015, the District resumed management of a new Extended Learning Program called Engage 360°. It continues to run Monday through Friday between the hours of school dismissal until 6:00 p.m. The Engage 360° program continues to address three required components:

- Nutrition and Physical Activity
- Academic support with trained staff to provide homework help, intervention, and tutoring
- Enrichment activities will include visual and performing arts, science, technology, engineering, and mathematics with the collaboration of Boys & Girls Club, Discovery Cube Orange County, Active Learning, and Toyama Karate-Do programs

FUNDING:

No Applicable

RECOMMENDATION:

Presented for information.

EXTENDED LEARNING PROGRAM ENGAGE 360°

K-8 AFTER SCHOOL PROGRAM

**Board of Education Meeting
January 27, 2015**

**Michelle Rodriguez, Ed.D.
Assistant Superintendent, Elementary Education**



ENGAGE 360°: TRUE EXTENSION OF ACADEMIC DAY

Engage 360° began
January 5, 2015



Safe Environment with PBIS Focus



Effective Homework Help with
Access to Technology



Supported by District Personnel



Increased Access to Enrichment
Opportunities

ENGAGE 360°: FOCUS ON THE WHOLE CHILD

Organized activity to improve and promote fitness through CATCH PE, Triple Play and intramural sports

Physical Education

Healthy snack provided by SAUSD Food Services while attendance is taken

Snack Attendance

System for rewarding student responsibility

Homework Assistance

Encourage students to find their own answers with support from technology

Enrichment

Daily enrichment or clubs:
*Dance
*Karate
*Science
*Leadership & Technology

BUILDING STRONG RELATIONSHIPS WITH STUDENTS

■ Focus on Being Proactive


- Explicit instruction on expected behaviors
- Reward students for desired behavior
- Provide interventions and supports for students
- Clear communication with parents
- Use data to inform decisions

RRRoaring with Success
Individual Student

was:

Respectful
 Responsible
 Results Driven

Staff Initials



LET'S HEAR FROM OUR STUDENTS, PARENTS AND STAFF

Engage



360°

ENRICHMENT PROVIDES MOTIVATION AND EXPANDS OPPORTUNITIES



- Learn history and culture through dance



- Build character, self discipline, self esteem, through karate



- Learn S.T.E.M. skills through hands-on experiments and activities



- Build leadership and 21st Century job skills through technology and mentoring

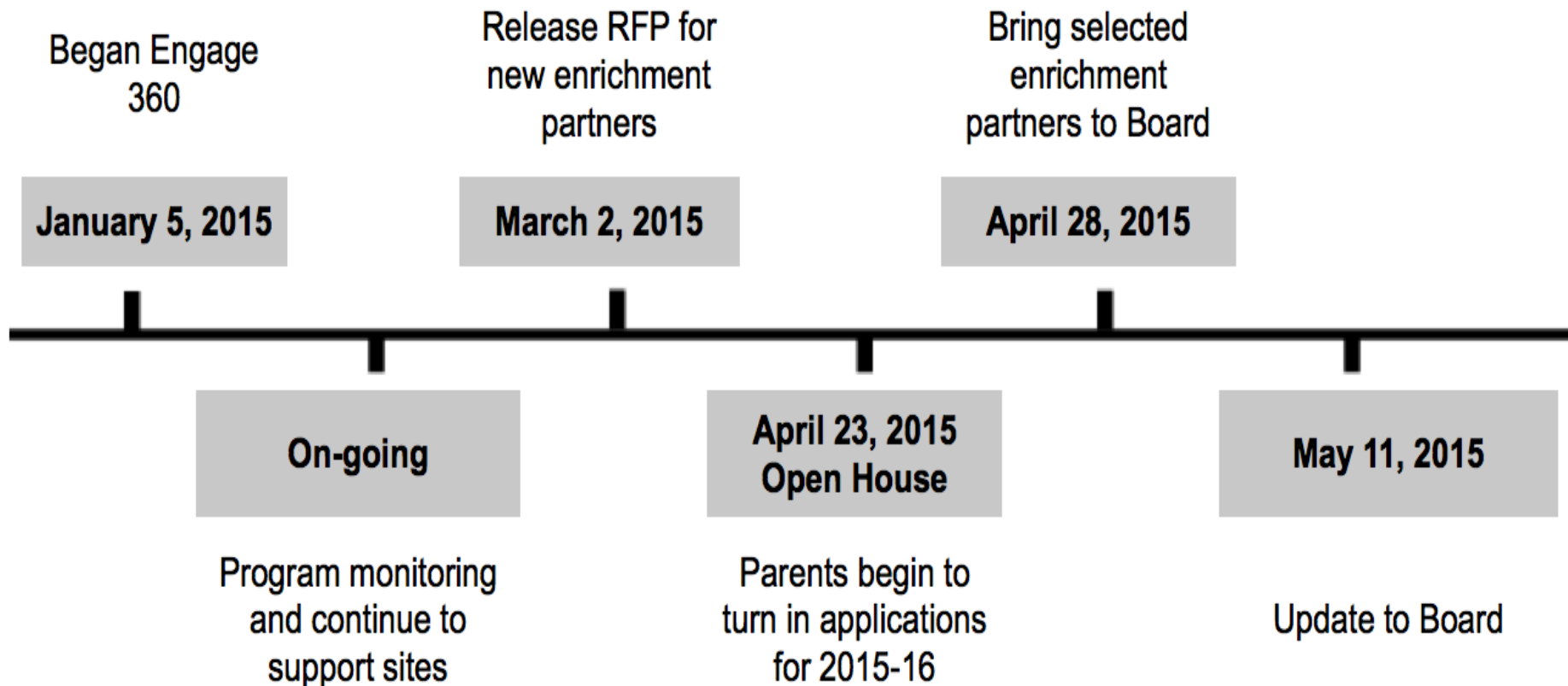
ENRICHMENT PROVIDES MOTIVATION AND EXPANDS OPPORTUNITIES



Engage 360° Enrichment Partners



NEXT STEPS TO BUILDING A TRUE EXTENSION OF THE SCHOOL DAY



Back-Up Slides

MISSION OF ENGAGE 360°

*The Extended Learning Program will provide SAUSD K-8 students with a safe environment that is a **true extension** of the academic school day. Students will engage in **meaningful academic support, varied enrichment, nutrition and physical activities** that will accelerate student outcomes linked to **LCAP goals***



NUTRITION AND PHYSICAL ACTIVITY

- Nutrition Services will provide the required snacks to all participating students
- After School Instructional Support Providers will supervise physical activity and nutrition rotations
- Maintain current approach that includes:
 - Coordinated Approach to Children's Health (CATCH) curriculum
 - Promotes physical activity and healthy food choices, as well as preventing tobacco use in children
 - *Let's Move!* to increase opportunities for kids to be physically active, both in and out of school and to create new opportunities for families to move together
 - Nutrition education that includes Harvest of the Month, Dairy Council, and federal nutrition lessons

HOMWORK ASSISTANCE

During Homework Instructional Providers will:

- Maintain a clean & safe environment
- Build student self-esteem by using appropriate language
- Give attention to each student
- Have a collaborative spirit with teachers and parents
- Walk and circulate at all times
- Motivate kids to stay focused

HOMWORK ASSISTANCE (CONT.)

- Actively check for understanding (i.e. expectations, homework, etc.)
- Develop a system for rewarding student responsibility
- Encourage students to find their own answers
- Plan and prepare 2-3 high yield activities that vary each day
- Always aware of what is going on in the classroom with all students

ENRICHMENT PROVIDES MOTIVATION AND EXPANDS OPPORTUNITIES

Partners	Previous Program	Engage 360°
Toyama Karate-Do	400	3,520
Discovery Science	1,440	4,680 (with science specialists)
Active Learning Dance	3,872	3,872 (with professional dance instructors)
Boys and Girls Club—Leadership and Technology Academy	N/A	3,872

STUDENT RECRUITING PROCESS

■ 2014-15 School Year:

- Current students were automatically enrolled in Engage 360°
Parents did not have to re-enroll for this school year
- When openings become available, students will be taken off of current waiting lists or recruited by site coordinator

■ 2015-16 School Year:

- Parents may turn in applications beginning at Open House in May
- Students will be served on a first come, first serve basis
- Additional students will be placed on a waiting list
- Site coordinators are in charge of recruiting students
- Every student attending the school operating a program is eligible to participate in the program, subject to program capacity

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Budget Update – Governor’s Proposed Budget

ITEM: Presentation

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations

PREPARED BY: Tony Wold, Ed.D., Executive Director, Business Operations
Swandayani Singgih, Director, Budget

BACKGROUND INFORMATION:

The purpose of this agenda item is to provide an update of the Governor’s proposed State Budget for 2015-16 and its implications on the District’s budget.

RATIONALE:

The presentation will provide an overview of the Governor’s proposed 2015-16 State Budget.

FUNDING:

Not Applicable

RECOMMENDATION:

Presented for information.



2015-16 BUDGET OVERVIEW

JANUARY 27, 2015

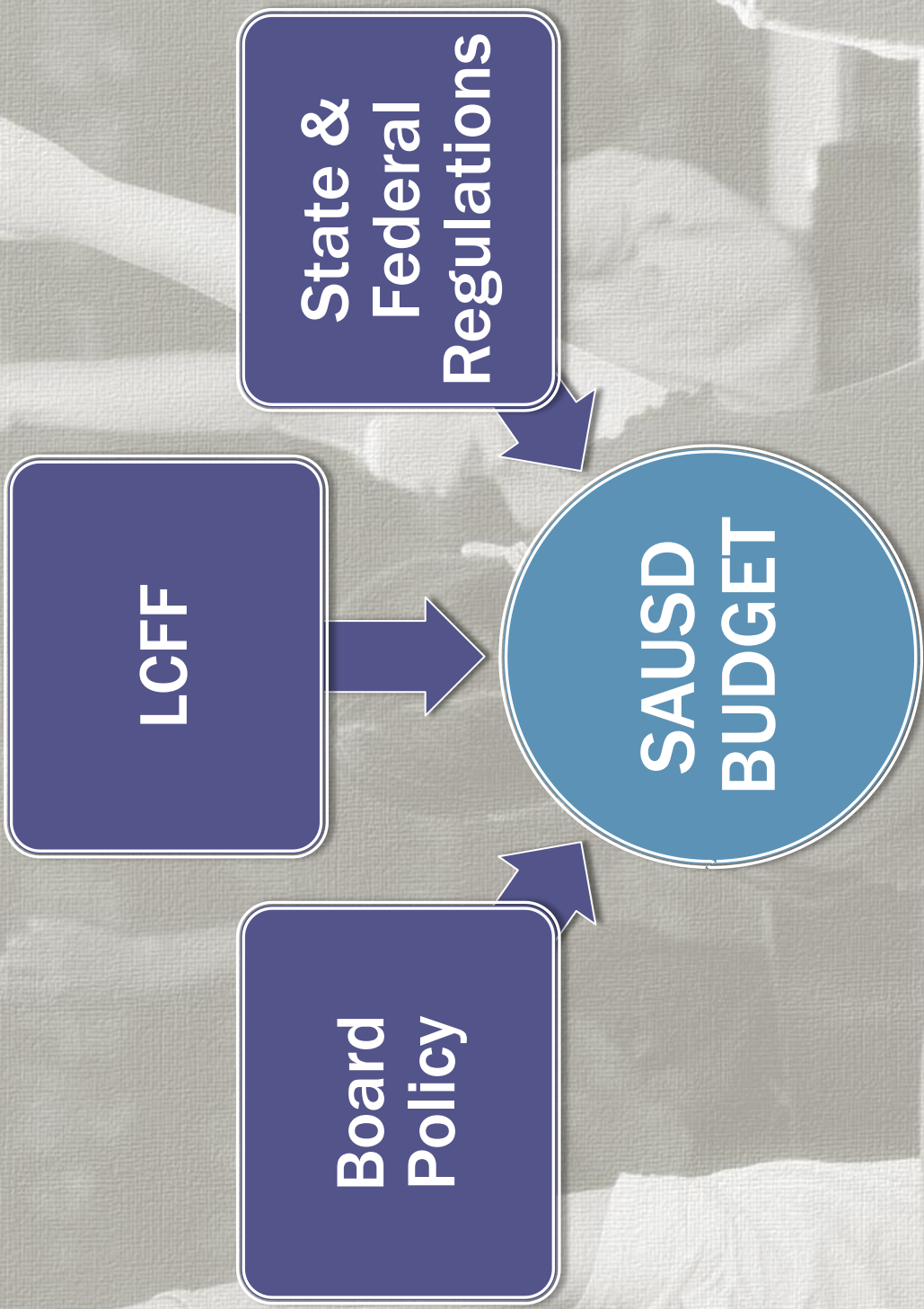
Stefanie Phillips, Ed.D.
Deputy Superintendent, Operations/CBO

AGENDA

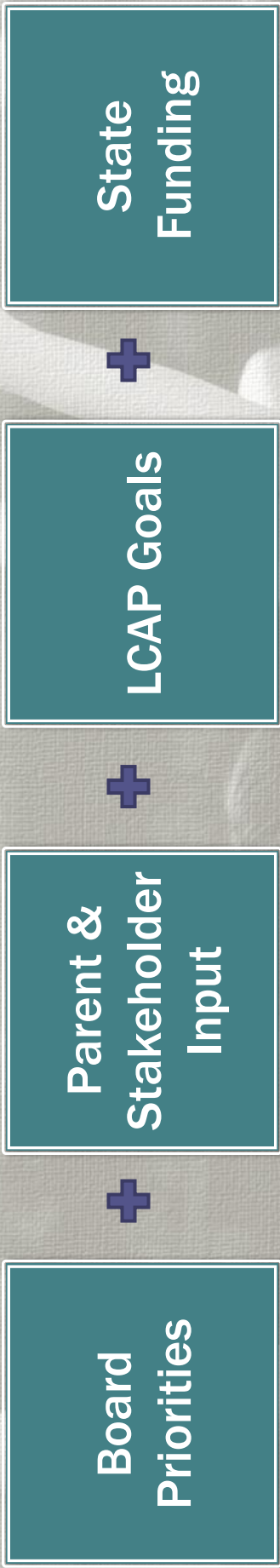
2

- Budget Overview
- Budget Development Process
- Governor's 2015-16 January Budget Proposal
 - LCFF Funding
 - Other Programs
- Ongoing Expenditure Pressures
- Budget Development, LCAP and Next Steps

BUDGET DEVELOPMENT FRAMEWORK



BUDGET DEVELOPMENT PROCESS



**SAUSD
BUDGET**

=

INTERIM REPORTS & YEAR-END AUDIT

5

□ Interim Reports

Snapshot of financial status based on most current information



Big Idea: Fiscal solvency projected over 3 years

Positive – Qualified – Negative

□ Year End Audit

Year end review and testing of processes and compliance



Big Idea: Fairly and materially represented financial statements

Unqualified audit opinion

STAFF FUNDING: LCFF REVIEW



CONCENTRATION GRANT

provided when more than 55% of a district's students fall into the high-needs category

SUPPLEMENTAL GRANT

provided to address needs of English Learners, low income students, and foster youth

BASE GRANT

the same for every local educational agency with adjustments based on grade level

GOVERNOR'S JANUARY BUDGET PROPOSAL

7

- ❑ Funding for Adult Education/CTE
- ❑ Elimination of remaining deferrals (one-time)
- ❑ Prior year repayment for past mandate claims (one-time)
- ❑ LCFF Funding

LCFF GAP FUNDING FOR 2015-16

- **Governor proposes increased gap funding from 20.68% to 32.19%**
- **Base Grant funds – align to LCAP goals that serve all students**
 - Includes COLA of 1.58% on the target
 - Includes add on funding for specific purposes
 - K-3 CSR (implementation based upon current collective bargaining contract)
 - CTE add-on 9 - 12
- **Supplemental and Concentration Grant funds – align to LCAP goals that service identified students**

ONGOING EXPENDITURE PRESSURES

- Multiple External increased expenditures impact the operating budget that must be incorporated into the multi year projection

STRS/PERS Employer Contributions	Declining enrollment
Health & Welfare increases	Increased Technology requirements/infrastructure (E-rate sunset)
Affordable Care Act (ACA)	Common Core implementation
Other Post Employee Benefits (OPEB)	Textbook curriculum adoptions
AB1522 (Sick Leave)	Smarter Balance (SBAC) Assessments
Increased caseload/Special Education costs	Implementation of LCAP Goals
Loss of ROP Revenue	Expiration of temporary taxes at the State level (revenue impact) 2015-16/2017-18

NEXT STEPS – LCAP AND BUDGET

January 27, 2015 (Tonight)

- **Governor's January Budget Proposal**

March 2015

- **LCAP Update to the Board and Second Interim Report**

May 2015

- **LCAP Update to the Board**

June 2015

- **LCAP and Budget**

QUESTIONS?



AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Acceptance of 2013-14 Measure G Independent Financial and Performance Audit Report**

ITEM: **Action**

SUBMITTED BY: **Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **Jessica Mears, Facilities Planner**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of the 2013-14 Measure G Independent Financial and Performance Audit Report. Measure G, a \$200 million General Obligation (GO) bond, was passed on June 3, 2008. The bond was issued to provide necessary matching funds for eligible new construction and modernization projects. The Board of Education directed annual independent audits of Measure G funds to be performed. The firm of Vavrinek, Trine, Day & Co., LLP was approved by the Board of Education on July 26, 2011 to conduct the annual audit.

RATIONALE:

Independent financial and performance audits are conducted annually in compliance with the requirements of Article XIII A, Section 1(b) (3) of the California Constitution. The audits are conducted to ensure no funds were used for any teacher or administrative salaries or other operating expenses prohibited by Article XIII A, Section 1(b) (3) (a) of the California Constitution, and that proceeds from the sale of bond funds in this reporting period were used only for the permitted purposes of construction, rehabilitation, and replacement of school facilities as specified in the Measure G voters' ballot and Board resolution.

There was no finding related to the financial and performance audit for the fiscal year ending June 30, 2014.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept the 2013-14 Measure G Independent Financial and Performance Audit Report.

JD:rb



Santa Ana
Unified School District

January 27, 2015

**2013-14 Measure G Independent Financial and
Performance Audit Report
and
Bond Oversight Committee Annual Report**

Richard L. Miller, Ph.D., Superintendent

Facilities And Governmental Relations

Joe Dixon, Assistant Superintendent

Todd Butcher, Director, Construction

Jessica Mears, Facilities Planner





Santa Ana

Unified School District

Purpose of Tonight's Presentation

- 1. Present the 2013-14 Measure G Independent Financial and Performance Audit to the Board for acceptance**
- 2. Present the Measure G Bond Oversight Committee's 2013-14 Annual Report to the Board for acceptance**



Santa Ana
Unified School District

2013-14 Audit Report

Measure G Compliance

Presented by Royce Townsend, CPA, VTD Partner

- Report format in accordance with *Government Auditing Standards*
- Specific to Measure G (not intended to present the financial position of SAUSD)
- Specific to whether the funds were spent appropriately



2013-14 Audit Report

Measure G Compliance

Audit Results:

- ***No instances of noncompliance.***
- ***Expended bond funds only for the specific projects approved by the voters, in accordance with Proposition.***
- ***SAUSD has properly accounted for the expenditures held in the Building Fund (Measure G) and is in conformity with accounting principles generally accepted in the U.S.***

Annual Report of the Citizens' Bond Oversight Committee

Committee activities:

- Quarterly meetings
- Reviewed expenditure reports
- Reviewed construction status reports
- Toured construction sites

Finding:

Measure G revenue was expended only on construction projects listed in the Board's Bond Resolution and voters' ballot



Recommendation

Savings from the Overcrowding Relief Grant projects, a minimum of \$25 million, be held unexpended until the State has officially closed-out and certified those projects





December 10, 2014

To the Governing Board
Santa Ana Unified School District

We have audited the financial statements of the Building fund (Measure G) of Santa Ana Unified School District for the year ended June 30, 2014. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and OMB Circular A-133), as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you in our engagement letter dated March 1, 2014. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Santa Ana Unified School District are described in Note 1 to the financial statements. There were no significant changes to accounting policies during 2013-2014 and we noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no sensitive estimates affecting the Building fund financial statements.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. There were no corrected or uncorrected misstatements of the financial statements.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 10, 2014.

Management Consultations with Other Independent Accountant

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Santa Ana Unified School District Governing Board and Citizens' Oversight Committee and management of Santa Ana Unified School District and is not intended to be and should not be used by anyone other than these specified parties.

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Rancho Cucamonga, California
December 10, 2014

SANTA ANA UNIFIED SCHOOL DISTRICT

**MEASURE G
FINANCIAL AND PERFORMANCE AUDITS**

JUNE 30, 2014

SANTA ANA UNIFIED SCHOOL DISTRICT

**MEASURE G
FINANCIAL AUDIT**

JUNE 30, 2014

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

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JUNE 30, 2014**

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INDEPENDENT AUDITOR'S REPORT

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	11
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INDEPENDENT AUDITOR'S REPORT

Governing Board and
Citizens' Oversight Committee
Santa Ana Unified School District
Santa Ana, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Santa Ana Unified School District's (the District), Building Fund (Measure G), as of and for the year ended June 30, 2014, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Building Fund (Measure G) of the Santa Ana Unified School District at June 30, 2014, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Building Fund specific to Measure G, and are not intended to present fairly the financial position and changes in financial position of Santa Ana Unified School District in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2014, on our consideration of the District's Building Fund (Measure G) internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Building Fund (Measure G) internal control over financial reporting and compliance. Accordingly, this communication is not suitable for any other purpose.

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Rancho Cucamonga, California
December 10, 2014

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

**BALANCE SHEET
JUNE 30, 2014**

ASSETS

Deposits and investments	\$ 14,961,219
Receivables	4,971
Due from other funds	453,797
Total Assets	<u>\$ 15,419,987</u>

LIABILITIES AND FUND BALANCE

Liabilities

Accounts payable	\$ 26,000
Due to other funds	2,522
Total Liabilities	<u>28,522</u>

Fund Balance

Restricted	<u>15,391,465</u>
Total Liabilities and Fund Balance	<u>\$ 15,419,987</u>

The accompanying notes are an integral part of these financial statements.

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2014**

REVENUES

Local income	
Interest income	\$ 54,183
All other local sources	272
Total Revenues	<u>54,455</u>

EXPENDITURES

Contracted services	17,899
Capital outlay	
Building improvements	485,074
Total Expenditures	<u>502,973</u>

NET CHANGE IN FUND BALANCE	(448,518)
FUND BALANCE - BEGINNING	<u>15,839,983</u>
FUND BALANCE - ENDING	<u>\$ 15,391,465</u>

The accompanying notes are an integral part of these financial statements.

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Santa Ana Unified School District (the District) Building Fund (Measure G) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA). The Santa Ana Unified School District Building Fund accounts for financial transactions in accordance with the policies and procedures of the California School Accounting Manual.

Financial Reporting Entity

The financial statements include only the Building Fund of the Santa Ana Unified School District used to account for Measure G projects. This Fund was established to account for the expenditures of general obligation bonds issued under Measure G. These financial statements are not intended to present fairly the financial position and results of operations of the Santa Ana Unified School District in compliance with accounting principles generally accepted in the United States of America.

Fund Accounting

The operations of the Building Fund (Measure G) are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Basis of Accounting

The Building Fund (Measure G) is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014**

Fund Balance – Building Fund (Measure G)

As of June 30, 2014, the fund balance is as follows:

Restricted - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Spending Order Policy

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 - INVESTMENTS

Policies and Practices

The District is authorized under *California Government Code* to make direct investments in local agency bonds, notes, or warrants within the State: U.S. Treasury instrument; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreement; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security, and collateralized mortgage obligations.

Investment in County Treasury

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statement at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014**

General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment In One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District manages its exposure to interest rate risk by investing in the Orange County Investment Pool.

Specific Identification

The District maintains a Building Fund investment of \$14,961,219 with the Orange County Investment Pool. The fair value of this investment is approximately \$14,946,226 with an average maturity of 519 days.

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014**

NOTE 3 - ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2014, consisted of the following:

Local Government	
Interest	<u>\$ 4,971</u>

NOTE 4 - ACCOUNTS PAYABLE

Accounts payable at June 30, 2014, consisted of the following:

Construction	\$ 9,563
Services	8,860
Salaries and benefits	<u>7,577</u>
Total	<u>\$ 26,000</u>

NOTE 5 - INTERFUND TRANSACTIONS

Interfund Receivables (Due To/Due From)

Inter-fund receivable and payable balances arise from inter-fund transactions and are recorded by all funds affected in the period in which transactions are executed. Inter-fund receivable and payable balances at June 30, 2014, are as follows:

	<u>Due From</u>	<u>Due To</u>
Building Fund	<u>\$ 453,797</u>	<u>\$ 2,522</u>

A balance of \$209 due to the Building Fund (Measure G) from the Capital Facilities Fund resulted from the reclassification of building/modernization expenses.

A balance of \$33,335 due to the Building Fund (Measure G) from the County School Facilities Fund resulted from the reclassification of building/modernization expenses.

A balance of \$420,253 due to the Building Fund (Measure G) from the Special Reserve Fund for Capital Outlay Projects resulted from the reclassification of building/modernization expenses.

All remaining balance resulted from the time lag between the date that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transaction are recorded in the accounting system, and (3) payments between funds are made.

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014**

NOTE 6 - COMMITMENTS AND CONTINGENCIES

As of June 30, 2014, the Building Fund (Measure G) had the following commitments with respect to unfinished capital projects:

<u>Capital Projects</u>	<u>Remaining Construction Commitment</u>	<u>Expected Date of Completion</u>
Overcrowded Relief Program		
Wilson Elementary	\$ 4,354,477	08/30/15
King Elementary	4,354,477	08/30/15
Modernization Projects		
Carr Intermediate	418,693	11/30/14
Willard Intermediate	903,668	12/31/14
Wilson Elementary	386,862	06/30/15
Other Projects		
Mitchell- Child Development Center	3,070,989	08/31/16
	<u>\$ 13,489,166</u>	

Litigation

The District is not currently a party to any legal proceedings, as it relates to the Building Fund (Measure G).

INDEPENDENT AUDITOR'S REPORT



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Governing Board and
Citizens' Oversight Committee
Santa Ana Unified School District
Santa Ana, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying financial statements of the Santa Ana Unified School District (the District) Building Fund (Measure G), as of and for the year ended June 30, 2014, and the related notes of the financial statements, and have issued our report thereon dated December 10, 2014.

As discussed in Note 1, the financial statements present only the Building Fund specific to Measure G, and are not intended to present fairly the financial position and changes in financial position of Santa Ana Unified School District in accordance with accounting principles generally accepted in the United States of America.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Santa Ana Unified School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Santa Ana Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Santa Ana Unified School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Santa Ana Unified School District's Building Fund (Measure G) financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

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Rancho Cucamonga, California
December 10, 2014

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

**FINANCIAL STATEMENT FINDINGS
JUNE 30, 2014**

None reported.

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2014**

There were no audit findings reported in the prior year's schedule of financial statement findings.

SANTA ANA UNIFIED SCHOOL DISTRICT

**MEASURE G
PERFORMANCE AUDIT**

JUNE 30, 2014

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

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INDEPENDENT AUDITORS' REPORT ON PERFORMANCE

Governing Board and
Citizens' Oversight Committee
Santa Ana Unified School District
Santa Ana, California

We were engaged to conduct a performance audit of the Santa Ana Unified School District (the District) Building Fund (Measure G) for the year ended June 30, 2014.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

The results of our tests indicated that the District expended Building Fund (Measure G) funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution.

VAVRINEK, TRINE, DAY & CO., LLP

Rancho Cucamonga, California
December 10, 2014

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

JUNE 30, 2014

AUTHORITY FOR ISSUANCE

The Measure G Bonds are issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California *Education Code*, and other applicable provisions of law.

The District received authorization at an election held on June 3, 2008, by a requisite two-thirds vote of the eligible voters within the District to issue bonds of the District in an aggregate principal amount not to exceed \$200,000,000 to finance specific construction and renovation projects approved by eligible voters within the District.

PURPOSE OF ISSUANCE

Pursuant to the Authorization, the proceeds of the Bonds will be used to provide students with competitive classrooms and school facilities, improve student health/safety, quality for State Funds, allowing for the repair, renovation, acquisition, construction, and equipping classrooms, science labs, sites, school facilities, including repairing aging roofs, plumbing, heating/ventilation systems, electrical wiring, fire, security equipment and earthquake safety systems, and replacing aging trailers with modern classrooms.

AUTHORITY FOR THE AUDIT

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55 percent of the electorate. In addition to reducing the approval threshold from two-thirds to 55 percent, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in *Education Code* Sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in the ballot measure, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.
2. The school district must list the specific school facilities projects to be funded in the ballot measure, and must certify that the governing board has evaluated safety, class size reduction and information technology needs in developing the project list.
3. Requires the school district to appoint a Citizens' Oversight Committee.
4. Requires the school district to conduct an annual independent financial audit and performance audit in accordance with the *Government Auditing Standards* issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.
5. Requires the school district to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

JUNE 30, 2014

Although these bonds do not qualify under Proposition 39 requirements, the District has elected to follow those requirements.

OBJECTIVES OF THE AUDIT

1. Determine whether expenditures charged to the Building Fund have been made in accordance with the bond project list approved by the voters through the approval of Measure G.
2. Determine whether salary transactions, charged to the Building Fund were in support of Measure G and not for District general administration or operations.

SCOPE OF THE AUDIT

The scope of our performance audit covered the period of July 1, 2013 to June 30, 2014. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred and reconciliation efforts subsequent to June 30, 2014, were not reviewed or included within the scope of our audit or in this report.

PROCEDURES PERFORMED

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2014 for the Building Fund (Measure G). Within the fiscal year audited, we obtained the actual invoices and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of the ballot measure and Measure G as to the approved bond projects list. We performed the following procedures:

1. We selected a sample of expenditures for the period starting July 1, 2013 and ending June 30, 2014, and reviewed supporting documentation to ensure that such funds were properly expended on the specific projects listed in the ballot text.
2. Our sample included transactions totaling \$415,002. This represents 82.5 percent of the total expenditures of \$502,973.
3. Based on our testing, we verified that funds from the Building Fund (Measure G) were expended for the construction, renovation, furnishing and equipping of District facilities constituting authorized bond projects according to the ballot measure.

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

JUNE 30, 2014

CONCLUSION

The results of our tests indicated that, in all significant respects, the Santa Ana Unified School District has properly accounted for the expenditures held in the Building Fund (Measure G) and that such expenditures were made for authorized Bond projects.

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2014**

None reported.

**SANTA ANA UNIFIED SCHOOL DISTRICT
BUILDING FUND (MEASURE G)**

**SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
JUNE 30, 2014**

There were no audit findings reported in the prior year's schedule of financial statement findings.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Acceptance of Measure G Bond Oversight Committee's 2013-14 Annual Report

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Jessica Mears, Facilities Planner

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of the Measure G Bond Oversight Committee's 2013-14 Annual Report.

Although not required because Measure G was a two-thirds voter approved bond, the Board of Education appointed a Bond Oversight Committee for accountability and transparency. The Bond Oversight Committee operates in accordance with the Board's Ethics Policy and Strict Accountability requirements in Local School Construction Bond Act of 2000, also known as Proposition 39. Proposition 39 requires the School Board to form an independent Bond Oversight Committee, and that this Committee report to the public on the proper expenditure of bonds at least once annually.

RATIONALE:

The Measure G Bond Oversight Committee's 2013-14 Annual Report satisfies the reporting requirements of Proposition 39. This annual report states that the District is in compliance with the requirements of Article XIII A, Section 1(b) (3) of the California Constitution. In accordance with the Committee bylaws, the report reviews the activities of the Committee during the period of July 1, 2013 through June 30, 2014.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept the Measure G Bond Oversight Committee's 2013-14 Annual Report.



SANTA ANA UNIFIED SCHOOL DISTRICT INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE



Annual Report

July 1, 2013 – June 30, 2014

We, the members of the Santa Ana Unified School District Independent Citizens' Measure G Bond Oversight Committee, submit this report to the Board of Education of the Santa Ana Unified School District. As instructed by our by-laws, this report states whether or not the District is in compliance with Article XIII A Section 1(b)(3) of the California State Constitution and reviews the activities of the Committee during the past twelve months, and serves as the Committee's report to the public on the proper expenditure of bond funds at least once annually.

The Committee wishes to thank those members of the District staff and the Board of Education who have so willingly and effectively worked with us. Moreover, we appreciate this opportunity to serve the children, parents, residents, voters, and taxpayers of the District.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Carl Benninger".

Carl Benninger, Chair
Santa Ana Unified School District 2013-2014
Measure G Independent Citizens' Bond Oversight Committee

Statement of Compliance

The Santa Ana Unified School District Independent Citizens' Bond Oversight Committee submits this Annual Report to the Board of Education in conformance with the standards of the Strict Accountability in Local School Construction Bond Act of 2000, also known as Proposition 39.

Based on the information provided by the District for the reporting period of July 1, 2013 through June 30, 2014, the Committee finds that the Santa Ana Unified School District is in compliance with the requirements of Article XIII A, Section 1(b) (3) of the California Constitution.

*During this fiscal year, no funds were used for any teacher or administrative salaries or other operating expenses prohibited by Article XIII A, Section 1(b) (3) (a) of the California Constitution. Proceeds from the sale of bond funds in this reporting period were used only for the permitted purposes of construction, rehabilitation, and replacement of school facilities. We also note that bond revenue was spent only as specified in the voters' ballot and Board of Education resolution of Measure G.

*During this fiscal year, bond revenue has been expended only on new construction (replacement of portables with permanent classroom buildings) and modernization projects listed in the Board of Education bond resolution and the SAUSD website.

*Independent performance and financial audits were conducted for the reporting period.

Respectfully Submitted,



Carl Benninger, Chairperson
Santa Ana Unified School District
Independent Citizens' Bond Oversight Committee

I. Executive Summary

This Annual Report reviews the 2013-2014 activities and findings of the Measure G Independent Citizens' Bond Oversight Committee and is organized into the following topics:

- Executive Summary
- Measure G Bond Proposition
- Scope of the Bond Oversight Committee
- Committee Responsibilities
- Membership
- Meeting Dates
- Activities
- Statement of Compliance
- Findings
- Recommendations
- Attachments
 - Committee Meeting Minutes
 - Expenditure Report
 - Status Report on Construction

II. Measure G Bond Proposition

In 2008, SAUSD went to the voters to raise money through a 200 million dollar bond request to construct two-story classroom buildings to relieve overcrowding and eliminate portable classroom leases, modernize and renovate schools, and improve technology at schools district-wide. When combined with other facility and construction funding, this raised the potential total to \$320 million dollars in eligibility for school construction and modernization. SAUSD citizens voted to pay for these projects through the approval of the Measure G school construction bond. According to the ballot language, SAUSD would maximize the impact of the proceeds of the Measure G bond to replace portables with permanent classroom buildings and modernize these schools by seeking State matching funds. A Citizens' Bond Oversight Committee would ensure funds were spent only for specified purposes.

III. Scope of the Bond Oversight Committee

The Board of Education formed the Bond Oversight Committee in August 2008, relying on Article XIII A Section 1 (b) (3) and Proposition 39 as the model. These laws provide the scope and standard of review for this Annual Report:

1. Proposition XIII A Section 1 (b) (3) and the original bond language require that proceeds from the sale of bond funds in this reporting period be used only for construction, rehabilitation, or replacement of school facilities.
2. Proposition XIII A Section 1 (b) (3) requires that a list of the specific school facilities projects to be funded using Measure G funds be published, generally in the bond ballot language, along with certification by the Board that evaluation of

safety, class size reduction, and information technology needs have been taken into account in developing that list.

3. Proposition XIII A Section 1 (b) (3) requires the District to conduct:
 - a) An annual, independent performance audit to ensure that funds have been expended only on the specific projects listed.
 - b) An annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects.

According to our bylaws, the Committee must oversee the bond program’s compliance with these accountability requirements.

IV. Committee Responsibilities

Under the bylaws, the mission of the Committee is focused on overseeing the expenditures of taxpayer money for the construction of new classroom buildings, repair and modernization of schools by the District, and to communicate its findings and recommendations to the Board of Education and the public. The oversight of the Committee ensure Measure G bond funds are invested as the voters intended and projects are completed prudently and efficiently. The Committee oversees both internal and external controls and provides feedback to the Board of Education and public by highlighting successes, shortcomings, and identifying areas for improvement. The Committee monitors if the recommendations are acted on so the controls are constantly improved and updated.

V. Committee Membership

The Committee is composed entirely of District residents, including those with experience in business, government, finance, law, and education, as well as parents of SAUSD school children, a member of a taxpayer association, and members of senior citizen, community, and parent-teacher organizations.

Name	Representative Group	Term
Albert Durazo	Parent Active in PTA	3-year term
Alex Flores	General Member	3-year term
Barbara Rooker	General Member	3-year term
Carl Benninger (Chairman)	Senior Citizen Organization	3-year term
Debra Russell	Business Community	3-year term
Irma Macias	General Member	3-year term
Jerry Cazales	Parent of SAUSD Student	3-year term
Mark McLoughlin	General Member	3-year term
Michael Schmitt	Taxpayers’ Organization	3-year term

VI. Meeting Dates

Committee bylaws require only that regular meetings be held quarterly. The Committee met their requirement of meeting quarterly.

The Committee met on September 12, 2013, December 12, 2013, April 3, 2014, and June 12, 2014.

VII. Committee Activities

The Committee was formed in August of 2008 and began its review of project expenditures in conformance with the original bond language.

Oversight of Budget and Expenditures

The Committee:

1. Received regular quarterly budget and expenditure reports and financial statements from the financial program software, Colbi-Tech Accountability, through June 2014.
2. Reviewed the pertinent portions of the SAUSD Annual Financial Report with District staff to determine the impact of the District budget concerns on the bond program.
3. Reviewed the procedures and status of District efforts to secure State matching funds.

Oversight of the Progress and Management of the School Construction Program

The Committee:

1. Reviewed quarterly Measure G facilities and construction status reports that list projects in the planning or construction phases in priority order, including immediate results projects, new construction additions (Portable to Permanent (P2P)) and modernization projects.
2. Toured new construction sites.

VIII. Statement of Compliance

The Committee finds that the District is, as of this reporting period, July 1, 2013 through June 30, 2014, in compliance with the standards of Article XIII A Section 1 (b) (3) of the California State Constitution.

IX. Findings and Conclusions on Accountability Requirements

Based on information provided by the District, the Committee finds and concludes that from July 1, 2013 to June 30, 2014, the District is in compliance with the accountability requirements of Article XIII A, Section 1 (b) (3) and the original bond ballot and resolution language.

The 2013-2014 independent audit found no instances of noncompliance and no findings.

X. Actions Taken On Recommendations From Last Annual Report

Based on the BOC recommendation to promote the accomplishments of the construction program to the community, District staff distributed a copy of the Measure G slideshow that highlighted construction status and Measure G statistics to Com-Link and Channel 31, and posted the slideshow on the District's website. In addition, the community was invited to attend events promoting the Measure G program, including the ribbon-cutting dedication ceremonies for completed construction projects at Garfield Elementary and Willard Intermediate Schools.

XI. Recommendation(s) for the next Annual Report

The Committee recommends that the savings from the Overcrowding Relief Grant projects, a minimum of \$25 million, be held unexpended until the State has officially closed-out and certified those projects. It is believed this is prudent to ensure program fiscal solvency. The Committee recognizes that it may take several years for the Office of Public School Construction and Division of the State Architect to certify the projects, and will discuss the status of these savings on an annual basis.

XII. Attachments:

- (1) Committee Meeting Minutes**
- (2) Year-End 2013-2014 Expenditure Report**
- (3) Year-End 2013-2014 Status Report On Construction Program**

Additional information is also available on the District website, www.sausd.us. If you have any questions about the local construction program, please contact the District at (714) 480-5362.

SANTA ANA UNIFIED SCHOOL DISTRICT
QUARTERLY BOND OVERSIGHT COMMITTEE MEETING

September 12, 2013
Minutes

ATTENDEES:

Irma Macias
Carl Benninger
Debra Russell
Barbara Rooker
Mark McLoughlin

Todd Butcher
Jeanette Brooks
Joe Dixon
Jessica Mears
Rosa Bernal

Call to Order: The meeting was called to order at 4:55 p.m. by Mr. Benninger.

Public Comments: No public comments.

Approval of Minutes: Mr. Benninger requested a motion to approve the minutes from the June 13, 2013 meeting. It was moved by Mr. McLoughlin and seconded by Ms. Russell. The motion carried 5-0 to approve the minutes. Ms. Cervantes, Mr. Schmitt, Ms. Morfin, and Mr. Cazales were not present at the meeting.

New Projects: Mr. Dixon explained to the Committee that the District is still waiting for State funding on three Overcrowding Relief Grant (ORG) projects. The funding is through Proposition 1D to replace the portables with two-story buildings at King, Wilson, and Franklin Elementary Schools. Mr. Dixon said the architecture of the new buildings will closely match the existing buildings.

Mr. Dixon mentioned that Mr. Butcher is working on the ten QZAB STEM/solar projects. Two projects are installed and operational at Heninger and MacArthur Fundamental. The District is waiting for approval from the Division of the State Architect for the next three solar projects at McFadden, Thorpe Fundamental, and Segerstrom.

Mr. Dixon stated that another new project is the modernization of the Mitchell Child Development Center. This project is very important to the Board. This site is a preschool facility and has never been modernized because the State has never recognized preschool to qualify for State funding. Mr. Dixon explained that Facilities staff appealed and convinced the State to fund this project. It is currently \$50 million below the funding line, but if some other projects on the list don't certify, it could move up on the list and potentially get funded.

Another possible project is at the Grant site. Mr. Dixon said the Board approved the consolidation of all the alternative programs to the Grant site. This would involve relocating the Edward B. Cole Charter School to the Community Day School site on Fairview Street.

Mr. McLoughlin requested an update on the stadium projects. Mr. Dixon replied that staff recommended to the Board to complete the environmental process for Santa Ana and Saddleback High Schools since it was nearly complete, but to hold-off on the public hearing and construction at this time. The Board also approved moving forward with the construction of the Century High School stadium so we have two stadiums in the District. A Notice of Exception was filed with the County for Century High.

Mr. Benninger asked for information on the Governor's Common Core budget for classroom technology. Mr. Dixon said that it is unknown because the State is still developing the accountability measures. Mr. Dixon explained that the District is being proactive and stubbing data into the building so the District is ready to "pull the trigger" for any technology needs. Ms. Rooker asked how quickly the new equipment is installed after new projects are completed. Mr. Dixon replied that equipment is installed prior to opening for school. He said the upgraded infrastructure allows for the changing technology standards and that most schools are equipped for wireless equipment.

Expenditure Report Update: Ms. Brooks handed out the quarterly expenditure summary. She indicated that the sites finishing up summer construction activity were Diamond, Edison, Garfield, Greenville, Spurgeon, and Willard. The Garfield Community Center and Willard track and field are joint-use projects and will be reimbursables from the City of Santa Ana. These mentioned projects accounted for \$18 million of construction expenditures since the last BOC meeting in June. This is a lot of work completed by the construction team over this three month period. Ms. Brooks stated that not all invoices for the summer construction have been paid.

Project Update: Mr. Butcher briefly updated the Committee on the construction projects. The project at Garfield is at 80% complete. The City of Santa Ana will be allowed to bring in the furniture and equipment on September 30 and take full occupancy of the Community Center. Mr. Butcher noted that artificial turf was installed at Garfield, which is a cost effective product is intended as a playing field, not an athletic field. The Carr modernization is at 80%. DSA approval is pending for the special education restroom project next summer. Diamond and Edison is at 98%. A punch list is pending prior to closeout. Franklin is at 95%. Mr. Butcher explained that this project is over budget due to the upgrade needs. Therefore, the pending ADA ramp at the school entrance will be incorporated into the Overcrowded Relief Grant project. Greenville is 99% with only punch list items pending. At Lathrop the two-story classroom building is at 99% complete. Sierra is at 90% complete. Replacement of the carpet was the final item. The staff restrooms are still pending DSA approval. Spurgeon is at 98% with punch list items to complete. Mr. Dixon added that the maintenance department repaired and added irrigation to the baseball and football fields. Wilson is at 95% with only the parking lot and landscaping pending completion. Willard is 75% complete and ready for the Ribbon Cutting. Willard is pending the parking lot and installation of the tennis courts.

Mr. McLoughlin asked for the expenditures and budget for the Wilson ORG project be added to the expenditure report. Staff assured the Committee it would be added. Mr. Dixon briefly explained that if the State sells bonds, the District will have the ORG money by January and start construction in the summer.

Committee Comments: Ms. Russell told staff they are doing a good job. Mr. Benninger said the front office at Greenville looks very nice.

Next Meeting Date: The next meeting will be held on December 12, 2013 at Garfield Elementary School at 4:30 p.m.

Adjournment: The meeting was adjourned at 5:55 p.m.

**SANTA ANA UNIFIED SCHOOL DISTRICT
QUARTERLY BOND OVERSIGHT COMMITTEE MEETING**

December 12, 2013
Minutes

ATTENDEES:

Carl Benninger
Debra Russell
Jerry Cazalez
Barbara Rooker
Irma Macias
Mark McLoughlin

ABSENTEES:

Mike Schmitt

STAFF:

Joe Dixon
Todd Butcher
Jeanette Brooks
Jessica Mears
Rosa Bernal

CALL TO ORDER: The meeting was called to order at 4:40 p.m. by Mr. Benninger.

PUBLIC COMMENTS: No public comments.

APPROVAL OF MINUTES: Mr. Benninger requested a motion to approve the minutes from the September 12, 2013 meeting. It was moved by Mr. McLoughlin and seconded by Ms. Rooker. The motion was carried 6-0 to approve the minutes.

NEW BUSINESS:

Annual Report to the Board of Education - Mr. Dixon mentioned that the new Superintendent wanted to be at the meeting to introduce himself, but had a prior meeting commitment. Mr. Dixon asked that all committee members attend the Board meeting on January 28, 2014 to present the Committee's annual report to the Board of Education. Mr. Dixon requested for Mr. Benninger, as the Committee Chair, to appoint a subcommittee to review the audit reports and make the annual presentation to the Board. Mr. Benninger requested for volunteers to join the subcommittee, and Ms. Russell and Mr. McLoughlin volunteered. Mr. McLoughlin also nominated Mr. Schmitt to the Audit Subcommittee. Mr. Dixon said a subcommittee meeting would be scheduled to review the audit reports prior to the January 28, 2014 Board meeting.

Mr. Dixon reminded the Committee that its recommendation last year was to improve community outreach with the Measure G flyer. Ms. Russell suggested that this year's outreach could include information on Capital Appreciation Bonds to help improve recent public perception. Ms. Rooker and Mr. McLoughlin suggested an article written by the Committee be placed in the Santa Ana Register to publicize the work of the District and Committee.

New Projects - Mr. Dixon informed the committee that the District received funding for the three Overcrowded Relief Grant (ORG) projects to replace portables with two-story buildings at Franklin, King, and Wilson Elementaries. On December 10, 2014, the Board approved the bids to replace portables at King with 16 new classrooms, Franklin with 15 new classrooms, and Wilson with 8 new classrooms.

Mr. Dixon said that the Mitchell Child Development Center (CDC) has not yet received State funding, but is a high District priority. The District should know late January if Mitchell CDC will get funded due to uncertified projects that will be removed from the funding list.

Measure G Annual Audit Update and Review of Audit Findings – Angie Zamora of Vavrinek, Trine, Day & Co., LLP (VTD) presented the audit reports to the Committee. She explained that there are two reports: a financial audit and a performance audit. Page 13 of the financial report contains the required opinion of District's internal control measures and states that they're "in good order." Page 16 includes the auditor's findings, indicating there are "none." Ms. Zamora explained that the Performance Audit determines if the money is spent as intended by the voter-approved ballot language. The report concludes that funds were expended only on approved projects.

Ms. Russell asked if all of the projects were sampled. Ms. Zamora explained that 85% of all expenditures were reviewed, so not all projects were necessarily sampled, but most of the projects were.

Expenditure Report Update – Ms. Brooks presented the expenditure report to the Committee and explained that the blue section includes the solar/STEM Academy projects. These projects are funded with Qualified Zone Academy Bonds (QZABs) and not Measure G funds; however, they are included in the Committee's expenditure report for reference. Ms. Brooks explained that the Garfield and Willard joint-use projects also do not use Measure G funds, but were previously included in the reports to inform the Committee. Mr. McLoughlin asked when the District will see savings after the QZABs are paid off. Mr. Dixon replied that a proforma was prepared and reviewed by a third party expert that shows the QZABs will be paid off in 23 years.

Project Update – Mr. Butcher presented the status of the construction projects to the Committee. He explained that the Carr Modernization is 80% complete because the special education restrooms will be completed this summer. The Carr library will be updated to a 21st century media center. The last 5% of the Franklin Modernization involves a wheelchair ramp at the front entrance that will be completed in the ORG starting this summer. The last 1% at Wilson Modernization includes the handicap compliance at the front entry, which will also be completed as part of the ORG project. Mr. Butcher said the Mitchell CDC construction will be bid in March.

COMMITTEE COMMENTS: No Committee comments.

NEXT MEETING DATE: The next meeting will be held on March 13, 2014 at 4:30 p.m. at Remington Elementary School.

ADJOURNMENT: The meeting was adjourned at 6:00 p.m.

SANTA ANA UNIFIED SCHOOL DISTRICT
QUARTERLY BOND OVERSIGHT COMMITTEE MEETING

March 13, 2014
Minutes

ATTENDEES:	ABSENTEES:	STAFF:	SPECIAL GUESTS:
Carl Benninger	Mike Schmitt	Joe Dixon	Rob Richardson
Debra Russell	Irma Macias	Todd Butcher	Rick Miller
Jerry Cazalez		Jeanette Brooks	
Barbara Rooker		Rosa Bernal	
Mark McLoughlin			

CALL TO ORDER: The meeting was called to order at 4:50 p.m. by Mr. Benninger.

PUBLIC COMMENTS: No public comments.

APPROVAL OF MINUTES: Mr. Benninger requested a motion to approve the minutes from the December 12, 2013 meeting. It was moved by Ms. Rooker and seconded by Ms. Russell. The motion was carried 5-0 to approve the minutes.

NEW BUSINESS:

Conflict of Interest Annual Form 700 - Mr. Dixon reminded the Committee to submit their Form 700 by April 1, 2014. He mentioned that it is very important to complete the form by the deadline. He said if anyone needed assistance to come into the office and staff would be able to help them with the process.

Special Guest, Superintendent, Miller - Mr. Dixon introduced Dr. Miller, Superintendent. Mr. Benninger asked Dr. Miller about the new funding, Local Control Funding Formula (LCFF). Dr. Miller briefly explained the new LCFF process. He also provided a brief summary of the Local Control Accountability Plan (LCAP) meetings he was conducting throughout the District with the students, parents, community, residents, and businesses for input on how the District could utilize the new funding to incorporate into the Local Control Accountability Plan (LCAP). He encouraged the Committee to attend one of the meetings. Dr. Miller expressed his appreciation for the Committee's efforts and also thanked them for all they do on the Bond Oversight Committee.

New Projects - Mr. Dixon first provided an update on the Governor's proposed budget from January. He mentioned as it affects facility only, it is significant. He explained the Williams Settlement Emergency Repair Program (ERP) from 2004 was a lawsuit that put \$800 million in the budget towards certain projects for low achieving schools. The State approved the District's applications in the amount of \$70 million, but stopped funding these projects. Meanwhile, some of these projects were imperative to fix, like the roofs at Fremont, Hoover, and Century leaked. These are part of the reimbursable projects. Now the Governor is proposing to put \$188 million in to ERP for those projects. The District could potentially receive \$48 million. Of that, the District could get roughly \$25 million in reimbursements, all for facilities. This could replace the portables at Saddleback High School. Another potential funding is High Performance Incentives (HPI); \$100 million for new construction projects and \$50 million are reimbursable. The District could also receive HPI funding. This means that Mitchell Child Development Center project could be funded through HPI.

Special Guest, Board Member, Richardson - Mr. Dixon introduced Mr. Richardson. Mr. Richardson also thanked the Committee for helping with the oversight of the Bond.

Mr. Dixon mentioned that Facilities approached the Board, Mr. Richardson present, in January with a project at Valley High School, including Carr Intermediate, to approve the planning process and environmental process to build a sports complex with project savings and potential ERP funding. A lot of work has been done at the schools and in classrooms, but there hasn't been much done to enhance the physical education piece or to provide the community with a sports complex. The Board approved to move forward with the planning of the sports complex. Mr. Butcher is working with architects and planning process. Meetings have been held with the community and parents. The goal is to have the environmental report to the Board for approval in a public hearing in June and seek approval to move forward with the project. Mr. Dixon mentioned that the project is a sports complex, including a stadium, two football/soccer fields, multi-purpose field, two full-size baseball fields, and two full-size softball fields.

Expenditure Report Update - Ms. Brooks mentioned that not much has changed since the last expenditure report. She mentioned she added the Prop 39 expenditures. Ms. Brooks also mentioned that funding for the Sports Complex and the Overcrowded Relief Grant (ORG) projects at Franklin, King, and Wilson were included to the expenditure summary. We have received the funding for the ORG project from the State. The QZAB solar expenditures were removed since they are not paid by Bond funds.

Mr. Dixon mentioned that Prop 39 was voted on in 2012 and the State had not release the funding, until now. The District is slated to receive \$2.8 million this year, 2013-2014, but is required to have an oversight committee, which this group could provide the oversight. This will help the District replace old equipment throughout the District.

Project Update – Mr. Butcher presented the status of the construction projects to the Committee. He mentioned that Carr IS is 80% complete. The 800 building restrooms will be added this summer. Franklin ES modernization is 95% complete. The ADA ramp and changes to the administration building will be added this summer. Wilson modernization is 99% complete, just awaiting DSA closeout. Willard IS modernization is 90% complete. The last phase is the parking lot, new student drop off area, and tennis courts will take place this summer. Mitchell Child Development Center is at 0% of construction. We will start bidding process for the first phases of demolition, grading, and grouting will take place this summer. This will be a multi-prime project. Phase A will be new classroom building, administration building and multi-purpose building and Phase B will be additions to the new administration building. Franklin, King, and Wilson Overcrowded Relief Grant projects are bided for new two story buildings. King will be painted. The new projects are Century HS bleachers, starting this summer and the Sports Complex.

COMMITTEE COMMENTS: No Committee comments.

NEXT MEETING DATE: The next meeting will be held on June 12, 2014 at 4:30 p.m. at Franklin Elementary School.

ADJOURNMENT: The meeting was adjourned at 6:00 p.m.

SANTA ANA UNIFIED SCHOOL DISTRICT
QUARTERLY BOND OVERSIGHT COMMITTEE MEETING

June 12, 2014

Minutes

ATTENDEES:

Carl Benninger
Debra Russell
Jerry Cazalez
Barbara Rooker
Mark McLoughlin
Mike Schmitt
Alex Flores

ABSENTEES:

Irma Macias
Albert Durazo

STAFF:

Joe Dixon
Todd Butcher
Jeanette Brooks
Rosa Bernal

CALL TO ORDER: The meeting was called to order at 4:35 p.m. by Mr. Benninger.

PUBLIC COMMENTS: No public comments.

APPROVAL OF MINUTES: Mr. Benninger requested a motion to approve the minutes from the March 13, 2014 meeting. It was moved by Mr. McLoughlin and seconded by Ms. Rooker. The motion was carried 6-0 to approve the minutes. Mr. Schmitt was not present at the time of the vote.

NEW BUSINESS:

WELCOME NEW MEMBERS: Mr. Dixon explained that due to two BOC members resigning a process was followed to find additional members. He introduced Mr. Alex Flores, a returning member, who helped with the inception of Measure G about six and a half years ago. Mr. Flores briefly introduced himself saying he attended SAUSD schools and is glad to be back on the Committee.

PROPOSITION 39 / BYLAWS: Mr. Dixon gave an overview of Proposition 39 (Prop. 39), stating that voters approved it in 2012 for implementation in 2013-14, and it has taken until now to set regulations on how to spend the money. One of the regulations is that oversight is required and Mr. Dixon said that the BOC is perfect to oversee the Prop. 39 funding as well. With no one opposing, he informed the Committee that an agenda item will be presented to the Board at the June 24, 2014 meeting for approval to amend the BOC Bylaws.

Mr. Dixon explained that Prop. 39 projects must improve energy efficiency and expand the use of alternative energy in public schools. Applications are sent to the State Energy Commission for approval. The District has approximately \$2.7 million in Prop. 39 funds reserved for energy efficiency projects. Mr. Dixon explained that on June 10, 2014 the Board approved three Prop. 39 projects at Harvey, Kennedy, and Monte Vista elementary schools. Ms. Brooks mentioned that as far as the audit goes, Prop. 39 will not be part of the Measure G audit, but will be reported through the Fund I audit.

MEASURE G CLOSEOUT, BEST PRACTICES, AND FUNDING AND RESERVE FOR AUDIT: Mr. Dixon provided an update on the Measure G program. He mentioned that Measure G has been a very successful program and a lot of work has been completed, more than anticipated. The last four projects utilizing Measure G funds are a portable-to-permanent replacement (P2P) at Franklin, Wilson, and King elementary schools and the complete rebuild at Mitchell, and that by next year September/October 2015, Measure G will be completed.

Mr. Dixon also explained that with a program as big as Measure G, when closing out projects, the State could potentially audit the program and possibly disallow certain expenditures. To plan appropriately, a percentage of funds should be moved into the Capital Facilities Fund in case certain expenditures are disallowed. Therefore, with this Committee's recommendation, through the BOC Annual Report to the Board of Education, funds could be kept in the Capital Facilities Fund for close-out and auditing purposes. This will allow Board flexibility to use the remaining funds for future qualified projects.

NEW PROJECTS: Mr. Dixon mentioned that the Board approved the CEQA for the Santa Ana Unified School District (SAUSD) Sports Complex, and approved the first phase of demolition. Mr. Dixon reviewed with the Committee the PowerPoint being presented to the Board. He mentioned that there will be baseball fields, soccer fields, a stadium, and additional parking lots. Mr. Dixon mentioned that artificial turf will also be installed. The stadium is due to be completed in summer of 2015. Dr. Dixon also explained that the joint use agreement with the City of Santa Ana will become null and void. The City groups will be able to use the facility after hours through Civic Center.

EXPENDITURE REPORT UPDATE: Ms. Brooks provided an expenditure report summary. She mentioned that the first lines of the report were added for Prop. 39, including the \$2.7 million awarded for year-one. The applications were submitted to the state for Harvey, Kennedy, and Monte Vista. Also added to the expenditure report were the Mitchell Modernization, Century High School stadium, and \$15 million for the SAUSD Sports Complex. Ms. Brooks mentioned that all the other projects are from last summer and are reported to the state at 90% - 99% complete.

PROJECT UPDATE: Mr. Butcher provided an update on the Overcrowding Relief Grant (ORG) and Modernization projects. He mentioned that Carr IS modernization is 80% complete. There were project savings that will go toward the remodel of the restrooms at the 800 Building, which will start as soon as school is out. Franklin ES modernization is 95% complete. Franklin also has a new ORG classroom building being installed this summer. The Wilson ES modernization is 99% complete: the last portion is to install the elevator this summer. The Willard IS modernization is 90% complete. This project involves a new parking lot that will be installed this summer. The Mitchell modernization is 2% complete. Bids were received June 12, 2014 for the first bid package for grading and compaction grouting. Mr. Butcher mentioned that Mitchell will be constructed in two phases: Phase I includes the classroom buildings and Phase II is the administration building and gymnasium. The ORG buildings at King ES and Wilson ES are 2% complete. These projects are expected to be completed next summer 2015.

COMMITTEE COMMENTS: No Committee comments.

NEXT MEETING DATE: The next meeting will be held on September 11, 2014 at 4:30 p.m. at Carr Intermediate School – Library.

ADJOURNMENT: The meeting was adjourned at 5:30 p.m.

Expenditure Summary by Project

AccountAbility

Status Summary of Budgets vs Commitments for multiple projects
As of June 6, 2014

School Name	Project Name	Current Budget	Commitments	Expenditures & Retentions	Cost to Complete
Prop 39 Planning Funds	Fund 1 - Prop 39 Planning Funds	819,247	125,734	118,988	700,259
Prop 39 Harvey 055	Fund 1 - Prop 39 Harvey 055	Projects	5,423	2,923	
Prop 39 Kennedy 092	Fund 1 - Prop 39 Kennedy 092	Submitted for	21,423	14,923	
Prop 39 Monte Vista -065	Fund 1 - Prop 39 Monte Vista 065	State Approved	2,923	2,923	
Adams Elementary School	Meas G - Modernization	2,376,309	2,376,309	2,376,309	-
Carr Intermediate School	Meas G - Critically Overcrowded Schools	7,609,782	7,609,781	7,609,781	-
Carr Intermediate School	Meas G - Modernization	5,459,714	5,200,388	5,050,488	409,226
Carver Elementary School	Meas G - Immediate Results Project	65,674	65,674	65,674	-
Century High School	3801 - Roofing - Emergency Repair Program	4,438,341	4,439,199	4,438,341	-
Century High School	Meas G - Immediate Results Project	201,427	201,427	201,427	-
Century High School	Meas G - Overcrowding Relief Grant	24,178,503	23,020,500	22,855,102	1,323,401
Chavez High School	Meas G - Immediate Results Project	24,093	24,093	24,093	-
Davis Elementary School	Meas G - Overcrowding Relief Program	5,206,953	5,206,953	5,206,953	-
Diamond Elementary School	Meas G - Critically Overcrowded Schools	9,484,275	9,484,275	9,484,275	-
Diamond Elementary School	Meas G - Modernization	4,097,380	3,203,089	3,091,844	1,005,536
Edison Elementary School	Meas G - Modernization	2,927,662	2,927,662	2,927,662	-
Edison Elementary School	Meas G - Overcrowding Relief Program	9,429,167	9,429,167	9,429,167	-
Esqueda Elementary School	Meas G - Immediate Results Project	21,270	21,270	21,270	-
Franklin Elementary School	Immediate Results Project	8,399	8,399	8,399	-
Franklin Elementary School	Meas G - Modernization	2,203,748	1,770,814	1,769,848	433,900
Franklin Elementary School	Measure G - Overcrowding Relief Grant	11,906,708	6,677,341	498,220	11,408,488
Fremont Elementary School	1001 - Roofing - Emergency Repair Program	1,434,652	1,434,652	1,434,652	-
Fremont Elementary School	Meas G - Modernization	2,862,116	2,862,116	2,862,116	-
Garfield Elementary School	1101 - Roofing - Emergency Repair Program	287,720	287,720	287,720	-
Garfield Elementary School	Meas G - Immediate Results Project	116,633	116,633	116,633	-
Garfield Elementary School	Meas G - Overcrowding Relief Grant	10,340,391	10,340,391	10,126,481	213,910
Garfield Elementary School	Meas G - Shade Structure	31,725	31,725	31,725	-
Godinez High School	Meas G - Immediate Results Project	12,256	12,256	12,256	-
Greenville Fundamental School	Meas G - Critically Overcrowded Schools	9,098,040	9,098,040	9,098,040	-
Greenville Fundamental School	Meas G - Modernization	5,527,835	4,367,460	4,298,186	1,229,649
Harvey Elementary School	Meas G - Immediate Results Project	90,600	90,600	90,600	-
Harvey Elementary School	Meas G - Modernization	2,882,831	2,882,831	2,882,831	-
Heninger Elementary School	Meas G - Overcrowding Relief Grant	10,145,407	10,145,407	10,145,407	-
Heroes Elementary School	Meas G - Immediate Results Project	34,339	34,339	34,339	-
Hoover Elementary School	1301 - Roofing - Emergency Repair Program	1,071,472	1,071,472	1,071,472	-
Hoover Elementary School	Meas G - Immediate Results Project	138,633	138,633	138,633	-
Hoover Elementary School	Meas G - Modernization	3,061,684	3,061,684	3,061,684	-
Jackson Elementary School	1401-Roofing-Emergency Repair Program	656,135	656,135	656,135	-
Jackson Elementary School	Meas G - Modernization	2,711,557	2,711,557	2,711,557	-
Jefferson Elementary School	Meas G - Modernization	4,055,123	2,841,156	2,814,791	1,240,332
Jefferson Elementary School	Meas G - Immediate Results Project	52,208	52,208	52,208	-
Kennedy Elementary School	Meas G - Critically Overcrowded Schools	12,150,780	12,150,780	12,150,780	-
King Elementary School	Meas G - Immediate Results Project	94,947	94,947	94,947	-
King Elementary School	Meas G - Overcrowding Relief Grant	11,619,901	5,693,358	412,501	11,207,400
Lathrop Intermediate School	Meas G - Immediate Results Project	137,744	137,744	137,744	-
Lathrop Intermediate School	Meas G - Modernization	4,765,747	4,765,747	4,720,823	44,924
Lincoln Elementary School	Meas G - Immediate Results Project	126,104	126,104	126,104	-
Lincoln Elementary School	Meas G - Modernization	641,225	641,225	641,225	-
Lowell Elementary School	Meas G - Critically Overcrowded Schools	8,223,877	8,223,877	8,223,877	-
Lowell Elementary School	Meas G - Modernization	3,661,031	3,661,031	3,661,031	-

Expenditure Summary by Project

Account Ability

Status Summary of Budgets vs Commitments for multiple projects
As of June 6, 2014

School Name	Project Name	Current Budget	Commitments	Expenditures & Retentions	Cost to Complete
MacArthur Fundamental School	Meas G - Modernization	6,768,175	6,768,175	6,768,175	-
Madison Elementary School	Meas G - Critically Overcrowded Schools	11,815,102	11,815,102	11,815,102	-
Madison Elementary School	Meas G - Modernization	1,198,889	1,198,889	1,198,889	-
Martin Elementary School	Meas G - Critically Overcrowded Schools	8,002,009	8,002,009	8,002,009	-
Martin Elementary School	Meas G - Immediate Results Project	3,820	3,820	3,820	-
Martin Elementary School	Meas G - Modernization	1,572,251	1,484,259	1,474,139	98,112
McFadden Intermediate School	Meas G - Modernization	5,074,094	5,074,094	5,074,094	-
Middle College	Meas G - Immediate Results Project	63,685	63,685	63,685	-
Mitchell Child Development Center	Meas G -	9,000,000	1,982,893	790,150	8,209,850
Monroe Elementary School	Meas G - Immediate Results Project	108,415	108,415	108,415	-
Monroe Elementary School	Meas G - Modernization	2,697,657	2,697,657	2,697,657	-
Monte Vista Elementary School	1801 - Roofing - Emergency Repair Program	582,232	582,232	582,232	-
Monte Vista Elementary School	Meas G - Immediate Results Project	157,053	157,053	157,053	-
Monte Vista Elementary School	Meas G - Modernization	2,374,960	2,374,960	2,374,960	-
Muir Fundamental School	Meas G - Immediate Results Project	19,587	19,587	19,587	-
Muir Fundamental School	Meas G - Modernization	1,612,222	1,612,222	1,612,222	-
Pio Pico Elementary School	Meas G - Immediate Results Project	218,149	218,149	218,149	-
Remington Elementary School	Meas G - Immediate Results Project	53,380	53,380	53,380	-
Remington Elementary School	Meas G - Modernization	4,610,725	4,063,002	4,033,312	577,413
Romero-Cruz Elementary School	Meas G - Immediate Results Project	80,035	80,034	80,034	-
Roosevelt Elementary School	Meas G - Immediate Results Project	57,201	57,201	57,201	-
Roosevelt Elementary School	Meas G - Modernization	3,076,170	3,076,170	3,076,170	-
Saddleback High School	502- Asphalt-Paving	636,583	636,583	636,583	-
Saddleback High School	504 - Old Portable Removal	994,534	994,534	994,534	-
Saddleback High School	Meas G - Energy Conservation Program	12,793,146	12,793,146	12,793,146	-
Saddleback High School	Meas G - Modernization	21,686,485	21,686,485	21,686,485	-
Santa Ana High School	402 - Electrical-Emergency Repair Program	2,860,068	2,860,068	2,860,068	-
Santa Ana High School	403 - Fire Alarm-Emergency Repair Program	1,114,337	1,114,337	1,114,337	-
Santa Ana High School	404 - Public Announ-Emergency Repair Program	707,214	707,214	707,214	-
Santa Ana High School	406 - HVAC-Emergency Repair Program	4,972,248	4,972,248	4,972,248	-
Santa Ana High School	407 - Paving-Emergency Repair Program	19,671	19,671	19,671	-
Santa Ana High School	Meas G - Modernization	24,959,435	24,790,381	24,748,897	210,538
Santa Ana High School	Meas G - Overcrowding Relief Grant	21,698,785	20,754,618	20,753,850	944,935
Santiago Elementary School	Meas G - Critically Overcrowded Schools	8,127,431	8,127,431	8,127,431	-
Santiago Elementary School	Meas G - Modernization	4,762,789	4,762,789	4,762,789	-
Seegerstrom High School	Meas G - Immediate Results Program	88,304	88,304	88,304	-
Sepulveda Elementary School	Meas G - Immediate Results Project	30,755	30,755	30,755	-
Sepulveda Elementary School	Meas G - Modernization	628,325	628,325	628,325	-
SHS-86-ERP 503 505	ERP Misc SHS	10,210	10,210	10,210	-
Sierra Intermediate School	Meas G - Modernization	2,598,330	2,001,313	2,001,313	597,017
Sierra Intermediate School	Meas G - Overcrowding Relief Grant	11,384,426	11,384,426	11,384,426	-
Spurgeon Intermediate Modernization	Meas G - Modernization	9,649,469	9,371,793	9,230,011	419,458
Spurgeon Intermediate School	Meas G - Overcrowding Relief Grant	11,611,138	11,611,138	11,611,138	-
Taft/Taft/D.H.H	Meas G - Immediate Results Project	25,509	25,509	25,509	-
Taft/Taft/D.H.H.	Meas G - Modernization	2,927,517	2,927,517	2,927,517	-
Taft/Taft/Energy Project	Meas G - Energy	190,888	190,888	190,888	-
Thorpe Fundamental School	Meas G - Immediate Results Project	243,062	243,062	243,062	-
Valley High School	105 - Fencing - Emergency Repair Program	72,536	72,536	72,536	-

Expenditure Summary by Project

Account Ability

Status Summary of Budgets vs Commitments for multiple projects
As of June 6, 2014

School Name	Project Name	Current Budget	Commitments	Expenditures & Retentions	Cost to Complete
Valley High School	Meas G - Immediate Results Project	94,683	94,683	94,683	-
Valley High School	Sports Complex	15,000,000	711,470	217,419	14,782,581
VHS ERP 112 110 109 108 107 106	ERP's Valley High School	30,630	30,630	30,630	-
Valley High School	Culinary Arts-Academy	528,761	528,761	528,761	-
Villa Fundamental School	Meas G - Immediate Results Program	46,658	46,658	46,658	-
Walker Elementary School	Meas G - Immediate Results Project	189,261	189,861	189,261	-
Willard Intermediate Elementary	Meas G - Modernization 2	3,455,513	1,545,089	1,347,200	2,108,313
Willard Intermediate School	Meas G - Modernization	9,895,345	9,895,345	9,895,345	-
Wilson Elementary School	2801 - Roofing - Emergency Repair Program	893,665	893,665	893,665	-
Wilson Elementary School	Meas G - Immediate Results Project	241,770	241,770	241,770	-
Wilson Elementary School	Meas G - Modernization	6,563,565	6,563,565	6,218,402	345,163
Wilson Elementary School	Meas G - Overcrowding Relief Grant	6,338,062	4,685,807	462,048	5,876,014
Totals		432,889,037	389,123,743	370,202,881	62,686,158

Santa Ana Unified School Construction Project Update

Project Location: Carr Intermediate School-MOD-Final Phase

Start Date: June 2014

Finish Date: August 2014

Percentage Complete: 80% as of May 31, 2014

Project Description: This project is a Modernization under multi prime contractors. GKKworks Architects has completed the design for the Carr Intermediate School MOD project.

Project Statistics:

- ADA Site Access Ramps
- ADA Drinking Fountain Fixture Upgrade
- Nurse Office Remodel with ADA Upgraded Restroom
- Auditorium ADA Upgrades: Including Wheel Chair Lift, Ramps, Seating
- ADA Cabinet Sink Base Upgrades
- Classroom Tackable Wall Surface
- Fire Alarm System
- HVAC Upgrades: Includes new Split Systems for Low Voltage Rooms and Restroom Exhaust fans
- Replacement of Finishes at Restrooms: Includes Full Height Tile, Plumbing Fixtures, Lights, Partitions & Accessories
- New electrical panels for Power Distribution Upgrades
- Classroom Technology

Project Location: Franklin Elementary School-MOD-Final Phase

Start Date: June 2014

Finish Date: August 2015

Percentage Complete: 95% as of May 31, 2014

Project Description: This project is a Modernization under a single prime contractor. PJHM Architects has completed the design for the Franklin Elementary School MOD project.

We are currently value engineering this project with the future Overcrowding Relief Grant (ORG) project.

Project Statistics:

- Modernization of 11 Classrooms, ADA Modifications to 6 Bathrooms, Computer Lab, Staff Lounge, Admin and Library
- New Plumbing fixture: Toilets, Sinks & Waterless Urinals
- New Toilet Partitions and Accessories
- New Casework
- New Doors, Frames and Hardware
- Paint
- New Concrete Ramps
- New Fire Alarm

Santa Ana Unified School Construction Project Update

- PA
- Classroom Technology
- Interior Signs

Project Location: Wilson Elementary School-MOD-Final Phase

Start Date: June 2014

Finish Date: August 2014

Percentage Complete: 99% as of May 31, 2014

Project Description: This project is a Modernization under multi prime contractors. LMA Architects has completed the design for the Wilson Elementary School MOD project.

Project Statistics:

- Modernization of 17 Classrooms, Computer Lab, Teachers Lounge and Library, some upgrades to Administration.
- Interior Bathrooms
- New Ceramic tile
- Toilet Partitions
- Toilet Accessories
- Toilets, Sinks, Waterless Urinals
- Interior Classroom
- New Drywall,
- Acoustical Ceiling,
- Casework,
- Tack wall Panels,
- Paint
- Flooring
- New Doors, Frames and Hardware
- New HVAC Ducting
- New Lighting
- Fire Alarm
- Classroom Technology
- Exterior
- New site sidewalks,
- New Parking Lot
- Lunch Shelter
- New Elevator
- New Wheel Chair Lift
- New Fencing
- New Concrete ADA Ramp/Entrance
- New Electrical Service

Santa Ana Unified School Construction Project Update

Project Location: Willard Intermediate School-MOD-Phase II

Start Date: June 2014

Finish Date: August 2014

Percentage Complete: 90% as of May 31, 2014

Project Description: This project is a Modernization under multi prime contractors. Ghataode Bannon Architects has completed the design for the Willard Intermediate School MOD project. Modernize the existing field with the new synthetic turf and track for football/soccer use. This is a joint use with the City of Santa Ana.

Project Statistics:

Main Field

- Modernize the existing main field with synthetic turf and track
- Provide football and soccer goal posts
- Replace the existing perimeter fence with the wrought iron fence
- Install lighting for the main field
- Grind the existing fire lane and overlay with new asphalt paving
- Install concrete sidewalk around the field for access

Parking

- Remove and replace parking lot with ADA accessibility

Project Location: Mitchell Child Development-Modernization-Phase I

Start Date: June 2014

Finish Date: August 2015

Percentage Complete: 2% as of May 31, 2014

Project Description: This is a modernization project. The Construction Manager is Balfour Beatty Construction. NAC Architecture has completed the design for the Mitchell Child Development project.

Project Statistics: Construction of 3 new buildings

Phase A

Building A – Administration Building

Administrative offices

Early Start

- Student Engagement
- Parent Training
- Early Start

Assessment rooms

Restrooms

Building D – Classroom Building

23 classrooms

Teacher workroom and restrooms

Building G – Multipurpose Building

Occupational/Physical Therapy room

Offices

Santa Ana Unified School Construction Project Update

Storage and Restrooms

Phase B

- **Construction of 1 new building and addition to the Administration Building**

Building A.1 – Administration Building Addition

IBI Offices

Speech Language Pathologists rooms

Restrooms

Building C – Classroom Building

7 classrooms

Kitchen and Staff lounge

Teacher workroom and restrooms

Lunch Shelter

Playground

Project Location: Franklin Elementary School-ORG Project

Start Date: June 2014

Finish Date: August 2015

Percentage Complete: 2% as of May 31, 2014

Project Description: This is an Overcrowding Relief Grant project. PJHM Architects has completed the design for the Franklin Elementary School ORG project.

Project Statistics:

- Construction of a new two-story classroom building
12 Classrooms
Elevator and stairs
- Construction of a new kindergarten classroom building
4 Classrooms
- New Lunch Shelter
- All new concrete walkways
- ADA access upgrades

Project Location: King Elementary School-ORG Project

Start Date: June 2014

Finish Date: August 2015

Percentage Complete: 2% as of May 31, 2014

Project Description: This is an Overcrowding Relief Grant project. PJHM Architects has completed the design for the King Elementary School ORG project.

Project Statistics:

- Construction of a new two-story classroom building
14 Classrooms

Santa Ana Unified School Construction Project Update

Elevator and stairs

- Construction of a new kindergarten classroom building
2 Classrooms
- ADA access upgrades

Project Location: Wilson Elementary School-ORG and Sitework

Start Date: June 2014

Finish Date: August 2015

Percentage Complete: 2% as of May 31, 2014

Project Description: This is an Overcrowding Relief Grant project. The Construction Manager is Balfour Beatty Construction. Lentz Morrissey Architects has completed the design for the Wilson Elementary School ORG project.

Project Statistics:

- Construction of a new two-story classroom building;
8 classrooms
Elevator and stairs
- All new concrete walkways
- ADA access upgrades
- New entry features
- New Lunch Shelter

Design Phase

- Century High School Bleachers
- Valley Sports Complex

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Memorandum of Understanding with University of California, Berkeley, The Common Core Mathematics Network and Participating Local Educational Agencies**

ITEM: **Action**

SUBMITTED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

PREPARED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

BACKGROUND INFORMATION:

The purpose of this agenda is to seek Board approval of a Memorandum of Understanding (MOU) with the University of California, Berkeley, The Common Core Mathematics Network and Participating Local Educational Agencies (LEAs). This MOU is funded by the Bill and Melinda Gates Foundation, this network is an invitation-only partnership between selected school districts and county offices and the Common Core Mathematics Network leaders: Phil Daro, Author of the Common Core State Standards in Mathematics; David Foster, Silicon Valley Mathematics Initiative; Alan Schoenfeld, U.C. Berkeley and Hugh Burkhardt, University of Nottingham (Authors of the SBAC specs and directors of the Shell Centre's Mathematics Assessment Project team).

RATIONALE:

Five-person teams from the network partner LEAs will convene for three two-day conferences over 2015 and 2016. Before and during the conferences, teams will identify and discuss high priority challenges. The expert team will identify tools that are effective at addressing known challenges, and will help design approaches to emerging problems. Network partners will share successful approaches and materials to problems. The network partners will pilot the newly designed approaches to emerging challenges, and share that knowledge as well.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Memorandum of Understanding with University of California, Berkeley, The Common Core Mathematics Network and Participating Local Educational Agencies.



The Common Core Mathematics Network and Participating Local Educational Agency (LEA) Memorandum of Understanding

This is a Memorandum of Understanding (“MOU”) for entering into the Common Core Mathematics Network by Santa Ana Unified School District (“Partner LEA”). The purpose of this agreement is to establish a framework of partnership as well as to articulate specific roles and responsibilities of the stakeholders in the Common Core Mathematics Network.

I. SCOPE OF WORK

Funded by the Bill and Melinda Gates Foundation, this network is an invitation-only partnership between selected school districts and county offices and the Common Core Mathematics Network leaders: Phil Daro, Author of the Common Core State Standards in Mathematics; David Foster, Silicon Valley Mathematics Initiative; Alan Schoenfeld, U.C. Berkeley and Hugh Burkhardt, University of Nottingham (Authors of the SBAC specs and directors of the Shell Centre’s Mathematics Assessment Project team).

As we move toward implementing the Common Core, we are going to run into a range of challenges. To list just a few, we know that:

- some parents are confused and up in arms, and we need communications strategies;
- test scores will be an issue;
- professional development aligned with the Common Core is an ongoing issue;
- making curricular choices, adjusting content demands when students have not had Common Core mathematics, and building productive assessment systems to guide instructional efforts are all challenges we face.

And, we know there will be surprises that require troubleshooting.

The Common Core Mathematics Network is a troubleshooting network funded by the Gates Foundation. It brings together school district and county office teams to identify challenges, and to pilot and share potential solutions.

Five-person teams from the network partner LEAs will convene (at the Common Core Math Network’s expense) for three two-day conferences over 2015 and 2016. Before and during the conferences, teams will identify and discuss high priority challenges. The expert team will identify tools that are effective at addressing known challenges, and will help design approaches to emerging problems. Network partners will share successful approaches and materials to problems. The network partners will pilot the newly designed approaches to emerging challenges, and share that knowledge as well.

II. PROJECT ADMINISTRATION

A. PARTNER LEA RESPONSIBILITIES

Each LEA will identify a 5-member team that will lead the efforts for that network partner. This systemic approach requires participation by the following stakeholders of the network partner:

- The superintendent or senior district administrator
- A principal
- District mathematics supervisor or secondary mathematics coordinator
- A veteran innovative mathematics teacher
- A novice innovative mathematics teacher

The LEA also agrees to:

- Releases these 5 people to attend three Common Core Math Network meetings over the two years of the project with travel and meeting expenses covered by the Common Core Math Network.
- Support their teachers in trialing the tools/resources and collect feedback from the piloting teachers to share with the Common Core Math Network Team.
- Share the refined tools/resources across their district(s) and with other districts in the Common Core Math Network.

B. COMMON CORE MATH NETWORK LEADERSHIP RESPONSIBILITIES

The Common Core Math Network Team will work to address the challenges in the implementation of the CCSSM. As partners identify challenges in implementing these standards, the Common Core Math Network Team will develop tools/resources for districts to address these identified obstacles. These network partners will have initial access to the tools/resources and give feedback to the Common Core Math Network Team so that the materials can be revised and improved.

The benefits of being in this network include:

- Improving classroom instruction,
- Sharing experiences with other like-minded people,
- Co-developing tools/resources to enhance instruction,
- Leveraging resources across and within districts, and
- Building a system for ongoing classroom improvement.

Some of the materials that will be used in this initiative include the MAP Classroom Challenge Lessons and the TRU Math Conversation Guide, which helps teachers reflect on their teaching and become more aware of their students' understanding of mathematics. These materials can be found at www.mathshell.org.

III. MODIFICATIONS

This Memorandum of Understanding may be amended only by written agreement signed by both of the partners involved in this MOU.

IV. DURATION/TERMINATION

This Memorandum of Understanding shall be effective, beginning with the date of the last signature hereon and ending upon the expiration of the grant project period, upon termination for non-compliance, or upon mutual agreement of the partners, whichever occurs first.

Nothing in this Memorandum of Understanding shall be construed to alter or otherwise affect the rights, remedies, and procedures afforded school or school district employees under Federal, State, or local laws (including applicable regulations or court orders) or under the terms of collective bargaining agreements, memoranda of understanding, or other agreements between such employees and their employers. By way of the signatures below, the LEA agree to confer in good faith over matters within the scope of the MOU.

V. SIGNATURES

LEA Superintendent (or equivalent authorized signatory) - required:

Signature/Date

Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

Print Name/Title

President of Local School Board (or equivalent, if applicable):

Signature/Date

John Palacio, President, Board of Education

Print Name/Title

Authorized Common Core Math Network Officials

By its signature below, the Common Core Math Network Leadership hereby accepts the LEA as a Partner of the Common Core Math Network.

Signature/Date

Alan Schoenfeld, University of California, Berkeley

Signature/Date

Phil Daro, co-author Common Core State Standards

Signature/Date

Hugh Burkhardt, University of Nottingham

Signature/Date

David Foster, Silicon Valley Mathematics Initiative

AGENDA ITEM BACK UP SHEET
January 27, 2015

Board Meeting

TITLE: Adoption of Resolution 14/15-3038 – Support of a State Bond for School Facilities

ITEM: Action

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations

PREPARED BY: Jessica Mears, Facilities Planner

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of Resolution No. 14/15-3038 in support of a State bond for school facilities. In 2014, a State school bond was not placed on the ballot, despite the overwhelming support from both houses of the legislature and from polled voters. A State school bond would provide matching State funds for the nearly \$2 billion in school facilities projects currently pending funding under current law.

RATIONALE:

The Resolution provides that Santa Ana Unified School District supports a 2016 State school bond to be placed on the ballot in order to create jobs and provide school districts with the matching State funds to provide 21st century school facilities proven to improve academic achievement.

FUNDING:

Not applicable

RECOMMENDATION:

Adopt Resolution No. 14/15-3038 in support of a State bond for school facilities.

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RESOLUTION NO. 14/15-3038
BOARD OF EDUCATION
SANTA ANA UNIFIED SCHOOL DISTRICT
ORANGE COUNTY, CALIFORNIA

SUPPORT OF A STATE BOND FOR SCHOOL FACILITIES

WHEREAS, the California Constitution finds public education is a State responsibility in Article IX Section 5; and

WHEREAS, Article 1 Section 28 states that public schools shall be safe, secure and peaceful; and

WHEREAS, the State has previously met its constitutional responsibilities through the state funding match of the School Facility Program contained in Division 1, Part 10, Article 12.5 of the Education Code; and

WHEREAS, the California unemployment rate is greater than the national unemployment rate; and

WHEREAS, the School Facility Program, if funded with State school bonds, provides for career technical education facilities to provide career technical job training to meet the trained workforce needs of California's employers; and

WHEREAS, the School Facility Program is out of funds and cannot provide the State match for almost \$2 billion in projects filed under current law; and

WHEREAS, 13,000 middle class jobs are created for each \$1 billion in school facility infrastructure investment; and

WHEREAS, these jobs include almost all building trades and the jobs will be in all parts of California; and

WHEREAS, these construction jobs would be immediately available since many school districts, including Santa Ana Unified School District, have construction-ready projects that depend on availability of State matching funds; and

WHEREAS, a State bond encourages local communities to place local bonds on the ballot, further enhancing the stimulus effect; and

WHEREAS, the new Local Control Funding Formula and Local Control Accountability Plans are intended to improve academic achievement for all students but does not include facilities proven to help ensure academic success; and

WHEREAS, academic goals cannot be achieved without 21st century school facilities designed for instruction to meet today's and tomorrow's students' academic needs; and

WHEREAS, State school bonds do not raise State taxes;

NOW, THEREFORE, the Santa Ana Unified School District finds and declares that it supports placing a new State school bond on the 2016 ballot to allow the citizens the opportunity to decide if the State partnership should be funded through a new State school bond.

1 **PASSED AND ADOPTED**, by the Governing Board on January 27, 2015 upon motion of
2 member _____ and duly seconded, the foregoing Resolution was adopted by
3 the following vote:

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5
6 AYES:
7 NOES:
8 ABSENT
9

10
11 STATE OF CALIFORNIA)
12) ss:
13 COUNTY OF Orange)
14

15
16 I, _____ President of the Board of Education of the Santa Ana Unified
17 School District of Orange County, California, hereby certify that the above and
18 foregoing Resolution was duly adopted by the said Board at a regular meeting
19 thereof held on January 27, 2015, and passed by a vote of _____ of said
20 Board.
21

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23
24
25 _____
26 President of the Governing Board for the Santa Ana
27 Unified School District
28

29 I, _____ Clerk of the Board of Education of the Santa Ana Unified School
30 District of Orange County, California, hereby certify that the above and foregoing
31 Resolution was duly adopted by the said Board at a regular meeting thereof held on
32 January 27, 2015, and passed by a vote of _____ of said Board.
33

34
35 _____
36 Clerk of the Board of Education of the Santa Ana
Unified School District

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Authorization to Obtain Bids for Emergency Repair Program Projects – State Allocation Board Meeting of October 16, 2014 Fund Release

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to obtain bids for Emergency Repair Program Projects.

RATIONALE:

At its October 16, 2014 meeting, the State Allocation Board (SAB) allocated \$12,528,152 to Santa Ana Unified School District for 14 Emergency Repair Projects (ERP). Listed below are the twelve projects that have not been completed and/or require formal bidding. Staff requests approval to obtain bids and complete.

School Site	Project Application Number/Project Description	ERP Grant Amount:
Adams Elementary	2101 - Paving	\$210,007
Century High	3801 – Roof planters	\$6,680,126
Franklin Elementary	903 - Paving	\$67,441
Fremont Elementary	1002 - Heating	\$482,791
Lathrop Intermediate	0055 - Paving	\$280,745
Martin Elementary	1704 - Fencing	\$50,235
Martin Elementary	1703 - Asphalt	\$131,759
Martin Elementary	1701 - Roof	\$1,930,724
Monte Vista Elementary	1802 - Asphalt	\$292,920
Remington Elementary	1904 - Asphalt	\$263,319
Remington Elementary	1901 - Roof	\$1,366,904
Roosevelt Elementary	2501 - Roof	\$685,738
Total:		\$12,442,709

FUNDING:

State School Facility Program/Emergency Repair Program: \$12,442,709

RECOMMENDATION:

Authorize staff to obtain bids for Emergency Repair Program projects – State Allocation Board
October 16, 2014 Fund Release.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Authorization to Award Contract for Bid Package Increment 2 - Football Stadium With Synthetic Field, and Baseball and Softball Facility at SAUSD Sports Complex

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for Bid Package Increment 2 for a football stadium with synthetic field, and baseball and softball facility at Santa Ana Unified School District (SAUSD) Sports Complex.

RATIONALE:

At its June 10, 2014 meeting, the Board authorized staff to obtain bids for the SAUSD Sports Complex project. Legal advertisements of notice calling for bids were placed in the *Orange County Register* on December 17, 2014 and December 23, 2014. Staff contacted 15 contractors, of which 21 picked up plans. On January 16, 2015, bid day, the District received seven responsive bids. P.H. Hagopian Contractor represents the lowest responsive bidder.

Contractors:	Bid Amounts:
P.H. Hagopian Contractor, Inc.	\$11,179,000
Plyco Corporation	\$11,500,000
Erickson-Hall Construction	\$11,618,000
Kemp Brothers Construction, Inc.	\$11,680,000
USS Cal Builders, Inc.	\$11,696,000
W.D. Gott Construction, Inc.	\$12,636,000
Pro West dba Pro West Constructors, Inc.	\$12,800,000

FUNDING:

Capital Outlay Projects: \$11,179,000

RECOMMENDATION:

Authorize staff to award a contract to P.H. Hagopian Contractor, Inc. for Bid Package Increment 2 - Football Stadium with Synthetic Field, and Baseball and Softball Facility at SAUSD Sports Complex in the amount of \$11,179,000.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Authorization to Award Contract for New Construction of Alternative Education Facilities Under Overcrowding Relief Grant Program Utilizing an Alternative Delivery Method

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction Department

BACKGROUND:

The purpose of this agenda item is to seek Board authorization to award a contract for new construction of Alternative Education facilities at the former Grant Elementary.

RATIONALE:

At its November 18, 2014 meeting, the Board authorized staff to obtain bids for new construction of Alternative Education facilities, utilizing an alternative delivery method. This includes a two-story classroom building and site enhancements. On November 25, 2014, the State Allocation Board released funding for this project. At this time, we are requesting authorization to award a contract for new construction of the Alternative Education project utilizing an alternative delivery method.

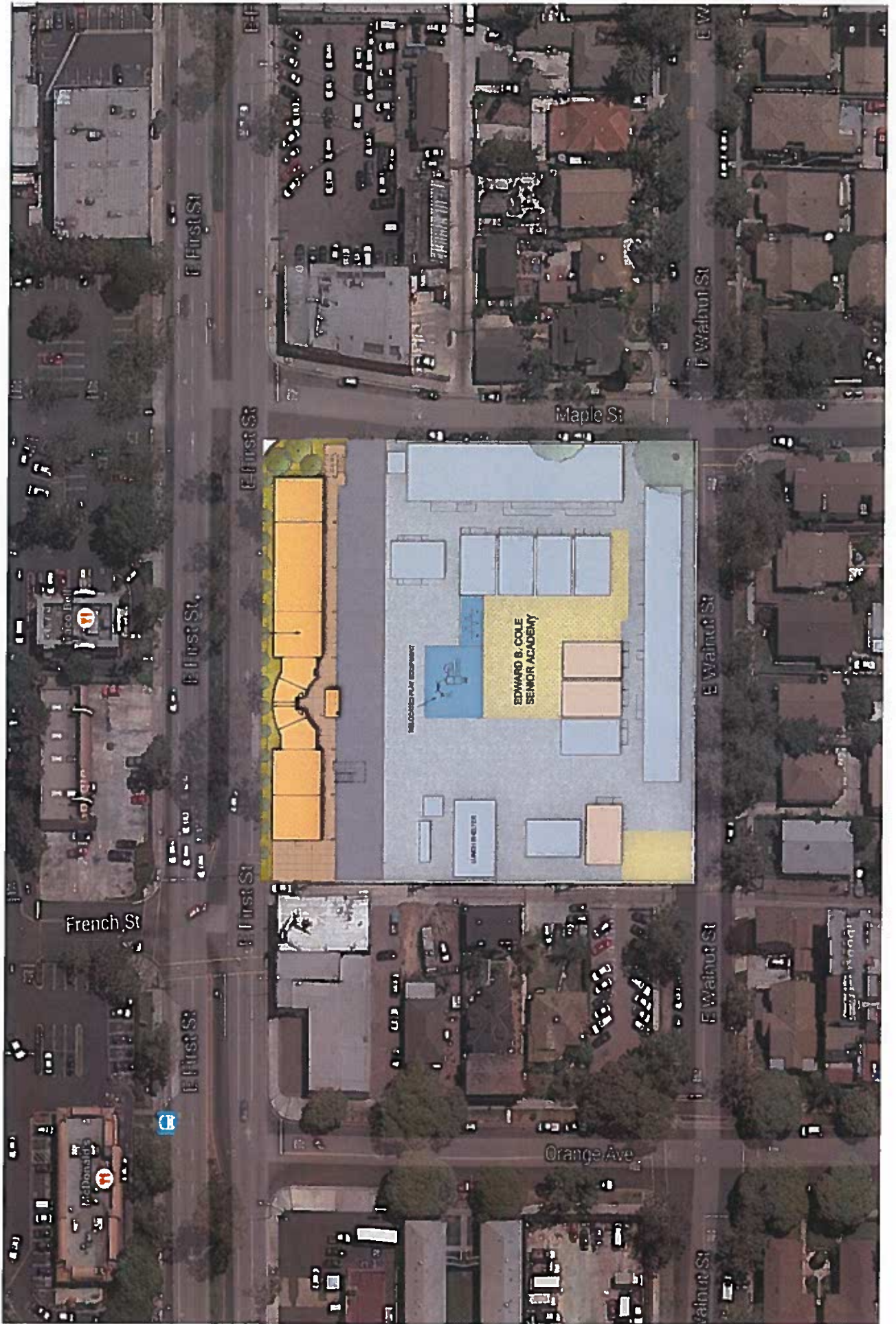
FUNDING:

State School Facility Program: \$7,814,997

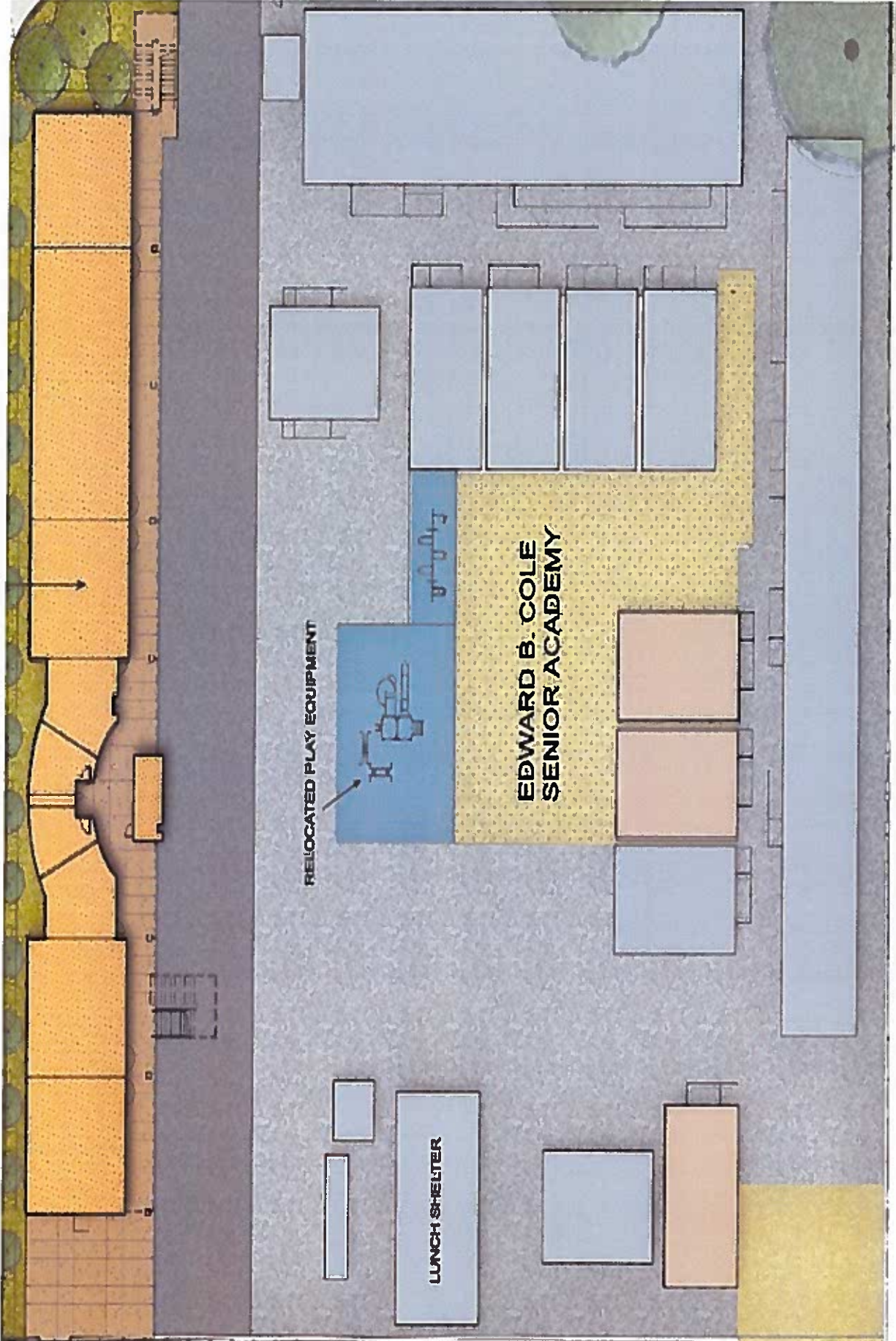
RECOMMENDATION:

Authorize staff to award a contract to Balfour Beatty Construction for new construction of Alternative Education Facilities utilizing an alternative delivery method in the guaranteed maximum price of \$7,814,997 under the Overcrowding Relief Grant Program.

ALTERNATIVE EDUCATIONAL FACILITIES
SANTA ANA UNIFIED SCHOOL DISTRICT



ALTERNATIVE EDUCATIONAL FACILITIES
SANTA ANA UNIFIED SCHOOL DISTRICT



AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Acknowledgement of Receipt of Initial Bargaining Proposal to Re-open Collective Bargaining Agreement from Communications Workers of America

ITEM: Action

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acknowledgement of receipt of the initial bargaining proposal to re-open the Collective Bargaining Agreement from Communications Workers of America (CWA), in accordance with Government Code Section 3547.

RATIONALE:

Under provision of the Government Code referenced above, the initial bargaining proposals must be acknowledged. Members of the public will be given an opportunity to address these initial proposals during the public hearing.

FUNDING:

Not Applicable

RECOMMENDATION:

Acknowledge receipt of the initial bargaining proposal to re-open the Collective Bargaining Agreement from Communications Workers of America (CWA).


MAM:nr

Communications

Local 9510



Workers of America

Affiliated with AFL-CIO

140 SOUTH FLOWER STREET
ORANGE, CALIFORNIA 92868-3467
TELEPHONE: (714) 978-9510
FAX: (714) 978-9055

Initial Proposal
Of
Communications Workers of America, Local 9510
Substitute Teacher Wage Re-openers for 2015-2016
With
Santa Ana Unified School District

In accordance with Article 14, Section 2 of the contract between Santa Ana Unified School District and Communications Workers of America Local 9510 for Substitute Teachers, I am informing you of our intent to reopen negotiations on the subject compensation in January of 2015.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Santa Ana Unified School District's Initial Bargaining Proposal to Re-open Collective Bargaining Agreement with Communications Workers of America**

ITEM: **Action**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Santa Ana Unified School District's initial bargaining proposal to re-open the Collective Bargaining Agreement with Communications Workers of America (CWA). This is in accordance with Government Code Section 3547.

RATIONALE:

Under provision of the Government Code referenced above, the proposal must be "sunshined" for public comment followed by the acceptance of the initial bargaining proposal.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Santa Ana Unified School District's initial bargaining proposal to re-open the Collective Bargaining Agreement with Communications Workers of America (CWA).


MAM:nr

**Initial Proposal
of
Santa Ana Unified School District's (SAUSD)
Re-Openers for 2015-16
with
Communications Works of America (CWA)
January 27, 2015**

Article 10: WAGES

The District has an interest in maintaining effective learning while increasing classroom coverage when the regular classroom teacher is not present. In this light, the District has an interest in increasing compensation within the parameters of the District's budget, goals, and Local Control and Accountability Plan (LCAP) priorities.

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Adoption of Resolution No. 14/15–3039 – Proclaiming February 2015 as African American History Month

ITEM: Action

SUBMITTED BY: Rick Miller, Ph.D., Superintendent

PREPARED BY: Deidra Powell, Chief Communications Officer

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to adopt Resolution No. 14/15–3039 to declare February 2015 as African American History Month in the Santa Ana Unified School District.

RATIONALE:

The History/Social Science Framework for California’s K–12 schools emphasizes the inclusion of those experiences of men and women of different racial, religious, and ethnic groups. It is appropriate that all students become aware of the social, scientific, and economic contributions of African Americans throughout this country’s development. Further, the Santa Ana Unified School District is committed to honoring and respecting the cultural diversity and many contributions made by the local African American community, including parents, students and staff of the District. SAUSD seeks to ensure that all students are educated as to the background, history, and contributions of African Americans in the United States.

RECOMMENDATION:

Adopt Resolution No. 14/15–3039 proclaiming February 2015 as SAUSD’s African American History Month.

1 RESOLUTION NO. 14/15-3039

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5 AFRICAN AMERICAN HISTORY MONTH

6 FEBRUARY 2015

7 WHEREAS, Americans of African descent helped develop our nation in countless
8 ways, those recognized, unrecognized, and unrecorded; and,

9 WHEREAS, African American history reflects a determined spirit of
10 perseverance and cultural pride in its struggle to equally share in the
11 opportunities of a nation founded upon the principles of freedom and liberty for
12 all people ; and,

13 WHEREAS, African American citizens have participated in every American
14 effort to secure, protect, and maintain the essence and substance of American
15 democracy, as reflected by California Education Code Section 37221 (d) which
16 establishes March 5 as Black American Day to commemorate the anniversary of the
17 death of Crispus Attucks, the first African American martyr of the Boston
18 Massacre; and,

19 WHEREAS, the California Board of Education recognized in its Multicultural
20 Education Policy that each student needs an opportunity to understand the common
21 humanity underlying all people; to develop pride in his or her own identity and
22 heritage; and to understand, respect, and accept the identity and heritage of
23 others; and,

24 WHEREAS, the History-Social Science Framework of California Public Schools,
25 Kindergarten through grade 12, states that the history curriculum of community,
26 state, region, nation, and world must reflect the experiences of men and women and
27 of different racial, religious, and ethnic groups and must be integrated at every
28 level.

1 NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Board of Education
2 proclaims the month of February 2015 as *African American History Month* and
3 encourages all schools, community organizations, businesses, and the City of Santa
4 Ana to commemorate this occasion with appropriate instructional and celebratory
5 activities.

6 Upon motion of Member _____ and duly seconded, the foregoing
7 Resolution was adopted by the following vote:

8 AYES:

9 NOES:

10 ABSENT

11 STATE OF CALIFORNIA)
12) ss.
13 COUNTY OF ORANGE)
14

15 I, Valerie Amezcua, Clerk of the Board of Education of the Santa Ana Unified
16 School District of Orange County, California, hereby certify that the above and
17 foregoing Resolution was duly adopted by the said Board at a regular meeting
18 thereof held on the _____ day of _____, 2015, and passed by a vote of
19 _____ of said Board.

20 IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of
21 _____, 2015.

22
23

24 _____
25 Valerie Amezcua
26 Clerk
27 Board of Education
Santa Ana Unified School District

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: **Approval of Employment Agreement for the Chief of School Police Services with Santa Ana Unified School District**

ITEM: **Action**

SUBMITTED BY: **Rick Miller, Ph.D., Superintendent**

PREPARED BY: **Rick Miller, Ph.D., Superintendent**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of an employment agreement for the Chief of School Police Services.

RATIONALE:

The Board must approve the employment agreement between the District and Dr. Hector Rodriguez at a Regular Board Meeting, a copy of which shall be provided.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the employment agreement of Dr. Hector Rodriguez, Chief of School Police Services with Santa Ana Unified School District.

RM:rr

CONTRACT OF EMPLOYMENT
SCHOOL POLICE CHIEF

This agreement (“Agreement”) between the Board of Education (“Board”) of the Santa Ana Unified School District (“District”), and Dr. Hector Rodriguez (hereafter “School Police Chief”) is entered into subject to the following terms and conditions:

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, District and School Police Chief agree as follows:

1. **TERM**. The effective date of this Agreement is January 28, 2015 thru and including June 30, 2018. This Agreement shall be effective throughout the employment of the School Police Chief.

2. **DUTIES AND AUTHORITY**. School Police Chief shall exercise the powers and perform the duties of the position of School Police Chief as set forth in the District’s School Police Chief job description. School Police Chief’s work schedule shall be consistent with those District employees at the Cabinet level. School Police Chief shall exercise such other powers and perform such other duties as the Board may assign.

2. **EMPLOYEE’S OBLIGATIONS**. School Police Chief shall devote his full energies, interests, abilities and productive time to the performance of this Agreement, and utilize his best efforts to promote District’s interests. School Police Chief shall not engage in any activity, consulting service or enterprise, for compensation or otherwise, which is actually or potentially in conflict with or inimical to, or which materially interferes, with his duties and responsibilities to District.

3. **COMPENSATION**.

A. **Gross Monthly Salary**. District shall pay School Police Chief for the satisfactory performance of his duties under this Agreement a total annual salary of \$150,252, which includes a stipend of \$4,428 for his doctorate degree. Monthly installments shall be payable according to the classified payroll calendar. School Police Chief’s salary shall be subject to withholding and other applicable taxes, and shall be payable to School Police Chief at the same time as other employees of District are paid. School Police Chief shall be exempt from the overtime pay provisions of California and federal law.

1) The salary specified in paragraph 4A above may be adjusted in the manner provided in Education Code section 35032. The stated salary may be increased at any time subject to the agreement of the School Police Chief and the Board of Education, with such increase becoming effective from the date of authorization by the Board of Education.

B. **Expenses**. District shall reimburse School Police Chief for actual and necessary expenses incurred in the performance of his official duties that are supported by expense receipts in accordance with AB 1234 and any applicable District resolutions, rules, policies or procedures including AR 4133, 4233, and 4333.

4. **BENEFITS.**

A. **Health and Welfare.** School Police Chief shall be eligible for paid District medical, dental, vision and life insurance for himself and his family, as provided to other Cabinet members. In the event the School Police Chief elects not to participate in the District medical, dental and vision benefit plans for himself and his spouse, he may elect to receive the annual cash value equal to the District contribution for medical (two-party tier rate), dental and vision plans offered for which he is eligible. This compensation, if elected, shall be reviewed and changed each benefit year of the term of this Contract of Employment to reflect the then-current District contributions for the benefit plan year as the cost of the benefits adjust in the new benefit plan year.

1) These health and welfare benefits are subject to change or modification, and may be increased, reduced, or taken away, at the sole discretion of the Board, during the term of this Contract of Employment, so long as all other members of the Superintendent's Cabinet are subject to the same changes and/or modifications.

B. **Retiree Health Insurance.** If School Police Chief retires from District (either service or disability retirement), concurrently with California Public Employees' Retirement System (CalPERS), has attained 50 years of age, and has served five (5) years as the District's School Police Chief, he has the option for the District to contribute the full cost of coverage as an active, full-time employee until School Police Chief reaches 70 years of age. If the School Police Chief executes an employment agreement or accepts employment with another employer that provides health benefits, or obtains health benefits through other means at any time after the School Police Chief leaves employment with the District, the District-provided health benefits given in this section of this contract shall immediately cease.

C. **Sick Leave.** School Police Chief shall earn one day of sick leave per month.

D. **Leaves of Absence.**

1) **Bereavement Leave.** School Police Chief shall be granted three (3) duty days of paid absence or five (5) duty days if out-of-state or if travel of more than 250 miles one way is involved, for each bereavement, due to the death of any member of the immediate family including: spouse, registered domestic partner, parents, stepparents, foster children, foster parents, legal guardians, children, grandparents, grandchildren, great-grandchildren, sons and daughters in law, and brothers or sisters of the School Police Chief or of the School Police Chief's spouse. Verification of death of member of immediate family and travel distance shall be required by the District.

2) **Labor Code Sections 4850-4856:**

(a) Whenever a sworn police officer, who is a member of the California Public Employees Retirement System, is disabled by an injury or illness arising out of an injury in the course of his or her duties, he or she shall be entitled to a leave of absence while disabled, without loss of salary, in lieu of temporary disability payments or vocational rehabilitation maintenance allowance payments which would be payable under the workers' compensation provisions of the Labor Code.

(b) The leave of absence with full pay is limited to one (1) year or until any earlier date that the person is retired on permanent disability pension and is receiving disability payments. The full pay disability workers' compensation benefits cease when the School Police Chief retires under the CalPERS provisions. Labor Code Section 4850 payments in lieu of other workers' compensation disability payments fall under the scope of Internal Revenue Code Section 104(a) and are excluded from income for federal tax purposes. In the event there is a California court decision or IRS decision concerning that the 4850 payments are taxable, the District and the School Police Chief shall immediately schedule dates to discuss the changes to the taxability of these payments.

E. Vacation.

1) School Police Chief may earn and accrue up to 21 days of paid vacation per school year based on his days of service, as calculated by the payroll department of the District. If vacation is not used during the school year in which it was earned and accrued, such unused, earned and accrued vacation shall be carried over to the following school year. However, the School Police Chief may not earn or accrue more than 42 unused vacation days. Once this maximum is reached, School Police Chief will cease to earn and accrue any additional vacation until earned and accrued vacation has been used and the number of unused earned and accrued paid vacation days is below the maximum amount.

2) In the event of termination of employment of School Police Chief, either during the term of this Contract of Employment or at the expiration of the term of this Contract of Employment, he shall be entitled to compensation for any unused, earned and accrued vacation at the salary rate in effect at the termination or expiration of this Contract of Employment.

3) Vacation shall not accrue during any period School Police Chief is on leave of absence without pay.

4) School Police Chief is encouraged to use at least the amount of vacation hours earned each fiscal year.

F. Retirement System. The retirement program provided by District shall consist of a pooled Public Employees' Retirement System (PERS) plan of 3% at 50 which includes the following provisions:

Section 20373 - One Year Final Compensation
Section 20963 - Credit of Unused Sick Leave
Section 21029 - Military Service Credit

G. Uniform Allowance. School Police Chief shall be provided a District approved uniform at District expense. Regular cleaning and necessary repairs shall also be performed at District expense.

H. District Automobile. District shall provide School Police Chief with an automobile to be used for both District and incidental personal purposes, because School Police Chief's District duties require that School Police Chief have transportation readily available for his unrestricted use during his employment with District.

5. **ANNUAL EVALUATIONS.** The services rendered by School Police Chief shall be evaluated annually by the Superintendent or designee during the term of this Contract of Employment, at which time the Board of Education and the School Police Chief may mutually agree to extend the duration of this Contract of Employment. If the duration of this Contract of Employment is extended, the services rendered by School Police Chief shall be annually evaluated during the extended term of this Contract of Employment. The annual evaluation shall be completed on or about May 15 of each year of the contract.

6. **TERMINATION.**

A. **Termination By The Board.** The Board of Education may, at any time, terminate this Contract of Employment at its sole discretion upon 90 days' written notice to School Police Chief. If School Police Chief's employment is terminated pursuant to this subsection, and School Police Chief is not in breach of this Contract of Employment, and has executed a voluntary resignation from employment, School Police Chief may receive an amount not to exceed the monthly salary of School Police Chief, multiplied by the number of months left on the unexpired term of this Contract of Employment or 12 months, whichever is less, as provided in Government Code section 53260. Except as provided in paragraph 5.C.1 hereof, any continuation of School Police Chief's health and welfare benefits following such termination may not exceed the number of months remaining on the unexpired term of this Contract of Employment, up to a maximum of 12 months, or until School Police Chief finds other employment, whichever occurs first.

Acceptance of the payment described in paragraph 8(a) of this Contract of Employment fully and forever releases the District, its employees, officers, and agents, the Board of Education, and each member of the Board of Education from all claims, demands, causes of action, charges and grievances, of whatever kind or nature, whether known or unknown, suspected or unsuspected, which School Police Chief now owns or holds or has at any time before this date owned or held against any of them, including, but not limited to, all claims, charges, demands and causes of action (a) which arise out of or are in any way connected with School Police Chief's employment or the termination of employment; (b) which are related to or concern discrimination under local, state or federal law (including but not limited to, the Age Discrimination in Employment Act), wrongful termination in violation of public policy, retaliation, intentional and negligent infliction of emotional distress, defamation and other torts; or (c) which arise out of or are in any way connected with any loss, damage or injury whatsoever resulting from any act committed or omission made prior to the date of this Contract of Employment.

B. **Employee Initiated Termination.** School Police Chief may terminate this Agreement by providing District 90 days' prior written notice.

C. **Termination By Mutual Consent.** The District and School Police Chief may, by mutual agreement expressed in writing, terminate this Contract of Employment at any time.

D. **Termination For Cause.** Pursuant to the Public Safety Officers Procedural Bill of Rights Act (Government Code Section 3304(b)), School Police Chief shall be entitled to an administrative appeal. Such administrative appeal shall be governed by AR 4218 subject to the following modifications: (1) There shall be a provision of a panel of five (5) hearing officers selected by the District and School Police Chief by an alternate striking process with the District striking a

name first; and (2) the decision of the selected hearing officer shall be final and binding upon the District and School Police Chief.

E. Non-renewal Of Contract. Notwithstanding any other provision of this Contract of Employment or the policies and regulations of the Board, the Board may elect not to renew this Contract of Employment, and/or not to re-employ School Police Chief upon expiration of this Contract of Employment. In such event, the Board shall provide School Police Chief with forty-five (45) days written notice in advance of the expiration of his term of employment. If such written notice is not provided, School Police Chief is deemed reemployed for an additional one-year term under the same terms and conditions as set forth in this Contract of Employment. School Police Chief shall provide the Board with written notice of the provisions of this Paragraph at least ninety (90) days in advance of the expiration of this Contract of Employment. School Police Chief's failure to do so shall constitute a material breach of this Contract of Employment. In the event this Contract of Employment is automatically extended for one additional year, any salary increase provided for that year shall not exceed the limit established by Government Code Section 3511.2.

F. Non-disciplinary Removal Of School Police Chief. The District may remove School Police Chief from employment for non-disciplinary reasons pursuant to the provisions of Government Code Section 3304(c).

G. Abuse Of Office. Notwithstanding any other provision of this Contract of Employment, and as mandated by Government Code Section 53243 et seq., in the event School Police Chief is convicted of a crime constituting "abuse of office," School Police Chief shall reimburse the District to the fullest extent mandated by Government Code Section 53243 et seq. (i.e. for paid leave, criminal defense expenditures, or any cash settlement). In the event of such conviction, the District shall make no payments barred by Government Code Section 53243 et seq.

H. Government Code Section 53243. Notwithstanding any other provision of this Contract of Employment, and as mandated by Government Code Section 53243, et seq., in the event School Police Chief is convicted of a crime constituting "abuse of office," School Police Chief shall reimburse the District to the fullest extent mandated by Government Code Section 53243, et seq. (i.e. for paid leave, criminal defense expenditures, or any cash settlement). In the event of such conviction, the District shall make no payments barred by Government Code Section 53243, et seq.

7. OTHER TERMS AND CONDITIONS OF EMPLOYMENT. The Board may from time to time fix other terms and conditions of employment relating to the performance of School Police Chief provided such terms and conditions are not inconsistent with or in conflict with the provision of this Agreement or other applicable law.

8. INTEGRATION OF AGREEMENT. This Agreement contains the entire agreement between the parties and supersedes all prior oral and written agreements, understandings, commitments, and practices between the parties concerning School Police Chief's employment. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, oral or written, have been made by any party, or anyone acting on behalf of any party, which is not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement shall be valid or binding on either party.

9. **METHOD OF AMENDMENT.** Amendments to this Agreement are effective only upon Board and School Police Chief written approval.

10. **NOTICES.** All notices pertaining to this Agreement shall be sent to:

EMPLOYEE: Hector Rodriguez, Ed.D, Chief of School Police
Santa Ana Unified School District
1601 East Chestnut Avenue
Santa Ana, CA 92701-6322

DISTRICT: Richard L. Miller, Ph.D., Superintendent
Santa Ana Unified School District
1601 East Chestnut Avenue
Santa Ana, CA 92701-6322

Such notice shall be deemed made when personally delivered, transmitted by facsimile, or when mailed, 48 hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

11. **GENERAL PROVISIONS.**

A. If any provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement shall nevertheless remain in full force and effect. If any provision is held invalid or unenforceable with respect to particular circumstances, it shall nevertheless remain in full force and effect in all other circumstances.

B. This Agreement shall be interpreted and construed pursuant to and in accordance with the District Charter, applicable laws of the State of California and all applicable District codes, ordinances and resolutions.

Executed by the parties as of the date below at Santa Ana, California.

BOARD OF EDUCATION
SANTA ANA UNIFIED SCHOOL DISTRICT

Dated: _____

By: _____
JOHN PALACIOS
PRESIDENT

Dated: _____

By:

HECTOR RODRIGUEZ, Ed.D.
SCHOOL POLICE CHIEF

SANTA ANA UNIFIED SCHOOL DISTRICT

Dated: _____

By:

RICHARD L. MILLER, PH.D.
SUPERINTENDENT

Date of Board of Education approval in open session: _____.

AGENDA ITEM BACKUP SHEET
January 27, 2015

BOARD MEETING

TITLE: **Approval of New Job Description: Assistant Director of Research and Evaluation**

ITEM: **Action**

SUBMITTED BY: **Mark McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the new job description: Assistant Director of Research and Evaluation. This position will report to the Executive Director of Research and Evaluation and/or designee. The Assistant Director of Research and Evaluation will support and assist in the development and implementation of critical student and program assessment and evaluation processes across the District, including those relating to adoption and implementation of the new State assessment systems.

RATIONALE:

The Assistant Director of Research and Evaluation will provide ongoing support for the work of the Research and Evaluation Department that includes assisting school sites as they transition to the newly adopted State assessment systems. The Assistant Director will assist staff in development and implementation of systems to support monitoring progress towards LCAP goals and ensure data is collected and reported in ways that is meaningful to stakeholders.

This position is part of the reorganization structure of Educational Services.

The new job description is attached.

Funding for this position is within the current district budget as part of a realignment of current positions within the Educational Services.

FUNDING:

General Fund: Certificated Management Annual Schedule - Level 46 - Range - \$113,592 - \$128,028

RECOMMENDATION:

Approve the new job description of Assistant Director of Research and Evaluation.


MAM:nr



SANTA ANA UNIFIED SCHOOL DISTRICT

ASSISTANT DIRECTOR OF RESEARCH AND EVALUATION

JOB SUMMARY:

Under the direction of the Executive Director of Research and Evaluation and/or designee, the Assistant Director will support and assist in the development and implementation of critical student and program assessment and evaluation processes across the District. The Assistant Director will assist and promote program priorities as defined by the Executive Director of Research and Evaluation.

REPRESENTATIVE DUTIES:

- Lead and direct the evaluation of services designed to increase academic achievement of students including English Learners and students at risk of failure or achieving below expectancy. **E**
- Respond to District, department, and site data and evaluation needs. **E**
- Assist with development of effective educational plans and programs in order to improve outcomes. **E**
- Serve as a liaison between Research and Evaluation, and other departments and school sites; provide technical assistance. **E**
- Continuously research best practices in research and evaluation in order to assist the implementation of ongoing measures of student performance. **E**
- Collaborate with general and categorically funded programs (e.g., Special Education, Title I, Title III, Pupil Support Services) to support a coordinated approach. **E**
- Provide evaluation assistance to correlate parent engagement initiatives with academic achievement and other program improvement efforts. **E**
- Assist with preparation and development of reports, PowerPoints on District and school level indicators of student performance for disaggregated groups and other areas of research as requested. **E**
- Present reports and other research outcomes to students, parents, community stakeholders District staff, and Board as directed. **E**

ASSISTANT DIRECTOR OF RESEARCH AND EVALUATION (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

- Assist with the delivery of best-in-class system of assessments and accountability measures, statistical analysis, and support for improving the academic achievement of students in urban settings. **E**
- Facilitate and support all processes necessary to develop a data-focused culture throughout the Santa Ana Unified School District. **E**
- Supervise and evaluate employee performance, and provide administrative support to assigned staff. **E**
- Attend Division meetings, staff meetings and other District functions as directed. **E**
- Maintain a professional code of ethics and professionalism at all times. **E**
- Assist and support the Executive Director with development and expansion of the services and programs offered by the Research and Evaluation Department. **E**
- Assists in developing and preparing the annual preliminary budget for the department; analyzes and reviews budgetary and financial data; controls and authorizes expenditures in accordance with established limitations. **E**
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Some knowledge of advanced statistical analysis including multivariate analysis and multi-level modeling for use with large data sets of student performance indicators.
- Quantitative and qualitative evaluation of programs.
- Appropriate uses and interpretations of criterion-referenced and norm-referenced assessments.
- Strategies for identifying and disseminating information relating to best practices.
- Various assessment methods and procedures for English-fluent and limited-English-proficient students.
- Database management and statistical software (ie: FileMaker Pro, SPSS, Stata)
- Computerized student and information management systems.
- School district organization, operations, and culture.
- Applicable Federal, State, and local laws.
- California content standards.

ASSISTANT DIRECTOR OF RESEARCH AND EVALUATION (CONTINUED)

KNOWLEDGE AND ABILITIES: (Continued)

Knowledge of: (Continued)

- Application of technology in assessing student performance.
- The impacts of socio-cultural factors on student and school performance.

Ability to:

- Disaggregate and make meaning of complicated data sets with assistance and support.
- Develop goals and objectives appropriate to assigned projects.
- Communicate effectively one on one, with groups and in trainings and presentations.
- Demonstrate cultural competency throughout the work environment.
- Support staff and encourage productivity and effective work habits.
- Work well with or without direction, maintain discretion and confidentiality.
- Communicate effectively both orally and in writing.
- Perform essential functions of the job.

EDUCATION AND EXPERIENCE:

Master's Degree required. Minimum of 3 years experience providing District and/or school-level data analysis and/or program evaluation.

LICENSES AND OTHER REQUIREMENTS:

Valid California Teaching Credential.
Administrative Credential.
Valid California driver's license.

WORKING CONDITIONS:

Environment:

- Office Environment.
- Numerous interruptions, flexibility.
- Driving vehicle to conduct work.

Physical Abilities:

- Hearing and speaking accurately to exchange information and make presentations.
- Seeing to read a variety of materials and also drive a vehicle.
- Sitting or standing extended periods of time.
- Lifting or moving objects, normally not exceeding twenty (20) pounds.

ASSISTANT DIRECTOR OF RESEARCH AND EVALUATION (CONTINUED)

Accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approved:

AGENDA ITEM BACKUP SHEET
January 27, 2015

Board Meeting

TITLE: Board Reports/Activities
ITEM: Reports
SUBMITTED BY: Rick Miller, Ph.D., Superintendent
PREPARED BY: Rick Miller, Ph.D., Superintendent

BACKGROUND INFORMATION:

The purpose of this agenda item is for the members of the Board of Education to make announcements to the community regarding events and activities within Santa Ana Unified School District and the community as they relate to student achievement.

RATIONALE:

Members of the Board of Education have requested an item on the agenda of each regular meeting to provide an opportunity for announcements.

This item will provide pertinent information to the general public.

FUNDING:

Not Applicable

RECOMMENDATION:

Board members will make announcements regarding community events and activities within Santa Ana Unified School District and the community.

RM:rr